

ANNUAL PROCUREMENT PLAN FOR 2018 For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
2. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps-phileps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
4. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
 - a. DBM Central Office- for entities in the Central Office
 - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs

The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addressess:

 - a. app.nga.ps@gmail.com- For central and regional offices of all national government agencies
 - b. app.suc.ps@gmail.com- For main and other campuses of all state universities and colleges
 - c. app.gocc.ps@gmail.com- For all central and regional offices of government owned and controlled corporations
 - d. app.deped.ps@gmail.com- For primary and secondary schools
 - e. app.lgu.ps@gmail.com - For Local government units
5. Consistent with Circular Letter No.2017-12 dated October 19, 2017, the APP for FY 2018 must be submitted on or before **November 30, 2017**.
6. Rename your APP file in the following format: APP2018- Name of Agency- Region (e.g. APP2018 -PS- Central Office).
7. For further assistance/clarification, agencies may call the Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)689-7750 loc. 4021.

Department/Bureau/Office Cooperative Development Authority - Pagadian Extension Office
 Region: IX - Zamboanga City
 Address: 2/F, Bance Building, Urro St., San Jose District, Pagadian City

Agency Account Code: No Code

Contact Person: George A. Caminade
 Position: Administrative Aide V
 E-mail : cdazampen@gmail.com
 Telephone/Mobile Nos: 622141398

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
A. AVAILABLE AT PROCUREMENT SERVICE STORES																				
COMMON ELECTRICAL SUPPLIES																				
1 BATTERY, dry cell, AA, 2 pieces per blister pack	pack	5			5				0				0				0	5	20.28	101.40
2 BATTERY, dry cell, AAA, 2 pieces per blister pack	pack				0				0				0				0	0	19.20	-
3 BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0				0				0				0	0	91.94	-
4 FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	tube				0				0				0				0	0	40.97	-
5 Ligth Bulb, LED, 7 watts 1 pc in individual box	piece				0				0				0				0	0	75.39	-
6 TAPE, ELECTRICAL, 18mm x 16M min	roll				0				0				0				0	0	18.93	-
COMMON OFFICE SUPPLIES																				
1 ACETATE, thickness: 0.075mm min (gauge #3)	roll				0				0				0				0	0	766.73	-

2	AIR FRESHENER, aerosol, 280ml/150g min	can	6			6	4		4	4		4	4		4	18	88.69	1,596.42
3	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	6			6	4		4	4		4	4		4	18	49.73	895.14
4	CARBON FILM, PE, black, size 210mm x 297mm	box				0			0			0			0	0	205.48	-
5	CARBON FILM, PE, black, size 216mm x 330mm	box	2			2			0			0			0	2	210.91	421.82
6	CARTOLINA, assorted colors	pack	1			1	1		1			0			0	2	67.06	134.12
7	CHALK, molded, white, dustless, length: 78mm min	box				0			0			0			0	0	26.89	-
8	CLEAR BOOK, 20 transparent pockets, for A4 size	piece				0			0			0			0	0	38.19	-
9	CLEAR BOOK, 20 transparent pockets, for LEGAL size	piece				0			0			0			0	0	40.47	-
10	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box				0			0			0			0	0	7.87	-
11	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box				0			0			0			0	0	13.94	-
12	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	2			2			0			0			0	2	19.88	39.76
13	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box				0			0			0			0	0	41.10	-
14	CORRECTION TAPE, film base type, UL 6m min	piece	23			23	20		20			0	20		20	63	18.26	1,150.38
15	DATA FILE BOX, made of chipboard, with closed ends	box	10			10	10		10			0			0	20	72.57	1,451.40
16	DATA FOLDER, made of chipboard, taglia lock	piece				0			0			0			0	0	71.39	-
17	ENVELOPE, DOCUMENTARY, for A4 size document	box	2			2	2		2	1		1			0	5	424.47	2,122.35
18	ENVELOPE, DOCUMENTARY, for legal size document	box	1			1			0			0			0	1	538.80	538.80
19	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	4			4	2		2	2		2			0	8	667.84	5,342.72
20	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece				0			0			0			0	0	28.71	-
21	ENVELOPE, MAILING, white, 80gsm (-5%)	box				0			0			0			0	0	341.79	-
22	ENVELOPE, mailing, white, with window	box	2			2	2		2			0			0	4	427.23	1,708.92
23	ERASER, FELT, for blackboard/whiteboard	piece				0			0			0			0	0	11.55	-
24	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	2			2	2		2			0			0	4	6.23	24.92
25	FASTENER, METAL, 70mm between prongs	box	40			40	40		40	40		40	10		10	130	59.37	7,718.10
26	FILE ORGANIZER, expanding, plastic, 12 pockets	piece				0			0			0			0	0	73.59	-

