

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/ Supply Officer, Accountant/ Budget Officer, and Head of the Agency/ Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: COOPERATIVE DEVELOPMENT &  
 Region: \_\_\_\_\_  
 Address: 827 Aurora Blvd., Service Rd.,  
Brgy. Immaculate Concepcion, Cubi

Agency Code/UAOS: \_\_\_\_\_  
 Organization Type: \_\_\_\_\_

Contact Person: Ma. Antonette A. Pimentel  
 Position: AO III  
 E-mail: gss@cda.gov.ph  
 Telephone/Mobile Nos: 8723-6303

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																										
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	47.85	0.00		
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	58	13	19	90	29,749.50	15	21	11	47	15,535.85	18	20	12	30	16,527.50	16	21	11	48	15,866.40	235	330.55	77,679.25
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																										
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	20	0	30	50	1,645.50	0	50	0	50	1,645.50	0	30	0	30	967.30	0	30	0	30	967.30	160	32.91	5,265.60
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	20	0	30	50	1,818.00	0	30	0	30	1,090.80	0	30	0	30	1,090.80	0	30	0	30	1,090.80	140	36.36	5,090.40
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	10	6	30	66	295.02	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	66	4.47	295.02
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	379	74	115	568	12,609.60	106	111	42	259	5,749.80	123	116	37	276	6,127.20	101	91	27	219	4,861.80	1322	22.20	29,348.40
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	330	56	110	496	11,011.20	74	88	47	209	4,639.80	101	83	32	216	4,795.20	84	73	27	184	4,084.80	1105	22.20	24,531.00
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	150	35	68	253	5,616.60	37	67	5	109	2,419.80	63	67	5	135	2,997.00	42	62	5	109	2,419.80	606	22.20	13,453.20
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	8	3	6	17	2,740.40	0	7	0	7	1,128.40	3	6	1	10	1,612.00	0	6	0	6	967.20	40	161.20	6,448.00
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
11	4511609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	1	0	0	1	16,588.00	0	0	0	0	0.00	0	1	0	1	16,588.00	0	0	0	0	0.00	2	16,588.00	33,176.00
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	49	12	21	82	1,680.18	18	21	11	50	1,024.50	38	22	10	70	1,434.30	18	21	10	49	1,004.01	251	20.49	5,142.99
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	49	12	20	81	1,485.54	18	22	10	50	917.00	38	23	10	71	1,302.14	18	22	10	50	917.00	252	18.34	4,621.68
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	5	0	0	5	481.00	0	0	0	0	0.00	5	10	0	15	1,443.00	0	0	0	0	0.00	20	96.20	1,924.00
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																										
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	10	12	12	34	2,775.76	5	22	2	29	2,367.56	15	12	2	29	2,367.56	15	12	2	29	2,367.56	121	81.64	9,878.44
16	47131604-BR-S01	BROOM, Soft (Walls Tambo)	piece	2	0	5	7	953.68	2	0	0	2	272.48	2	0	0	2	272.48	2	0	0	2	272.48	13	136.24	1,771.12
17	47131604-BR-T01	BROOM, Stick (Walls Ting-ting)	piece	0	5	0	5	113.90	0	0	0	0	0.00	5	0	0	5	113.90	0	0	0	0	0.00	10	22.78	227.80

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year					
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT			
18 47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	3	0	5	8	332.80	0	5	0	5	208.00	0	5	0	5	208.00	0	5	0	5	208.00	23	41.60	956.80		
19 47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00		
20 47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30	0.00		
21 47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	20	20	25	65	3,515.20	20	25	20	65	3,515.20	20	25	20	65	3,515.20	20	25	20	65	3,515.20	260	54.08	14,060.80		
22 47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	28	22	32	82	11,470.98	28	32	22	82	11,470.98	28	32	22	82	11,470.98	28	32	22	82	11,470.98	328	139.89	45,883.92		
23 47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	1	5	2	8	221.12	1	0	0	1	27.64	6	2	0	8	221.12	1	2	0	3	82.92	20	27.64	552.80		
