

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2019 template at www.ps-philgeps.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
- The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should it include line items or revise the template.
- An APP-CSE is considered incorrect or invalid if
 - form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
- Once accomplished and finalized, the APP-CSE 2019 form should be:
 - Saved using this format: APP2019_Name of Agency_Main or Regional Office (e.g. APP2019_DBM_Central Office, APP2019_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no. (02)689-7750 local 4019 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Department/Bureau/Office: COOPERATIVE DEVELOPMENT AUTHORITY - NAGA EXT. OFFICE
 Region: V - Legazpi
 Address: NAGA CITY CIVIC CENTER, DAYANDANG, NAGA CITY

Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.

Agency Account Code: No Code

Organization Type: National Government Agency (NGA)

Contact Person: ARCHIMEDES P. SALVINO

Position: CHIEF ADMIN

E-mail: archimedesalvino@yahoo.com

Telephone/Mobile Nos: 9289701077

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
Pesticides or Pest Repellents																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can		1	1	2	289.44	1	1	1	3	434.16	1	1	1	3	434.16	1	1	1	3	434.16	11.00	144.72	1,591.92
Solvents																										
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle			45	45	2,055.78				0	0.00			0	0.00				0	0.00	45.00	45.68	2,055.78	
Color Compounds and Dispersions																										
3	12171203-SF-P01	STAMP PAD INK, purple or violet	bottle			20	20	511.49				0	0.00			0	0.00				0	0.00	20.00	25.57	511.49	
Films																										
4	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0	0.00				0	0.00			0	0.00				0	0.00	0.00	765.59	0.00	
5	13111201-CF-P02	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00				0	0.00			0	0.00				0	0.00	0.00	216.54	0.00	
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00			0	0.00				0	0.00	0.00	216.54	0.00	
Paper Materials and Products																										
7	14111525-CA-A01	CARTOLINA, assorted colors	pack			2	2	151.16				0	0.00			0	0.00				0	0.00	2.00	75.58	151.16	
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0	0.00				0	0.00			0	0.00				0	0.00	0.00	708.48	0.00	

9	1411508-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,069.20	0.00
10	1411508-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,350.00	0.00
11	1411508-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	794.88	0.00
12	1411508-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	619.76	0.00
13	1411508-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,074.60	0.00
14	1411809-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle			0	0.00			0	0.00			0	0.00			0	0.00	0.00	696.49	0.00
15	1411514-NP-502	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad			0	0.00			0	0.00			0	0.00			0	0.00	0.00	33.46	0.00
16	1411514-NP-504	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad			0	0.00			0	0.00			0	0.00			0	0.00	0.00	58.21	0.00
17	1411514-NP-503	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad			0	0.00			0	0.00			0	0.00			0	0.00	0.00	43.09	0.00
18	1411514-NB-501	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	12.51	0.00
19	1411507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream		75	75	10,309.68			0	0.00			0	0.00		75	75	10,309.68	150.00	137.46	20,619.36
20	1411507-PP-M03	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream			0	0.00			0	0.00			0	0.00			0	0.00	0.00	160.70	0.00
21	1411507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream			0	0.00			0	0.00			0	0.00			0	0.00	0.00	118.92	0.00
22	1411507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream		25	25	3,374.46			0	0.00			0	0.00			0	0.00	25.00	134.98	3,374.46
23	1411511-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad			0	0.00			0	0.00			0	0.00			0	0.00	0.00	18.01	0.00
24	1411503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream			0	0.00			0	0.00			0	0.00			0	0.00	0.00	99.90	0.00
25	1411108-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm x 300-0.3m	roll			0	0.00			0	0.00			0	0.00			0	0.00	0.00	56.65	0.00
26	1411533-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book			0	0.00			0	0.00			0	0.00			0	0.00	0.00	73.44	0.00
27	1411533-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book			0	0.00			0	0.00			0	0.00			0	0.00	0.00	105.84	0.00
28	1411504-TT-P01	TOILET TISSUE PAPER 2-ply sheets, 150 pulls	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	67.93	0.00
Batteries and Cells and Accessories																						
29	2611702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	20.49	0.00
30	2611702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	20.25	0.00
31	2611702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	91.80	0.00
Manufacturing Components and Supplies																						
32	31001610-GL-A01	GLUE, all purpose, gross weight: 200 grams min	jar			0	0.00			0	0.00			0	0.00			0	0.00	0.00	49.66	0.00
33	3151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box		50	50	1,073.52			0	0.00			0	0.00			0	0.00	50.00	21.47	1,073.52
34	3151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	20.82	0.00
35	31001502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll			0	0.00			0	0.00			0	0.00			0	0.00	0.00	18.90	0.00
36	31001503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll		12	12	686.88			0	0.00			0	0.00			0	0.00	12.00	57.24	686.88
37	31281503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll			0	0.00			0	0.00			0	0.00			0	0.00	0.00	110.70	0.00
38	31001517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll		6	6	113.40			0	0.00			0	0.00			0	0.00	6.00	18.90	113.40
39	31001512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll		12	12	113.40			0	0.00			0	0.00			0	0.00	12.00	9.45	113.40
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll			0	0.00			0	0.00			0	0.00			0	0.00	0.00	18.90	0.00
41	3151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll			0	0.00			0	0.00			0	0.00			0	0.00	0.00	52.92	0.00