27	FILE TAB DIVIDER, bristol board, for A4	set				0			0			0			0	0	12.98	-
28	FILE TAB DIVIDER, bristol board, for legal	set				0			0			0			0	0	17.31	-
29	FOLDER, FANCY, for A4 size documents	bundle				0			0			0			0	0	258.50	-
30	FOLDER, FANCY, for legal size documents	bundle				0			0			0			0	0	302.85	-
31	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0			0			0			0	0	177.92	-
32	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				0			0			0			0	0	222.27	-
33	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box				0			0			0			0	0	776.59	-
34	FOLDER, TAGBOARD, for A4 size documents	pack				0			0			0			0	0	226.05	-
35	FOLDER, TAGBOARD, for legal size documents	pack	5			5			0	4		4			0	9	208.38	1,875.42
36	GLUE, all purpose, gross weight: 200 grams min	jar	10			10	3		3			0			0	13	49.73	646.49
37	INDEX TAB, self-adhesive, transparent	box				0			0			0			0	0	53.74	-
38	LOOSELEAF COVER, made of chipboard, for legal	bundle				0			0			0			0	0	676.00	-
39	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0			0			0			0	0	43.26	-
40	MARKER, FLUORESCENT, 3 assorted colors per set	set	3			3	2		2			0			0	5	36.97	184.85
41	MARKER, whiteboard, black, felt tip, bullet type	piece	2			2			0			0			0	2	10.69	21.38
42	MARKER, whiteboard, blue, felt tip, bullet type	piece	2			2			0			0			0	2	10.69	21.38
43	MARKER, whiteboard, red, felt tip, bullet type	piece	2			2			0			0			0	2	10.69	21.38
44	MARKER, PERMANENT, bullet type, black	piece	2			2			0			0			0	2	10.04	20.08
45	MARKER, PERMANENT, bullet type, blue	piece	2			2			0			0			0	2	10.04	20.08
46	MARKER, PERMANENT, bullet type, red	piece	2			2			0			0			0	2	10.04	20.08
47	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece				0			0			0			0	0	12.52	-
48	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad				0			0			0			0	0	32.45	-
49	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad				0			0			0			0	0	44.32	-
50	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad				0			0			0			0	0	59.49	-
51	PAPER, PAD, ruled, size: 216mm x 330mm (±2mm)	pad				0			0			0			0	0	18.99	-

