

COOPERATIVE DEVELOPMENT AUTHORITY

CDA Building, No. 827 Aurora Boulevard Service Road, Brgy. Immaculate Conception, Cubao, Quezon City *15 OCT 30 A11 :31

UPDATED ANNUAL PROCUREMENT PLAN FOR CENTRALLY PROCURED CAPITAL OUTLAYS-BUILDING AND EQUIPMENT FOR CY 2015

Reviewed by: DOWE

	Name of Project/Procurement	End-user Unit	Mode of Procurement	Schedule of Procurement Activities	Source of Fund	Estimated Budget	Brief Description/Remarks
1	Procurement of Security Services	Central Office	Public Bidding	4th Quarter 2014	GAA2015	1,760,000.00	Deployment of security services at the CDA Main Building and premises, covering the period of Jan.1, 2015 to Dec. 31, 2015. Public Bidding was conducted in December 2014, however, Award of Contract was undertaken in January 2015.
2	Procurement of Janitorial Services	Central Office	Public Bidding	4th Quarter 2014	GAA2015	880,000.00	Janitorial Services for the cleaning maintenance of the CDA Main Building and premise covering the period Jan.1, 2015 to Dec. 31, 2015. Public Bidding was conducted in December 2014, however, Award of Contract was undertaken in January 2015.
3	Proposed Renovation of stockroom Building located at the CDA Main Office Compound	Central Office	Public Bidding	3rd to 4th Quarter	Continuing Appropriations for CY2014	1,944,000.00	Renovation of Stockroom Building for storage of Registration records and office supplies and equipment



4	Proposed Renovation of Penthouse/Roofdeck area of Cda Main Office Bldg., including procurement of office furniture and fixtures	Central Office	Public Bidding	4th Quarter	GAA2015	9,520,000.00	Renovation of Penthouse/Roofdeck of CDA Main Office Building including the procurement of office furniture and fixtures
5	Building Improvement of CDA-Pampanga Extension Office including procurement of office furniture	CDA-Pampanga EO	Public Bidding	4th Quarter	GAA2015	1,400,400.00	Building Improvement of 3-storey CDA-Pampanga EO Building including the procurement of office furniture.
6	Phase I Project: Construction of a 3-storey office building for CDA Tacloban Extension Office	CDA-Tacloban EO	Public Bidding	4th Quarter	GAA2015	4,492,000.00	Initial release of funds for Phase I project only to commence this year; Phase subject to approval of NEP for 2016
7	Procurement of Brand New Motor Vehicle for CDA Tacloban Extension Office	CDA-Tacloban EO	Public Bidding	3rd to 4th Quarter	GAA2015	1,171,000.00	For the official use of the Regional Director and staff of CDA-Tacloban E.O.

PREPARED BY:


ELEANOR I. OLAVERE
 Head, BAC Secretariat

REVIEWED BY:


RAY R. ELEVAZO
 Executive Director

APPROVED BY:


ORLANDO R. RAVANERA ✓
 Chairman/Head of Procuring Entity

COOPERATIVE DEVELOPMENT AUTHORITY
Annual Procurement Plan for CY 2015 - Consolidated

CDA Building, No. 827 Aurora Boulevard Service Road, Brgy. Immaculate Conception, Cubao, Quezon City

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ALTERNATIVE MODES OF PROCUREMENT


Received by: DOWE

	Name of Project/Procurement	End-user Unit	Mode of Procurement	Schedule of Procurement Activities	Source of Fund	Estimated Budget	General Description of the Project/Remarks
1	Procurement of Utility and Purified Water	Central Office	Shopping	4th Quarter 2014	GAA2015	892,965.14	For the official use and consumption of CDA Central Office and Extension Offices
2	Subscription of Newspaper	BOA, OC, OED, COA, CRITD, Legal, Admin.	Shopping	4th Quarter 2014	GAA2015	132,929.00	For the official use of CDA Officials, clients and Extension Offices
3	Subscription of 200 License Antivirus	Central Office	Shopping	2nd Quarter 2015	GAA2015	75,000.00	For the official use of CDA CO computers.
4	Supply and Delivery of Office Furniture and Device	Office of the Chairman	Shopping	2nd Quarter 2015	GAA2015	30,800.00	Official use of the Office of the Chairman, OED Administrator's office
5	Repair and Maintenance of Vehicles	Central Office	Shopping	1st and 3rd Quarter 2015	GAA2015	846,920.00	Repair and Maintenance of the various motor vehicle Central Office
6	Procurement of Printing Services	CRITD	Shopping	1st and 3rd Quarter 2015	GAA2015	330,750.00	Posters for the CDA Gawad Parangal 2015
7	Procurement of Hardware Supplies	Finance Div., Central Office, EO	Shopping	2nd, 3rd, 4th Quarter 2015	GAA2015	127,136.00	For the cabinets of Finance Div. And maintenance of the building of Central Office and EO

