

Cooperative Development Authority Annual Procurement Plan for FY 2020 Revision 2

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Procurement of Security Services	CENTRAL OFFICE and EOs	YES	Competitive Bidding	NOVEMBER, 2019	DECEMBER, 2019	DECEMBER, 2019	DECEMBER, 2019	GoP	5,123,236.48	5,123,236.48		Security services for CO and EOs to secure the building and perimeter area of the office
	Procurement of Janitorial Services	CENTRAL OFFICE and EOs	YES	Competitive Bidding	NOVEMBER, 2019	DECEMBER, 2019	DECEMBER, 2019	DECEMBER, 2019	GoP	1,550,951.00	1,550,951.00		Janitorial services for the maintenance of the cleanliness within the building and perimeter area, CO and EOs
	Procurement of Utility Water	CENTRAL OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	551,000.00	551,000.00		For the consumption of CDA Personnel
	Procurement of Purified Water	CENTRAL OFFICE and EOs	NO	NP-53.9 - Small Value Procurement	DECEMBER, 2019	DECEMBER, 2019	DECEMBER, 2019	DECEMBER, 2019	GoP	243,200.00	243,200.00		For the consumption of CDA Personnel
	Procurement of Electricity	CENTRAL OFFICE and EOs	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	4,868,000.00	4,868,000.00		For official of CDA CO and EOs
	Procurement of Rental of Photocopier	CENTRAL OFFICE	YES	NP-53.9 - Small Value Procurement	DECEMBER, 2019	DECEMBER, 2019	DECEMBER, 2019	JANUARY, 2020	GoP	249,000.00	249,000.00		For the official use of CDA CO
	Procurement of Pest Control Service	CENTRAL OFFICE	YES	NP-53.9 - Small Value Procurement	DECEMBER, 2019	DECEMBER, 2019	JANUARY, 2020	FEBRUARY, 2020	GoP	80,000.00	80,000.00		For the maintenance of CDA CO
	Filing cabinet, steel, 4 drawers (12 units)	CENTRAL OFFICE	NO	Shopping	DECEMBER, 2019	DECEMBER, 2019	DECEMBER, 2019	JANUARY, 2020	GoP	85,000.00	85,000.00		For the official use of CDA CO
	Lateral steel cabinet, 4 drawers	CENTRAL OFFICE	NO	Shopping	APRIL-JUNE 2020	N/A	N/A	N/A	GoP	18,000.00	18,000.00		For the official use of CDA CO
	Filing cabinet, steel, 4 drawers with vault (1 unit)	CENTRAL OFFICE	NO	Shopping	JULY-SEPT. 2020	JULY-SEPT. 2020	JULY-SEPT. 2020	JULY-SEPT. 2020	GoP	20,000.00	20,000.00		For the official use of CDA CO
	Printer, continuous ink system (4 units)	CENTRAL OFFICE	NO	Shopping	JULY-SEPT. 2020	JULY-SEPT. 2020	JULY-SEPT. 2020	JULY-SEPT. 2020	GoP	36,000.00	36,000.00		For the official use of CDA CO
	BAC TRAINING (venue, food and training requirements)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	JULY-SEPT. 2020	N/A	N/A	JULY-SEPT. 2020	GoP	500,000.00	500,000.00		BAC training for revised and updates on IRR Procurement Act
	Hardware supplies	CENTRAL OFFICE	NO	Shopping	FEBRUARY AND AUGUST 2020	N/A	N/A	N/A	GoP	100,000.00	100,000.00		For the repair and maintenance of CDA CO building facilities, furniture and fixtures
	Procurement of office furniture	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	March, 2019	N/A	N/A	N/A	GoP	200,000.00	200,000.00		For the official use of CDA CO
	Procurement of Cheque books	CENTRAL OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00		For the official use of CDA CO
	Procurement of Accountable Forms	CENTRAL OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	77,500.00	77,500.00		For the official use of CDA CO and EOs
	Taxes, duties and licenses	CENTRAL OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	376,000.00	376,000.00		For the official use of CDA CO and EOs
	Fidelity Bond Premium	CENTRAL OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	100,500.00	100,500.00		For the official use of CDA CO and EOs
	Insurance/Reinsurance	CENTRAL OFFICE and EOs	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	587,800.00	587,800.00		For the official use of CDA CO and EOs

Newspaper subscription	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	NOVEMBER, 2019	N/A	N/A	JANUARY, 2020	GoP	63,000.00	63,000.00		For the official use of CDA CO and EOs
Procurement of courier/postal services	CENTRAL OFFICE and EOs	NO	Direct Contracting	N/A	N/A	N/A	JANUARY, 2020	GoP	510,000.00	510,000.00		For the official use of CDA CO and EOs
Procurement of advertising, printing and publication services	CENTRAL OFFICE and EOs	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	499,000.00	499,000.00		For the official use of CDA CO and EOs
Procurement of communication services - Landline	CENTRAL OFFICE and EOs	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,648,000.00	1,648,000.00		For the official use of CDA CO and EOs
Procurement of communication services - Mobile	CENTRAL OFFICE and EOs	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,010,000.00	1,010,000.00		For the official use of CDA CO
Procurement of communication services - Internet	CENTRAL OFFICE and EOs	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,563,000.00	1,563,000.00		For the official use of CDA CO and EOs
Procurement of fuel and lubricants	CENTRAL OFFICE and EOs	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,850,000.00	2,850,000.00		For the official use of CDA CO and EOs
Repair and maintenance - Building	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	JANUARY-DECEMBER, 2020	JANUARY-DECEMBER, 2020	JANUARY-DECEMBER, 2020	JANUARY-DECEMBER, 2020	GoP	100,000.00	100,000.00		For the official use of CDA CO
Repair and maintenance - Office Equipment	CENTRAL OFFICE and EOs	NO	NP-53.9 - Small Value Procurement	JANUARY-DECEMBER, 2020	JANUARY-DECEMBER, 2020	JANUARY-DECEMBER, 2020	JANUARY-DECEMBER, 2020	GoP	390,000.00	390,000.00		For the official use of CDA CO and EOs
Repair and maintenance - Furniture and Fixtures	CENTRAL OFFICE and EOs	NO	NP-53.9 - Small Value Procurement	JANUARY-DECEMBER, 2020	JANUARY-DECEMBER, 2020	JANUARY-DECEMBER, 2020	JANUARY-DECEMBER, 2020	GoP	115,000.00	115,000.00		For the official use of CDA CO and EOs
Repair and maintenance - Motor Vehicles	CENTRAL OFFICE and EOs	NO	NP-53.9 - Small Value Procurement	JANUARY-DECEMBER, 2020	JANUARY-DECEMBER, 2020	JANUARY-DECEMBER, 2020	JANUARY-DECEMBER, 2020	GoP	1,055,000.00	1,055,000.00		For the official use of CDA CO and EOs
Procurement of steel shelves	CENTRAL OFFICE	NO	Shopping	JULY-SEPT. 2020	N/A	N/A	N/A	GoP	200,000.00	200,000.00		For the official use of CDA CO
Procurement of color coded trash bin (13 sets)	CENTRAL OFFICE	NO	Shopping	APRIL 2020	APRIL 2020	MAY 2020	MAY 2020	GoP	182,000.00	182,000.00		For the official use of CDA CO
Procurement of PABX System	CENTRAL OFFICE	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	1,960,000.00	980,000.00	980,000.00	For the official use of CDA CO
Procurement of structured cabling PABX System	CENTRAL OFFICE	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	980,000.00		980,000.00	For the official use of CDA CO
Maintenance of 1 unit elevator	CENTRAL OFFICE	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	48,000.00	48,000.00		For the official use of CDA CO
Installation of partition of the Admin. Division	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	350,000.00	350,000.00		For the official use of CDA CO
Procurement of ID printing supplies	CENTRAL OFFICE	NO	Shopping	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		For the official use of CDA CO
Procurement of ID Lace and Jackets	CENTRAL OFFICE	NO	Shopping	FEBRUARY 2020	N/A	N/A	N/A	GoP	22,000.00	22,000.00		For the official use of CDA CO
Procurement of CDA Letterhead (printing)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	MARCH 2020	N/A	N/A	N/A	GoP	75,500.00	75,500.00		For the official use of CDA CO
Procurement of CDA Logo stickers	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	JULY-SEPT. 2020	N/A	N/A	N/A	GoP	15,000.00	15,000.00		For the official use of CDA CO
Procurement of Special Paper	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	APRIL 2020	APRIL 2020	APRIL 2020	MAY 2020	GoP	75,000.00	75,000.00		For the official use of CDA CO