52	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	5			5			Page 0			0			0	5	6.91	34.55
53	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	10			10	5		5			0			0	15	14.04	210.60
54	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream				0			0			0			0	0	137.66	-
55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream				0			0			0			0	0	160.94	-
56	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	50			50	50		50	50		50	50		50	200	119.09	23,818.00
57	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	10			10			0	10		10			0	20	123.08	2,461.60
58	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream				0			0			0			0	0	95.18	-
59	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll				0			0			0			0	0	34.29	-
60	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	1			1			0			0			0	1	20.40	20.40
61	PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0			0			0			0	0	319.07	-
62	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	20			20	20		20			0			0	40	62.73	2,509.20
63	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	5			5			0			0			0	5	97.34	486.70
64	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle				0			0			0			0	0	267.14	-
65	RUBBER BAND, 70mm min lay flat length (#18)	box	2			2			0			0			0	2	97.04	194.08
66	RULER, plastic, 450mm (18"), width: 38mm min	piece	4			4			0			0			0	4	16.10	64.40
67	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	30			30			0	30		30			0	60	35.99	2,159.40
68	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	5			5			0	5		5			0	10	35.99	359.90
69	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece				0			0			0			0	0	35.99	-
70	STAMP PAD INK, purple or violet	bottle	2			2			0	2		2			0	4	25.62	102.48
71	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	2			2			0			0			0	2	28.77	57.54
72	STAPLE WIRE, for heavy duty staplers, (23/13)	box				0			0			0			0	0	21.51	-
73	STAPLE WIRE, STANDARD, (26/6)	box	10			10			0	10		10			0	20	19.68	393.60
74	TAPE, MASKING, width: 24mm (±1mm)	roll	5			5			0			0			0	5	57.32	286.60
75	TAPE, MASKING, width: 48mm (±1mm)	roll				0			0			0			0	0	109.24	-
76	TAPE, PACKAGING, width: 48mm (±1mm)	roll	5			5			0			0			0	5	29.08	145.40

77	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	10			10			Page 0			0			0	10	11.36	113.60
78	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	5			5			0			0			0	5	27.58	137.90
79	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	5			5			0			0			0	5	70.30	351.50
80	TWINE, plastic, one (1) kilo per roll	roll	2			2			0			0			0	2	51.92	103.84
81	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0			0			0			0	0	133.99	-
82	Airline Travel	ticket				0			0			0			0	0	0.00	-

COMMON OFFICE DEVICES

1	CUTTER BLADE, for heavy duty cutter	tube	10			10			0			0			0	10	10.22	102.20
2	CUTTER KNIFE, for general purpose	piece	3			3			0			0			0	3	20.55	61.65
3	DATING AND STAMPING MACHINE, heavy duty	piece	1			1			0			0			0	1	497.52	497.52
4	PENCIL SHARPENER, manual, single cutter head	piece	1			1			0			0			0	1	194.69	194.69
5	PUNCHER, paper, heavy duty, with two hole guide	piece	2			2			0			0			0	2	123.42	246.84
6	SCISSORS, symmetrical, blade length: 65mm min	pair	5			5			0			0			0	5	14.28	71.40
7	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	4			4			0			0			0	4	85.45	341.80
8	STAPLER, BINDER TYPE, heavy duty, desktop	piece				0			0			0			0	0	913.95	-
9	STAPLE REMOVER, PLIER-TYPE	piece	2			2			0			0			0	2	18.91	37.82
10	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	1			1			0			0			0	1	51.57	51.57
11	WASTEBASKET, non-rigid plastic	piece				0			0			0			0	0	25.96	-

COMMON JANITORIAL SUPPLIES

1	BROOM, soft (tambo)	piece				0			0			0			0	0	91.94	-
2	BROOM, STICK (TING-TING), usable length: 760mm min	piece				0			0			0			0	0	24.88	-
3	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	3			3			0			0			0	3	43.26	129.78
4	CLEANSER, SCOURING POWDER, 350g min./can	can	3			3			0			0			0	3	24.88	74.64
5	DETERGENT POWDER, all purpose, 1kg	pouch	3			3			0			0			0	3	38.93	116.79
6	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	1			1			0	1		1			0	2	125.20	250.40

7	DUST PAN, non-rigid plastic, w/ detachable handle	pie			0			Page 0			0			0	0	28.12	-
8	FLOOR WAX, PASTE, RED	can			0			0			0			0	0	280.13	-
9	FURNITURE CLEANER, aerosol type, 300ml min per can	can			0			0			0			0	0	90.85	-
10	INSECTICIDE, aerosol type, net content: 600ml min	can	3		3			0	2		2			0	5	142.77	713.85
11	MOP BUCKET, heavy duty, hard plastic	piece			0			0			0			0	0	1,987.44	-
12	MOPHANDLE, heavy duty, aluminum, screw type	piece	2		2			0			0			0	2	148.18	296.36
13	MOPHEAD, made of rayon, weight: 400 grams min	piece	2		2			0			0			0	2	110.32	220.64
14	RAGS, all cotton, 32 pieces per kilogram min	bundle	3		3			0			0			0	3	51.68	155.04
15	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	1		1			0			0			0	1	107.08	107.08
16	TRASHBAG, plastic, transparent	roll	3		3			0			0			0	3	145.48	436.44
17	DETERGENT BAR, 140 grams as packed	bar	10		10			0			0			0	10	7.57	75.70

