



COOPERATIVE DEVELOPMENT AUTHORITY

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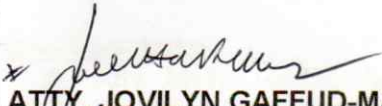
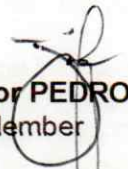

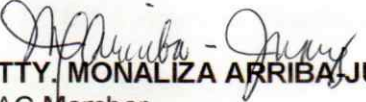


MINUTES OF MEETING CDA Bids and Awards Committee (Central Office) November 4, 2019, 10:00AM CDA Conference Room (Ground Floor)

TYPE OF MEETING	PRE-BIDCONFERENCE
PROJECT	THE SUPPLY AND DELIVERY OF BRAND NEW MOBILE MINI RICE MILLS (70 UNITS) WITH AN APPROVED BUDGET FOR THE CONTRACT IN THE AMOUNT OF P45,500,000.00
ATTENDEES	<p><u>BAC Members</u></p> <ol style="list-style-type: none"> 1. DED Giovanni T. Platero - BAC Chairman 2. Atty. Elizabeth O. Batonan - BAC Vice Chairman 3. Atty. Monaliza Arriba-Juarez - BAC Member 4. Director Pedro T. Defensor, Jr. - BAC Member 5. Chief Melissa C. Santos - BAC Member <p><u>BAC Secretariat</u></p> <ol style="list-style-type: none"> 6. Atty. Jovilyn Gaffud-Marquez - Head BAC Secretariat 7. Mr. Jonal A. De Los Reyes - BAC Secretariat 8. Mr. Elmer A. Bajado - BAC Secretariat 9. Mr. Ronaldo G. Rivera - Member 10. Ms. Marygrace C. Jaquilmac - BAC Secretariat <p><u>Technical Working Group</u></p> <ol style="list-style-type: none"> 11. Ms. Doris D. Teodoro - Member 12. Mr. Julio E. Casilan, Jr. - Member 13. Mr. Romeo A. Conception - Member <p><u>End-Users</u></p> <ol style="list-style-type: none"> 14. Dir. Ruben L. Cunanan - Pagadian EO 15. Ms. Edilberta M. Balaba - Cagayan de Oro EO 16. Ms. Laichie L. Cañai - Davao EO 17. Dir. Genaro D. Pogata, Jr. - CARAGA EO <p><u>Resource Person</u></p> <ol style="list-style-type: none"> 18. Engr. Darwin C. Aranguren - AMTEC UPLB <p><u>Observers</u></p> <ol style="list-style-type: none"> 19. Chairman Orlando R. Ravanera - Head of Procuring Entity 20. ED Ray R. Elevazo
NAME OF BIDDERS/ REPRESENTATIVES	<ol style="list-style-type: none"> 1. Romulo Agustin, Jr. - Act Machineries & Metal Craft Corp. 2. Rodelio Cosino, Jr. - Mariñas Technology Inc. 3. Realyn E. Lavandia - P.I. Farm Products, Inc. 4. Ricardo S. Duerme - P.I. Farm Products, Inc. 5. Rodel A. Dayap - P.I. Farm Products, Inc. 6. Jeff Chong



CALL TO ORDER	<p>The Pre-Bid Conference was started at 10:38 AM and presided by the BAC Chairman. Thereafter, DED Platero instructed the BAC Secretariat to acknowledge the presence of the attendees.</p> <p>Having established the required quorum, DED Platero proceeded with the pre-bid conference proper.</p> <p>DED Platero requested the BAC secretariat to present the chronology of events regarding the instructions of the BOA on the posting/publication of the project.</p> <p>DED Platero also discussed the Agency's compliance to invite representatives from COA, Philippine Chamber of Commerce and Philippine Cooperative Center as Observers to the Pre-Bid Conference. Likewise, the BAC sent invitations to AMTEC, DA and PhilMech to attend the procurement activities.</p>
INVITATION TO BID	<p>The BAC Secretariat presented the procurement timelines. DED Platero including the other members of the BAC agreed to the following schedules:</p> <p>Advertisement - October 24, 2019 Pre-Bid Conference - November 04, 2019 Submission & Opening of Bids - November 18, 2019</p>
INSTRUCTIONS TO BIDDERS	No Discussions.
BID DATA SHEET	<p>Upon motion of Atty. Elizabeth O. Batonan, duly seconded by Dir. Pedro T. Defensor Jr., be it RESOLVED as it is hereby RESOLVED, to issue a Supplemental Bid Bulletin for the following items under 5.4 as follows:</p> <ol style="list-style-type: none"> 1. Amendment of National Statistics Office (NSO) to Philippine Statistics Authority (PSA); 2. On 2nd paragraph, rephrase the sentence to: "For this purpose, similar contracts shall refer to any post-harvest facility." 3. On the 3rd paragraph, delete <i>"For the procurement of Non-Expendable Supplies and Services:"</i> and retain the sentence as follows: "The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC."

