

COOPERATIVE DEVELOPMENT AUTHORITY Annual Procurement Plan for FY 2017

Procurement (PAP)	Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program/Project)	Remarks (Explaining changes from the original)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Total		MOOE	CO		
	Procurement of Utility Water / and Purified Water	Central Office & EO	Direct Contracting (Manila Water) / & Shopping (Purified Water)	Dec. 12, 2016	Dec. 28, 2016	Jan. 6, 2017	Feb. 10, 2017 for Purified Water	GAA 2017	690,800.00	690,800.00	-	For the official use and consumption of CDA Central Office and Extension Offices. Sched of Proc Activity is for CO only.	
	Subscription of Newspaper	BOA, OC, OED, COA, CRITD, Legal	Small Value Procurement	Dec. 12, 2016	Jan. 23, 2017	Jan. 30, 2017	Feb. 10, 2017	GAA 2017	140,000.00	140,000.00	-	Notice of Award & Contract Signing is for Central Office only. For the official use of CDA CO officials, clients and Extension	
	Supply and Delivery of Office Furniture and Device	Central Office & EO	Small Value Procurement	N/A	N/A	N/A	N/A	GAA 2017	60,000.00	60,000.00	-	Official use of CDA Central Office and Extension Offices	
	Repair and Maintenance of Vehicles	Central Office & EO	Small Value Procurement	N/A	N/A	N/A	N/A	GAA 2017	1,678,000.00	1,678,000.00	-	Repair and Maintenance including Preventive Maintenance of the various motor vehicle Central Office	
	Procurement of Printing Services	CDA CO and EOs	Small Value Procurement	N/A	N/A	N/A	N/A	GAA 2017	275,000.00	275,000.00	-	For the official use and consumption of CDA Central Office and EOs.	
	Procurement of Printing Services for CDA Annual Report 2016	CDA CO	Small Value Procurement	Apr. 17, 2017	Apr. 26, 2017	May. 2, 2017	8-May-17	GAA 2017	240,000.00	240,000.00	-	For the official use of CDA CO.	
	Procurement of Common Use Supplies and Equipment-available at PS	Central Office & EO	Agency to Agency (PS)	N/A	N/A	N/A	N/A	GAA 2017	3,206,290.87	3,206,290.87	-	For the official use and consumption of CDA Central Office and EOs	
	Repair and Maintenance of Office Equipment and Furniture	Central Office & EO	Small Value Procurement	N/A	N/A	N/A	N/A	GAA 2017	705,900.00	705,900.00	-	Cleaning, Repair and Maintenance of various office equipment and aircon.	
	Procurement of Consultancy Services	CDA Nationwide	Small Value Procurement	Sept. 5, 2017	Sept. 14, 2017	Sept. 22, 2017	Sept. 29, 2017	GAA 2017	321,215.00	321,215.00	-	For the re-certification to ISO standard	
	Procurement of Common Use Supplies and Equipment-not available at PS	Central Office & EO	Small Value Procurement	N/A	N/A	N/A	N/A	GAA 2017	1,046,235.00	1,046,235.00	-	For the official use and consumption of CDA Central Office and Extension Offices	
	Procurement of Pest Control Services	Central Office & EO	Small Value Procurement	Dec. 12, 2016	Dec. 28, 2016	Jan. 6, 2017	Feb. 10, 2017	GAA 2017	150,000.00	150,000.00	-	Pest Control Services for the CDA Central Office & EO Building and premises	
	Procurement of Rental of Photocopier (4 units)	Board Sec., Legal Div., CRIT., Admin Div	Small Value Procurement	Dec. 2, 2016	Jan. 11, 2017	Jan. 20, 2017	Feb. 10, 2017	GAA 2017	350,000.00	350,000.00	-	For the official use of CDA CO.	
	Procurement of I.T Equipment	Central Office & EO	Small Value Procurement	N/A	N/A	N/A	N/A	GAA 2017	105,570.00	105,570.00	-	For the official use of CDA CO, COA and EO s.	
	Repair of IT Equipment	Central Office & EO	Small Value Procurement	N/A	N/A	N/A	N/A	GAA 2017	94,000.00	94,000.00	-	For the official use of CDA CO, COA and EO s.	
	Procurement of Office Equipment	Central Office & EO	Small Value Procurement	N/A	N/A	N/A	N/A	GAA 2017	139,000.00	139,000.00	-	For the official use of CDA CO, COA and EO s.	
	Lease of Venue/Office space/Trainings	Central Office & EO	Small Value-Lease of Real Property (Sec. 33.10)	N/A	N/A	N/A	N/A	GAA 2017	7,069,000.00	7,069,000.00	-	For office Space, venue for the trainings, seminars and official meetings. For CO and EOs.	
	Procurement of Communication Services (Utility)	Central Office & EO	Direct Contracting	N/A	N/A	N/A	N/A	GAA 2017	4,361,000.00	4,361,000.00	-	For Landline phone, postage and internet services of Central Office and EOs	
	Supply of Electricity (Utility)	Central Office	Direct Contracting	N/A	N/A	N/A	N/A	GAA 2017	4,524,000.00	4,524,000.00	-	For the official use of Central Office & EO building and premises.	
	Procurement of Fuel and Lubricants	Central Office	Direct Contracting	N/A	N/A	N/A	N/A	GAA 2017	2,184,000.00	2,184,000.00	-	For the official use of CDA CO and Extension Offices	