Heating and Ventilation and Air Circulation																									
42	401010504-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,011.96	0.00			
43	401010504-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,238.76	0.00			
44	401010504-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,045.09	0.00			
45	401010504-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	695.41	0.00			
Lighting and Fixtures and Accessories																									
46	391010505-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	42.12	0.00			
47	391010505-LB-L01	Ligh Bulb, LED, 7 watts 1 pc in individual box	piece			10	10	752.76			0	0.00			10	10	752.76			10	10	752.76	30.00	75.28	2,258.28
Measuring and Observing and Testing Equipment																									
48	411010504-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	16.07	0.00			
Cleaning Equipment and Supplies																									
49	471310504-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can			0	0.00			0	0.00			0	0.00			0	0.00	0.00	89.37	0.00			
50	471310504-BR-S01	BROOM, soft (tambo)	piece			12	12	1,620.00			0	0.00			0	0.00			0	0.00	12.00	135.00	1,620.00		
51	471310504-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece			12	12	381.02			0	0.00			0	0.00			0	0.00	12.00	31.75	381.02		
52	471310504-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle			12	12	518.40			0	0.00			0	0.00			0	0.00	12.00	43.20	518.40		
53	471310505-CL-P01	CLEANSER, SCOURING POWDER, 350g min/can	can			12	12	298.08			0	0.00			0	0.00			0	0.00	12.00	24.84	298.08		
54	471310505-DE-R02	DETERGENT BAR, 140 grams as packed	bar			48	48	399.17			0	0.00			0	0.00			0	0.00	48.00	8.32	399.17		
55	471310505-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack			24	24	932.86			0	0.00			0	0.00			0	0.00	24.00	38.87	932.86		
56	471310505-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can			0	0.00			0	0.00			0	0.00			0	0.00	0.00	127.71	0.00			
57	471310505-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece			4	4	103.16			0	0.00			0	0.00			0	0.00	4.00	25.79	103.16		
58	471310505-FW-P02	FLOOR WAX, PASTE, RED	can			0	0.00			0	0.00			0	0.00			0	0.00	0.00	279.72	0.00			
59	471310505-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can			0	0.00			0	0.00			0	0.00			0	0.00	0.00	90.72	0.00			
60	471310504-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,984.50	0.00			
61	471310505-MP-R02	MOPHANDLE, heavy duty, aluminum, screw type	piece			4	4	604.80			0	0.00			0	0.00			0	0.00	4.00	151.20	604.80		
62	471310505-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece			12	12	1,373.76			0	0.00			0	0.00			0	0.00	12.00	114.48	1,373.76		
63	471310505-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle			0	0.00			0	0.00			0	0.00			0	0.00	0.00	51.60	0.00			
64	471310505-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	106.92	0.00			
65	471310505-TB-P02	TRASHBAG, plastic, transparent	roll			48	48	6,972.48			0	0.00			0	0.00			0	0.00	48.00	145.26	6,972.48		
66	471310505-WB-P01	WASTEBASKET, non-rigid plastic	piece			12	12	293.93			0	0.00			0	0.00			0	0.00	12.00	24.49	293.93		
Information and Communication Technology (ICT) Equipment and Devices and Accessories																									
67	432010507-DCT-03	Desktop Computer, branded	unit			6	6	244,296.00			0	0.00			0	0.00			0	0.00	6.00	40,716.00	244,296.00		
68	432020003-DV-W01	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece			24	24	543.02			0	0.00			0	0.00			0	0.00	24.00	22.63	543.02		
69	432010527-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece			3	3	8,488.80			0	0.00			0	0.00			0	0.00	3.00	2,829.60	8,488.80		
70	432020104-FD-U01	FLASH DRIVE, 16 GB capacity	piece			24	24	6,894.72			0	0.00			0	0.00			0	0.00	24.00	287.28	6,894.72		