24 47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00		
25 47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	20	10	15	45	5,405.40	16	15	10	41	4,924.92	16	15	10	41	4,924.92	16	15	10	41	4,924.92	168	120.12	20,180.16		
26 73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	3	3	2	8	343.60	4	2	2	8	343.60	4	2	2	8	343.60	3	2	2	7	300.65	31	42.95	1,331.45		
27 47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00		
28 47131613-MP-H02	MOPHANDLE, heavy duty	piece	1	0	0	1	124.80	1	1	0	2	249.60	1	1	0	2	249.60	1	0	0	1	124.80	6	124.80	748.80		
29 47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	1	1	122.51	1	0	0	1	122.51	1	0	0	1	122.51	1	0	0	1	122.51	4	122.51	490.04		
30 47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	19	1	6	26	1,381.64	8	6	1	15	797.10	8	6	1	15	797.10	8	6	1	15	797.10	71	53.14	3,772.94		
31 47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	0	2	0	2	115.06	2	1	0	3	173.79	3	1	0	4	231.72	1	0	0	1	57.93	10	57.93	579.30		
32 47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	15	5	10	30	4,321.20	11	10	5	26	3,745.04	8	7	2	17	2,448.68	9	8	3	20	2,880.80	93	144.04	13,395.72		
33 47121702-WB-P01	WASTEBASKET, rigid plastic	piece	26	5	6	37	1,180.67	5	0	0	5	159.55	5	6	0	11	351.01	0	0	0	0	0.00	53	31.91	1,691.23		
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																											
34 12171703-SI-P01	INK, for stamp pad, 50mL	bottle	27	1	5	33	954.03	6	2	0	8	231.28	8	6	0	14	404.74	3	2	0	5	144.55	60	28.91	1,734.60		
<b>CONSUMER ELECTRONICS</b>																											
35 52161535-DY-A01	DIGITAL VOICE RECORDER	unit	7	0	2	9	66,052.44	0	1	0	1	7,339.16	1	0	0	1	7,339.16	0	0	0	0	0.00	11	7,339.16	80,730.76		
<b>FACE MASK</b>																											
36 42131713-SM-H06	FACE MASK, 3 ply, 50 pieces per box	box	18	0	10	28	2,170.00	0	10	0	10	775.00	18	10	0	28	2,170.00	0	10	0	10	775.00	76	77.50	5,890.00		
<b>FILMS</b>																											
37 13111203-AC-P01	ACETATE, 50 meters	roll	2	1	3	6	5,819.28	2	3	1	6	5,819.28	6	0	0	6	5,819.28	2	3	0	5	4,849.40	23	969.88	22,307.24		
38 13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	1	0	1	2	442.00	1	0	0	1	221.00	2	0	0	2	442.00	1	0	0	1	221.00	6	221.00	1,326.00		
39 13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	1	1	0	2	477.08	0	0	0	0	0.00	1	0	0	1	238.54	0	0	0	0	0.00	3	238.54	715.62		
<b>FIRE FIGHTING EQUIPMENT</b>																											
40 46191601-FE-H01	FIRE EXTINGUISHER, dry chemical	unit	0	1	3	4	4,576.00	1	3	0	4	4,576.00	3	3	0	6	6,864.00	0	0	0	0	0.00	14	1,144.00	16,016.00		
41 46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00		
<b>FLAG OR ACCESSORIES</b>																											
42 55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	1	0	0	1	284.84	3	0	0	3	854.52	0	1	0	1	284.84	0	0	0	0	0.00	5	284.84	1,424.20		
<b>FURNITURE AND FURNISHINGS</b>																											
43 56101504-CM-B01	MONOBLOC CHAIR, beige	piece	10	10	15	35	12,159.35	15	10	15	40	13,896.40	10	15	10	35	12,159.35	10	10	20	40	13,896.40	150	347.41	52,111.50		
44 56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00		
45 56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00		
46 56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00		
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																											
47 40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00		
48 40101604-EF-G01	ELECTRIC FAN, Industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00		
49 40101604-EF-S01	ELECTRIC FAN, stand type	unit	3	1	0	4	3,427.44	1	0	0	1	856.86	0	0	1	1	856.86	1	0	0	1	856.86	7	856.86	5,996.02		
50 40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3	3	2,305.68	0	0	0	0	0.00	3	768.36	2,305.68		
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29 July 2012)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
51 43211507-DSK001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00		
52 43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00		
