

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
2. For Sub - Depots please refer to the following (Arranged/Classified according to commonality of freight cost):
  - a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, Misamis Occidental (Oroquieta) and Southern Leyte (Maasin)- **Region XIII**
  - b. Misamis Oriental, Bacolod, Calbayog, Bontoc and Northern Samar (Catarman)- **Regions VI, VII, VIII, X, & XI**
  - c. Surigao Del Norte - **Surigao Del Norte**
  - d. Zamboanga Sibugay- **Zamboanga Sibugay**
  - e. Camiguin - **Camiguin**
3. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
4. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at [philgeps.gov.ph](http://philgeps.gov.ph) and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
5. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
6. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
  - a. DBM Central Office- for entities in the Central Office
  - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs
6. The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:
  - a. [ps.app.nga@gmail.com](mailto:ps.app.nga@gmail.com)- For central and regional offices of all national government agencies
  - b. [ps.app.suc@gmail.com](mailto:ps.app.suc@gmail.com)- For main and other campuses of all state universities and colleges
  - c. [ps.app.goccc@gmail.com](mailto:ps.app.goccc@gmail.com)- For all central and regional offices of government owned and controlled corporations
  - d. [ps.app.deped@gmail.com](mailto:ps.app.deped@gmail.com)- For primary and secondary schools
7. Consistent with National Budget Circular No. 555, the APP for FY 2016 must be submitted on or before **November 30, 2015**.
8. Rename your APP file in the following format: APP2016- Name of Agency- Region (e.g. APP2016-PS- Central Office).
9. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)689-6116 or (02)689-7750 loc. 4021.

Contact Person: Ma. Phebe S. Capadosa  
Position: Admin. Asst. II/Acting Supply Officer  
E-mail : phebecapadosa@yahoo.com  
Telephone/Mobile Nos: (033) 329-2055; 5248090

| Item & Specifications                                            | Unit of Measure | Quantity Requirement |     |       |    |       |     |      |    |      |     |      |    | Price Catalogue as of Sept 9, 2015 | TOTAL AMOUNT |     |     |     |          |                |
|------------------------------------------------------------------|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|------------------------------------|--------------|-----|-----|-----|----------|----------------|
|                                                                  |                 | Jan                  | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 |                                    |              | Oct | Nov | Dec | Q4       | Total Quantity |
|                                                                  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |          |                |
| A. AVAILABLE AT PROCUREMENT SERVICE STORES                       |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |          |                |
| COMMON ELECTRICAL SUPPLIES                                       |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |          |                |
| 1) BATTERY, size AA, alkaline, 2 pieces per blister pack         | pack            |                      |     |       | 0  |       |     |      |    |      |     |      | 0  |                                    |              |     | 0   |     | 18.00    |                |
| 2) BATTERY, size AAA, alkaline, 2 pieces per blister pack        | pack            |                      |     |       | 0  |       |     |      |    |      |     |      | 0  |                                    |              |     | 0   |     | 15.51    |                |
| 3) BATTERY, size D, alkaline, 2 pieces per blister pack          | pack            |                      |     |       | 0  |       |     |      |    |      |     |      | 0  |                                    |              |     | 0   |     | 80.26    |                |
| 4) FLUORESCENT LAMP, tubular, 28 watts                           | tube            |                      |     | 5     | 5  | 5     |     |      |    |      |     | 5    | 5  | 5                                  | 5            |     | 5   | 20  | 2,402.40 |                |
| 5) FLUORESCENT LAMP, tubular, 36 watts                           | tube            |                      |     |       | 0  |       |     |      |    |      |     |      | 0  | 0                                  |              |     | 0   | 0   | 43.58    |                |
| 6) COMPACT FLUORESCENT LAMP, 18 watts, 1 piece in Individual box | piece           |                      |     |       | 0  |       |     |      |    |      |     |      | 0  | 0                                  |              |     | 0   | 0   | 106.91   |                |



| Item & Specifications                                                            |  | Unit of Measure | Quantity Requirement |     |       |    |       |     |      |    |      |     |      |    | Price Catalogue as of Sept 9, 2015 | TOTAL AMOUNT |     |    |                |  |
|----------------------------------------------------------------------------------|--|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|------------------------------------|--------------|-----|----|----------------|--|
|                                                                                  |  |                 | Jan                  | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct                                | Nov          | Dec | Q4 | Total Quantity |  |
| 7 TAPE, electrical                                                               |  | roll            |                      |     |       | 0  |       |     |      | 0  |      | 5   |      | 5  |                                    |              |     | 0  | 5              |  |
| COMMON OFFICE SUPPLIES                                                           |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
| 1 ACETATE, gauge #3, 50m per roll                                                |  | roll            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 2 AIR FRESHENER, 280ml/can                                                       |  | can             |                      |     | 10    | 10 |       |     |      | 0  |      | 10  |      | 10 |                                    |              |     | 0  | 20             |  |
| 3 ALCOHOL, 70%, ethyl, 500ml                                                     |  | bottle          |                      |     |       | 0  |       |     |      | 36 |      |     |      | 0  |                                    |              |     | 0  | 36             |  |
| 4 CARBON FILM, A4 size, 100 sheets per box                                       |  | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 5 CARBON FILM, PE, black, 216mm x 30mm, 100 sheets per box                       |  | box             |                      |     | 5     | 5  |       |     |      | 0  |      | 5   |      | 5  |                                    |              |     | 0  | 10             |  |
| 6 CARTOLINA, assorted color, 20 pieces per pack                                  |  | pack            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 7 CHALK, white, dustless, 100 pieces per box                                     |  | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 8 CLEARBOOK, A4 size                                                             |  | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 9 CLEARBOOK, Legal size                                                          |  | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 10 CLIP, backfold, 19mm, 12 pieces per box                                       |  | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 11 CLIP, backfold, 25mm, 12 pieces per box                                       |  | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 12 CLIP, backfold, 32mm, 12 pieces per box                                       |  | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 13 CLIP, backfold, 50mm, 12 pieces per box                                       |  | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 14 CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic                 |  | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 15 DATA FILE BOX, made with chipboard, with closed ends                          |  | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 16 DATA FOLDER, made with chipboard, tagila lock                                 |  | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 17 ENVELOPE, DOCUMENTARY, for A4 size document, 500 pieces per box               |  | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 18 ENVELOPE, DOCUMENTARY, for Legal size document, 500 pieces per box            |  | box             |                      |     | 1     | 1  |       |     | 1    | 1  |      |     |      | 0  |                                    | 1            |     | 1  | 3              |  |
| 19 ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box |  | box             |                      |     | 5     | 5  |       |     | 5    | 5  |      | 5   |      | 5  |                                    | 5            |     | 5  | 20             |  |
| 20 ENVELOPE, EXPANDING, plastic                                                  |  | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 21 ENVELOPE, MAILING, 500 pieces per box                                         |  | box             |                      |     | 4     | 4  |       |     |      | 0  |      | 4   |      | 4  |                                    | 4            |     | 4  | 12             |  |
| 22 ENVELOPE, MAILING, with window, 500 pieces per box                            |  | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 23 ERASER, felt, for blackboard/whiteboard                                       |  | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 24 ERASER, plastic or rubber                                                     |  | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 25 FASTENER, for paper, metal, 50 sets per box                                   |  | box             |                      |     | 36    | 36 |       |     |      | 0  |      | 36  |      | 36 |                                    |              |     | 0  | 72             |  |
| 26 FILE ORGANIZER, expanding, legal, plastic, assorted colors                    |  | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 27 FILE TAB DIVIDER, A4, five (5) colors per set                                 |  | set             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 28 FILE TAB DIVIDER, Legal size, five(5) colors per set                          |  | set             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 29 FOLDER, Fancy, A4, 500/bundle                                                 |  | bundle          |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 30 FOLDER, Fancy, Legal, 50 pieces per bundle                                    |  | bundle          |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 31 FOLDER, L-type, A4, 50 pieces pack                                            |  | pack            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 32 FOLDER, L-type, Legal size, 50 pieces per pack                                |  | pack            |                      |     | 4     | 4  |       |     | 4    | 4  |      | 4   |      | 4  |                                    | 4            |     | 4  | 16             |  |
| 33 FOLDER, Pressboard, size 216mm x 370mm, 100s/box                              |  | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 34 FOLDER, Tagboard, A4, 100 pieces per pack                                     |  | pack            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 35 FOLDER, Tagboard, Legal size, 100 pieces per pack                             |  | pack            |                      |     | 3     | 3  |       |     | 3    | 3  |      | 3   |      | 3  |                                    | 3            |     | 3  | 12             |  |
| 36 GLUE, all purpose, 300 grams min.                                             |  | jar             |                      |     | 36    | 36 |       |     |      | 0  |      | 36  |      | 36 |                                    |              |     | 0  | 72             |  |
| 37 INDEX TAB, self-adhesive, 5 set/box, assorted colors                          |  | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 38 LOOSELEAF COVER, 50sets per bundle                                            |  | bundle          |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
| 39 MAGAZINE FILE BOX, LARGE                                                      |  | piece           |                      |     | 20    | 20 |       |     | 20   | 20 |      |     |      | 20 |                                    |              |     | 0  | 40             |  |
| 40 MARKER, fluorescent, 3 colors per set                                         |  | set             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0  | 0              |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |
|                                                                                  |  |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |    |                |  |



