



COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception, 1111 Cubao, Quezon City, Philippines
http://www.cda.gov.ph helpdesk@cda.gov.ph CDA @CDAPhilis PH Cooperatives



MINUTES OF MEETING CDA Bids and Awards Committee (Central Office) November 25, 2019, 2:00PM CDA Conference Room (Ground Floor)

TYPE OF MEETING	OPENING OF BIDS																																		
PROJECT	SUPPLY AND DELIVERY OF BRAND NEW PORTABLE PRINTERS (256 UNITS) IN THE AMOUNT OF P3,840,000.00																																		
ATTENDEES	<p><u>BAC Members</u></p> <table border="0"> <tr><td>1. DED Giovanni T. Platero</td><td>BAC Chairman</td></tr> <tr><td>2. Atty. Elizabeth O. Batonan</td><td>BAC Vice Chairman</td></tr> <tr><td>3. Director Pedro T. Defensor, Jr.</td><td>BAC Member</td></tr> <tr><td>4. Chief Melissa C. Santos</td><td>BAC Member</td></tr> </table> <p><u>BAC Secretariat</u></p> <table border="0"> <tr><td>1. Atty. Jovilyn Gaffud-Marquez</td><td>Head, BAC Secretariat</td></tr> <tr><td>2. Mr. Jonal A. De Los Reyes</td><td>Member, BAC Secretariat</td></tr> <tr><td>3. Mr. Elmer A. Bajado</td><td>Member, BAC Secretariat</td></tr> <tr><td>4. Mr. Ronaldo G. Rivera</td><td>Member, BAC Secretariat</td></tr> <tr><td>5. Ms. Marygrace C. Jaquilmac</td><td>Member, BAC Secretariat</td></tr> </table> <p><u>Technical Working Group</u></p> <table border="0"> <tr><td>1. Chief Doris D. Teodoro</td><td>Member, TWG</td></tr> <tr><td>2. Mr. Romeo A. Concepcion</td><td>Member, TWG</td></tr> <tr><td>3. Mr. Julio E. Casilan, Jr.</td><td>Member, TWG</td></tr> </table> <p><u>End-User</u></p> <table border="0"> <tr><td>1. Mr. John Zernan B. Luna</td><td>Administrative Officer V (HRMO)</td></tr> <tr><td>2. Mr. Bonifacio D. Garcia</td><td>Information Systems Analyst II</td></tr> <tr><td>3. Mr. Romaine Niño Talucod</td><td>Computer Programmer II</td></tr> <tr><td>4. Mr. Carlito V. Buan</td><td>DEMO III</td></tr> </table> <p><u>Observers</u></p> <table border="0"> <tr><td>1. Jenelyn Maga</td><td>COA Representative</td></tr> </table>	1. DED Giovanni T. Platero	BAC Chairman	2. Atty. Elizabeth O. Batonan	BAC Vice Chairman	3. Director Pedro T. Defensor, Jr.	BAC Member	4. Chief Melissa C. Santos	BAC Member	1. Atty. Jovilyn Gaffud-Marquez	Head, BAC Secretariat	2. Mr. Jonal A. De Los Reyes	Member, BAC Secretariat	3. Mr. Elmer A. Bajado	Member, BAC Secretariat	4. Mr. Ronaldo G. Rivera	Member, BAC Secretariat	5. Ms. Marygrace C. Jaquilmac	Member, BAC Secretariat	1. Chief Doris D. Teodoro	Member, TWG	2. Mr. Romeo A. Concepcion	Member, TWG	3. Mr. Julio E. Casilan, Jr.	Member, TWG	1. Mr. John Zernan B. Luna	Administrative Officer V (HRMO)	2. Mr. Bonifacio D. Garcia	Information Systems Analyst II	3. Mr. Romaine Niño Talucod	Computer Programmer II	4. Mr. Carlito V. Buan	DEMO III	1. Jenelyn Maga	COA Representative
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NAME OF BIDDERS/ REPRESENTATIVES	<table border="0"> <thead> <tr> <th>Company</th> <th>Representative</th> </tr> </thead> <tbody> <tr> <td>1. Advance Solutions Inc.</td> <td>Gladys Como</td> </tr> </tbody> </table>	Company	Representative	1. Advance Solutions Inc.	Gladys Como																														
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CALL TO ORDER	<p>The Opening of Bids was started at 2:48PM and was presided by the BAC Chairman. Thereafter, DED Platero instructed the BAC Secretariat to acknowledge the presence of the attendees and the bidders.</p> <p>After the declaration of a quorum by the BAC Secretariat, the BAC Chairman acknowledged the lone bidder from the Advance Solutions Inc. for participating in the Opening of Bids.</p>																																		

