ECONOMIC SURVEY
OF
______________________________________________________________

(Name of Cooperative)

BACKGROUND;

__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________

RATIONALE;

__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________

I. GENERAL INFORMATION

A. Type of Cooperative:

Credit    Producer    Service    Consumer    Marketing
MPC     Advocacy  ARC    Coop Bank    Dairy
Education   Electric  FSC    Fishermen    Health Service
Insurance  Transport  Water    Workers
Others (Specify)

B. Office Address of Cooperative: ___________________________ (No., Street, Bgy., Town/City, Province)

C. Area of Operation:

_____Barangay    _____Municipal/City    _____Provincial    _____Regional    _____National

D. Common Bond of Membership:

_____Residential    _____Institutional
_____Occupational    _____Associational

E. Composition of Members:

_____Farmers    _____Indigenous Community    _____Youth
_____Fisherfolks    _____Disabled    _____Women
_____ARB’s    _____Rebel Returnees    _____OFW’s
_____Workers/Employees    _____Others (Specify)

F. No. of Founding/Organizing Members: _____________________

G. Projected Increase of Membership for:

First Year    : ___________________
Second Year   : ___________________
Third Year    : ___________________

H. Authorized Capital   P_________________
Subscribed Capital   P_________________
Paid-up Capital     P_________________
Par value         P_________________

I. Is the proposed cooperative previously Registered with? : SEC_____ DOLE_____

______ Others, specify_________________

II. STRATEGIC OPERATIONAL STUDIES
A. Economic Aspect

1. Are there any other existing cooperative/s within your proposed area of operation that provide the same goods/services which the cooperative plans to offer? If yes, please state the name/s of such cooperative/s: __________________________.

2. What strategies the cooperative shall implement to ensure the support of the members?
   _______ Collective purchases
   _______ Commitment on lending policies
   _______ Active participation in cooperative affairs
   _______ Others (please specify) __________________________.

3. Are you intending to transact business with
   a) members only  
   b) members and non-members

4. What business activities the Cooperative plans to undertake during the first three years of its operation:
   First Year: __________________________________________
   Second Year: __________________________________________.
   Third Year: ____________________________________________________________________.

B. Financial Aspect

1. Capitalization
   a. In pursuing its economic activities, how shall the Cooperative generate its capital?
      _______ Share Capital Subscription
      _______ Deferred payment of patronage refund/interest on share capital (Revolving Capital)
      _______ Acquisition of Loans/borrowings
      _______ Solicitation/acceptance of donations, subsidies, grants, etc.
      _______ Fund raising activities
   b. How much is the Cooperative’s initial operating capital? ____________________________.
   c. Strategies for internal capital build-up. _______________________________________.

2. Revenue
   Projected revenue based on the initial operating capital.
   First Year: __________________________________________.
   Second Year: __________________________________________.
   Third Year: __________________________________________.

3. Expenditure
   How much is the estimated expenses, for:
   First Year: __________________________________________.
   Second Year: __________________________________________.
   Third Year: __________________________________________.

4. Investments
   Does the Cooperative intend to invest in the following?
   _______ Cooperative bank  _______ Mutual
   _______ Federation  _______ Insurance
   _______ Joint ventures  _______ Others (specify) ________________________________________

C. Technical Aspect

1. What equipment/machineries/facilities are deemed necessary for the effective and efficient operation of the Cooperative? (please check)

   _______ Typewriter  _______ Medical Instruments
   _______ Computer  _______ Warehouse
   _______ Tables  _______ Milling
   _______ Chairs  _______ Farm Equipment
   _______ Calculator  _______ Post Harvest Equipment
   _______ Vault/Safe  _______ Solar Dryer
   _______ Filing Cabinet  _______ Fishing Equipment
   _______ Others (specify) _______________________________________
2. How would the Cooperative procure its equipment/machineries/facilities?

- Cash purchase
- Other mode/s (specify)
- Loans
- Donations

3. What skills/experiences/trainings are deemed necessary for the operation of its equipment/machineries/facilities?

________________________________________________________________________________

________________________________________________________________________________

D. Organizational Structure/(attached organizational chart)

1. What qualifications/skills the Board of Directors should possess to enable them to formulate sound policies, strategies and guidelines which would ensure the success of the Cooperative?

________________________________________________________________________________

2. For its initial operations, who among the following officers/employees should be hired by the Cooperative.

<table>
<thead>
<tr>
<th>POSITION</th>
<th>NAME</th>
<th>STATUS OF APPOINTMENT</th>
<th>MINIMUM EDUCATION EXPERIENCE/TRAINING</th>
<th>MONTHLY COMPENSATION</th>
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</thead>
<tbody>
<tr>
<td>Manager</td>
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<td>Accountant</td>
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<td>Cashier</td>
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<td>Collector</td>
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<td>Sales Clerk</td>
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<tr>
<td>Others</td>
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</tbody>
</table>

(Permanent, Contractual, Full-time, Part-time, Volunteer, etc.)

3. What are the Cooperative’s education programs for:

   a) Members

   b) Officers

   c) Staff

________________________________________________________________________________

4. Who are the Chairmen and members of the following committees?

   a) Audit

   b) Credit

   c) Election

   d) Education & Training

   e) Mediation/Conciliation

   f) Other (Specify)
We, the Founding Board of Directors, hereby certify that the foregoing Economic Survey was prepared in accordance with the facts, information and other data we believed vital to the success of the initial operations of the Cooperative.

____________________  __________  __________________
Chairman                BOD Member           BOD Member

____________________  __________________
BOD Member              BOD Member

Subscribed and sworn to before me this ________ day of __________, 201___ in ______________, Philippines above affiants exhibiting to me their valid proof of identity:

<table>
<thead>
<tr>
<th>Names</th>
<th>Proof of Valid Identity</th>
<th>Office &amp; Place of Issue</th>
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NOTARY PUBLIC

NOTE: The CDA reserves the right to review/verify the authenticity/viability of the information provided in this survey and may require the proponent to modify, revise or amend the whole or any part thereof if necessary, or, if found to be economically unfeasible, deny the registration of the Cooperative.