| Item & Specifications                                    | Unit of Measure | Quantity Requirement |     |       |    |       |     |      |    |      |     |      |    |     |     |     |    | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |
|----------------------------------------------------------|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|-----------------------------------|--------------|
|                                                          |                 | Jan                  | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 |                                   |              |
| 41 MARKER, whiteboard, bullet type, black                | piece           |                      |     | 12    | 12 |       |     | 12   | 12 | 12   |     |      | 12 |     | 12  |     | 12 | 48                                | 594.72       |
| 42 MARKER, whiteboard, bullet type, blue                 | piece           |                      |     | 0     |    |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 12.39        |
| 43 MARKER, whiteboard, bullet type, red                  | piece           |                      |     | 0     |    |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 12.39        |
| 44 MARKER, permanent, bullet type, black                 | piece           |                      |     | 12    | 12 |       |     | 12   | 12 | 12   |     |      | 12 |     | 12  |     | 12 | 48                                | 486.36       |
| 45 MARKER, permanent, bullet type, blue                  | piece           |                      |     | 0     |    |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 10.13        |
| 46 MARKER, permanent, bullet type, red                   | piece           |                      |     | 0     |    |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 10.13        |
| 47 NOTE BOOK, stenographer's, 40 leaves, spiral          | piece           |                      |     | 0     |    |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 10.82        |
| 48 NOTE PAD, stick-on, (2"x3"), 100 sheets per pad       | pad             |                      |     | 0     |    |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 32.76        |
| 49 NOTE PAD, stick-on, (3"x3"), 100 sheets per pad       | pad             |                      |     | 0     |    |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 40.30        |
| 50 NOTE PAD, stick-on, (3"x4"), 100 sheets per pad       | pad             |                      |     | 0     |    |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 56.76        |
| 51 PAD PAPER, Ruled                                      | pad             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 18.34        |
| 52 PAPER CLIP, gem type, 43mm, 100 pieces per box        | box             |                      |     | 36    | 36 |       |     |      | 36 |      |     |      | 36 |     |     |     | 0  | 72                                | 14.20        |
| 53 PAPER CLIP, gem type, 32mm, 100 pieces per box        | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 7.10         |
| 54 PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm          | ream            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 123.72       |
| 55 PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm          | ream            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 138.62       |
| 56 PAPER, Multi-Purpose (COPY) A4, 70gsm                 | ream            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 107.51       |
| 57 PAPER, Multi-Purpose (COPY), Legal size, 70gsm        | ream            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 120.61       |
| 58 PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets per pack | ream            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 96.64        |
| 59 PAPER, Thermal, 216mm x 30m                           | roll            |                      |     | 5     | 5  |       |     |      | 5  |      |     |      | 5  |     |     |     | 5  | 10                                | 374.54       |
| 60 PENCIL, lead, w/eraser, one(1) dozen per box          | box             |                      |     | 6     | 6  |       |     |      | 6  |      |     |      | 6  |     |     |     | 6  | 12                                | 247.21       |
| 61 PHILIPPINE NATIONAL FLAG                              | piece           |                      |     | 1     | 1  |       |     |      | 1  |      |     |      | 1  |     |     |     | 1  | 2                                 | 314.50       |
| 62 RECORD BOOK, 300 pages, size: 214mm x 278mm min       | book            |                      |     | 30    | 30 |       |     |      | 30 |      |     |      | 30 |     |     |     | 30 | 80                                | 63.34        |
| 63 RECORD BOOK, 500 pages, size: 214mm x 278mm min       | book            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 91.19        |
| 64 RING BINDER, Plastic 32mm, 10 pieces per bundle       | bundle          |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 269.71       |
| 65 RUBBER BAND, 70mm min lay flat length (#18)           | box             |                      |     | 5     | 5  |       |     |      | 5  |      |     |      | 5  |     |     |     | 5  | 5                                 | 555.71       |
| 66 RULER, plastic, 450mm, 1 piece in individual plastic  | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 111.14       |
| 67 SIGN PEN, black                                       | piece           |                      |     | 36    | 36 |       |     |      | 36 |      |     |      | 36 |     |     |     | 36 | 72                                | 46.21        |
| 68 SIGN PEN, blue                                        | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 46.21        |
| 69 SIGN PEN, red                                         | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 46.21        |
| 70 STAMP PAD INK, violet, 50ml                           | bottle          |                      |     | 5     | 5  |       |     |      | 5  |      |     |      | 5  |     | 5   |     | 5  | 20                                | 24.02        |
| 71 STAMP PAD, felt pad, min 60mm x 100mm                 | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 32.63        |
| 72 STAPLE WIRE, Heavy duty, 23/13                        | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 31.94        |
| 73 STAPLE WIRE, Standard                                 | box             |                      |     | 36    | 36 |       |     |      | 36 |      |     |      | 36 |     |     |     | 36 | 72                                | 19.87        |
| 74 TAPE, masking, 24mm, 50 meters length                 | roll            |                      |     | 5     | 5  |       |     |      | 5  |      |     |      | 5  |     |     |     | 5  | 10                                | 57.88        |
| 75 TAPE, masking, 48mm, 50 meters length                 | roll            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 110.29       |
| 76 TAPE, transparent, 24mm, 50 meters                    | roll            |                      |     |       | 5  |       |     |      | 5  |      |     |      | 5  |     |     |     | 5  | 10                                | 18.24        |
| 77 TAPE, transparent, 48mm, 50 meters                    | roll            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 34.94        |
| 78 TAPE, packaging, 48mm, 50 meters length               | roll            |                      |     | 5     | 5  |       |     |      | 5  |      |     |      | 5  |     |     |     | 5  | 10                                | 34.94        |
| 79 TOILET TISSUE, 12 rolls per pack                      | pack            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 79.35        |
| 80 TWINE, plastic, one kilo per roll                     | roll            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 56.78        |
| 81 WRAPPING PAPER, kraft, 50 sheets per pack             | pack            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 118.36       |
| COMMON OFFICE DEVICES                                    |                 |                      |     |       |    |       |     |      |    |      |     |      |    |     |     |     |    |                                   |              |



