



COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception, 1111 Cubao, Quezon City, Philippines

http://www.cda.gov.ph helpdesk@cda.gov.ph CDA @CDAPHils PH Cooperatives



MINUTES OF MEETING

CDA Bids and Awards Committee (Central Office)


October 13, 2020, 10:03AM - 11:10AM

TYPE OF MEETING	VIRTUAL OPENING OF BIDS				
PROJECT	DEVELOPMENT OF THE SYSTEM AND SUPPLY AND DELIVERY OF HARDWARE REQUIREMENT FOR THE COOPERATIVE RESEARCH, INFORMATION AND TRAINING DIVISION (CRITD) UNDER CONTRACT NO. CDA-GOODS-2020-02				
APPROVED BUDGET FOR THE CONTRACT (ABC)	ONE MILLION EIGHT HUNDRED THOUSAND PESOS (P1,800,000.00)				
ATTENDEES	BIDS AND AWARDS COMMITTEE 1. Giovanni T. Platero 2. Atty. Elizabeth O. Batonan 3. Atty. Mona Liza P. Arriba-Juarez 4. Melissa C. Santos 5. Monatao Honeya R. Alawi 6. Atty. Joanne N. Limpin	Chairman, BAC Vice Chairman, BAC Member, BAC Member, BAC Member, BAC Member, BAC			
	BAC SECRETARIAT 1. Atty. Jovilyn M. Gaffud-Marquez 2. Jonal A. De Los Reyes 3. Elmer A. Bajado 4. Ronaldo G. Rivera 5. Marygrace C. Jaquilmac 6. Romaine Niño P. Talucod 7. Ma. Antonette A. Pimentel	Head, BAC Secretariat Member, BAC Secretariat Member, BAC Secretariat Member, BAC Secretariat Member, BAC Secretariat Member, BAC Secretariat Member, BAC Secretariat			
	TECHNICAL WORKING GROUP 1. Doris D. Teodoro 2. Romeo A. Conception 3. Bonifacio D. Garcia 4. Carlito V. Buan 5. Atty. Lovely Mae Dela Cruz	Member, BAC TWG Member, BAC TWG Member, BAC TWG Member, BAC TWG Member, BAC TWG			
	OBSERVERS 1. Josefina Montoya	Representative from COA			
	<table border="1"> <thead> <tr> <th>Company</th> <th>Representatives</th> </tr> </thead> <tbody> <tr> <td>1. Bentaco Information Technology Services (Greenhills, San Juan City)</td> <td>Marielle Cristina Lalaine C. Santos Gerado S. Roxas</td> </tr> </tbody> </table>		Company	Representatives	1. Bentaco Information Technology Services (Greenhills, San Juan City)
Company	Representatives				
1. Bentaco Information Technology Services (Greenhills, San Juan City)	Marielle Cristina Lalaine C. Santos Gerado S. Roxas				
NAME OF BIDDERS/ REPRESENTATIVES					

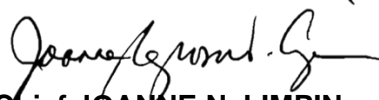


CALL TO ORDER	<p>The Opening of Bids was started at 10:03AM and was presided by the BAC Chairman. Thereafter, DED Platero instructed the BAC Secretariat to acknowledge the presence of the attendees and the bidders.</p> <p>After the declaration of a quorum by the BAC Secretariat, the BAC Chairman acknowledged the lone bidder from the Bentaco Information Technology Services for participating in the Opening of Bids.</p>
SUBMISSION OF BIDS BY RESPECTIVE BIDDERS	<p>The BAC Secretariat informed the BAC Members that the Bentaco Information Technology Services has submitted its bid on October 12, 2020 at timestamp 8:07PM.</p> <p>The BAC Secretariat also presented the Official Receipt with No. 1477399 issued on October 12, 2020 as proof that the bidder has paid the necessary fee for the bidding documents.</p>
REVIEW OF ELIGIBILITY AND TECHNICAL COMPONENT	
<p>The BAC Chairman instructed the representatives of the Bentaco Information Technology Services to open their cameras to be recognized by the BAC Members.</p> <p>To start with, the BAC Chairman requested the bidder to provide the password of the zipped file for the Eligibility and Technical documents to Mr. Ronaldo G. Rivera, BAC Secretariat Administrator, for him to open the submitted documents. Thereafter, the Chairman then instructed the BAC Secretariat to access the submitted documents by the bidder.</p> <p>First password (Bentacos@ BP.X8p ~dkN{&}) sent by the bidder cannot be accessed. Second password (Bentacos@3D6{K>Zc:) was then accessible.</p> <p>When the Eligibility and Technical documents were finally accessed by Mr. Rivera, the BAC Chairman then instructed him to forward the same to the BAC Members and COA representative for them to review the submitted documents.</p>	
a. Certificate of PhilGEPS Registration	<p>Since Bentaco Information Technology Services has submitted a Platinum Membership for its Certificate of PhilGEPS Registration, submission of the following documents was exempted:</p> <ol style="list-style-type: none"> 1. Registration Documents from DTI, SEC and CDA; 2. Copy of Mayor's Permit for 2020; 3. Copy of Audited Financial Statement, stamped "received" by the BIR; and 4. Valid and current Tax Clearance. <p>Further, the above-mentioned requirements shall be readily available during the conduct of the post-qualification by the BAC Technical Working Group (TWG).</p>