COMMON OFFICE EQUIPMENT

1	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit			0			0			0			0	0	10,816.00	-
2	CALCULATOR, compact, 12 digits	unit	2		2			0			0			0	2	140.61	281.22
3	CHAIR, monobloc, beige, with backrest, w/o armrest	piece			0			0			0			0	0	273.10	-
4	CHAIR, monobloc, white, with backrest, w/o armrest	piece	1		1			0			0			0	1	273.10	273.10
5	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit			0			0			0			0	0	6,828.14	-
6	DOCUMENT CAMERA, 3.2M pixels	unit			0			0			0			0	0	26,391.04	-
7	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit			0			0			0			0	0	1,091.33	-
8	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit			0			0			0			0	0	1,372.55	-
9	ELECTRIC FAN, STAND type, plastic blade	unit			0			0			0			0	0	1,046.65	-
10	ELECTRIC FAN, WALL type, plastic blade	unit			0			0			0			0	0	782.00	-
11	FACSIMILE MACHINE, uses thermal paper	unit			0			0			0			0	0	3,642.83	-
12	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit			0			0			0			0	0	1,123.78	-
13	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit			0			0			0			0	0	5,191.68	-

14	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0			Page 0			0			0	0	27,542.94	-
15	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0			0			0			0	0	8,411.60	-
16	PAPER SHREDDER, cutting width: 3mm-4mm	unit				0			0			0			0	0	5,927.17	-
17	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0			0			0			0	0	19,457.98	-
18	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0			0			0			0	0	6,064.78	-
19	PRINTER, LASER, monochrome, network-ready	unit				0			0			0			0	0	744.14	-
20	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0			0			0			0	0	1,379.04	-
21	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0			0			0			0	0	1,379.04	-
22	Desktop Computer, branded	unit				0			0			0			0	0	35,887.49	-
23	Laptop Computer, branded	unit				0			0			0			0	0	36,587.28	-

COMMON COMPUTER SUPPLIES

1	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0			0			0			0	0	709.53	-
2	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0			0			0			0	0	1,070.78	-
3	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0			0			0			0	0	796.06	-
4	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0			0			0			0	0	1,352.00	-
5	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0			0			0			0	0	620.67	-
6	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0			0			0			0	0	1,076.19	-
7	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece				0			0			0			0	0	22.66	-
8	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece				0			0			0			0	0	3,152.86	-
9	FLASH DRIVE, 16 GB capacity	piece	6			6	4		4			0			0	10	261.75	2,617.50
10	MOUSE, optical, USB connection type	unit	2			2	2		2			0			0	4	140.39	561.56

HANDBOOK ON PROCUREMENT

1	HANDBOOK (RA 9184), 7th Edition	piece				0			0			0			0	0	48.13	-
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CONSUMABLES

1	DRUM CART, BROTHER DR-3455	cart				0			0			0			0	0	7,138.56	-
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152	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x					0				Page 0				0			0	0	13,935.33	
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																				
COMMON ELECTRICAL SUPPLIES																				
1					0				0				0				0	0		-
2					0				0				0				0	0		-
3					0				0				0				0	0		-
4					0				0				0				0	0		-
5					0				0				0				0	0		-
COMMON OFFICE EQUIPMENT																				
1					0				0				0				0	0		-
2					0				0				0				0	0		-
3					0				0				0				0	0		-
4					0				0				0				0	0		-
5					0				0				0				0	0		-
COMMON OFFICE SUPPLIES																				
1	Paper, A4, substance 16	5			0				0				0				0	0		-
2					0				0				0				0	0		-
3					0				0				0				0	0		-
4					0				0				0				0	0		-
5					0				0				0				0	0		-
6					0				0				0				0	0		-
7					0				0				0				0	0		-
8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-