| Item & Specifications                                                                                                                                                                  | Unit of Measure | Quantity Requirement |     |       |    |       |     |      |    |      |     |      |    | Price Catalogue as of Sept 9, 2015 | TOTAL AMOUNT |     |     |     |           |                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|------------------------------------|--------------|-----|-----|-----|-----------|----------------|
|                                                                                                                                                                                        |                 | Jan                  | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 |                                    |              | Oct | Nov | Dec | Q4        | Total Quantity |
| 1 CUTTER BLADE, heavy duty cutter, to pieces per tube                                                                                                                                  | tube            |                      |     |       | 0  |       |     |      |    |      |     |      | 0  |                                    |              |     | 0   | 0   | 8.24      | -              |
| 2 CUTTER KNIFE, heavy duty                                                                                                                                                             | piece           |                      |     |       | 0  |       |     |      |    |      |     |      | 0  |                                    |              |     | 0   | 0   | 20.40     | -              |
| 3 DATING AND STAMPING MACHINE                                                                                                                                                          | piece           |                      |     |       | 0  |       |     |      |    |      |     |      | 0  |                                    |              |     | 0   | 0   | 502.30    | -              |
| 4 PENCIL SHARPENER, 1 piece in individual plastic case                                                                                                                                 | piece           |                      |     |       | 0  |       |     |      |    |      |     |      | 0  |                                    |              |     | 0   | 0   | 196.56    | -              |
| 5 PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box                                                                                                           | piece           |                      |     | 5     | 5  |       |     |      |    |      |     |      | 5  |                                    |              |     | 5   | 10  | 129.60    | 1,296.02       |
| 6 SCISSORS, (6")                                                                                                                                                                       | pair            |                      |     | 10    | 10 |       |     |      |    |      |     |      | 0  |                                    |              |     | 0   | 10  | 16.31     | 163.07         |
| 7 STAPLER, standard                                                                                                                                                                    | piece           |                      |     | 10    | 10 |       |     | 15   | 15 |      |     |      | 0  |                                    |              |     | 0   | 25  | 96.84     | 2,421.04       |
| 8 135sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable paper guide                                                                                        | piece           |                      |     |       | 0  |       |     |      |    |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,112.75  | -              |
| 9 STAPLE REMOVER, plier type                                                                                                                                                           | piece           |                      |     |       | 0  |       |     |      |    |      |     |      | 0  |                                    |              |     | 0   | 0   | 18.51     | -              |
| 10 TAPE DISPENSER, table top                                                                                                                                                           | piece           |                      |     |       | 0  |       |     |      |    |      |     |      | 0  |                                    |              |     | 0   | 0   | 50.11     | -              |
| 11 WASTE BASKET, non-rigid plastic                                                                                                                                                     | piece           |                      |     |       | 0  |       |     |      |    |      |     |      | 0  |                                    |              |     | 0   | 0   | 32.21     | -              |
|                                                                                                                                                                                        |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |           |                |
| COMMON JANITORIAL SUPPLIES                                                                                                                                                             |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |           |                |
| 1 BROOM, soft (tambo)                                                                                                                                                                  | piece           |                      |     | 3     | 3  |       |     |      |    |      |     | 3    | 3  |                                    |              |     | 3   | 12  | 109.20    | 1,310.40       |
| 2 BROOM, stick (tingtung)                                                                                                                                                              | piece           |                      |     |       | 0  |       |     |      |    |      |     |      | 0  |                                    |              |     | 0   | 0   | 25.12     | -              |
| 3 CLEANER, TOILET BOWL AND URINAL, 900-1000ml cap                                                                                                                                      | bottle          |                      |     | 5     | 5  |       |     |      |    |      |     | 5    | 5  |                                    |              |     | 5   | 20  | 43.68     | 873.60         |
| 4 CLEANSER, scouring powder, 350grams/can                                                                                                                                              | can             |                      |     |       | 0  |       |     |      |    |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 19.11     | -              |
| 5 DETERGENT POWDER, all purpose, 1kilo/pouch                                                                                                                                           | pouch           |                      |     | 5     | 5  |       |     |      |    |      |     | 5    | 5  |                                    |              |     | 5   | 20  | 43.68     | 873.60         |
| 6 DISINFECTANT SPRAY, 400-550 grams                                                                                                                                                    | can             |                      |     | 5     | 5  |       |     |      |    |      |     | 5    | 5  |                                    |              |     | 5   | 10  | 120.12    | 1,201.20       |
| 7 DUST PAN, non-rigid plastic                                                                                                                                                          | piece           |                      |     | 3     | 3  |       |     |      |    |      |     | 0    | 0  |                                    |              |     | 0   | 3   | 38.09     | 114.28         |
| 8 FLOOR WAX, Paste, red                                                                                                                                                                | can             |                      |     |       | 0  |       |     |      |    |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 240.24    | -              |
| 9 FURNITURE CLEANER, aerosol, 300ml/can                                                                                                                                                | can             |                      |     |       | 0  |       |     |      |    |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 89.00     | -              |
| 10 INSECTICIDE, aerosol type, 600ml/can                                                                                                                                                | can             |                      |     |       | 0  |       |     |      |    |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 123.40    | -              |
| 11 MOPBUCKET                                                                                                                                                                           | piece           |                      |     |       | 0  |       |     |      |    |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 1,965.60  | -              |
| 12 MOPHANDLE, screw type, aluminum handle                                                                                                                                              | piece           |                      |     |       | 0  |       |     |      |    |      | 3   | 3    | 0  |                                    |              |     | 0   | 3   | 136.50    | 409.50         |
| 13 MOPHEAD, made of rayon                                                                                                                                                              | piece           |                      |     |       | 0  |       |     |      |    |      | 3   | 3    | 0  |                                    |              |     | 0   | 3   | 103.74    | 311.22         |
| 14 RAG, all cotton, 32 pieces per kilo per bundle                                                                                                                                      | bundle          |                      |     |       | 0  |       |     |      |    |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 45.86     | -              |
| 15 SCOURING PAD, 5 pieces per pack                                                                                                                                                     | pack            |                      |     |       | 0  |       |     |      |    |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 125.58    | -              |
| 16 TRASHBAG, plastic, transparent, 10pcs/roll                                                                                                                                          | roll            |                      |     |       | 0  |       |     |      |    |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 146.87    | -              |
|                                                                                                                                                                                        |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |           |                |
| COMMON OFFICE EQUIPMENT                                                                                                                                                                |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |           |                |
| 1 BINDING AND PUNCHING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction | unit            |                      |     |       | 0  |       |     |      |    |      |     |      | 0  |                                    |              |     |     | 0   | 10,918.91 | -              |
| 2 CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box                                                                                                             | unit            |                      |     |       | 0  |       |     |      |    |      |     |      |    |                                    |              |     |     | 0   | 161.62    | -              |
| 3 CALCULATOR, SCIENTIFIC, 1 unit per box                                                                                                                                               | unit            |                      |     | 5     | 5  |       |     |      |    |      |     | 0    | 0  |                                    |              |     | 0   | 5   | 434.62    | 2,173.08       |
| 4 CHAIR, monobloc, without armrest, beige                                                                                                                                              | piece           |                      |     | 20    | 20 |       |     |      |    |      |     | 0    | 0  |                                    |              |     | 0   | 20  | 294.84    | 5,896.80       |
| 5 CHAIR, monobloc, without armrest, white                                                                                                                                              | piece           |                      |     |       | 0  |       |     |      |    |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 294.84    | -              |
| 6 DIGITAL VOICE RECORDER, 4GB (expandable), 1 unit in individual box                                                                                                                   | unit            |                      |     | 1     | 1  |       |     |      |    |      |     | 0    | 0  |                                    |              |     | 0   | 1   | 6,541.08  | 6,541.08       |