53 43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	21	2	0	23	64,225.20	3	0	0	3	8,377.20	1	0	2	3	8,377.20	1	0	0	0	0.00	30	2,792.40	83,772.00		
54 43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00		
55 43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00		
56 43211708-HO-O01	MOUSE, OPTICAL, USB connection type	unit	21	5	15	41	6,140.16	5	0	5	10	1,497.60	8	3	10	21	3,144.96	0	0	0	0	0.00	72	149.76	10,782.72		
57 43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00		
58 43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00		
59 43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00		
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																											
60 39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	30	30	30	90	6,804.90	20	20	20	60	4,536.60	30	30	30	90	6,804.90	20	20	20	60	4,536.60	300	75.61	22,683.00		
61 39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	30	30	30	90	18,523.80	20	20	20	60	12,349.20	30	30	30	90	18,523.80	20	20	20	60	12,349.20	300	205.82	61,746.00		
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																											
62 31201610-GL-X01	GLUE, all-purpose, 200 grams	Jar	20	6	3	29	2,050.88	3	3	0	6	424.32	18	1	0	19	1,343.68	6	0	0	6	424.32	60	70.72	4,243.20		
63 31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	1	1	10	12	270.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	22.55	270.60		
64 31151804-SW-S01	STAPLE WIRE, standard	box	41	25	21	87	2,067.12	24	6	5	35	831.60	30	11	5	46	1,092.96	19	10	11	40	950.40	208	23.76	4,942.08		
65 31201502-TA-E01	TAPE, electrical	roll	1	2	1	4	77.80	0	2	0	2	38.90	0	3	0	3	58.35	1	0	0	1	19.45	10	19.45	194.50		
66 31201503-TA-M01	TAPE, masking, 24mm	roll	99	10	22	131	8,106.28	21	9	19	49	3,032.12	33	14	6	53	3,279.64	21	16	12	49	3,032.12	282	61.88	17,450.16		
67 31201503-TA-M02	TAPE, masking, 48 mm	roll	99	6	12	117	14,175.72	17	4	9	30	3,634.80	28	14	13	55	6,663.00	16	16	12	44	5,331.04	246	121.16	29,805.36		
68 31201517-TA-P01	TAPE, packaging, 48 mm	roll	65	8	15	88	1,967.68	19	6	15	40	894.40	36	6	11	53	1,185.08	19	11	15	45	1,006.20	226	22.36	5,053.36		
69 31201512-TA-T01	TAPE, transparent, 24mm	roll	140	17	18	175	1,956.50	28	14	21	63	704.34	46	26	28	100	1,118.00	36	28	27	91	1,017.38	429	11.18	4,796.22		
70 31201512-TA-T02	TAPE, transparent, 48 mm	roll	101	8	5	114	2,572.98	22	7	7	36	812.52	33	12	6	51	1,151.07	22	7	5	34	767.38	235	22.57	5,303.95		
71 31151507-TW-P01	TWINE, plastic	roll	9	5	8	22	1,465.64	0	2	3	5	333.10	4	3	1	8	532.96	1	4	5	10	666.20	45	66.62	2,997.90		
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																											
72 41111604-RU-P02	RULER, plastic, 450 mm	piece	33	5	15	53	881.92	2	5	5	12	199.68	2	5	5	12	199.68	2	0	10	12	199.68	89	16.64	1,480.96		
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
73 44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	27	1	2	30	444.60	1	1	0	2	29.64	11	0	0	11	163.02	1	0	0	1	14.82	44	14.82	652.08		
74 44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00		
75 44101807-CA-C01	CALCULATOR, Compact	unit	15	5	3	23	6,123.52	2	5	0	7	1,863.68	5	0	0	5	1,331.20	2	0	2	4	1,064.96	39	266.24	10,383.36		
76 44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00		
77 44122105-BF-C01	CLIP, backfold, 19mm	box	101	12	8	121	1,055.12	13	12	18	43	374.96	28	13	8	49	427.28	13	14	6	33	287.76	246	8.72	2,145.12		
78 44122105-BF-C02	CLIP, backfold, 25mm	box	101	12	8	121	1,784.75	14	12	18	44	649.00	29	13	8	50	737.50	14	14	6	34	501.50	249	14.75	3,672.75		
79 44122105-BF-C03	CLIP, backfold, 32mm	box	96	13	9	118	3,016.08	15	13	19	47	1,201.32	24	12	8	44	1,124.64	14	13	6	33	843.48	242	25.56	6,185.52		
80 44122105-BF-C04	CLIP, backfold, 50mm	box	94	12	8	114	6,388.56	14	14	15	43	2,409.72	23	15	5	43	2,409.72	13	12	5	30	1,681.20	230	56.04	12,889.20		
81 44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	201	66	77	344	3,966.32	101	60	52	213	2,455.89	110	60	78	249	2,899.44	81	20	12	113	1,302.89	918	11.53	10,584.54		
82 44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	59	2	16	77	2,574.11	2	1	0	3	100.29	17	1	0	18	601.74	2	0	10	12	401.16	110	33.43	3,677.30		