9					0				0				0				0	0		-
10					0				0				0				0	0		-
11					0				0				0				0	0		-
12					0				0				0				0	0		-
13					0				0				0				0	0		-
14					0				0				0				0	0		-
15					0				0				0				0	0		-
16					0				0				0				0	0		-
17					0				0				0				0	0		-
18					0				0				0				0	0		-
19					0				0				0				0	0		-
20					0				0				0				0	0		-
21					0				0				0				0	0		-
22					0				0				0				0	0		-
23					0				0				0				0	0		-
24					0				0				0				0	0		-
25					0				0				0				0	0		-
26					0				0				0				0	0		-
27					0				0				0				0	0		-
28					0				0				0				0	0		-
29					0				0				0				0	0		-
30					0				0				0				0	0		-

Office Equipment and Accessories

1	Office Table		5		5				0				0				0	5		-
2	Computer Chair		25		25				0				0				0	25		-

3	Conference Table		1			1			0			0			0	1		-
4					0			0			0			0	0		-	
5					0			0			0			0	0		-	
6					0			0			0			0	0		-	
7					0			0			0			0	0		-	
8					0			0			0			0	0		-	
9					0			0			0			0	0		-	
10					0			0			0			0	0		-	

Office Supplies

1					0			0				0			0	0		-
2					0			0				0			0	0		-
3					0			0				0			0	0		-
4					0			0				0			0	0		-
5					0			0				0			0	0		-
6					0			0				0			0	0		-
7					0			0				0			0	0		-
8					0			0				0			0	0		-
9					0			0				0			0	0		-
10					0			0				0			0	0		-

Audio and visual presentation and composing equipment

1	Camera, 5 mega pixels		1		1				0				0				0	1		-
2	Sound System				0				0				0				0	0		-
3					0				0				0				0	0		-
4					0				0				0				0	0		-
5					0				0				0				0	0		-

4					0				0				0				0	0		-
5					0				0				0				0	0		-
6					0				0				0				0	0		-
7					0				0				0				0	0		-
8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-

*Other Categories

1					0				0				0				0	0		-
2					0				0				0				0	0		-
3					0				0				0				0	0		-
4					0				0				0				0	0		-
5					0				0				0				0	0		-
6					0				0				0				0	0		-
7					0				0				0				0	0		-
8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-

C. TOTAL (A + B):																			P	68,004.27
D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																			P	6,800.43
E. GRAND TOTAL (C + D)																			P	74,804.70
F. APPROVED BUDGET BY THE AGENCY HEAD																				
G. MONTHLY CASH REQUIREMENTS																				
G.1 Available at Procurement Service Stores					29,943.12				15,968.19				14,625.88				7,467.08		P	68,004.27
G.2 Other Items not available at PS but regulary purchased from other sources					-				-				-				-		P	-
TOTAL MONTHLY CASH REQUIREMENTS					29,943.12				15,968.19				14,625.88				7,467.08		P	68,004.27

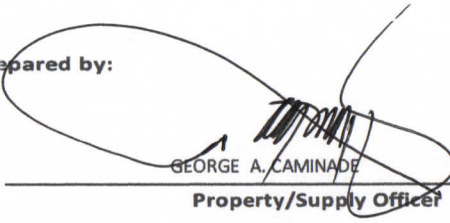
*Other categories that are not indicated herein

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**Prices are FOB Manila/Applicable for Items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


GEORGE A. CAMINADE

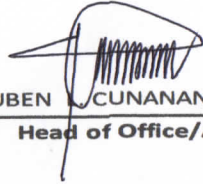
Property/Supply Officer

**Certified Funds Available / Certified
Appropriate Funds Available:**


ELLEN L. PANONG

Accountant / Local Budget Officer

Approved by:


RUBEN L. CUNANAN, DDM, MPA

Head of Office/Agency

Date: 11/14/2017