| Item & Specifications                                                                                                                                                                                                      | Unit of Measure | Quantity Requirement |     |       |    |       |     |      |    |      |     |      |    | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |     |     |           |                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----------------------------------|--------------|-----|-----|-----------|----------------|
|                                                                                                                                                                                                                            |                 | Jan                  | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 |                                   |              | Oct | Nov | Dec       | Total Quantity |
| DOCUMENT CAMERA, four(4) reference points demarcate viewing area, 16x(1600x) consecutive zoom, PC and Doc Cam video switcher, plug and play                                                                                | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 26,426.40 | -              |
| 8 ELECTRIC FAN, industrial                                                                                                                                                                                                 | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 1,201.20  | -              |
| 9 ELECTRIC FAN, orbit type                                                                                                                                                                                                 | unit            |                      |     |       | 0  |       | 4   |      | 4  |      |     |      | 0  |                                   |              |     | 4   | 1,310.40  | 5,241.60       |
| 10 ELECTRIC FAN, stand type                                                                                                                                                                                                | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 1,088.72  | -              |
| 11 ELECTRIC FAN, wall type                                                                                                                                                                                                 | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 980.62    | -              |
| FACSIMILE MACHINE, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec. transmission speed, running width 208mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 3,677.86  | -              |
| FIRE EXTINGUISHER, dry chemical, for ABC class of fire, stored pressure type, non-electrical conductor, non-corrosive, 4.5kg (10lbs.), brand new                                                                           | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 1,360.63  | -              |
| FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC, for ABC class of fire, stored pressure type, non-electrical conductor, non-corrosive, 4.5kg (10 lbs.), brand new                                            | unit            |                      |     | 5     | 5  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 4,136.50  | 20,682.48      |
| MULTIMEDIA PROJECTOR, 4000 ansi Lumens, 3600 hours lamp life, supports SVGA to SXGA, (compressed) resolution                                                                                                               | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 43,172.54 | -              |
| PAPER TRIMMER/CUTTING MACHINE, max paper size: B4, 30 sheets cutting cap., automatic clamping, stationary blade guard, A4-A6 format indications                                                                            | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 8,353.80  | -              |
| PAPER SHREDDER, 0.06m/sec shred speed, cuts 6-8 sheets of 70gsm paper                                                                                                                                                      | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 5,765.76  | -              |
| PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column, 480 cps print speed                                                                                                                                                       | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 19,338.03 | -              |
| PRINTER, IMPACT DOT MATRIX, 9 pins, 80 column, 337 cps print speed                                                                                                                                                         | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 6,123.10  | -              |
| PRINTER, INKJET, wireless capable, 55ppm speed, 512MB memory, duplex printing capable                                                                                                                                      | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 10,500.00 | -              |
| PRINTER, LASER, monochrome, 24ppm speed, 1200 x 1200 dpi                                                                                                                                                                   | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 1,736.28  | -              |
| TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use                                                                                                                                      | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 1,294.02  | -              |
| TABLE, monobloc, square, 36" X 36", beige, four(4) seater, for indoor and outdoor use                                                                                                                                      | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 1,295.07  | -              |
| COMMON COMPUTER SUPPLIES                                                                                                                                                                                                   |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                   |              |     |     |           |                |
| COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box                                                                                                                                                            | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 632.00    | -              |
| COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box                                                                                                                                                           | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 926.56    | -              |
| COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box                                                                                                                                                              | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 717.66    | -              |
| COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box                                                                                                                                                             | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 998.09    | -              |
| COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box                                                                                                                                                                | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 599.46    | -              |
| COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box                                                                                                                                                              | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 955.50    | -              |
| DVD REWRITABLE, 4x speed, 4.7GB capacity                                                                                                                                                                                   | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 22.44     | -              |



