



COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception, 1111 Cubao, Quezon City, Philippines

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MINUTES OF MEETING





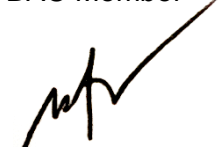
CDA Bids and Awards Committee (Central Office)

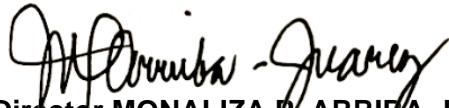
October 27, 2020, 10:18AM - 11:27AM

TYPE OF MEETING	VIRTUAL OPENING OF BIDS	
PROJECT	SUPPLY AND DELIVERY OF WIRELESS AUDIO SYSTEM FOR CDA HEAD OFFICE'S BOARD ROOM, CONFERENCE ROOM AND CDA REGIONAL OFFICES UNDER CONTRACT NO. CDA-GOODS-2020-04	
APPROVED BUDGET FOR THE CONTRACT (ABC)	TWO MILLION THREE HUNDRED FIFTEEN THOUSAND FIVE HUNDRED THIRTY-NINE PESOS (P2,315,539.00)	
ATTENDEES	BIDS AND AWARDS COMMITTEE	
	1. Giovanni T. Platero	Chairman, BAC
	2. Atty. Mona Liza P. Arriba-Juarez	Member, BAC
	3. Melissa C. Santos	Member, BAC
	4. Monatao Honeya R. Alawi	Member, BAC
5. Atty. Joanne N. Limpin	Member, BAC	
BAC SECRETARIAT		
1. Jonal A. De Los Reyes	Member, BAC Secretariat	
2. Elmer A. Bajado	Member, BAC Secretariat	
3. Ronaldo G. Rivera	Member, BAC Secretariat	
4. Marygrace C. Jaquilmac	Member, BAC Secretariat	
5. Romaine Niño A. Talucod	Member, BAC Secretariat	
6. Ma. Antonette A. Pimentel	Member, BAC Secretariat	
TECHNICAL WORKING GROUP		
1. Romeo A. Conception	Member, BAC TWG	
2. Doris D. Teodoro	Member, BAC TWG	
3. Bonifacio D. Garcia	Member, BAC TWG	
4. Romaine Niño A. Talucod	Member, BAC TWG	
5. Carlito V. Buan	Member, BAC TWG	
OBSERVERS		
1. Josefina Montoya	Representative from COA	



NAME OF BIDDERS/ REPRESENTATIVES	Company	Representative
	NO BIDDER	NO BIDDER
CALL TO ORDER	<p>The Opening of Bids was started at 10:18AM and was presided by the BAC Chairman. Thereafter, DED Platero instructed the BAC Secretariat to acknowledge the presence of the attendees.</p> <p>After the declaration of a quorum by the BAC Secretariat, the Chairman likewise acknowledged the presence of the BAC Members, BAC Secretariat, TWG and observer from the Commission on Audit represented by Auditor Josefina Montoya.</p>	
SUBMISSION OF BID DOCUMENT	The BAC Secretariat informed the BAC Members that NO BIDDER has participated and submitted Bid proposal for the Project.	
DECLARATION OF FAILURE OF BIDDING	Since no bid was received for the project, a FAILURE OF BIDDING was declared by the BAC Members.	
INSTRUCTION OF THE BAC CHAIRMAN	<p>On the review of Bid Documents, the Chairman suggested to DELETE/ EXCLUDE the TRACK RECORD OF THE BIDDER as among the requirements for IT-related projects for he observed that this criterion oftentimes contributed to the hesitation of the bidders to join the bidding activities.</p> <p>Further, in the light of failure of bidding for the Project “Supply and Delivery of Wireless Audio System for CDA Head Office’s Board Room, Conference Room and CDA Regional Offices Under Contract No. CDA-GOODS-2020-04”, the following items were identified for modifications:</p> <ol style="list-style-type: none"> 1. Increase ABC from Php2,315,539.00 to Php2,400,000.00. Likewise, Mr. Carlito V. Buan is instructed to make necessary modifications of the Purchase Request to adjust the ABC.; 2. Delete the Track Record of the Bidder and just focus on similar projects completed; and 3. Extension of delivery period from sixty (60) days to ninety (90) days. <p>As unanimously agreed by the BAC Members, the following modifications are hereby approved for adoption in the reposting of Invitation to Bid.</p>	

IMPORTANT TIMELINES IN RELATION TO THE REPOSTING ACTIVITIES	<p>The BAC Secretariat presented the procurement timelines relative to the reposting of Invitation to Bid as follows:</p> <table border="1" data-bbox="523 461 1493 600"> <thead> <tr> <th data-bbox="523 461 1007 495">ACTIVITIES</th> <th data-bbox="1013 461 1493 495">SCHEDULE</th> </tr> </thead> <tbody> <tr> <td data-bbox="523 501 1007 535">Reposting of Advertisement</td> <td data-bbox="1013 501 1493 535">October 30, 2020</td> </tr> <tr> <td data-bbox="523 542 1007 575">Pre-Bid Conference</td> <td data-bbox="1013 542 1493 575">November 10, 2020, Tuesday</td> </tr> <tr> <td data-bbox="523 582 1007 616">Submission & Opening of Bids</td> <td data-bbox="1013 582 1493 616">November 24, 2020, Tuesday</td> </tr> </tbody> </table>	ACTIVITIES	SCHEDULE	Reposting of Advertisement	October 30, 2020	Pre-Bid Conference	November 10, 2020, Tuesday	Submission & Opening of Bids	November 24, 2020, Tuesday
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Reposting of Advertisement	October 30, 2020								
Pre-Bid Conference	November 10, 2020, Tuesday								
Submission & Opening of Bids	November 24, 2020, Tuesday								
ADJOURNMENT	<p>Having no other matters for discussion, the meeting was adjourned at 11:27 AM.</p>								
CERTIFICATION	<p>We certify that the foregoing is the true account of the Opening of Bids conducted on October 27, 2020.</p>								
PREPARED BY	 <p>MARYGRACE C. JAQUILMAC BAC Secretariat Date: October 27, 2020</p>								
CERTIFIED CORRECT	 <p>JONAL A. DE LOS REYES BAC Secretariat</p>								
APPROVED	 <p>Chief JOANNE N. LIMPIN BAC Member</p>  <p>Chief MONATAO HONEYA R. ALAWI BAC Member</p>  <p>Chief MELISSA C. SANTOS BAC Member</p>								



Director MONALIZA P. ARRIBA-JUAREZ
BAC Member

(Not Present)

Director ELIZABETH O. BATONAN
BAC Vice-Chairman



DED GIOVANNI T. PLATERO
BAC Chairman