Office of the Chairman : (02) 721-5325
: (02) 721-5324

Office of the Executive Director : (02) 725-6450
Officer of the Day : (02) 725-3764



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SUBMISSION OF BIDS BY RESPECTIVE BIDDERS	The BAC Secretariat informed the BAC Members that the Advance Solutions Inc. submitted its bid at 11:25AM.
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ELIGIBILITY AND TECHNICAL COMPONENT

a. Registration Certificate from SEC, DTI or CDA	Name of Bidder	Status of Compliance		Remarks
		Compliant	Non-Compliant	
	1. Advance Solutions Inc.	√		PhilGEPS Platinum Certificate Holder
b. Mayor's Permit	Name of Bidder	Status of Compliance		Remarks
		Compliant	Non-Compliant	
	1. Advance Solutions Inc.	√		PhilGEPS Platinum Certificate Holder
c. Statement of largest completed contracts similar to the contract to be bid	Name of Bidder	Status of Compliance		Remarks
		Compliant	Non-Compliant	
	1. Advance Solutions Inc.	√		COMPLIED
d. Statement of on-going and awarded but not yet started contracts	Name of Bidder	Status of Compliance		Remarks
		Compliant	Non-Compliant	
	1. Advance Solutions Inc.	√		COMPLIED
e. Audited Financial Statement stamped "received" by BIR	Name of Bidder	Status of Compliance		Remarks
		Compliant	Non-Compliant	
	1. Advance Solutions Inc.	√		PhilGEPS Platinum Certificate Holder
f. Valid and Current Tax Clearance	Name of Bidder	Status of Compliance		Remarks
		Compliant	Non-Compliant	
	1. Advance Solutions Inc.	√		PhilGEPS Platinum Certificate Holder
g. Net Financing Contracting Capacity (NFCC)	Name of Bidder	Status of Compliance		Remarks
		Compliant	Non-Compliant	
	1. Advance Solutions Inc.	√		COMPLIED


h. Bid Securing Declaration	Name of Bidder	Status of Compliance		Remarks
		Compliant	Non-Compliant	
	1. Advance Solutions Inc.	√		PhilGEPS Platinum Certificate Holder
i. Conformity with the Delivery Schedule	Name of Bidder	Status of Compliance		Remarks
		Compliant	Non-Compliant	
	1. Advance Solutions Inc.	√		COMPLIED
j. Conformity with Technical Specifications	Name of Bidder	Status of Compliance		Remarks
		Compliant	Non-Compliant	
	1. Advance Solutions Inc.	√		COMPLIED
k. Omnibus Sworn Statement	Name of Bidder	Status of Compliance		Remarks
		Compliant	Non-Compliant	
	1. Advance Solutions Inc.	√		COMPLIED

FINANCIAL COMPONENT


The Advance Solutions Inc. has offered Php3,784,960.00 and was unanimously declared by the BAC Members as the **single calculated bidder**. Further, the BAC Members instructed the Technical Working Group to schedule the post-qualification activity.

a. Financial Bid	Name of Prospective Bidder	Bid Offer	Remarks
	1. Advance Solutions Inc.	Php3,784,960.00	Single calculated bidder
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 3:23 PM.		
CERTIFICATION	We certify that the foregoing is the true account of the Opening of Bids conducted on November 25, 2019.		
PREPARED BY	 MARYGRACE C. JAQUILMAC BAC Secretariat Date: November 26, 2019		
CERTIFIED CORRECT	 ATTY. JOVILYN GARFUD-MARQUEZ Head, BAC Secretariat		

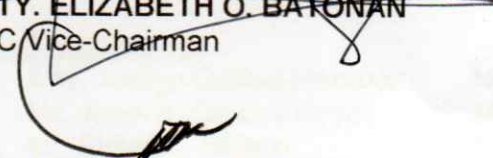
APPROVED


Director **PEDRO T. DEFENSOR, JR.**
BAC Member


Chief, **MELISSA C. SANTOS**
BAC Member

ATTY. MONALIZA P. ARRIBA-JUAREZ
BAC Member *(on official bond)* 


~~**ATTY. ELIZABETH O. BATONAN**~~
BAC Vice-Chairman


DED GIOVANNI T. PLATERO
BAC Chairman