| Item & Specifications                                                                                                                                                                                                                                                                 | Unit of Measure | Quantity Requirement |     |       |    |       |     |      |    |      |     |      |    |     |     |     |    | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----|-----|-----|----|-----------------------------------|--------------|----------------|
|                                                                                                                                                                                                                                                                                       |                 | Jan                  | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | Dec | Q4 |                                   |              | Total Quantity |
| EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0; Windows XP/Vista/7/MacOSx 10.4 or above, with USB 3.0 cable and product guide | piece           |                      |     |       | 0  |       |     |      |    |      |     |      | 0  |     |     |     | 0  | 0                                 | 3,247.61     |                |
| 9) FLASH DRIVE, 16GB, USB 2.0, plug and play                                                                                                                                                                                                                                          | piece           |                      |     | 5     | 5  |       |     |      | 0  |      |     | 5    | 5  |     |     |     | 0  | 10                                | 2,457.00     |                |
| 10) MOUSE, optical, USB connection type                                                                                                                                                                                                                                               | unit            |                      |     | 5     | 5  |       |     |      | 0  |      |     | 5    | 5  |     |     |     | 0  | 10                                | 1,441.44     |                |
| HANDBOOK ON PROCUREMENT                                                                                                                                                                                                                                                               |                 |                      |     |       |    |       |     |      |    |      |     |      |    |     |     |     |    |                                   |              |                |
| HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT-RA 9184(6th Edition), 6" x 9", 296 pages,                                                                                                                                                                                               | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 30.35        |                |
| CONSUMABLES                                                                                                                                                                                                                                                                           |                 |                      |     |       |    |       |     |      |    |      |     |      |    |     |     |     |    |                                   |              |                |
| 1) INK CART, BROTHER LC39BK, Black                                                                                                                                                                                                                                                    | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 698.23       |                |
| 2) INK CART, BROTHER LC39C, Cyan                                                                                                                                                                                                                                                      | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 469.56       |                |
| 3) INK CART, BROTHER LC39M, Magenta                                                                                                                                                                                                                                                   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 469.56       |                |
| 4) INK CART, BROTHER LC39Y, Yellow                                                                                                                                                                                                                                                    | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 469.56       |                |
| 5) INK CART, BROTHER LC67B, Black                                                                                                                                                                                                                                                     | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 955.50       |                |
| 6) INK CART, BROTHER LC67C, Cyan                                                                                                                                                                                                                                                      | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 573.30       |                |
| 7) INK CART, BROTHER LC67M, Magenta                                                                                                                                                                                                                                                   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 573.30       |                |
| 8) INK CART, BROTHER LC67Y, Yellow                                                                                                                                                                                                                                                    | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 573.30       |                |
| 9) INK CART, BROTHER LC67HYBK, Black                                                                                                                                                                                                                                                  | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 1,681.68     |                |
| 10) INK CART, BROTHER LC67HYC, Cyan                                                                                                                                                                                                                                                   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 911.82       |                |
| 11) INK CART, BROTHER LC67HYM, Magenta                                                                                                                                                                                                                                                | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 911.82       |                |
| 12) INK CART, BROTHER LC67HY, Yellow                                                                                                                                                                                                                                                  | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 650.83       |                |
| 13) INK CART, CANON PG-810, Black                                                                                                                                                                                                                                                     | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 737.10       |                |
| 14) INK CART, CANON PG-740, Black                                                                                                                                                                                                                                                     | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 516.52       |                |
| 15) INK CART, CANON PGI-775, Black                                                                                                                                                                                                                                                    | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 488.12       |                |
| 16) INK CART, CANON CLI-726, Black                                                                                                                                                                                                                                                    | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 860.50       |                |
| 17) INK CART, CANON CL-811, Colored                                                                                                                                                                                                                                                   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 860.50       |                |
| 18) INK CART, CANON CL-741, Colored                                                                                                                                                                                                                                                   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 562.38       |                |
| 19) INK CART, CANON CL-726, Cyan                                                                                                                                                                                                                                                      | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 562.38       |                |
| 20) INK CART, CANON CL-726, Magenta                                                                                                                                                                                                                                                   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 562.38       |                |
| 21) INK CART, CANON CL-726, Yellow                                                                                                                                                                                                                                                    | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 516.52       |                |
| 22) INK CART, EPSON C13038190 (1 to 38), Black                                                                                                                                                                                                                                        | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 809.17       |                |
| 23) INK CART, EPSON C13039090 (1 to 39), Colored                                                                                                                                                                                                                                      | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 447.72       |                |
| 24) INK CART, EPSON C1305100(73N)(91N),Black                                                                                                                                                                                                                                          | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 447.72       |                |
| 25) INK CART, EPSON C1305296(73N)(91N),Cyan                                                                                                                                                                                                                                           | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 447.72       |                |
| 26) INK CART, EPSON C1305396(73N)(91N),Magenta                                                                                                                                                                                                                                        | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 447.72       |                |
| 27) INK CART, EPSON C1305496(73N)(91N),Yellow                                                                                                                                                                                                                                         | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 447.72       |                |
| 28) INK CART, EPSON C130664100 (16641), Black                                                                                                                                                                                                                                         | cart            |                      |     | 5     | 5  |       |     | 5    | 5  |      |     | 5    | 5  |     | 5   |     | 5  | 20                                | 267.54       | 5,350.80       |
| 29) INK CART, EPSON C130664200 (16642), Cyan                                                                                                                                                                                                                                          | cart            |                      |     | 5     | 5  |       |     | 5    | 5  |      |     | 5    | 5  |     | 5   |     | 5  | 20                                | 267.54       | 5,350.80       |
| 30) INK CART, EPSON C130664300 (16643), Magenta                                                                                                                                                                                                                                       | cart            |                      |     | 5     | 5  |       |     | 5    | 5  |      |     | 5    | 5  |     | 5   |     | 5  | 20                                | 267.54       | 5,350.80       |
| 31) INK CART, EPSON C130664400 (16644), Yellow                                                                                                                                                                                                                                        | cart            |                      |     | 5     | 5  |       |     | 5    | 5  |      |     | 5    | 5  |     | 5   |     | 5  | 20                                | 267.54       | 5,350.80       |
| 32) INK CART, HP 51645A, (HP45), Black                                                                                                                                                                                                                                                | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |     |     |     | 0  | 0                                 | 1,375.92     |                |



