



COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception, 1111 Cubao, Quezon City, Philippines

http://www.cda.gov.ph helpdesk@cda.gov.ph CDA @CDAPhils PH Cooperatives



MINUTES OF MEETING CDA Bids and Awards Committee (Central Office) November 25, 2019, 10:00AM CDA Conference Room (Ground Floor)

TYPE OF MEETING	OPENING OF BIDS																																					
PROJECT	SERVICES OF ICT SOLUTION PROVIDER FOR THE DEVELOPMENT OF ADMINISTRATIVE INFORMATION SYSTEM (AIS) IN THE AMOUNT OF P3,200,000.00																																					
ATTENDEES	<p><u>BAC Members</u></p> <table border="0"> <tr><td>1. DED Giovanni T. Platero</td><td>BAC Chairman</td></tr> <tr><td>2. Atty. Elizabeth O. Batonan</td><td>BAC Vice Chairman</td></tr> <tr><td>3. Director Pedro T. Defensor, Jr.</td><td>BAC Member</td></tr> <tr><td>4. Chief Melissa C. Santos</td><td>BAC Member</td></tr> </table> <p><u>BAC Secretariat</u></p> <table border="0"> <tr><td>1. Atty. Jovilyn Gaffud-Marquez</td><td>Head, BAC Secretariat</td></tr> <tr><td>2. Mr. Jonal A. De Los Reyes</td><td>Member, BAC Secretariat</td></tr> <tr><td>3. Mr. Elmer A. Bajado</td><td>Member, BAC Secretariat</td></tr> <tr><td>4. Mr. Ronaldo G. Rivera</td><td>Member, BAC Secretariat</td></tr> <tr><td>5. Ms. Marygrace C. Jaquilmac</td><td>Member, BAC Secretariat</td></tr> </table> <p><u>Technical Working Group</u></p> <table border="0"> <tr><td>1. Chief Doris D. Teodoro</td><td>Member, TWG</td></tr> <tr><td>2. Mr. Romeo A. Concepcion</td><td>Member, TWG</td></tr> <tr><td>3. Mr. Julio E. Casilan, Jr.</td><td>Member, TWG</td></tr> </table> <p><u>End-User</u></p> <table border="0"> <tr><td>1. Mr. John Zeman B. Luna</td><td>Administrative Officer V (HRMO)</td></tr> <tr><td>2. Mr. Bonifacio D. Garcia</td><td>Information Systems Analyst II</td></tr> <tr><td>3. Mr. Romaine Niño Talucod</td><td>Computer Programmer II</td></tr> <tr><td>4. Mr. Carlito V. Buan</td><td>DEMO III</td></tr> </table> <p><u>Observers</u></p> <table border="0"> <tr><td>1. Jenelyn Maga</td><td>COA Representative</td></tr> </table> <p><u>ICT Consultant</u></p> <table border="0"> <tr><td>1. Mr. Carlo Cachola</td><td></td></tr> </table>		1. DED Giovanni T. Platero	BAC Chairman	2. Atty. Elizabeth O. Batonan	BAC Vice Chairman	3. Director Pedro T. Defensor, Jr.	BAC Member	4. Chief Melissa C. Santos	BAC Member	1. Atty. Jovilyn Gaffud-Marquez	Head, BAC Secretariat	2. Mr. Jonal A. De Los Reyes	Member, BAC Secretariat	3. Mr. Elmer A. Bajado	Member, BAC Secretariat	4. Mr. Ronaldo G. Rivera	Member, BAC Secretariat	5. Ms. Marygrace C. Jaquilmac	Member, BAC Secretariat	1. Chief Doris D. Teodoro	Member, TWG	2. Mr. Romeo A. Concepcion	Member, TWG	3. Mr. Julio E. Casilan, Jr.	Member, TWG	1. Mr. John Zeman B. Luna	Administrative Officer V (HRMO)	2. Mr. Bonifacio D. Garcia	Information Systems Analyst II	3. Mr. Romaine Niño Talucod	Computer Programmer II	4. Mr. Carlito V. Buan	DEMO III	1. Jenelyn Maga	COA Representative	1. Mr. Carlo Cachola	
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NAME OF BIDDERS/ REPRESENTATIVES	Company	Representative																																				
	1. Bentaco Information Technology Services	Marielle Cristina Lalaine C. Santos																																				
	2. Wizzard Technologies, Inc.	Irene Ingreso																																				