	Replacement of (3) airconditioning units	CENTRAL OFFICE/ ADMIN/CSF	NO	NP-53.9 - Small Value Procurement	August - September 2020	August - September 2020	August - September 2020	August - September 2020	GoP	480,000.00		480,000.00	For the official use of CDA CO - Admin and CSF
	Procurement of Office Supplies	CENTRAL OFFICE	NO	Shopping	FEBRUARY AND AUGUST 2020	FEBRUARY AND AUGUST 2020	FEBRUARY AND AUGUST 2020	FEBRUARY AND AUGUST 2020	GoP	200,000.00	200,000.00		For the official use of CDA CO
50202010 00	AUDIT SERVICES (Conduct of External Audit by Certifying Body)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	MARCH 2020	MARCH 2020	MARCH 2020	MARCH 2020	GoP	160,000.00	160,000.00		Implementation, Maintenance and Improvement of CDA Quality Management System (QMS)
50299030 00	CATERING SERVICES (Formulation of Work Plan Parameters (WFP) Parameters (WFP) for FY 2021)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	FEBRUARY 2020	FEBRUARY 2020	FEBRUARY 2020	FEBRUARY 2020	GoP	70,000.00	70,000.00		Preparation of Agency Work and Financial Plan Parameters (WFP) for FY 2020
50299030 01	CATERING SERVICES (Conduct of an Annual Workshop to Analyze the results of Inspection/ Examination as inputs to planning and program design)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	FEBRUARY 2020	FEBRUARY 2020	FEBRUARY 2020	FEBRUARY 2020	GoP	40,000.00	40,000.00		Monitoring & Validation of Performance of Central Office Units and Extension Offices
50299030 02	CATERING SERVICES (Conduct of PMT Meeting to Prepare the Rating and Ranking Guidelines of CO units and Extension Offices based on Performance-Based Bonus (PBB) Guidelines)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	FEBRUARY 2020	FEBRUARY 2020	FEBRUARY 2020	FEBRUARY 2020	GoP	64,000.00	64,000.00		Processing of Agency Performance-Based Strategic Management Performance System (SPMS)
50299030 03	CATERING SERVICES (Workshop to review existing documented procedures, guidelines, work instructions, etc.)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	MARCH 2020	MARCH 2020	MARCH 2020	MARCH 2020	GoP	60,000.00	60,000.00		Implementation, Maintenance and Improvement of CDA Quality Management System (QMS)
50299030 04	CATERING SERVICES (Writeshop to write needed flow charts, procedures, guidelines, work instructions, etc. in relation to EMS 1401:2015)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	APRIL 2020	APRIL 2020	APRIL 2020	APRIL 2020	GoP	60,000.00	60,000.00		Implementation, Maintenance and Improvement of CDA Quality Management System (QMS)
50299030 05	CATERING SERVICES (Conduct of 5S Training)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	FEBRUARY 2020	FEBRUARY 2020	FEBRUARY 2020	FEBRUARY 2020	GoP	60,000.00	60,000.00		Implementation, Maintenance and Improvement of CDA Quality Management System (QMS)
50299030 06	CATERING SERVICES (Big Clean Up Day)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	OCTOBER 2020	OCTOBER 2020	OCTOBER 2020	OCTOBER 2020	GoP	60,000.00	60,000.00		Implementation, Maintenance and Improvement of CDA Quality Management System (QMS)
50202010 00	CONSULTANCY AND PROFESSIONAL SERVICES (Policy Review)	CENTRAL OFFICE	NO	Limited Source Bidding	FEBRUARY 2020	FEBRUARY 2020	FEBRUARY 2020	FEBRUARY 2020	GoP	40,000.00	40,000.00		Capacity-Building of Planning Officers and Other Support to Operations Initiatives
50299030 00	LEASE OF VENUE (Training for Planning Officer CO & Extension Offices personnel)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	MARCH 2020	MARCH 2020	MARCH 2020	MARCH 2020	GoP	180,000.00	180,000.00		Capacity-Building of Planning Officers and Other Support to Operations Initiatives
50299030 00	LEASE OF VENUE (Conduct of the CDA Performance Assessment Planning Conference)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	February/ July/ October 2020	February/ July/ October 2020	February/ July/ October 2020	February/ July/ October 2020	GoP	1,794,000.00	1,794,000.00		Coordination and/or Conduct of Events