| Item & Specifications                        | Unit of Measure | Quantity Requirement |     |       |    |       |     |      |    |      |     |      |    | Price Catalogue as of Sept 9, 2015 | TOTAL AMOUNT |     |     |     |          |
|----------------------------------------------|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|------------------------------------|--------------|-----|-----|-----|----------|
|                                              |                 | Jan                  | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 |                                    |              | Oct | Nov | Dec | Q4       |
| 33 INK CART, HP C1833A, (HP23), Tri-color    | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,692.60 |
| 34 INK CART, HP C4844A, (HP10), Black        | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,567.02 |
| 35 INK CART, HP C4906AA, (HP940XL), Black    | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,599.78 |
| 36 INK CART, HP C4907AA, (HP940XL), Cyan     | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,081.08 |
| 37 INK CART, HP C4908AA, (HP940XL), Magenta  | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,081.08 |
| 38 INK CART, HP C4909AA, (HP940XL), Yellow   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,081.08 |
| 39 INK CART, HP C4936A, (HP18), Black        | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 935.84   |
| 40 INK CART, HP C4937A, (HP18), Cyan         | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 706.52   |
| 41 INK CART, HP C4938A, (HP18), Magenta      | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 706.52   |
| 42 INK CART, HP C4939A, (HP18), Yellow       | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 706.52   |
| 43 INK CART, HP C6578DA, (HP78), Tri-color   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,588.86 |
| 44 INK CART, HP C6615DA, (HP15), Black       | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,299.48 |
| 45 INK CART, HP C6625AA, (HP17), Tri-color   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,414.14 |
| 46 INK CART, HP C6656AA, (HP56), Black       | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 967.51   |
| 47 INK CART, HP C6657AA, (HP57), Tri-color   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,539.72 |
| 48 INK CART, HP C8727AA, (HP27), Black       | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 840.84   |
| 49 INK CART, HP C8795WA, (HP94), Black       | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 928.20   |
| 50 INK CART, HP C8796WA, (HP95), Tri-color   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,158.61 |
| 51 INK CART, HP C8797WA, (HP96), Black       | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,425.06 |
| 52 INK CART, HP C9351AA, (HP21), Black       | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 675.95   |
| 53 INK CART, HP C9352AA, (HP22), Tri-color   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 789.52   |
| 54 INK CART, HP C9351WA, (HP93), Tri-color   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,414.14 |
| 55 INK CART, HP C9362WA, (HP92), Black       | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 630.08   |
| 56 INK CART, HP C9363WA, (HP97), Tri-color   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,564.84 |
| 57 INK CART, HP C9364WA, (HP98), Black       | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 851.76   |
| 58 INK CART, HP C8314A, (HP900), Black       | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 311.22   |
| 59 INK CART, HP C8315A, (HP900), Tri-color   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 378.92   |
| 60 INK CART, HP C8335WA, (HP74), Black       | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 711.98   |
| 61 INK CART, HP C8336WA, (HP74XL), Black     | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,534.26 |
| 62 INK CART, HP C8337WA, (HP75), Tri-color   | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 819.00   |
| 63 INK CART, HP C8338WA, (HP75XL), Tri-color | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,556.10 |
| 64 INK CART, HP C640WA, (HP60), Black        | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 666.12   |
| 65 INK CART, HP C641WA, (HP60XL), Black      | cart            |                      |     | 4     | 4  |       |     | 3    | 3  |      |     | 4    | 4  |                                    |              |     | 0   | 11  | 1,468.74 |
| 66 INK CART, HP C643WA, (HP60), Tri-color    | cart            |                      |     | 4     | 4  |       |     | 4    | 4  |      |     | 5    | 5  |                                    |              |     | 0   | 13  | 785.15   |
| 67 INK CART, HP C644WA, (HP60XL), Tri-color  | cart            |                      |     |       | 0  |       |     | 0    | 0  |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 1,708.98 |
| 68 INK CART, HP C653AA, (HP901), Black       | cart            |                      |     |       | 0  |       |     | 0    | 0  |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 666.12   |
| 69 INK CART, HP C656AA, (HP901), Tri-color   | cart            |                      |     |       | 0  |       |     | 0    | 0  |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 1,026.48 |
| 70 INK CART, HP C660AA, (HP702), Black       | cart            |                      |     |       | 0  |       |     |      | 0  |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 1,054.87 |
| 71 INK CART, HP C887AA, (HP703), Black       | cart            |                      |     | 3     | 3  |       |     | 3    | 3  |      |     | 3    | 3  |                                    |              |     | 0   | 9   | 363.64   |
| 72 INK CART, HP C888AA, (HP703), Tri-color   | cart            |                      |     | 3     | 3  |       |     | 3    | 3  |      |     | 3    | 3  |                                    |              |     | 0   | 9   | 363.64   |
| 73 INK CART, HP C8971AA, (HP 920), Black     | cart            |                      |     |       | 0  |       |     | 0    | 0  |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 832.10   |
| 74 INK CART, HP C8972AA, (HP 920XL), Cyan    | cart            |                      |     |       | 0  |       |     | 0    | 0  |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 638.82   |
| 75 INK CART, HP C8973AA, (HP 920XL), Magenta | cart            |                      |     |       | 0  |       |     | 0    | 0  |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 638.82   |
| 76 INK CART, HP C8974AA, (HP 920XL), Yellow  | cart            |                      |     |       | 0  |       |     | 0    | 0  |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 638.82   |
| 77 INK CART, HP C8975AA, (HP 920XL), Black   | cart            |                      |     |       | 0  |       |     | 0    | 0  |      |     | 0    | 0  |                                    |              |     | 0   | 0   | 1,201.20 |



| Item & Specifications                                    | Unit of Measure | Quantity Requirement |     |       |    |       |     |      |    |      |     |      |    | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |     |     |     |    |                |
|----------------------------------------------------------|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----------------------------------|--------------|-----|-----|-----|----|----------------|
|                                                          |                 | Jan                  | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 |                                   |              | Oct | Nov | Dec | Q4 | Total Quantity |
|                                                          |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                   |              |     |     |     |    |                |
| 78 INK CART, HP CH561WA, (HP61), Black                   | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 79 INK CART, HP CH562WA, (HP61), Tricolor                | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 80 INK CART, HP CN045AA, (HP950XL), Black                | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 81 INK CART, HP CN046AA, (HP951XL), Cyan                 | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 82 INK CART, HP CN047AA, (HP951XL), Magenta              | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 83 INK CART, HP CN048AA, (HP951XL), Yellow               | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 84 INK CART, HP CN049AA, (HP704), Black                  | cart            |                      |     | 10    | 10 |       | 10  | 10   | 10 |      |     | 10   | 10 |                                   |              |     | 0   | 30  |    |                |
| 85 INK CART, HP CN049AA, (HP704), Tri-color              | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 86 INK CART, HP CZ107AA, (HP678), Black                  | cart            |                      |     | 3     | 3  |       | 5   | 5    | 5  |      |     | 5    | 5  |                                   |              | 3   | 3   | 16  |    |                |
| 87 INK CART, HP CZ08AA, (HP678), Tricolor                | cart            |                      |     | 3     | 3  |       | 3   | 3    | 3  |      |     | 3    | 3  |                                   |              | 3   | 3   | 12  |    |                |
| 88 INK CART, HP CZ111A (HP685A), Black                   | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 89 INK CART, HP CZ122A (HP685A), Cyan                    | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 90 INK CART, HP CZ123A (HP685A), Magenta                 | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 91 INK CART, HP CZ124A (HP685A), Yellow                  | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 92 INK CART, HP Q8893AA (C8728AA), (HP28), Colored       | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 93 INK CART, LEXMARK 10NO217 (#17), Black                | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 94 INK CART, LEXMARK 10NO227 (#27), Colored              | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 95 TONER CART, BROTHER TN-2025, Black                    | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 96 TONER CART, BROTHER TN-2130, Black                    | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 97 TONER CART, BROTHER TN-2150, Black                    | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 98 TONER CART, BROTHER TN-3320, Black                    | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 99 TONER CART, BROTHER TN-3350, Black, TOP FLS4500W (CU) | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 100 TONER CART, HP C4092A, Black                         | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 101 TONER CART, HP C4096A, Black                         | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 102 TONER CART, HP C7115A, Black                         | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 103 TONER CART, HP CB435A, Black                         | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 104 TONER CART, HP CB436A, Black                         | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 105 TONER CART, HP CB540A, Black                         | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 106 TONER CART, HP CB541A, Cyan                          | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 107 TONER CART, HP CB542A, Yellow                        | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 108 TONER CART, HP CB543A, Magenta                       | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 109 TONER CART, HP CC364A, Black                         | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 110 TONER CART, HP CC530A, Black                         | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 111 TONER CART, HP CC531A, Cyan                          | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 112 TONER CART, HP CC532A, Yellow                        | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 113 TONER CART, HP CC533A, Magenta                       | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 114 TONER CART, HP CE255A, Black                         | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 115 TONER CART, HP CE278A, Black                         | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 116 TONER CART, HP CE285A (HP85A), Black                 | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 117 TONER CART, HP CE310A, Black                         | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 118 TONER CART, HP CE311A, Cyan                          | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 119 TONER CART, HP CE312A, Yellow                        | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 120 TONER CART, HP CE313A, Magenta                       | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 121 TONER CART, HP CE320A, Black                         | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |
| 122 TONER CART, HP CE321A, Cyan                          | cart            |                      |     | 0     | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |    |                |