83 44111515-DF-B01	DATA FILE BOX	piece	59	20	75	154	11,888.80	21	5	5	31	2,393.20	26	5	10	41	3,165.20	21	10	30	61	4,709.20	287	77.20	22,156.40		
84 44122011-DF-P01	DATA FOLDER	piece	56	40	35	131	8,991.84	55	40	30	125	8,980.00	55	40	30	125	8,980.00	50	30	20	100	6,864.00	481	68.64	33,015.84		
85 44103202-DS-M01	DATING AND STAMPING MACHINE	piece	6	5	3	14	6,355.44	0	5	0	5	2,269.80	1	5	0	6	2,723.76	0	5	0	5	2,269.80	30	453.96	13,618.80		
86 44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	6	1	7	14	10,701.60	1	0	1	2	1,528.80	1	1	5	7	5,350.80	1	0	0	1	764.40	24	764.40	18,345.60		
87 44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	6	1	7	14	13,730.08	1	1	0	2	1,961.44	2	1	5	8	7,845.76	1	1	1	3	2,942.16	27	980.72	26,479.44		
88 44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	20	2	8	30	22,152.00	5	2	1	8	5,907.20	9	2	1	12	8,880.80	4	2	11	17	12,552.80	67	738.40	49,472.80		

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year						
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	12	11	11	34	1,036.66	0	5	1	6	182.94	5	0	1	6	182.94	0	5	1	6	182.94	52	30.49	1,585.48	
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	3	1	6	10	4,325.20	1	0	0	1	432.52	1	0	5	6	2,595.12	1	0	10	11	4,757.72	28	432.52	12,110.56	
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	2	0	0	2	977.60	0	1	0	1	488.80	0	0	0	0	0.00	0	0	0	0	0.00	3	488.80	1,466.40	
92	4411912-ER-801	ERASER, felt, for blackboard/whiteboard	piece	7	2	0	9	102.69	1	1	0	2	22.82	3	2	0	5	57.05	0	0	1	1	11.41	17	11.41	193.97	
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00	
94	44122118-FA-F01	FASTENER, metal, non-sharp edges, 50 sets per box	box	94	6	15	115	10,883.60	22	4	2	28	2,649.92	33	5	22	60	5,678.40	19	3	2	24	2,271.36	227	94.64	21,483.28	
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	14	11	2	27	2,300.40	11	6	2	19	1,618.80	10	6	1	17	1,448.40	11	5	0	16	1,363.20	79	85.20	6,730.80	
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	39	11	9	59	656.67	17	12	11	40	445.20	28	12	11	51	567.63	16	12	10	38	422.94	188	11.13	2,092.44	
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	23	11	12	46	654.58	11	11	10	32	455.36	13	11	10	34	483.82	11	11	10	32	455.36	144	14.23	2,049.12	
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	11	0	1	12	3,244.80	7	0	0	7	1,892.80	8	0	0	8	2,163.20	7	0	0	7	1,892.80	34	270.40	9,193.60	
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	13	2	0	15	4,297.80	6	1	0	7	2,005.64	8	0	0	8	2,292.16	7	0	0	7	2,005.64	37	286.52	10,601.24	
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	14	2	0	16	3,000.64	4	2	0	6	1,125.24	4	2	0	6	1,125.24	4	2	0	6	1,125.24	34	187.54	6,376.36	
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	13	2	0	15	3,578.55	4	2	0	6	1,431.42	4	2	0	6	1,431.42	4	2	0	6	1,431.42	33	238.57	7,872.81	
102	44122027-FO-F01	FOLDER, pressboard, 100 pieces per box	box	13	3	4	20	19,052.80	3	3	3	9	5,573.76	3	3	3	9	5,573.76	3	3	3	9	5,573.76	47	952.64	44,774.08	
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	5	0	3	8	2,312.96	3	0	3	6	1,734.72	0	3	0	3	867.36	0	3	0	3	867.36	20	289.12	5,782.40	
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	2	0	0	2	666.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	333.26	666.52	
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	24	14	6	44	2,776.84	19	6	1	26	1,640.86	32	3	4	39	2,461.29	7	3	1	11	694.21	120	63.11	7,573.20	
106	44111515-MF-802	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00	
107	44121756-MA-F01	MARKER, Fluorescent, 3 colors per set	set	74	14	13	101	3,702.66	7	7	5	19	696.54	19	8	5	32	1,173.12	12	7	0	19	696.54	171	36.66	6,268.86	
108	44121708-MP-801	MARKER, Permanent, Black	piece	152	13	22	187	1,396.89	51	6	7	64	478.08	68	13	1	82	612.54	46	7	6	59	440.73	392	7.47	2,928.24	
109	44121708-MP-802	MARKER, Permanent, Blue	piece	109	13	22	144	1,075.68	19	6	1	26	194.22	37	13	1	51	380.57	15	7	0	22	164.34	243	7.47	1,815.21	