71	4311503-LCT-02	Laptop Computer, branded	unit		2	2	74,595.60			0	0.00			0	0.00			0	0.00	2.00	37,297.80	74,595.60
72	4321708-MO-001	MOUSE, optical, USB connection type	unit		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	140.18	0.00
73	4321012-PR-002	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	34,405.56	0.00
74	43212102-PR-001	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	8,303.04	0.00
75	4321705-PR-001	PRINTER, LASER, monochrome, network-ready	unit		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	752.76	0.00
76	N/A	PRINTER, LASER, Color	unit		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
77	N/A	PRINTER, Inkjet, Monochrome	piece		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
78	N/A	PRINTER, Inkjet, Color	unit		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
79	N/A	Hub/Switches	unit		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
80	N/A	Network Routers	unit		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
81	N/A	Wireless Access Point	unit		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
Office Equipment and Accessories and Supplies																						
82	4412100-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	26.67	0.00
83	4412105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box		2	2	15.72			0	0.00			0	0.00			0	0.00	2.00	7.86	15.72
84	4412205-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box		3	3	41.73			0	0.00			0	0.00			0	0.00	3.00	13.91	41.73
85	4412205-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box		3	3	64.02			0	0.00			0	0.00			0	0.00	3.00	21.34	64.02
86	4412105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box		3	3	123.12			0	0.00			0	0.00			0	0.00	3.00	41.04	123.12
87	4412101-CT-B01	CORRECTION TAPE, film base type, UL 5m min	piece		80	80	1,458.43			0	0.00			0	0.00			0	0.00	80.00	18.23	1,458.43
88	4411515-BF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece		36	36	2,608.85			0	0.00			0	0.00			0	0.00	36.00	72.47	2,608.85
89	4412101-OF-F01	DATA FOLDER, made of chipboard, tagila lock	piece		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	71.28	0.00
90	4412100-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box		1	1	423.84			0	0.00			0	0.00			0	0.00	1.00	423.84	423.84
91	4412100-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box		1	1	538.00			0	0.00			0	0.00			0	0.00	1.00	538.00	538.00
92	4412106-EN-K01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box		1	1	766.80			0	0.00			0	0.00			0	0.00	1.00	766.80	766.80
93	4412106-EN-K02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	31.67	0.00
94	4412106-EN-M01	ENVELOPE, MAILING, white, 80gsm (-55)	box		2	2	682.56			0	0.00			0	0.00			0	0.00	2.00	341.28	682.56
95	4412104-EN-W01	ENVELOPE, mailing, white, with window	box		2	2	853.20			0	0.00			0	0.00			0	0.00	2.00	426.60	853.20
96	4411912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	11.53	0.00
97	4412118-FA-P01	FASTENER, METAL, 70mm between prongs	box		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	81.95	0.00
98	4411515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	73.32	0.00
99	4412218-IT-D01	FILE TAB DIVIDER, bristol board, for A4	set		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	12.96	0.00
100	4412218-IT-D02	FILE TAB DIVIDER, bristol board, for legal	set		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	17.28	0.00
101	4412211-FO-D01	FOLDER, FANCY, for A4 size documents	bundle		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	263.03	0.00
102	4412211-FO-D02	FOLDER, FANCY, for legal size documents	bundle		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	302.40	0.00
103	4412211-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	177.66	0.00
104	4412211-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack		0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	221.94	0.00