50299030 01	LEASE OF VENUE (Updating Training for CDA Internal Auditors)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	APRIL 2020	APRIL 2020	APRIL 2020	APRIL 2020	GoP	70,000.00	70,000.00		Implementation, Maintenance and Improvement of CDA Quality Management System (QMS)
50299030 02	LEASE OF VENUE (Updating Training for CDA Document Controllers)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	MAY 2020	MAY 2020	MAY 2020	MAY 2020	GoP	120,000.00	120,000.00		Implementation, Maintenance and Improvement of CDA Quality Management System (QMS)
50299030 03	LEASE OF VENUE (Conduct of Management Review)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	OCTOBER 2020	OCTOBER 2020	OCTOBER 2020	OCTOBER 2020	GoP	270,000.00	270,000.00		Implementation, Maintenance and Improvement of CDA Quality Management System (QMS)
50299030 04	LEASE OF VENUE (27th ASEAN Centre for the Development of Agricultural Cooperatives (ACEDAC) and ASEAN Sectoral Working on Agricultural Cooperative (ASWGAC))	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	JUNE 2020	JUNE 2020	JUNE 2020	JUNE 2020	GoP	1,003,500.00	1,003,500.00		Coordination and/or Conduct of Events
50299020 00	PRINTING SERVICES (Preparation of the Agency 2019 Annual Report)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	FEBRUARY 2020	FEBRUARY 2020	FEBRUARY 2020	FEBRUARY 2020	GoP	180,000.00	180,000.00		Report and Statistical Generation
50202010 00	TRAINING PROVIDER (Conduct of activity re: requirement of CDA Data/ Statistical consultation with experts from U.P., etc.)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	FEBRUARY 2020	FEBRUARY 2020	FEBRUARY 2020	FEBRUARY 2020	GoP	180,000.00	180,000.00		Report and Statistical Generation
50202010 01	TRAINING PROVIDER (Orientation Course on ISO 9001:2015 for Newly Hired Personnel)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	MARCH 2020	MARCH 2020	MARCH 2020	MARCH 2020	GoP	275,000.00	275,000.00		Implementation, Maintenance and Improvement of CDA Quality Management System (QMS)
50202010 02	TRAINING PROVIDER (Updating Training for CDA Internal Auditors)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	APRIL 2020	APRIL 2020	APRIL 2020	APRIL 2020	GoP	30,000.00	30,000.00		Implementation, Maintenance and Improvement of CDA Quality Management System (QMS)
50202010 03	TRAINING PROVIDER (Updating Training for CDA Document Controllers)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	MAY 2020	MAY 2020	MAY 2020	MAY 2020	GoP	30,000.00	30,000.00		Implementation, Maintenance and Improvement of CDA Quality Management System (QMS)
50202010 04	TRAINING PROVIDER (Conduct of Trainings or Seminars on Increasing Productivity, trainings on Leadership and Team Building, and 5S)	CENTRAL OFFICE	NO	NP-53.8 Defense Cooperation Agreement	JUNE 2020	JUNE 2020	JUNE 2020	JUNE 2020	GoP	70,000.00	70,000.00		Implementation, Maintenance and Improvement of CDA Quality Management System (QMS)
50299030 00	VEHICLE RENTAL ((27th ASEAN Centre for the Development of Agricultural Cooperatives (ACEDAC) and ASEAN Sectoral Working on Agricultural Cooperative - ASWGAC))	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	JUNE 2020	JUNE 2020	JUNE 2020	JUNE 2020	GoP	96,000.00	96,000.00		Coordination and/or Conduct of Events
	Lateral steel cabinet, 4 drawers (3 units)	CENTRAL OFFICE	NO	Shopping	MARCH 2020	N/A	N/A	N/A	GoP	53,100.00	53,100.00		Central Document Controller in view of QMS Implementation
	Catering CDA-CO	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	MARCH 10-11, 2020	N/A	N/A	N/A	GoP	10,000.00	10,000.00		Charter on Wheels: Information Campaign of R.A. No. 11364 (development of IEC materials)
	Catering-CDA-CO	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	APRIL 21-23 AND JULY 8, 2020	N/A	N/A	N/A	GoP	84,000.00	84,000.00		Review of RA No. 9520 (draft amendment and consultation with stakeholders)

Catering CDA-CO	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	MAY 5 AND JUNE 2-3, 2020	N/A	N/A	N/A	GoP	20,250.00	20,250.00	Identification and prioritization of guidelines to be crafted and crafting of guidelines as identified
Catering CDA CO	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	MAY 19-22, 2020	N/A	N/A	N/A	GoP	40,000.00	40,000.00	Crafting of rules of procedure in the exercise of quasi-judicial power
Catering CDA CO	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	JUNE 9-10, 2020	N/A	N/A	N/A	GoP	12,600.00	12,600.00	framework on the project run after fraudulent cooperatives
Catering CDA CO	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	JULY 13-17, 22020	N/A	N/A	N/A	GoP	30,000.00	30,000.00	Review of DLCD Manual in view of RA No. 11364 New CDA Charter
Lease of venue	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	AUGUST 17-21, 2020	N/A	N/A	N/A	GoP	320,000.00	320,000.00	continuing legal education
Catering services for the Technical Working Group meetings	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	OCTOBER 6-8, 2020	N/A	N/A	N/A	GoP	60,000.00	60,000.00	Immersion of the personnel to be placed or hired under the adjudication power of the Authority, in the different government agencies exercising quasi-judicial powers
Publication in the Official Gazette	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	OCTOBER 6-8, 2020	N/A	N/A	N/A	GoP	70,000.00	70,000.00	Publication in the Official Gazette of the Implementing Rules and Regulations of the Republic Act No. 11364, Otherwise known as the "Cooperative Development Authority Charter of 2019"
Supply of office furnitures and fixtures for the furnishing of the CDA Boardroom including the offices of the BODs. (conference table, executive chairs, carpet, blinds, cabinets, etc.)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	JANUARY 2020	N/A	N/A	N/A	GoP	522,576.60	522,576.60	Supply of office furnitures and fixtures for the furnishing of the CDA Boardroom including the offices of the BODs. (conference table, executive chairs, carpet, blinds, cabinets, etc.)
Foot bath (tray, mat, disinfecting solution)	CENTRAL OFFICE	NO	Shopping	May 2020	N/A	N/A	N/A	GoP	22,800.00	22,800.00	For official use of CDA Central Office - Emergency Procurement under Bayanihan Act
Fumigation of CDA CO building and government service vehicles	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	April-December 2020	N/A	April-December 2020	April-December 2020	GoP	360,000.00	360,000.00	For official use of CDA Central Office - Emergency cases
Portable handwashing station	CENTRAL OFFICE	NO	Shopping	April-December 2020	N/A	April-December 2020	April-December 2020	GoP	27,000.00	27,000.00	For official use of CDA Central Office - Emergency Procurement under Bayanihan Act
Multivitamins	CENTRAL OFFICE	NO	Shopping	April to June 2020	N/A	April to June 2020	N/A	GoP	100,000.00	100,000.00	For official use of CDA Central Office - Emergency Procurement under Bayanihan Act
Additional Multivitamins	CENTRAL OFFICE	NO	Shopping	July to December		July to December	July to December	GoP	500,000.00	500,000.00	For official of CDA Central Office personnel and employee
Procurement of Covid-19 Response Items	CENTRAL OFFICE	NO	NP-53.5 Agency-to-Agency	April-December 2020	N/A	April-December 2020	April-December 2020	GoP	650,000.00	650,000.00	For official use of CDA Central Office