110	44121708-MP-803	MARKER, Permanent, Red	piece	96	13	22	131	978.57	15	3	1	19	141.93	29	8	1	38	283.86	13	2	0	15	112.05	203	7.47	1,516.41	
111	44121708-MW-801	MARKER, Whiteboard, Black	piece	139	2	33	174	1,679.10	19	6	11	36	347.40	70	14	2	86	829.90	18	2	2	22	212.30	318	9.65	3,068.70	
112	44121708-MW-802	MARKER, Whiteboard, Blue	piece	103	2	23	128	1,235.20	18	6	1	25	241.25	34	14	2	50	482.50	17	2	2	21	202.65	224	9.65	2,161.60	
113	44121708-MW-803	MARKER, Whiteboard, Red	piece	90	3	23	116	1,119.40	15	3	1	19	183.35	28	13	1	42	405.30	12	2	0	14	135.10	191	9.65	1,843.15	
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	90	18	18	126	1,111.32	27	12	11	50	441.00	42	12	13	67	590.94	27	12	21	60	529.20	303	8.82	2,672.46	
115	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	91	19	19	129	1,777.62	28	12	11	51	702.78	43	12	13	68	937.04	28	12	21	61	840.58	309	13.78	4,258.02	
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	1	0	1	2	18,595.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	9,297.60	18,595.20	
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	67	6	22	95	1,975.05	5	2	2	9	187.11	26	2	2	30	623.70	5	2	2	9	187.11	143	20.79	2,972.97	
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter held	piece	9	4	2	15	3,193.05	2	0	0	2	425.74	4	2	0	6	1,277.22	0	0	0	0	0.00	23	212.87	4,896.01	
119	44101602-PU-F01	PUNCHER, paper, heavy duty	piece	25	2	3	30	4,524.00	5	1	2	8	1,206.40	5	2	1	8	1,206.40	0	0	0	0	0.00	46	150.80	6,936.80	
120	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	21	0	2	23	6,307.29	1	0	0	1	274.23	22	0	0	22	6,033.06	1	0	0	1	274.23	47	274.23	12,888.81	
121	44122011-RU-801	RUBBER BAND No. 18, 350g	box	7	0	2	9	1,216.80	1	0	0	1	135.20	1	0	1	2	270.40	0	0	0	0	0.00	12	135.20	1,622.40	
122	44121905-SP-F01	STAMP PAD, felt	piece	19	2	3	24	958.08	2	1	1	4	159.68	5	1	0	6	239.52	2	0	0	2	79.84	36	39.92	1,437.12	
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	59	0	23	82	2,736.34	8	5	0	13	433.81	12	5	0	17	567.29	0	1	0	1	33.37	113	33.37	3,770.81	
124	44121615-ST-S01	STAPLER, standard type	piece	48	4	16	68	9,900.80	5	4	3	12	1,747.20	7	2	1	10	1,456.00	2	3	0	5	728.00	95	145.60	13,832.00	
125	44121615-ST-801	STAPLER, heavy duty (binder type), desktop	unit	3	0	0	3	2,664.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	888.16	2,664.48	
126	44121613-SR-F01	STAPLE REMOVER, plier type	piece	47	16	22	85	2,368.95	13	12	5	30	836.10	14	2	0	16	445.92	2	2	0	4	111.48	135	27.87	3,762.45	
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	18	4	3	25	1,820.00	1	1	0	2	145.60	0	1	1	2	145.60	0	0	0	0	0.00	29	72.80	2,111.20	
<b>PAPER MATERIALS AND PRODUCTS</b>																											
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	17	3	10	30	2,511.60	4	0	1	5	418.60	14	1	0	15	1,255.80	3	1	10	14	1,172.08	64	83.72	5,358.08	
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (as of 08 May 2022)	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT	
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00			
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00			
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00			
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00			
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00			
135	14111809-L-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	4	0	1	5	3,974.80	0	0	0	0	0.00	1	0	0	1	794.96	0	0	0	0	0.00	6	794.96	4,769.76	
136	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	139	14	32	185	6,856.10	35	16	12	63	2,334.78	51	14	12	77	2,853.62	47	16	12	75	2,779.50	400	37.06	14,824.00	
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	124	12	32	168	9,959.04	24	14	12	50	2,964.00	40	12	12	64	3,793.92	36	14	32	82	4,860.96	364	59.28	21,577.92	
138	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	106	12	32	150	7,800.00	12	14	12	38	1,976.00	28	12	12	52	2,704.00	24	14	12	50	2,600.00	280	52.00	15,080.00	
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	80	23	57	160	1,926.40	34	15	27	76	915.04	60	15	7	82	987.28	33	15	7	55	662.20	373	12.04	4,490.92	