105	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	775.44	0.00
106	44123011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	225.72	0.00
107	44123011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	290.39	0.00
108	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	53.87	0.00
109	4411515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	43.20	0.00
110	44121715-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	25	25	966.60				0	0.00			0	0.00			0	0.00	25.00	38.66	966.60
111	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	10.70	0.00
112	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	40	40	428.11				0	0.00			0	0.00			0	0.00	40.00	10.70	428.11
113	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	10.70	0.00
114	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	40	40	400.90				0	0.00			0	0.00			0	0.00	40.00	10.02	400.90
115	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	40	40	400.90				0	0.00			0	0.00			0	0.00	40.00	10.02	400.90
116	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	10.02	0.00
117	44121014-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	80	80	496.80				0	0.00			0	0.00			0	0.00	80.00	6.21	496.80
118	44121014-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	50	50	661.50				0	0.00			0	0.00			0	0.00	50.00	13.23	661.50
119	44121205-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	6	6	129.54				0	0.00			0	0.00			0	0.00	6.00	21.59	129.54
120	44122037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle			0	0.00			0	0.00			0	0.00			0	0.00	0.00	209.39	0.00
121	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	2	2	200.88				0	0.00			0	0.00			0	0.00	2.00	100.44	200.88
122	44121905-SF-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	25	25	718.20				0	0.00			0	0.00			0	0.00	25.00	28.73	718.20
123	44121912-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	12	12	146.71				0	0.00			0	0.00			0	0.00	12.00	12.23	146.71
124	44121812-CU-F01	CUTTER KNIFE, for general purpose	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	28.46	0.00
125	44103202-D5-M01	DATING AND STAMPING MACHINE, heavy duty	piece	2	2	993.56				0	0.00			0	0.00			0	0.00	2.00	496.78	993.56
126	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	5	5	972.00				0	0.00			0	0.00			0	0.00	5.00	194.40	972.00
127	44101601-PJ-F01	PUNCHER, paper, heavy duty, with two hole guide	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	137.03	0.00
128	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	12	12	194.40				0	0.00			0	0.00			0	0.00	12.00	16.20	194.40
129	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	85.32	0.00
130	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	912.60	0.00
131	44121615-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	40	40	755.14				0	0.00			0	0.00			0	0.00	40.00	18.88	755.14
132	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	3	3	173.92				0	0.00			0	0.00			0	0.00	3.00	57.97	173.92
133	44101602-FB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	10,800.00	0.00
134	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	140.40	0.00
135	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,892.40	0.00
136	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	8,399.16	0.00
137	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,918.40	0.00
138	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00

Printer or Facsimile or Photocopier Supplies

139	44N0905BR-D05	DRUM CART, BROTHER DR-3455	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,128.00	0.00
140	44N0905CA-C04	INK CART, CANON CL-741, Col.	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,040.04	0.00
141	44N0905CA-C02	INK CART, CANON CL-811, Colored	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,069.20	0.00
142	44N0905CA-B04	INK CART, CANON PG-740, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	783.00	0.00
143	44N0905CA-B02	INK CART, CANON PG-810, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	810.00	0.00
144	44N0905EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	264.60	0.00
145	44N0905EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	264.60	0.00
146	44N0905EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	264.60	0.00
147	44N0905EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	264.60	0.00
148	44N0905HP-B40	INK CART, HP C2P04AA (HP62) Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
149	44N0905HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
150	44N0905HP-B09	INK CART, HP C9351AA, (HP21), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	683.64	0.00
151	44N0905HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	774.36	0.00
152	44N0905HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,549.80	0.00
153	44N0905HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,073.60	0.00
154	44N0905HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,073.60	0.00
155	44N0905HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,073.60	0.00
156	44N0905HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,073.60	0.00
157	44N0905HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,073.60	0.00
158	44N0905HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,132.00	0.00
159	44N0905HP-B17	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	675.00	0.00
160	44N0905HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	795.96	0.00
161	44N0905HP-B35	INK CART, HP CD887AA, (HP703), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	352.08	0.00
162	44N0905HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	352.08	0.00
163	44N0905HP-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	653.40	0.00
164	44N0905HP-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	653.40	0.00
165	44N0905HP-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	653.40	0.00
166	44N0905HP-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,290.60	0.00
167	44N0905HP-B20	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	669.60	0.00
168	44N0905HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	858.60	0.00
169	44N0905HP-B40	INK CART, HP CH565A (HP82) Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,944.00	0.00
170	44N0905HP-C40	INK CART, HP CH568A (HP82) Cyan	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,350.00	0.00
171	44N0905HP-M40	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,350.00	0.00
172	44N0905HP-Y40	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,350.00	0.00
173	44N0905HP-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,614.60	0.00