Disinfectants and dispensers	CENTRAL OFFICE	NO	Shopping	April-December 2020	N/A	April-December 2020	April-December 2020	GoP	150,000.00	150,000.00		For official use of CDA Central Office - Emergency Procurement under Bayanihan Act
Face shield	CENTRAL OFFICE	NO	Shopping	July-December 2020	N/A	July-December 2020	July-December 2020	GoP	96,000.00	96,000.00		For official use of CDA Central Office - Emergency
Other covid-19 response related items	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	April-December 2020	N/A	April-December 2020	April-December 2020	GoP	150,000.00	150,000.00		For official use of CDA Central Office - Emergency cases
APP CSE 2020 (Covid-19 Response Items)	CENTRAL OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	164,803.60	164,803.60		For official use of CDA Central Office - Emergency Procurement under Bayanihan Act
Supply, delivery and installation of Acrylic dividers (receiving area and vehicles)	CENTRAL OFFICE	NO	NP-53.9 - Small Value Procurement	May-December 2020	N/A	May-December 2020	May-December 2020	GoP	50,000.00	50,000.00		For official use of CDA Central Office - Emergency cases
Corporate giveaways and supplies for CDA Officials and personnel	HEAD OFFICE	NO	Shopping	December 2020	N/A	December 2020	December 2020	GoP	320,000.00	320,000.00		For official use of CDA Head Office
Network Professional Consultant	MIS	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	Indicate Date	Indicate Date	GoP	193,000.00	193,000.00		For official use of CDA Central Office - MIS Unit
System Integration Consultant	MIS	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	Indicate Date	Indicate Date	GoP	300,000.00	300,000.00		For official use of CDA Central Office - MIS Unit
Text Blasting Subscription	Central Office	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	200,000.00	200,000.00		For official use of CDA Central Office
Internet Subscription	Central Office	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	800,000.00	800,000.00		For official use of CDA Central Office
Supply And Delivery Of A 1-Year Cloud-Based Service Of An Email Management Service & Online Productivity Suite Subscription	MIS / ICT Consultant /ADMIN/ GSS	NO	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date	GoP	1,800,000.00	1,800,000.00		For official use of CDA Central Office and Extension Offices
Cooperative System(CS) Maintenance	MIS / ICT Consultant /ADMIN/ GSS	NO	Direct Contracting	N/A	N/A	Indicate Date	30/11/2020	GoP	6,343,500.00	6,343,500.00		For official use of CDA Central Office and Extension Offices
Cooperative Business Matching Information System (CBMIS) System Maintenance	MIS / CPDAD/ Regional Offices	NO	Direct Contracting	N/A	N/A	Indicate Date	01/12/2020	GoP	900,000.00	900,000.00		For official use of CDA Central Office and Extension Offices
Procurement of Anti Virus Software Subscription for 200 units (laptop and desktop)	MIS /GSS	NO	Shopping	Indicate Date	Jun-20	Jul-20	Indicate Date	GoP	100,000.00	100,000.00		For official use of CDA Central Office and Extension Offices
CDA Accreditation Facilities Information System (CDAAFIS) Development (Inclusive of Hardware)	MIS/CRITD	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	1,900,000.00		1,900,000.00	For official use of CDA Central Office and Extension Offices
Procurement of 79 Units Desktop Computers	Central Office / Regional Offices	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	3,465,000.00		3,465,000.00	For official use of CDA Central Office and Extension Offices

	Procurement of 118 Units Laptop Computers	Central Office / Regional Offices	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	4,905,000.00		4,905,000.00	For official use of CDA Central Office and Extension Offices
	Procurement of 7 Units of Electronic Door Lock	Central Office	NO	Shopping	N/A	N/A	N/A	N/A	GoP	140,000.00		140,000.00	For official use of CDA Central Office - MIS Unit
	Procurement of Office Productivity Tools for Technical Staff Laptop and Desktop Computers	Central Office / Regional Offices	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	3,828,000.00		3,828,000.00	For official use of CDA Central Office and Extension Offices
	Video Conferencing Subscription	Central Office / Regional Offices	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	250,000.00	250,000.00		For official use of CDA Central Office and Extension Offices
	Purchase of Mini Data Center with Built in Cooling System	MIS/ Central office	NO	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date	GoP	1,000,000.00		1,000,000.00	For official use of CDA Central Office - MIS Unit
	Procurement of 1 Unit Laptop for Video Editing	CSF	NO	Shopping	N/A	N/A	N/A	N/A	GoP	100,000.00		100,000.00	For official use of CDA Central Office - CSF Department
	Procurement of 1 Unit Bluetooth Earphone	CSF	NO	Shopping	N/A	N/A	N/A	N/A	GoP	6,000.00	6,000.00		For official use of CDA Central Office - CSF Department
	Procurement of 1 Unit Ring Light with Tripod	CSF	NO	Shopping	N/A	N/A	N/A	N/A	GoP	3,000.00	3,000.00		For official use of CDA Central Office - CSF Department
	Procurement of digital camera	CSF	NO	Shopping	N/A	N/A	N/A	N/A	GoP	30,000.00		30,000.00	For official use of CDA Central Office - CSF Department - under MITHI
	Procurement of 1 Unit Tripod	CSF	NO	Shopping	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00		For official use of CDA Central Office - CSF Department
	Procurement of 1 Unit Video Editing Software	CSF	NO	Shopping	N/A	N/A	N/A	N/A	GoP	2,500.00	2,500.00		For official use of CDA Central Office - CSF Department
	Procurement of 8 Units Access Points	MIS/ Central office	NO	Shopping	N/A	N/A	N/A	N/A	GoP	112,000.00	112,000.00		For official use of CDA Central Office
	Smart Television 50"	Office of the DED	NO	Shopping	N/A	N/A	N/A	N/A	GoP	55,000.00		55,000.00	For official use of CDA Central Office - OED
	Procurement of Services in the Development of Blended Learning System for 1 full course on Pre-Registration Seminar recommended by the CRITD	MIS/CRITD / Regional Offices	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	550,000.00		550,000.00	For official use of CDA Central Office and Extension Offices - recommended by CRITD
	Procurement of Interactive/Electronic Whiteboards Devices	Head Office	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	390,000.00		390,000.00	For official use of CDA Central Office
	Procurement of Video Communication Hardware Solution	CDA Head Office	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	403,677.64		403,677.64	For official use of CDA Central Office
	Procurement of 2 Lens for DSLR Camera	CSF	NO	Shopping	N/A	N/A	N/A	N/A	GoP	66,000.00		66,000.00	For official use of CDA Central Office - CSF Department
	Procurement of Services in the System Maintenance of the Cooperative System (CS)	MIS / Registration Div / Regulation Div	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	7,000,000.00	7,000,000.00		For official use of CDA Central Office Registration and Regulation Division