CALL TO ORDER	<p>The Opening of Bids was started at 10:50 AM and was presided by the BAC Chairman. Thereafter, DED Platero instructed the BAC Secretariat to acknowledge the presence of the attendees and the bidders.</p> <p>After the declaration of a quorum by the BAC Secretariat, the BAC Chairman acknowledged the two (2) bidders from Bentaco Information Technology Services and Wizzard Technologies, Inc. for participating in the Opening of Bids.</p> <p>Further, DED Platero informed the bidders that the manner of opening of bids will be on a first come first serve basis. In addition, all technical requirements submitted by both bidders will be opened first, followed by the opening of the financial requirements.</p>						
SUBMISSION OF BIDS BY RESPECTIVE BIDDERS	<p>The BAC Secretariat informed the BAC Members on the supplier's submission of bidding documents.</p> <table border="1" data-bbox="651 795 1348 1012"> <thead> <tr> <th data-bbox="651 795 1034 869">Name of Prospective Bidder</th> <th data-bbox="1034 795 1348 869">Time of Submission</th> </tr> </thead> <tbody> <tr> <td data-bbox="651 869 1034 943">1. Bentaco Information Technology Services</td> <td data-bbox="1034 869 1348 943">9:08 AM</td> </tr> <tr> <td data-bbox="651 943 1034 1016">2. Wizzard Technologies, Inc.</td> <td data-bbox="1034 943 1348 1016">9:13 AM</td> </tr> </tbody> </table>	Name of Prospective Bidder	Time of Submission	1. Bentaco Information Technology Services	9:08 AM	2. Wizzard Technologies, Inc.	9:13 AM
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ELIGIBILITY AND TECHNICAL COMPONENT

a. Registration Certificate from SEC, DTI or CDA	<table border="1" data-bbox="520 1176 1481 1400"> <thead> <tr> <th data-bbox="520 1176 922 1272" rowspan="2">Name of Bidder</th> <th colspan="2" data-bbox="922 1176 1230 1211">Status of Compliance</th> <th data-bbox="1230 1176 1481 1272" rowspan="2">Remarks</th> </tr> <tr> <th data-bbox="922 1211 1075 1272">Compliant</th> <th data-bbox="1075 1211 1230 1272">Non-Compliant</th> </tr> </thead> <tbody> <tr> <td data-bbox="520 1272 922 1346">1. Bentaco Information Technology Services</td> <td data-bbox="922 1272 1075 1346" style="text-align: center;">√</td> <td data-bbox="1075 1272 1230 1346"></td> <td data-bbox="1230 1272 1481 1346">PhilGEPS Platinum Certificate Holder</td> </tr> <tr> <td data-bbox="520 1346 922 1400">2. Wizzard Technologies, Inc.</td> <td data-bbox="922 1346 1075 1400" style="text-align: center;">√</td> <td data-bbox="1075 1346 1230 1400"></td> <td data-bbox="1230 1346 1481 1400">PhilGEPS Platinum Certificate Holder</td> </tr> </tbody> </table>	Name of Bidder	Status of Compliance		Remarks	Compliant	Non-Compliant	1. Bentaco Information Technology Services	√		PhilGEPS Platinum Certificate Holder	2. Wizzard Technologies, Inc.	√		PhilGEPS Platinum Certificate Holder
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b. Mayor's Permit	<table border="1" data-bbox="520 1460 1481 1684"> <thead> <tr> <th data-bbox="520 1460 922 1556" rowspan="2">Name of Bidder</th> <th colspan="2" data-bbox="922 1460 1230 1496">Status of Compliance</th> <th data-bbox="1230 1460 1481 1556" rowspan="2">Remarks</th> </tr> <tr> <th data-bbox="922 1496 1075 1556">Compliant</th> <th data-bbox="1075 1496 1230 1556">Non-Compliant</th> </tr> </thead> <tbody> <tr> <td data-bbox="520 1556 922 1630">1. Bentaco Information Technology Services</td> <td data-bbox="922 1556 1075 1630" style="text-align: center;">√</td> <td data-bbox="1075 1556 1230 1630"></td> <td data-bbox="1230 1556 1481 1630">PhilGEPS Platinum Certificate Holder</td> </tr> <tr> <td data-bbox="520 1630 922 1684">2. Wizzard Technologies, Inc.</td> <td data-bbox="922 1630 1075 1684" style="text-align: center;">√</td> <td data-bbox="1075 1630 1230 1684"></td> <td data-bbox="1230 1630 1481 1684">PhilGEPS Platinum Certificate Holder</td> </tr> </tbody> </table>	Name of Bidder	Status of Compliance		Remarks	Compliant	Non-Compliant	1. Bentaco Information Technology Services	√		PhilGEPS Platinum Certificate Holder	2. Wizzard Technologies, Inc.	√		PhilGEPS Platinum Certificate Holder
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c. Statement of largest completed contracts similar to the contract to be bid	<table border="1" data-bbox="520 1744 1481 1944"> <thead> <tr> <th data-bbox="520 1744 922 1841" rowspan="2">Name of Bidder</th> <th colspan="2" data-bbox="922 1744 1230 1780">Status of Compliance</th> <th data-bbox="1230 1744 1481 1841" rowspan="2">Remarks</th> </tr> <tr> <th data-bbox="922 1780 1075 1841">Compliant</th> <th data-bbox="1075 1780 1230 1841">Non-Compliant</th> </tr> </thead> <tbody> <tr> <td data-bbox="520 1841 922 1915">1. Bentaco Information Technology Services</td> <td data-bbox="922 1841 1075 1915" style="text-align: center;">√</td> <td data-bbox="1075 1841 1230 1915"></td> <td data-bbox="1230 1841 1481 1915">COMPLIED</td> </tr> <tr> <td data-bbox="520 1915 922 1944">2. Wizzard Technologies, Inc.</td> <td data-bbox="922 1915 1075 1944" style="text-align: center;">√</td> <td data-bbox="1075 1915 1230 1944"></td> <td data-bbox="1230 1915 1481 1944">COMPLIED</td> </tr> </tbody> </table>	Name of Bidder	Status of Compliance		Remarks	Compliant	Non-Compliant	1. Bentaco Information Technology Services	√		COMPLIED	2. Wizzard Technologies, Inc.	√		COMPLIED
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	Compliant	Non-Compliant													
1. Bentaco Information Technology Services	√		COMPLIED												
2. Wizzard Technologies, Inc.	√		COMPLIED												