174	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,220.40	0.00
175	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,225.80	0.00
176	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,225.80	0.00
177	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	352.08	0.00
178	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	352.08	0.00
179	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	352.08	0.00
180	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	352.08	0.00
181	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	380.16	0.00
182	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	259.20	0.00
183	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	259.20	0.00
184	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	259.20	0.00
185	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	419.36	0.00
186	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	419.36	0.00
187	44103105-HP-C50	INK CART, HP L0551AA (HP955) Cyan Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
188	44103105-HP-M50	INK CART, HP L0554AA (HP955) Magenta Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
189	44103105-HP-Y50	INK CART, HP L0557AA (HP955) Yellow Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
190	44103105-HP-B50	INK CART, HP L0560AA (HP955) Black Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
191	44103105-HX-C45	INK CART, HP L0563AA (HP955XL) Cyan Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,326.91	0.00
192	44103105-HX-M45	INK CART, HP L0566AA (HP955XL) Magenta Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,326.91	0.00
193	44103105-HX-Y45	INK CART, HP L0569AA (HP955XL) Yellow Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,326.91	0.00
194	44103105-HX-B45	INK CART, HP L0572AA (HP955XL) Black Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,803.83	0.00
195	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	471.06	0.00
196	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	471.06	0.00
197	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	471.06	0.00
198	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	769.79	0.00
199	44103105-HX-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
200	44103105-HX-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
201	44103105-HX-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
202	44103105-HX-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
203	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	79.70	0.00
204	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	752.76	0.00
205	44103112-EP-R03	RIBBON CART, EPSON C13S015632, Black, for LX-310	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	78.84	0.00
206	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,654.64	0.00
207	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,890.00	0.00
208	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,716.20	0.00

209	4410303BR-B09	TONER CART, BROTHER TN-3320, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,055.10	0.00
210	4410303BB-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,453.49	0.00
211	4410303HP-B10	TONER CART, HP CB435A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,967.84	0.00
212	4410303HP-B14	TONER CART, HP CB540A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,439.80	0.00
213	4410303HP-B18	TONER CART, HP CE255A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,052.40	0.00
214	4410303HP-B21	TONER CART, HP CE278A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,301.56	0.00
215	4410303HP-B22	TONER CART, HP CE285A (HP85A), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,067.10	0.00
216	4410303HP-B23	TONER CART, HP CE310A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,478.60	0.00
217	4410303HP-C25	TONER CART, HP CE311A, Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,586.60	0.00
218	4410303HP-Y23	TONER CART, HP CE312A, Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,586.60	0.00
219	4410303HP-M23	TONER CART, HP CE313A, Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,586.60	0.00
220	4410303HP-B24	TONER CART, HP CE320A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,964.60	0.00
221	4410303HP-C24	TONER CART, HP CE321A, Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,126.60	0.00
222	4410303HP-Y24	TONER CART, HP CE322A, Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,126.60	0.00
223	4410303HP-M24	TONER CART, HP CE323A, Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,126.60	0.00
224	4410303HP-B25	TONER CART, HP CE390A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,986.60	0.00
225	4410303HP-B26	TONER CART, HP CE400A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,014.60	0.00
226	4410303HP-C26	TONER CART, HP CE401A, Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	10,362.60	0.00
227	4410303HP-Y26	TONER CART, HP CE402A, Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	10,362.60	0.00
228	4410303HP-M26	TONER CART, HP CE403A, Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	10,362.60	0.00
229	4410303HP-B27	TONER CART, HP CE410A, (HP305), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,017.60	0.00
230	4410303HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,724.00	0.00
231	4410303HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,724.00	0.00
232	4410303HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,724.00	0.00
233	4410303HP-B28	TONER CART, HP CE505A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,236.84	0.00
234	4410303HX-B28	TONER CART, HP CE505X, Black, high cap	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,490.88	0.00
235	4410303HP-B31	TONER CART, HP CF217A (HP17A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,045.60	0.00
236	4410303HP-B33	TONER CART, HP CF226A (HP26A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
237	4410303HX-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
238	4410303HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
239	4410303HP-B51	TONER CART, HP CF280XC	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,230.60	0.00
240	4410303HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	8,973.19	0.00
241	4410303HP-B52	TONER CART, HP CF283A (HP83A) LaserJet Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,366.36	0.00
242	4410303HX-B53	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,098.60	0.00
243	4410303HP-B58	TONER CART, HP CF287A (HP87) black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	10,438.20	0.00