	<p>4. After the 3rd paragraph, delete the conjunction "<u>Or</u>" up to the last words of the 8th paragraph "<u>No further instructions</u>".</p>
GENERAL CONDITIONS OF THE CONTRACT	<p>The BAC members clarified that payment of the Contract Price shall be made by the concerned Extension Offices directly to the winning Bidder/ Supplier.</p> <p>On warranty period, it is emphasized that the two (2) year warranty period cannot be compromised because it is a strict instruction/ directive from the Board of Administrator.</p> <p>In addition, a penalty of 1/10 of the 1% of the cost of the unperformed portion for every delays will strictly be imposed.</p>
SPECIAL CONDITIONS OF THE CONTRACT	<p>The BAC noted that the rice mills will be delivered to the five (5) Extension Offices (Pagadian, Cagayan de Oro, Davao, Kidapawan and CARAGA) or in the place identified by the CDA Extension Offices.</p>
SCHEDULE OF REQUIREMENTS	<p>Upon motion of Dir. Pedro T. Defensor Jr., duly seconded by Atty. Elizabeth O. Batonan, be it RESOLVED as it is hereby RESOLVED, to issue a Supplemental Bid Bulletin in view of the extension of delivery period from forty-five (45) calendar days to sixty (60) calendar days.</p>
TECHNICAL SPECIFICATIONS	<p>Upon instruction of the BAC members, the BAC Secretariat presented the Technical Specifications and other requirements for the Brand New Mobile Mini Rice Mill.</p> <p>After the presentation, the following clarifications were raised by the bidders with regard to the technical specifications:</p> <ol style="list-style-type: none"> 1. On "Hulling Efficiency (minimum): 80%", Mr. Rodelio Cosico, Jr. of Mariñas Technology Inc. suggested to lower the minimum efficiency rate to 75%. <p>Further, this query was supported by Engr. Darwin C. Aranguren of AMTEC-UPLB clarifying therein that the amended minimum efficiency rate issued by the Philippine Agricultural Engineering Standards (PAES) is 75%.</p> <p>Upon motion of Atty. Mona Liza A. Arriba-Juarez, duly seconded by Dir. Pedro T. Defensor Jr., be it RESOLVED as it is hereby RESOLVED, to issue a Supplemental Bid Bulletin amending therein the "Hulling Efficiency (minimum): 80%" to "Hulling Efficiency (minimum): 75%".</p> 2. On the AMTEC Test Results on the Performance of the Rice Mill Product, the BAC acted as follows:

	<p>Upon motion of Dir. Pedro T. Defensor Jr., duly seconded by Atty. Elizabeth O. Batonan, be it RESOLVED as it is hereby RESOLVED, to issue a Supplemental Bid Bulletin to require the availability of the AMTEC Test Results on the Performance of the Rice Mill Product during the post qualification activity.</p>
BID FORMS	No discussions.
ADJOURMENT	Having no other matters for discussion, the meeting was adjourned at 12:34 P.M.
CERTIFICATION	We certify that the foregoing is the true account of the Pre-Bid Conference conducted on November 4, 2019.
PREPARED BY	 MARYGRACE C. JAQUILMAC BAC Secretariat Date: <u>NOVEMBER 7, 2019</u>
CERTIFIED CORRECT	 ATTY. JOVILYN GAFFUD-MARQUEZ Head, BAC Secretariat
APPROVED	 Director PEDRO T. DEFENSOR, JR. BAC Member  Chief, MELISSA C. SANTOS BAC Member  ATTY. MONALIZA ARRIBA-JUAREZ BAC Member  ATTY. ELIZABETH O. BATONAN BAC Vice-Chairman  DED GIOVANNI T. PLATERO BAC Chairman