8	Procurement of Common Use Supplies and Equipment- available at PS	CDA Central Office	Agency to Agency (PS)	Quarterly of CY2015	GAA2015	4,008,008.54	For the official use and consumption of CDA Central Office and Eos
9	Repair and Maintenance of Office Equipment and Furniture	Central Office	Shopping	1st and 3rd Quarter 2015	GAA2015	1,290,100.00	Cleaning, Repair and Maintenance of various office equipment and aircon.
10	Procurement of Services of Certifying Body for ISO Recertification	CDA Nationwide	Negotiation-SVP	4th Quarter 2015	GAA2015	495,000.00	For the re-certification to ISO standard
11	Procurement of Common Use Supplies and Equipment- not available at PS	CDA Central Office	Negotiation-SVP	Quarterly of CY2015	GAA2015	1,600,448.00	For the official use and consumption of CDA Central Office and Extension Offices
12	Procurement of Pest Control Services	Central Office	Negotiation-SVP	4th Quarter 2014	GAA2015	116,000.00	Pest Control Services for the CDA Central Office Building and premises
13	Procurement of Rental of Photocopier	Board Sec., Legal Div., CRIT., Admin Div	Negotiation-SVP	4th Quarter 2014	GAA2015	450,000.00	For the official use of CDA CO.
14	Procurement of I.T Equipment	Central Office	Negotiation-SVP	2nd and 4th Quarter 2015	GAA2015	1,016,500.00	For the official use of CDA CO, COA and EO s.
15	Lease of Venue/Office space	Central Office, Eos	Negotiation-Lease of Real Property (Sec. 53.10)	Quarterly of CY2015	GAA2015	8,348,490.00	For office Space, venue for the trainings, seminars and official meetings.
16	Procurement of Fuel, Oil, lubricants	General Services	Direct Contracting	Monthly of 2015	GAA2015	2,792,000.00	For the official motor vehicle of Central Office and EO
17	Procurement of Communication Services	Central Office and EO	Direct Contracting	Monthly of 2015	GAA2015	3,694,080.00	For Landline phone, postage and internet services of Central Office
18	Supply of Electricity	Central Office	Direct Contracting	Monthly of 2015	GAA2015	3,263,000.00	For the official use of Central Office building and premises.

19	Procurement of Security Services	Extension Offices	Negotiation-SVP	4th Quarter 2014	GAA2015	2,135,000.00	Deployment at the Extension Office building for the period Jan. 1 to Dec. 31, 2015
20	Procurement of Janitorial Services	Extension Offices	Negotiation-SVP	4th Quarter 2014	GAA2015	533,000.00	For the cleaning and maintenance at the Extension Office building for the period Jan. 1 to Dec. 31, 2015
21	Procurement of Check Books	Central Office and EO	Direct Contracting	Quarterly of CY2015	GAA2015	10,000.00	For payment of obligations
22	Photocopy of Documents	Pagadian EO	Direct Contracting	Monthly of 2015	GAA2015	40,000.00	Photocopy of documents and other materials.
23	Tarpaulin Printing services	Central Office and EO	Direct Contracting	Monthly of 2015	GAA2015	30,000.00	For cooperative activities and other agency requirements
24	Job Order Services	Pagadian EO	Negotiation-SVP	4th Quarter 2014 and 2nd Quarter 2015	GAA2015	100,000.00	Job Order Services
25	Catering Services	Extension Office	Negotiation-SVP	Quarterly of CY2015	GAA2015	560,000.00	Staff meeting and coop month activities
26	Accountable Forms	Central Office and EO	Direct Contracting	Quarterly of CY2015	GAA2015	65,000.00	For the receipt of payments from clients
27	Rental of Office and IT Equipments	Extension Office	Negotiation-SVP	4th Quarter 2014	GAA2015	357,000.00	For the official use of Extension Office for the period Jan. 1 to Dec. 31, 2015.
28	Newspaper Publication	Central Office	Shopping	January to December 2015	GAA2015	60,000.00	For the official use of Extension Office for the period Jan. 1 to Dec. 31, 2015.
29	Procurement of Motorcyclcy	Extension Office	Shopping	4th Quarter 2015	GAA2015	80,000.00	For the official service of Field personnel.

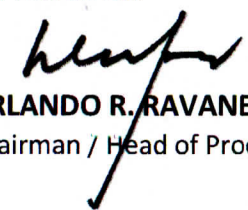
PREPARED BY:


ELEANOR I. OLAVERE
 Head, BAC Secretariat

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