d. Statement of on-going and awarded but not yet started contracts	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	
	1. Bentaco Information Technology Services		√		COMPLIED
2. Wizzard Technologies, Inc.		√		COMPLIED	
e. Audited Financial Statement stamped "received" by BIR	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	
	1. Bentaco Information Technology Services		√		PhilGEPS Platinum Certificate Holder
2. Wizzard Technologies, Inc.		√		PhilGEPS Platinum Certificate Holder	
f. Valid and Current Tax Clearance	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	
	1. Bentaco Information Technology Services		√		PhilGEPS Platinum Certificate Holder
2. Wizzard Technologies, Inc.		√		PhilGEPS Platinum Certificate Holder	
g. Net Financing Contracting Capacity (NFCC)	Since the Bentaco Information Technology Services failed to submit the Net Financial Contracting Capacity (NFCC) during the Opening of Bids, the BAC unanimously agreed to declare the bidder as ineligible to comply with the technical eligibility.				
	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	
1. Bentaco Information Technology Services			Failed to submit the NFCC	Declared ineligible to comply with the technical eligibility	
2. Wizzard Technologies, Inc.		√			
h. Bid Securing Declaration	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	
	1. Bentaco Information Technology Services			N/A	Declared ineligible to comply with the technical eligibility
2. Wizzard Technologies, Inc.		√			
i. Conformity with the Delivery Schedule	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	

	1. Bentaco Information Technology Services		N/A	Declared ineligible to comply with the technical eligibility
	2. Wizzard Technologies, Inc.	√		

j. Conformity with Technical Specifications	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	
	1. Bentaco Information Technology Services			N/A	Declared ineligible to comply with the technical eligibility
	2. Wizzard Technologies, Inc.		√		

k. Omnibus Sworn Statement	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	
	1. Bentaco Information Technology Services			N/A	Declared ineligible to comply with the technical eligibility
	2. Wizzard Technologies, Inc.		√		

FINANCIAL COMPONENT

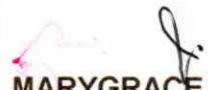
The Financial Requirements submitted by the Bentaco Information Technology Services will not be opened since it failed to comply with the technical eligibility. Hence, the Wizzard Technologies, Inc. was unanimously declared by the BAC Members as the **single calculated bidder** with bid offer amounting to Php3,029,000.00. Further, the BAC Members instructed the Technical Working Group to schedule the post-qualification activity.

a. Financial Bid	Name of Bidder		Status of Compliance		Remarks
			Compliant	Non-Compliant	
	1. Wizzard Technologies, Inc.		√		Php3,029,000.00

ADJOURNMENT Having no other matters for discussion, the meeting was adjourned at 11:47 AM.

CERTIFICATION We certify that the foregoing is the true account of the Opening of Bids conducted on November 25, 2019.


PREPARED BY

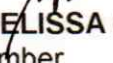

MARYGRACE C. JAQUILMAC
 BAC Secretariat
 Date: November 26, 2019

CERTIFIED CORRECT


ATTY. JOVILYN GAFFUD-MARQUEZ
 Head, BAC Secretariat

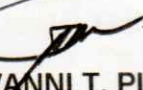
APPROVED


Director PEDRO T. DEFENSOR, JR.
BAC Member


Chief, MELISSA C. SANTOS
BAC Member

ATTY. MONALIZA P. ARRIBA-JUAREZ
BAC Member *(on official travel) gl*


~~ATTY. ELIZABETH O. BATONAN~~
~~BAC Vice-Chairman~~


DED GIOVANNI T. PLATERO
BAC Chairman