140	14111507-PP-M01	PAPER, MULTICOPIY A4, 500 sheets per ream	ream	417	80	105	602	99,721.30	192	80	65	337	55,824.05	187	80	65	332	54,995.80	176	75	86	337	55,824.05	1608	165.65	266,365.20	
141	14111507-PP-M02	PAPER, MULTICOPIY LEGAL, 500 sheets per ream	ream	290	43	73	406	76,807.08	100	43	43	186	35,187.48	105	43	43	191	36,133.38	94	43	64	201	38,025.18	964	189.18	186,153.12	
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00	
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91	0.00	
144	14111531-PP-R01	PAD PAPER, ruled	pad	34	3	12	49	1,054.97	3	0	0	3	64.59	14	1	1	16	344.48	3	0	0	3	64.59	71	21.53	1,528.63	
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	10	0	10	20	1,961.00	1	0	0	1	98.05	0	0	0	0	0.00	0	0	0	0	0.00	21	98.05	2,059.05	
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	88	8	23	119	7,425.60	7	0	0	7	438.80	7	5	5	17	1,060.80	7	1	5	13	811.20	156	62.40	9,734.40	
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	85	10	22	117	12,168.00	8	2	0	10	1,040.00	13	7	5	25	2,600.00	10	3	5	18	1,872.00	170	104.00	17,680.00	
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	2	2	111.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	55.64	111.28	
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	19	8	16	43	1,453.40	19	6	6	31	1,047.80	19	6	6	31	1,047.80	17	6	6	29	980.20	134	33.80	4,529.20	
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	126	15	38	179	15,451.28	109	25	23	157	13,552.24	110	25	23	158	13,638.96	109	25	28	162	13,983.84	656	86.32	56,625.92	
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																											
151	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	8	5	2	15	1,212.75	7	3	2	12	970.20	7	4	2	13	1,051.05	7	4	2	13	1,051.05	53	80.85	4,285.05	
<b>PESTICIDES OR PEST REPELLENTS</b>																											
152	10191509-IN-A01	INSECTICIDE, 600mL	can	5	7	9	21	2,926.56	5	4	7	16	2,229.76	8	4	4	16	2,229.76	8	4	9	21	2,926.56	74	139.36	10,312.64	
<b>PRINTED PUBLICATIONS</b>																											
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	1	1	1	3	111.63	0	1	0	1	37.21	1	0	0	1	37.21	1	0	0	1	37.21	6	37.21	223.26	
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b>																											
1	44103109-BR-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,947.20	0.00	
2	44103105-BR-804	INK CARTRIDGE, BROTHER LC678, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
3	44103105-BR-805	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00	
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T564100 (T6641), Black	cart	94	17	10	121	30,201.60	18	17	31	66	16,473.60	27	17	10	54	13,476.40	17	17	10	44	10,982.40	285	249.60	71,136.00	
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	91	13	8	112	27,955.20	20	13	29	62	15,475.20	29	13	8	50	12,480.00	19	13	8	40	9,984.00	264	249.60	65,894.40	
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	91	13	8	112	27,955.20	20	13	29	62	15,475.20	29	13	8	50	12,480.00	19	13	8	40	9,984.00	264	249.60	65,894.40	
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	91	13	8	112	27,955.20	20	13	29	62	15,475.20	29	13	8	50	12,480.00	19	13	8	40	9,984.00	264	249.60	65,894.40	
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	
13	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
16	44103105-HP-M48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00
22	44103105-HP-B17	INK CARTRIDGE, HP CC540WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
23	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
24	44103105-HP-B35	INK CARTRIDGE, HP CD667AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
25	44103105-HP-T35	INK CARTRIDGE, HP CD688AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
26	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
27	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
28	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
29	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
36	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
37	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