	Procurement of Services in the Redesigning of the CDA Website (www.cda.gov.ph) usign Wordpress	CDA Central Office / Public	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	990,000.00	990,000.00		For official use of CDA Central Office and the Public
	Procurement of Communication Postpaid Globe Line Subscription for Board of Directors / ED and DED (August to December 2020)	BOD/ ED/ DED	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	162,000.00	162,000.00		For official use of CDA Central Office - BOD / ED / DED
	Procurement of 30 units Air Purifier Devices	CDA Head Office	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	420,000.00	420,000.00		For official use of CDA Central Office
	Procurement of 9 units Logitech HD Webcam	BOD/ ED/ DED	NO	Shopping	N/A	N/A	N/A	N/A	GoP	126,132.24	126,132.24		For official use of CDA Central Office - BOD / ED / DED
	Procurement of Shotgun Microphone	CSF	NO	Shopping	N/A	N/A	N/A	N/A	GoP	6,600.00	6,600.00		For official use of CDA Central Office - CSF Department
	Procurement of 6 steel-rack cabinet	Central Office - MIS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	79,000.00	79,000.00		For official use of CDA Central Office - MIS Unit
	Procurement of Service and Materials in the Recabling of Network of CDA Infrastructure	Central Office - MIS	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	425,000.00		425,000.00	For official use of CDA Central Office - MIS Unit
	Procurement of 3 Digital Image Scanning Machine for the Digitization of Records of Registration / HR and Records Section	Central Office - MIS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	960,000.00		960,000.00	For official use of CDA Central Office - MIS Unit
	Procurement of Service and Materials in Civil Works for the Setting Up of the Mini Data Center with Built in Cooling System	Central Office - MIS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	500,000.00		500,000.00	For official use of CDA Central Office - MIS Unit
	Procurement of Service of Training Provider for CDA Head Office Personnel	Central Office - MIS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	204,000.00	204,000.00		For official use of CDA Central Office - MIS Unit
	Procurement of Other ICT Supplies for CDA Head Office	Central Office - MIS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,375,000.00	1,375,000.00		For official use of CDA Central Office - MIS Unit
	Procurement of 8 port ethernet port/switch LAN Device for CRITD	Central Office - MIS/CRITD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00		For official use of CRITD
	Procurement of Service of Remote Desktop Application Subscription	Central Office - MIS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	600,000.00	600,000.00		For official use of MIS Unit
	Procurement of Rechargeable Wireless mouse for Mr. Garcia	Central Office - MIS	NO	Shopping	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		For official use of MIS Unit/Mr Bong Garcia
	Procurement of additional 36 laptop computers	Central Office - MIS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,490,112.00		1,490,112.00	For official use of CDA Personnel
	Procurement of additional 36 Office Productivity tools for Additional Laptop Computers	Central Office - MIS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	648,000.00		648,000.00	For official use of CDA Personnel
	Procurement of 52 webcam with built-in speakers for online events using desktop computers	Central Office - MIS	NO	Shopping	N/A	N/A	N/A	N/A	GoP	468,000.00	468,000.00		For official use of CDA Personnel who are using the desktop computers

Procurement of noise cancelling wireless headphones for CDA personnel using laptop computer	Central Office - MIS	NO	Shopping	N/A	N/A	N/A	N/A	GoP	414,000.00	414,000.00		For official use of CDA personnel for online meeting and webinars
Procurement of Materials needed for the Cable Management in CDA Head Office	Central Office - MIS	NO	Shopping	N/A	N/A	N/A	N/A	GoP	22,200.00	22,200.00		For official of CDA Head Office - MIS Unit
Procurement of Additional Digital Scanning Machine for the Digitization of Regional Office	Central Office - MIS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	320,000.00		320,000.00	For official of CDA Regional Office
Wireless audio solutions for CDA Head Office Board Room, Conference Room and CDA Regional Offices	HEAD OFFICE - MIS	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	2,315,539.60		2,315,539.60	
Catering services (Coordination and partnership with SUCs and academe on research on cooperatives)	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	February 2020	February 2020	February 2020	February 2020	GoP	45,000.00	45,000.00		National Conference on Research in Cooperatives
Printing services (Printing of information materials)	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	March 2020	March 2020	March 2020	March 2020	GoP	50,000.00	50,000.00		IEC Materials (Brochures/Primers)
Publication of article (News publication of articles for CDA Anniversary)	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	March 2020	March 2020	March 2020	March 2020	GoP	62,000.00	62,000.00		Dissimination of information through quad media
Lease of venue/catering service (Workshop/meeting with Senior CRITS in-charge personnel)	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	June 2020	June 2020	June 2020	June 2020	GoP	10,000.00	10,000.00		Review for the parameters of Best Practices
Catering services (conduct Fora)	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	March/October 2020	March/October 2020	March/October 2020	March/October 2020	GoP	50,000.00	50,000.00		Conduct of KOOBALITAAN
Lease of venue/catering services (Conduct of Gawad Parangal Awarding Ceremony)	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	March/July/ Sept/Oct	March/July/ Sept/Oct	March/July/ Sept/Oct	March/July/ Sept/Oct	GoP	250,000.00	250,000.00		Implementation of Gawad Parangal for Cooperatives, Partners, Cooperative Office and Cooperative Leaders
Catering Services (Gawad Parangal BOJ, PMC, TWC Meetings)	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	Jan/Feb/Jul/ Aug/Sept 2020	Jan/Feb/Jul/ Aug/Sept 2020	Jan/Feb/Jul/ Aug/Sept 2020	Jan/Feb/Jul/ Aug/Sept 2020	GoP	100,000.00	100,000.00		Implementation of Gawad Parangal for Cooperatives, Partners, Cooperative Office and Cooperative Leaders
Catering Services (Conduct of workshops/orientations/ meetings for crafting of circular/ guidelines)	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	Feb/Mar/Jun/ Jul 2020	Feb/Mar/Jun/ Jul 2020	Feb/Mar/Jun/ Jul 2020	Feb/Mar/Jun/ Jul 2020	GoP	50,000.00	50,000.00		Development and review of standards/guidelines for Social Audit of Cooperatives/ Accreditation/Recognition of Partners/PFRF
Lease of venue (conduct of forum for Training Providers)	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	May 2020	May 2020	May 2020	May 2020	GoP	50,000.00	50,000.00		Conference on the enhancement of Cooperative Training Providers
Catering Services (conduct of orientation/training/workshops/coor dination/meeting)	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	April 2020	April 2020	April 2020	April 2020	GoP	10,000.00	10,000.00		Business Continuity Management for Cooperatives
Information Exhibit Stands	CENTRAL OFFICE - CRITD	NO	Shopping	May 2020	May 2020	May 2020	May 2020	GoP	18,000.00	18,000.00		For conferences