| Item & Specifications                                                                                                                                                                                                                                                                                                     | Unit of Measure | Quantity Requirement |     |       |    |       |     |      |    |      |     |      |    | Price Catalogue as of Sept 9, 2015 | TOTAL AMOUNT |     |     |     |          |                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|------------------------------------|--------------|-----|-----|-----|----------|----------------|
|                                                                                                                                                                                                                                                                                                                           |                 | Jan                  | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 |                                    |              | Oct | Nov | Dec | Q4       | Total Quantity |
|                                                                                                                                                                                                                                                                                                                           |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |          |                |
| 1661 TONER CART, SAMSUNG SCX-D655SA, Black                                                                                                                                                                                                                                                                                | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 4,422.60 |                |
| 1669 RIBBON CART, EPSON C13S015516 (#8750), Black, for LX 300                                                                                                                                                                                                                                                             | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 80.59    |                |
| 1709 RIBBON CART, EPSON C13S015531 (S015086), Black                                                                                                                                                                                                                                                                       | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 761.12   |                |
| 1711 RIBBON CART, EPSON C13S015584 (S015327), Black                                                                                                                                                                                                                                                                       | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 351.62   |                |
| 1721 RIBBON CART, EPSON C13S015632, Black, for LX-310                                                                                                                                                                                                                                                                     | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 79.72    |                |
| B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)                                                                                                                                                                                                      |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |          |                |
| COMMON ELECTRICAL SUPPLIES                                                                                                                                                                                                                                                                                                |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |          |                |
| 1 BALLAST, 36 watts                                                                                                                                                                                                                                                                                                       | piece           |                      |     | 2     | 2  |       |     |      | 0  |      |     |      | 2  |                                    |              |     | 0   | 4   | 78.52    |                |
| 2 FLUORESCENT LAMP, tubular, 14 watts                                                                                                                                                                                                                                                                                     | tube            |                      |     | 5     | 5  |       |     |      | 0  |      |     |      | 5  |                                    |              |     | 0   | 10  | 92.82    |                |
| 3 FLUORESCENT LIGHTING FIXTURE, 1 x 36W                                                                                                                                                                                                                                                                                   | set             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 382.20   |                |
| COMMON OFFICE EQUIPMENT                                                                                                                                                                                                                                                                                                   |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |          |                |
| 1 CALCULATOR, MINI-PRINTING, 1 unit per box                                                                                                                                                                                                                                                                               | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      |    |                                    |              |     | 0   | 0   | 977.34   |                |
| 2 CALCULATOR, PRINTING, DESKTOP, 1 unit per box                                                                                                                                                                                                                                                                           | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 2,063.88 |                |
| 3 ELECTRONIC TIME RECORDER OR BUNDY CLOCK, electronic, compact design with large clock face, 2-color ribbon, with dot matrix printer, wall or desk mount, 220 volts                                                                                                                                                       | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 3,481.30 |                |
| 4 MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 10 watts(min), 300 meters(min), rechargeable, with built-in siren, red or blue color                                                                                                                                           | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 2,839.20 |                |
| 5 WIRELESS N-ROUTER, wireless speed: 300 Mbps, standard: IEEE 802.11g, IEEE 802.3u, IEEE 802.3z, interface: 4 x 10/100 ports, 1 x 10/100 WAN port, LED indicator: Power, WLAN, LAN(10/100), Internet Status, with patch cable and power adapter, warranty: one(1) year warranty, frequency band: 2.4 GHz, one(1) unit/box | unit            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 1,089.82 |                |
| COMMON OFFICE SUPPLIES                                                                                                                                                                                                                                                                                                    |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |          |                |
| 1 CARTOLINA, white, 20 pieces per pack                                                                                                                                                                                                                                                                                    | pack            |                      |     |       | 0  |       |     |      | 0  |      |     |      |    |                                    |              |     | 0   | 0   | 54.60    |                |
| 2 CLIP, bulldog, 73mm (3")                                                                                                                                                                                                                                                                                                | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 8.74     |                |
| 3 COLUMNAR PAD, 18 cols. 50 gsm min.                                                                                                                                                                                                                                                                                      | pad             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 68.80    |                |
| 4 ENVELOPE, PAY, 500 pieces per box                                                                                                                                                                                                                                                                                       | box             |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 120.45   |                |
| 5 ILLUSTRATION BOARD, (30"x40")                                                                                                                                                                                                                                                                                           | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 36.80    |                |
| 6 INDEX CARD BOX, 3"x5"                                                                                                                                                                                                                                                                                                   | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 38.22    |                |
| 7 INDEX CARD BOX, 5"x8"                                                                                                                                                                                                                                                                                                   | piece           |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 57.88    |                |
| 8 INDEX CARD, 3"x5", 500 pieces per pack                                                                                                                                                                                                                                                                                  | pack            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 53.83    |                |
| 9 INDEX CARD, 5"x8", 500 pieces per pack                                                                                                                                                                                                                                                                                  | pack            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 146.31   |                |
| 10 MANILA PAPER, 10sheets per pack                                                                                                                                                                                                                                                                                        | pack            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 27.30    |                |
| 11 MAP PIN, round head, 100 pieces per case                                                                                                                                                                                                                                                                               | case            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 42.37    |                |
| 12 OIL, for general purpose lubricant, 120 ml                                                                                                                                                                                                                                                                             | bottle          |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 38.75    |                |
| 13 PAPER, Thermal, 210mm x 30m                                                                                                                                                                                                                                                                                            | roll            |                      |     | 5     | 5  |       |     | 5    | 5  |      |     |      | 5  |                                    |              | 5   | 5   | 20  | 31.45    |                |
| 14 PUSH PIN, flat head type, assorted colors, 100 pieces per case                                                                                                                                                                                                                                                         | case            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   | 26.21    |                |
| 15 RIBBON, for manual typewriter, in box., with each spool individually wrapped in plastic                                                                                                                                                                                                                                | spool           |                      |     | 5     | 5  |       |     |      | 0  |      |     |      | 5  |                                    |              |     | 0   | 10  | 169.26   |                |



