



## COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception, 1111 Cubao, Quezon City, Philippines  
http://www.cda.gov.ph helpdesk@cda.gov.ph CDA @CDAPHils PH Cooperatives



### NOTICE OF AWARD

21 FEB 2020

**MR. RALPH CHRISTOPHER B. DIMALIUAT**

Chief Operating Officer  
Kollab Guru Group, Inc.  
G/F BSA Twin Towers, Bank Drive, Ortigas Center  
Mandaluyong City

ATTENTION: **MS. RUFFA ARANSAZO**

**Dear Mr. Dimaliuat:**

We are pleased to notify you that the Contract/Project: Supply and Delivery of a 1-year Cloud-Based Service of an Email Management Service & Online Productivity Suite with Contract Number CDA-GOODS-2020-01 is hereby awarded to KOLLAB GURU GROUP, INC. as the bidder with Single Calculated and Responsive Bid (SCR) pursuant to CDA-BAC Resolution No. 2020-001 with a Contract Price equivalent to **One Million Seven Hundred Forty-Eight Thousand Eight Hundred Ninety-Eight Pesos (P1,748,898.00)** inclusive of applicable government taxes.

You are therefore required within ten (10) days from the receipt of this Notice of Award (NOA), to formally enter into contract with the CDA, and provide this agency with the **Performance Security** in accordance with any of the following schedules which shall be co-terminus with the duration of the contract (1 year) to take effect from the date of receipt of the Notice to Proceed; to wit:

- a) Five percent (5%) of the Contract Price in Cash, Manager's Check, Irrevocable Letter of Credit, Bank Draft or Bank Guarantee issued by a reputable bank;
- b) Thirty percent (30%) of the Contract Price in Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security; and/or
- c) Any combination of the foregoing proportionate to share of form with respect to total amount of security.

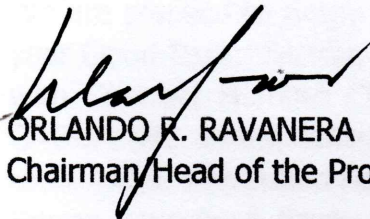


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Letter to Kollab

Refusal to accept the award without justifiable reason and failure to provide the performance security within the prescribed period of ten (10) days shall constitute sufficient ground for cancellation of the award, forfeiture of the bid security and disqualification in any future bidding of this Authority.

Please acknowledge agreement of this NOA by formally signing on the space provided below and return the same to the Office of the Executive Director within the specified period stated above.

Very truly yours,



ORLANDO R. RAVANERA  
Chairman/Head of the Procuring Entity

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**CONFORME:**

**KOLLAB GURU GROUP, INC.**

(Winning Bidder)

By :   
**MR. RALPH CHRISTOPHER B. DIMALIUT**  
Chief Operating Officer

FEB 24, 2020