	Metal stands for tarpaulin (33 x 78 inches)	OFFICE - CRITD	NO	Shopping	May 2020	May 2020	May 2020	May 2020	GoP	6,000.00	6,000.00		For conferences
	Multi-media projector	OFFICE - CRITD	NO	Shopping	June 2020	June 2020	June 2020	June 2020	GoP	20,000.00	20,000.00		For conferences
	Executive chairs	CENTRAL OFFICE - CRITD	NO	Shopping	May 2020	May 2020	May 2020	May 2020	GoP	45,000.00	45,000.00		For official use of CDA Central Office - CRITD
	Cork board, medium size	CENTRAL OFFICE - CRITD	NO	Shopping	May 2020	May 2020	May 2020	May 2020	GoP	400.00	400.00		For official use of CDA Central Office - CRITD
	Lapel microphones	CENTRAL OFFICE - CRITD	NO	Shopping	May 2020	May 2020	May 2020	May 2020	GoP	7,500.00	7,500.00		For official use of CDA Central Office - CRITD - for conferences (charge to COOP Film Festival Fund)
	Overhead transparency film	CENTRAL OFFICE - CRITD	NO	Shopping	May 2020	May 2020	May 2020	May 2020	GoP	1,000.00	1,000.00		For official use of CDA Central Office - CRITD - For conferences
	HDMI splitter	CENTRAL OFFICE - CRITD	NO	Shopping	June 2020	June 2020	June 2020	June 2020	GoP	5,000.00	5,000.00		For official use of CDA Central Office - CRITD - for conferences (charge to COOP Film Festival Fund)
	HDMI cable	CENTRAL OFFICE - CRITD	NO	Shopping	June 2020	June 2020	June 2020	June 2020	GoP	2,500.00	2,500.00		For official use of CDA Central Office - CRITD - for conferences (charge to COOP Film Festival Fund)
	Plaques (for Gawad Parangal)	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	June 2020	June 2020	June 2020	June 2020	GoP	150,000.00	150,000.00		For the conduct of Gawad Parangal
	Two-way radio	CENTRAL OFFICE - CRITD	NO	Shopping	June 2020	June 2020	June 2020	June 2020	GoP	12,000.00	12,000.00		For official use of CDA Central Office - CRITD - for conferences (charge to COOP Film Festival Fund)
	Video editing software for character animation	CENTRAL OFFICE - CRITD	NO	Shopping	July 2020	July 2020	July 2020	July 2020	GoP	10,000.00	10,000.00		For official use of CDA Central Office - CRITD - for presentation
	Laptop	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	August-October	N/A	August-October	August-October	GoP	150,000.00	150,000.00		For official use of CDA Central Office - CRITD - for AVP, info materials and other resource materials
	Learning and Development Management System (Fundamentals of Coops)	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	500,000.00	500,000.00		For official use of CDA Central Office - CRITD - for e-Learning and Online Training
	Newspaper publication (charge to COOP Film Festival)	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	520,000.00	520,000.00		For information dissemination of CDA
	External HD (4TB Capacity, USB 3.0, 3 year manufacturer's limited warranty)	CENTRAL OFFICE - CRITD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		For official use of CRITD
	CETF Research study expert	CENTRAL OFFICE - CRITD	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		Hiring of CETF Research study expert
	CDA AVP Programs and services (charge to COOP Film Festival Fund)	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	400,000.00	400,000.00		For information dissemination of CDA