| Item & Specifications                                 | Unit of Measure | Quantity Requirement |     |       |    |       |     |      |    |      |     |      |    | Price Catalogue as of Sept 9,2015 | TOTAL AMOUNT |     |     |     |          |                |
|-------------------------------------------------------|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|-----------------------------------|--------------|-----|-----|-----|----------|----------------|
|                                                       |                 | Jan                  | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 |                                   |              | Oct | Nov | Dec | Q4       | Total Quantity |
| 33 TONER CART, SAMSUNG ML-D3050B, Black               | cart            |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   | 6,988.80 |                |
| Office Equipment and Accessories                      |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                   |              |     |     |     |          |                |
| 1                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 2                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 3                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 4                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 5                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 6                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 7                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 8                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 9                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 10                                                    |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| Office Supplies                                       |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                   |              |     |     |     |          |                |
| 1 Bond Paper cactus 8 1/4 x 11 3/4" (A4)              | ream            |                      | 50  |       | 50 |       | 50  |      | 50 |      | 50  |      | 50 |                                   |              | 50  | 50  | 200 | 175.00   | 35,000.00      |
| 2 Bond Paper cactus 8 1/2 x 11" short                 | ream            |                      | 10  |       | 10 |       | 10  |      | 10 |      | 10  |      | 10 |                                   |              | 10  | 10  | 40  | 165.00   | 6,600.00       |
| 3 Bond Paper cactus 8 1/2 x 13" long                  | ream            |                      | 20  |       | 20 |       | 20  |      | 20 |      | 20  |      | 20 |                                   |              | 20  | 20  | 80  | 195.00   | 15,600.00      |
| 4 Ballpen faber castel black                          | pc              |                      | 85  |       | 85 |       | 85  |      | 85 |      | 85  |      | 85 |                                   |              | 85  | 85  | 340 | 11.00    | 3,740.00       |
| 5 Monobloc Plastic chair Ruby                         | pc              |                      |     |       | 0  |       | 25  |      | 25 |      |     |      | 0  |                                   |              |     | 0   | 25  | 495.00   | 12,375.00      |
| 6                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 7                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 8                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 9                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 10                                                    |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| Audio and visual presentation and composing equipment |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                   |              |     |     |     |          |                |
| 1                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 2                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 3                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 4                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 5                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 6                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 7                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 8                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 9                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 10                                                    |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| Photographic or filming or video equipment            |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                   |              |     |     |     |          |                |
| 1                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 2                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 3                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 4                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 5                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 6                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 7                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 8                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 9                                                     |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |
| 10                                                    |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                   |              |     | 0   | 0   |          |                |



| Item & Specifications                                                          | Unit of Measure | Quantity Requirement |     |       |    |       |     |      |    |      |     |      |    | Price Catalogue as of Sept 9, 2015 | TOTAL AMOUNT |     |     |     |    |
|--------------------------------------------------------------------------------|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|------------------------------------|--------------|-----|-----|-----|----|
|                                                                                |                 | Jan                  | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 |                                    |              | Oct | Nov | Dec | Q4 |
| 1                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 2                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 3                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 4                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 5                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 6                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 7                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 8                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 9                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 10                                                                             |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| Computer Equipment and Accessories                                             |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |    |
| 1                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 2                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 3                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 4                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 5                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 6                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 7                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 8                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 9                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 10                                                                             |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| *Other Categories                                                              |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |    |
| 1                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 2                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 3                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 4                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 5                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 6                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 7                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 8                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 9                                                                              |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| 10                                                                             |                 |                      |     |       | 0  |       |     |      | 0  |      |     |      | 0  |                                    |              |     | 0   | 0   |    |
| C. TOTAL (A + B):                                                              |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    | 266,027.13   |     |     |     |    |
| D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)                           |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    | 26,602.71    |     |     |     |    |
| E. GRAND TOTAL (C + D)                                                         |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    | 292,629.84   |     |     |     |    |
| F. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:                 |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |    |
| G. MONTHLY CASH REQUIREMENTS                                                   |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |    |
| G.1 Available at Procurement Service Stores                                    |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |    |
| G.2 Other Items not available at PS but regularly purchased from other sources |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |    |
| 84532.5                                                                        |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |    |
| 39461.9                                                                        |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |    |
| 20814.4                                                                        |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |    |
| 15235                                                                          |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |    |
| 15235                                                                          |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |    |
| 15235                                                                          |                 |                      |     |       |    |       |     |      |    |      |     |      |    |                                    |              |     |     |     |    |



| Item & Specifications           | Unit of Measure | Quantity Requirement |     |       |         |       |     |      |         |      |     |      |         | Price Catalogue as of Sept 9, 2015 | TOTAL AMOUNT |     |         |     |
|---------------------------------|-----------------|----------------------|-----|-------|---------|-------|-----|------|---------|------|-----|------|---------|------------------------------------|--------------|-----|---------|-----|
|                                 |                 | Jan                  | Feb | March | Q1      | April | May | June | Q2      | July | Aug | Sept | Q3      |                                    |              | Oct | Nov     | Dec |
| TOTAL MONTHLY CASH REQUIREMENTS |                 |                      |     |       | 99767.5 |       |     |      | 67071.9 |      |     |      | 63138.4 |                                    |              |     | 36049.4 |     |

\*Other categories that are not indicated herein

\*\*Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

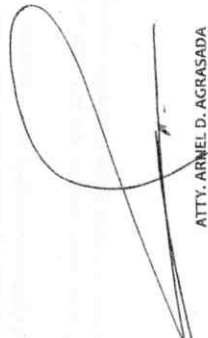
Prepared by:

  
MA. FREDERICK S. CAPADOSA  
Property/Supply Officer

Certified Funds Available /  
Certified Appropriate Funds Available:

  
MA. HELEN S. SIMORA  
Accountant/  
Local Budget Officer

Approved by:

  
ATTY. ARNEL D. AGRASADA  
Head of Office/Agency