Extension Offices	Small Value Procurement																		
Procurement of Security Services (Utility)																			
Procurement of Janitorial Services	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2,167,200.00	2,167,200.00	Deployment at the Extension Office building for the period Jan. 1 to Dec. 31, 2017
Procurement of Check Books	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1,024,182.88	1,024,182.88	For the cleaning and maintenance at the Extension Office building for the period Jan. 1 to Dec. 31, 2016
Photocopy of Documents	Agency to Agency (NPO)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2,000.00	2,000.00	For payment of obligations
Tarpaulin Printing services	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	44,000.00	44,000.00	Photocopy of documents and other materials.
Catering Services	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	53,000.00	53,000.00	For cooperative activities and other agency requirements. For the official use of CDA CO and Eos.
Accountable Forms	Agency to Agency (NPO)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	807,500.00	807,500.00	Staff meeting and coop month activities
Newspaper Publication	Small Value Procurement	Aug. 22, 2017	Sept. 1, 2017	Sept. 12, 2017	Sept. 18, 2017	Sept. 18, 2017	Sept. 18, 2017	Sept. 18, 2017	Sept. 18, 2017	Sept. 18, 2017	Sept. 18, 2017	Sept. 18, 2017	Sept. 18, 2017	Sept. 18, 2017	Sept. 18, 2017	Sept. 18, 2017	240,000.00	240,000.00	For the receipt of payments from clients
Maintenance of Building	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	723,000.00	723,000.00	For the official use of CDA Central Office
Maintenance of Elevator	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	48,000.00	48,000.00	Repair and Maintenance of Building
Procurement of 1 units DSLR Camera	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	38,000.00	38,000.00	For the official use of CDA Central Office (monthly maintenance)
Procurement of 2 units DSLR Lense	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	37,000.00	37,000.00	For the official use of Central Office.
Procurement of MS Office Standard 2016 /Office Productivity Tools(143 users)	Agency to Agency (PS)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1,430,000.00	1,430,000.00	For the official use of Central Office and EOs.
Procurement of Anti-Virus	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	157,600.00	150,000.00	For the official use of CDA Central Office
Procurement of Perculator	Small Value Procurement	Feb. 13, 2017	Feb. 24, 2017	Mar. 6, 2017	Mar. 13, 2017	Mar. 13, 2017	Mar. 13, 2017	Mar. 13, 2017	Mar. 13, 2017	Mar. 13, 2017	Mar. 13, 2017	Mar. 13, 2017	Mar. 13, 2017	Mar. 13, 2017	Mar. 13, 2017	Mar. 13, 2017	10,000.00	10,000.00	For the official use of CDA Central Office
Procurement of Security Services for 2017	Public Bidding	Nov. 9, 2016	Dec. 1, 2016	Dec. 22, 2016	Dec. 23, 2016	Dec. 23, 2016	Dec. 23, 2016	Dec. 23, 2016	Dec. 23, 2016	Dec. 23, 2016	Dec. 23, 2016	Dec. 23, 2016	Dec. 23, 2016	Dec. 23, 2016	Dec. 23, 2016	Dec. 23, 2016	2,200,000.00	2,200,000.00	Deployment of security services at the CDA Main Building and premises, covering the period of Jan. 1, 2017 to Dec. 31, 2017.
Procurement of IT Equipment (Desktop & Laptop Computers)	Public Bidding	March 6, 2017	March 28, 2017	Apr. 18, 2017	Apr. 20, 2017	Apr. 20, 2017	Apr. 20, 2017	Apr. 20, 2017	Apr. 20, 2017	Apr. 20, 2017	Apr. 20, 2017	Apr. 20, 2017	Apr. 20, 2017	Apr. 20, 2017	Apr. 20, 2017	Apr. 20, 2017	4,536,000.00	4,536,000.00	For the official use of Central Office and EOs.

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