Training for CDA personnel	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	420,000.00	420,000.00	For CDA personnel Development (budget is distributed among Head Office Departments and Divisions)
Printing of Research Study	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00	For the research study conducted in CDA Region 7
Printing of Research Study	CENTRAL OFFICE - CRITD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00	For the conduct of Research Study on CETF Allocation, Remittance and Utilization by Cooperatives nationwide per instruction of the CDA Board
Venue for CSC training	CDA Central Office - HR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	March 2020	March 2020	GoP	50,000.00	50,000.00	Cluster meeting/meetings re updates on ORAOHRA
Catering service for SPMS orientation Batch 1	CDA Central Office - HR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	March 2020	March 2020	GoP	15,000.00	15,000.00	Orientation on the proposed revision of SPMS
Venue for workshop on PRIME-HRM	CDA Central Office - HR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	June 2020	June 2020	GoP	50,000.00	50,000.00	Preparation for CSC Accreditation
Catering service for sports activity	CDA Central Office - HR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	July 2020	July 2020	GoP	30,000.00	30,000.00	To be conducted in compliancy with CSC policy
Venue for the Gawad sa Natatanging Kawani ng CDA	CDA Central Office - HR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	August 2020	August 2020	GoP	150,000.00	150,000.00	For the recognition of 3 outstanding CDA employees
Venue for capacity building of technical personnel	CDA Central Office - HR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	September 2020	September 2020	GoP	50,000.00	50,000.00	Training for newly hired personnel
Catering service for SPMS orientation Batch 2	CDA Central Office - HR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	September 2020	September 2020	GoP	15,000.00	15,000.00	Finalization of the proposed SPMS
Venue for HR Coaching and Mentoring	CDA Central Office - HR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	September 2020	September 2020	GoP	32,000.00	32,000.00	To be participated in by CO and EO HR personnel
Scanner	CDA Central Office - HR	NO	Shopping	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00	For documentation, filing and record keeping of CDA CO and EO personnel
Catering Services for the conduct of Review and Formulation of Guidelines: Validation, Registration, Amendment, Cooperative Registration Information System (CoopRIS)	CDA Central Office - Registration	NO	Direct Contracting	N/A	N/A	QUARTERLY	QUARTERLY	GoP	112,000.00	112,000.00	To review and formulate Guidelines: Validation, Registration, Amendment Cooperative Registration Information System (CoopRIS)
Lease of venue for the conduct of consultation with the Cooperative Sector	CDA Central Office - Registration	NO	NP-53.9 - Small Value Procurement	N/A	N/A	March, June, September	March, June, September	GoP	300,000.00	300,000.00	This consultation aims to gather feedback and inputs in the Cooperative Sector
Training and workshop: Review on the Registration Guidelines for all types and categories of cooperatives	CDA Central Office - Registration	NO	Direct Contracting	N/A	N/A	MONTHLY	MONTHLY	GoP	72,000.00	72,000.00	The training aims to craft, formulate new policies and guidelines affecting registration and identify part of the e-CoopRIS that needs to improve
Orientation on New Policies affecting Registration	CDA Central Office - Registration	NO	NP-53.9 - Small Value Procurement	N/A	N/A	March 2020	March 2020	GoP	319,000.00	319,000.00	To orient the Registration Section Personnel on new policies formulated
Orientation training on the enhancement of New e-CoopRIS	CDA Central Office - Registration	NO	NP-53.9 - Small Value Procurement	N/A	N/A	October 2020	October 2020	GoP	319,000.00	319,000.00	To orient E-CoopRIS users on the newly developed E-CoopRIS

3 pax colored printers	CDA Central Office - Registration	NO	Shopping	1ST QUARTER	N/A	1ST QUARTER	1ST QUARTER	GoP	45,000.00	45,000.00		For official use of CDA Central Office - Registration Division
1 pax Coffee Maker - 10-15 cups max (percolator)	CDA Central Office - Registration	NO	Shopping	1ST QUARTER	N/A	1ST QUARTER	1ST QUARTER	GoP	50,000.00	50,000.00		For official use of CDA Central Office - Registration Division - during meetings
Executive Table	CDA Head Office - Registration Division	NO	Shopping		N/A			GoP	15,000.00	15,000.00		For the LRRD Director
Executive Table	CDA Head Office - Registration Division	NO	Shopping		N/A			GoP	6,000.00	6,000.00		For the Supervising CDS RD
Conference Table (Freelanding Table) CD150.70 woodgain top, powder coated metal legs and panel, (Dimension 15D x 70DH x 74H cm) (7 pcs.)	CDA Head Office - Registration Division	NO	Shopping		N/A			GoP	35,000.00	35,000.00		For Registration Division Personnel use
Sofa	CDA Head Office - Registration Division	NO	Shopping		N/A			GoP	10,000.00	10,000.00		For LRRD Director Office
Pedestal 3 layers with key (7pcs)	CDA Head Office - Registration Division	NO	Shopping		N/A			GoP	28,000.00	28,000.00		
Visitors Chair (with Armrest) (2 pcs)	CDA Head Office - Registration Division	NO	Shopping		N/A			GoP	5,000.00	5,000.00		For official use of Registration Division
Steel Cabinet (4 layers) (2pcs)	CDA Head Office - Registration Division	NO	Shopping		N/A			GoP	20,000.00	20,000.00		For official use of Registration Division
Special Paper (5 reams)	CDA Head Office - Registration Division	NO	Shopping		N/A			GoP	2,500.00	2,500.00		For official use of Registration Division
Frosted Wall Sticker	CDA Head Office - Registration Division	NO	Shopping		N/A			GoP	25,000.00	25,000.00		For official use of Registration Division
File Organizers 4 layers color Blue (4pcs)	CDA Head Office - Registration Division	NO	Shopping		N/A			GoP	200.00	200.00		For official use of Registration Division
Filing cabinet	CSF	NO	NP-53.9 - Small Value Procurement		N/A			GoP	16,000.00	16,000.00		For official use of CSF Department
White board	CSF	NO	NP-53.9 - Small Value Procurement		N/A			GoP	1,500.00	1,500.00		For official use of CSF Department
Cork board	CSF	NO	NP-53.9 - Small Value Procurement		N/A			GoP	7,200.00	7,200.00		For official use of CSF Department


Rice cooker	CSF	NO	NP-53.9 - Small Value Procurement		N/A			GoP	1,800.00	1,800.00		For official use of CSF Department
Dining utensils	CSF	NO	NP-53.9 - Small Value Procurement		N/A			GoP	2,500.00	2,500.00		For official use of CSF Department
Coffee cups	CSF	NO	NP-53.9 - Small Value Procurement		N/A			GoP	2,000.00	2,000.00		For official use of CSF Department
12-seater conference/dining table	CSF	NO	NP-53.9 - Small Value Procurement		N/A			GoP	40,000.00	40,000.00		For official use of CSF Department
Percolator	CSF	NO	NP-53.9 - Small Value Procurement		N/A			GoP	5,000.00	5,000.00		For official use of CSF Department
Air purifier and essential oil	CSF	NO	NP-53.9 - Small Value Procurement		N/A			GoP	2,000.00	2,000.00		For official use of CSF Department
Coffee maker	CSF	NO	NP-53.9 - Small Value Procurement		N/A			GoP	1,500.00	1,500.00		For official use of CSF Department
Dish rack	CSF	NO	NP-53.9 - Small Value Procurement		N/A			GoP	500.00	500.00		For official use of CSF Department
Sugar, coffee and creamer canister set	CSF	NO	NP-53.9 - Small Value Procurement		N/A			GoP	300.00	300.00		For official use of CSF Department
Condiments container	CSF	NO	NP-53.9 - Small Value Procurement		N/A			GoP	300.00	300.00		For official use of CSF Department
Printing and advertisements	CSF	NO	NP-53.9 - Small Value Procurement		N/A			GoP	60,000.00	60,000.00		For official use of CSF Department
Travelling Expenses	EOs	NO	NP-53.9 - Small Value Procurement	JANUARY-DECEMBER 2020	N/A	JANUARY-DECEMBER 2020	JANUARY-DECEMBER 2020	GoP	1,922,200.00	1,922,200.00		For official use of CDA Extension Office Personnel for attending seminars/trainings/conferences
Training Expenses	EOs	NO	NP-53.9 - Small Value Procurement	JANUARY-DECEMBER 2020	N/A	JANUARY-DECEMBER 2020	JANUARY-DECEMBER 2020	GoP	3,137,240.00	3,137,240.00		For official use of CDA Extension Office Personnel for attending seminars/trainings/conferences
Office Supplies	EOs	NO	Shopping	JANUARY-DECEMBER 2020	N/A	JANUARY-DECEMBER 2020	JANUARY-DECEMBER 2020	GoP	1,787,560.00	1,787,560.00		For official of CDA External Offices
Water	EOs	NO	NP-53.5 Agency-to-Agency	N/A	N/A	JANUARY-DECEMBER 2020	JANUARY-DECEMBER 2020	GoP	1,050,000.00	1,050,000.00		For official of CDA External Offices
Representation Expenses	EOs	NO	Direct Contracting	N/A	N/A	JANUARY-DECEMBER 2020	JANUARY-DECEMBER 2020	GoP	389,000.00	389,000.00		For official of CDA External Offices
Procurement of Office Rental	EOs	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	JANUARY-DECEMBER 2020	JANUARY-DECEMBER 2020	GoP	4,208,000.00	4,208,000.00		For official of CDA External Offices
Procurement - Catering Services (Staff meeting and Coop Month activities)	EOs	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	QUARTERLY	QUARTERLY	GoP	282,000.00	282,000.00		For official of CDA External Offices
Repair and maintenance of Office Building, Office Equipment, furnitures and fixtures, IT Equipment, Communication Equipment and Motor Vehicle	EOs	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,636,000.00	2,636,000.00		For official of CDA External Offices
Procurement of IT Equipment/Office Equipment, furniture and fixtures	EOs	NO	Shopping	N/A	N/A	N/A	N/A	GoP	146,500.00	146,500.00		For official of CDA External Offices