244	44103103 HP-B59	TONER CART, HP CF310AC (HP826) black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
245	44103103 HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
246	44103103 HP-V59	TONER CART, HP CF312AC (HP826) yellow	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
247	44103103 HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
248	44103103 HP-B53	TONER CART, HP CF325XC (HP25K) Black LaserJet	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	13,662.00	0.00
249	44103103 HP-B60	TONER CART, HP CF350A Black LJ	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	3,013.20	0.00
250	44103103 HP-C60	TONER CART, HP CF351A Cyan LJ	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	3,056.40	0.00
251	44103103 HP-Y60	TONER CART, HP CF352A Yellow LJ	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	3,056.40	0.00
252	44103103 HP-M60	TONER CART, HP CF353A Magenta LJ	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	3,056.40	0.00
253	44103103 HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	7,673.40	0.00
254	44103103 HP-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
255	44103103 HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	9,838.80	0.00
256	44103103 HP-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
257	44103103 HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	9,838.80	0.00
258	44103103 HP-C53	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
259	44103103 HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	9,838.80	0.00
260	44103103 HP-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
261	44103103 HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
262	44103103 HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
263	44103103 HP-Y62	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
264	44103103 HP-M62	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
265	44103103 HP-B63	TONER CART, HP CF410A (HP410A) black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	4,611.60	0.00
266	44103103 HP-B54	TONER CART, HP CF410XC (HP410XC) black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	7,727.40	0.00
267	44103103 HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	5,243.40	0.00
268	44103103 HP-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	7,759.80	0.00
269	44103103 HP-Y63	TONER CART, HP CF412A (HP410A) yellow	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	5,243.40	0.00
270	44103103 HP-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	7,759.80	0.00
271	44103103 HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	5,243.40	0.00
272	44103103 HP-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	7,759.80	0.00
273	44103103 HP-B34	TONER CART, HP Q2612A, Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	3,286.44	0.00
274	44103103 HP-B30	TONER CART, HP Q5942A, Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	7,770.60	0.00
275	44103103 HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	4,125.60	0.00
276	44103103 LX-B03	TONER CART, LEXMARK E360H11P, Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	9,215.64	0.00
277	44103103 LX-B05	TONER CART, LEXMARK T650A11P, Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	10,000.80	0.00
278	44103103 SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	2,743.20	0.00

279	4410303-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,024.00	0.00
280	4410303-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,538.00	0.00
281	4410303-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,894.40	0.00
282	4410303-SA-B04	TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,851.20	0.00
283	4410303-SA-B01	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,398.00	0.00
284	4410303-SA-B06	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,795.20	0.00
285	4410303-SA-B03	TONER CART, SAMSUNG MLT-D203U, black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,828.00	0.00
286	4410303-SA-B02	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,558.00	0.00
287	4410303-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,259.60	0.00
288	4410303-SA-B00	TONER CART, SAMSUNG SCX-D655A, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,525.20	0.00
289	4410303-BR-B05	TONER CARTRIDGE, BROTHER TN-3478, Black, for printer HL-6400DW	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	6,302.88	0.00
290	4410303-CA-B08	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	13,914.72	0.00
Audio and Visual Equipment and Supplies																							
291	4512102-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit			1	1	29,970.00			0	0.00			0	0.00			0	0.00	1.00	29,970.00	29,970.00
292	4511603-AN-B01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit			0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	19,332.00	0.00
Flag or Accessories																							
293	5512105-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece			4	4	1,326.24			0	0.00			0	0.00			0	0.00	4.00	331.56	1,326.24
Printed Publications																							
294	5510154-RA-H01	HANDBOOK (RA 9184), 7th Edition	book			0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	48.06	0.00
Fire Fighting Equipment																							
295	46191601-FE-H01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit			4	4	4,752.00			0	0.00			0	0.00			0	0.00	4.00	1,188.00	4,752.00
296	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit			1	1	5,184.00			0	0.00			0	0.00			0	0.00	1.00	5,184.00	5,184.00
Consumer Electronics																							
297	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit			1	1	7,090.76			0	0.00			0	0.00			0	0.00	1.00	7,090.76	7,090.76
Furniture and Furnishings																							
298	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece			0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	272.70	0.00
299	56101504-CM-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece			12	12	3,272.40			0	0.00			0	0.00			0	0.00	12.00	272.70	3,272.40
300	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit			2	2	2,754.00			0	0.00			0	0.00			0	0.00	2.00	1,377.00	2,754.00
301	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit			0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,377.00	0.00
Arts and Crafts Equipment and Accessories and Supplies																							
302	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece			0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	41.31	0.00
303	60121413-CB-P03	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece			0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	44.01	0.00
304	6012154ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece			0	0	0.00			0	0.00			0	0.00			0	0.00	0.00	4.59	0.00
305	6012154SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece			24	24	862.62			0	0.00			0	0.00			0	0.00	24.00	35.94	862.62