b. Statement of largest completed contracts similar to the contract to be bid	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	
	1. Bentaco Information Technology Services		√		COMPLIED
c. Statement of ongoing and awarded but not yet started contracts	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	
	1. Bentaco Information Technology Services		√		COMPLIED
d. Bid Securing Declaration	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	
	1. Bentaco Information Technology Services		√		COMPLIED
e. Net Financing Contracting Capacity (NFCC)	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	
	1. Bentaco Information Technology Services		√ Php2,062,029.50		NFCC is above the ABC
f. Omnibus Sworn Statement	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	
	1. Bentaco Information Technology Services		√		Gerado S. Roxas is authorized to sign all documents related to the Project
g. Conformity with the Delivery Schedule	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	
	1. Bentaco Information Technology Services		√ 90 calendar days		COMPLIED

Approval of the Submitted Eligibility and Technical Requirements	Upon motion by Atty. Elizabeth O. Batonan, duly seconded by Chief Melissa C. Santos, RESOLVED as it is hereby RESOLVED to pass the Eligibility and Technical Requirements of the Bentaco Information Technology Services.												
REVIEW OF FINANCIAL COMPONENT													
The Chairman then again requested the bidder to provide in the chat box the password of zipped file for Financial Requirements in order for the BAC Secretariat to access the submitted documents. As such, the given password was Bentacos@%MxPwPm'ta\$\$PX8@.													
a. Financial Bid	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th data-bbox="523 730 890 819" rowspan="2">Name of Bidder</th> <th colspan="2" data-bbox="898 730 1257 763">Status of Compliance</th> <th data-bbox="1265 730 1485 819" rowspan="2">Remarks</th> </tr> <tr> <th data-bbox="898 763 1106 819">Compliant</th> <th data-bbox="1114 763 1257 819">Non-Compliant</th> </tr> </thead> <tbody> <tr> <td data-bbox="523 819 890 976">1. Bentaco Information Technology Services</td> <td data-bbox="898 819 1106 976" style="text-align: center;">√ Php1,450,000.00</td> <td data-bbox="1114 819 1257 976"></td> <td data-bbox="1265 819 1485 976" style="text-align: center;">declared as single calculated bidder</td> </tr> </tbody> </table>			Name of Bidder	Status of Compliance		Remarks	Compliant	Non-Compliant	1. Bentaco Information Technology Services	√ Php1,450,000.00		declared as single calculated bidder
Name of Bidder	Status of Compliance		Remarks										
	Compliant	Non-Compliant											
1. Bentaco Information Technology Services	√ Php1,450,000.00		declared as single calculated bidder										
Approval of the Submitted Financial Requirements	<p>The Bentaco Information Technology Services has offered ONE MILLION FOUR HUNDRED FIFTY PESOS (Php1,450,000.00) and was unanimously declared by the BAC Members as the single calculated bidder.</p> <p>Further, the BAC Members instructed the Technical Working Group to schedule the post-qualification activity.</p>												
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:10 AM.												
CERTIFICATION	We certify that the foregoing is the true account of the Opening of Bids conducted on October 13, 2020.												
PREPARED BY	 MARYGRACE C. JAQUILMAC BAC Secretariat Date: <u>October 13, 2020</u>												
CERTIFIED CORRECT	 Chief JOVILYN GAFFUD-MARQUEZ Head, BAC Secretariat <i>JG</i>												

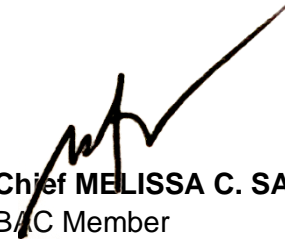
APPROVED



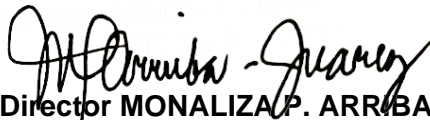
Chief JOANNE N. LIMPIN
BAC Member



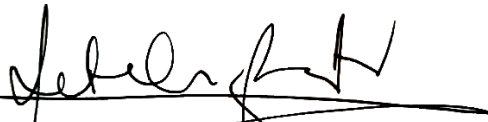
Chief MONATAO HONEYA R. ALAWI
BAC Member



Chief MELISSA C. SANTOS
BAC Member



Director MONALIZA P. ARRIBA-JUAREZ
BAC Member



Director ELIZABETH O. BATONAN
BAC Vice-Chairman



DED GIOVANNI T. PLATERO
BAC Chairman