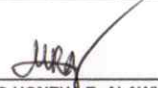
Procurement for printing and binding services	EOs	NO	NP-53.9 - Small Value Procurement	As need arises	N/A	As need arises	As need arises	GoP	49,000.00	49,000.00		For official of CDA External Offices
Other General Services	EOs	NO	Direct Contracting	N/A	As need arises	N/A	N/A	GoP	535,000.00	535,000.00		For official of CDA External Offices
Extra and Miscellaneous Expenses	EOs	YES	NP-53.9 - Small Value Procurement		As need arises	N/A	N/A	GoP	188,000.00	188,000.00		For official of CDA External Offices
Building and Structure	EOs	YES	NP-53.9 - Small Value Procurement	N/A	As need arises	N/A	N/A	GoP	350,000.00	350,000.00		For official of CDA External Offices
Office Machinery and Equipment	EOs	YES	NP-53.9 - Small Value Procurement		N/A	N/A	N/A	GoP	350,000.00	350,000.00		For official of CDA External Offices
General Services (security and janitorial)	EOs	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	721,000.00	721,000.00		For official of CDA External Offices
Repair and maintenance of ICT Equipment	EOs	NO	NP-53.9 - Small Value Procurement	JANUARY-DECEMBER 2020	JANUARY-DECEMBER 2020	JANUARY-DECEMBER 2020	JANUARY-DECEMBER 2020	GoP	121,000.00	121,000.00		For official of CDA External Offices
Transportation and delivery	EOs	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		For official of CDA External Offices
Repair and maintenance of Building	EOs	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	79,000.00	79,000.00		For official of CDA External Offices
Cleaning of airconditioning units	EOs	NO	NP-53.9 - Small Value Procurement	MARCH 2020	N/A	N/A	N/A	GoP	25,000.00	25,000.00		For official of CDA External Offices
Meals and snacks for staff meeting	EOs	NO	Shopping	N/A	N/A	N/A	N/A	GoP	70,000.00	70,000.00		For official of CDA External Offices
Job Order Services	EOs	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	330,000.00	330,000.00		For official of CDA External Offices
Repairs of Airconditioner	EOs	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		For official of CDA External Offices
Maintenance of printers	EOs	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		For official of CDA External Offices
Miscellaneous and maintenance	EOs	NO	Shopping	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		For official of CDA External Offices
Registration of Motor Vehicle	EOs	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	4,600.00	4,600.00		For official of CDA External Offices
Emission test of Motor Vehicles	EOs	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	1,100.00	1,100.00		For official of CDA External Offices
Quality Management System (QMS) program	EOs	NO	Shopping	N/A	N/A	N/A	N/A	GoP	32,000.00	32,000.00		For official of CDA External Offices
Conduct of Koopbalitaan	EOs	NO	Shopping	N/A	N/A	N/A	N/A	GoP	16,000.00	16,000.00		For official of CDA External Offices
Reportorial requirements	EOs	NO	Shopping	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		For official of CDA External Offices
Cooperative Month Celebration/Summits	EOs	NO	Shopping	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00		For official of CDA External Offices
Business Continuity Management for Cooperatives	EOs	NO	Shopping	N/A	N/A	N/A	N/A	GoP	6,000.00	6,000.00		For official of CDA External Offices
Implementation of Cooperative Assessment Information System (CAIS)	EOs	NO	Shopping	N/A	N/A	N/A	N/A	GoP	46,850.00	46,850.00		For official of CDA External Offices
Campaign/launching for promotion	EOs	NO	Shopping	N/A	N/A	N/A	N/A	GoP	1,700.00	1,700.00		For official of CDA External Offices
CDA Gawad Parangal Orientation	EOs	NO	Shopping	N/A	N/A	N/A	N/A	GoP	17,800.00	17,800.00		For official of CDA External Offices

	CDA Gawad Parangal	EOs	NO	Shopping	N/A	N/A	N/A	N/A	GoP	19,760.00	19,760.00		For official of CDA External Offices
	Anti-Virus License	EOs	NO	Shopping	N/A	N/A	N/A	N/A	GoP	7,600.00	7,600.00		For official of CDA External Offices
	Cable Television	EOs	NO	Shopping	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		For official of CDA External Offices
	Procurement of Various common office supplies	EOs	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	102,000.00	102,000.00		For official of CDA External Offices

Prepare and Submitted by:


 MA. ANTONETTE A. PIMENTEL
 Administrative Officer III


 ELMER A. BAJADO
 Administrative Officer V


 MONATAO HONEY R. ALAWI
 Chief, Administrative Division

Approved by:


 RAY R. ELEVAZO, CESE, MNSA
 Executive Director
 Authorized Representative