306	4000323000-BP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece			12	12	431.31			0	0.00			0	0.00		0	0.00	12.00	35.94	431.31
307	4000323000-BP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00	35.94	0.00
308	4000323000-P01	WRAPPING PAPER, kraft, 65gsm (-53)	pack			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00	134.65	0.00

SOFTWARE

1	4000300000-BFT-001	Business function specific software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
2	4000300000-BFT-002	Finance accounting and enterprise resource planning ERP software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
3	4000300000-BFT-003	Computer game or entertainment software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
4	4000300000-BFT-004	Content authoring and editing software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
5	4000300000-BFT-005	Content management software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
6	4000300000-BFT-006	Data management and query software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
7	4000300000-BFT-007	Development software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
8	4000300000-BFT-008	Educational or reference software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
9	4000300000-BFT-009	Industry specific software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
10	4000300000-BFT-010	Network applications software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
11	4000300000-BFT-011	Network management software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
12	4000300000-BFT-012	Networking software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
13	4000300000-BFT-013	Operating environment software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
14	4000300000-BFT-014	Security and protection software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
15	4000300000-BFT-015	Utility and device driver software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
16	4000300000-BFT-016	Information exchange software	license			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00

OTHER SOFTWARE

1						0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
2						0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
3						0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00

PASSENGER AIR TRANSPORTATION

1	7000300000-001	* Airline Ticket	ticket			0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
---	----------------	------------------	--------	--	--	---	---	------	--	--	---	------	--	--	---	------	--	---	------	------	--	------

PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

COMMON ELECTRICAL SUPPLIES

1						0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
2						0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
3						0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
						0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
						0	0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00

COMMON OFFICE EQUIPMENT																							
1						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
2						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
3						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
COMMON OFFICE SUPPLIES																							
1						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
2						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
3						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
COMMON JANITORIAL SUPPLIES																							
1						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
2						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
3						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
Office Equipment and Accessories																							
1						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
2						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
3						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
Office Supplies																							
1						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
2						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
3						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
Audio and visual presentation and composing equipment																							
1		Audio system with 4 microphones				0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
2		4 microphone stand; 4 heavy duty speakers, with mixer and cd and dvd				0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00
3					1	1	0.00			0	0.00			0	0.00			0	0.00	1.00			100,000.00

						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Photographic or filming or video equipment																									
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Cleaning Equipment and Supplies																									
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Paper Materials and Products																									
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Lighting and fixtures and accessories																									
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Electrical equipment and components and supplies																									
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Computer Supplies																									
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

1						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Common ICT Equipment

1						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

CONSUMABLES

1						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Other Categories

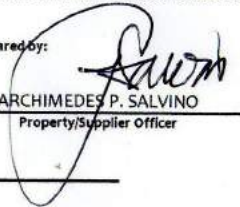
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

A. TOTAL																						P	551,724.20
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P	55,172.42
C. GRAND TOTAL (A + B)																						P	606,896.62
D. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																						P	
G. MONTHLY CASH REQUIREMENTS																						P	
G.1 Available at Procurement Service Stores						438,606.52					434.16					1,186.92					11,496.60	P	451,724.20
G.2 Other Items not available at PS but regularly purchased from other sources																						P	
TOTAL MONTHLY CASH REQUIREMENTS						438,606.52					434.16					1,186.92					11,496.60	P	451,724.20

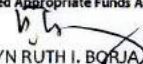
*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


ARCHIMEDES P. SALVINO
Property/Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:


EMALYN RUTH I. BORJA
Accountant / Local Budget Officer

Approved by:


ATTY. MA. LOURDES M. PESINO-PACAO
Head of Office/Agency

Date Prepared: 30/08/2018