38	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	2	0	0	2	838.24	2	0	0	2	838.24	2	0	0	2	838.24	2	0	0	2	838.24	8	419.12	3,352.96
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	2	0	0	2	838.24	2	0	0	2	838.24	2	0	0	2	838.24	2	0	0	2	838.24	8	419.12	3,352.96
42	44103105-HP-B33	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
43	44103105-HP-T33	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44	44103105-HP-B42	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
45	44103105-HP-C33	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
50	44103105-HP-C30	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
51	44103105-HP-M30	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
52	44103105-HP-Y30	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
53	44103105-HP-B30	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
54	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
55	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT		
57	44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	618.48	0.00
65	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	0.00
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
71	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
76	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
78	44103103-HP-B14	TONER CARTRIDGE, HP CE540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HPB5A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 July 2022)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
99	44103103-HP-828	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
100	44103103-HX-828	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-852	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,876.72	0.00
102	44103103-HP-853	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103-HP-855	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-851	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-856	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103-HP-857	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103-HX-851	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-838	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
109	44103103-HX-852	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-860	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C50	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
123	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,846.40	0.00
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
125	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
127	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
129	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,660.00	0.00
132	44103103-SA-803	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80	0.00
133	44103103-SA-806	TONER CARTRIDGE, SAMSUNG MLT-D1015, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00
134	44103103-SA-807	TONER CARTRIDGE, SAMSUNG MLT-D1035, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,689.44	0.00
135	44103103-SA-808	TONER CARTRIDGE, SAMSUNG MLT-D1045, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40	0.00
136	44103103-SA-809	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00
137	44103103-SA-814	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00
138	44103103-SA-821	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40	0.00
139	44103103-SA-818	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00
140	44103103-SA-820	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
141 44103103-SA-B12 TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00
142 44103103-SA-B05 TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36	0.00
143 44103103-SA-B10 TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40	0.00

**SOFTWARE**

1 43231513-SFT-001 Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2 43231602-SFT-002 Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3 43232004-SFT-003 Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4 43232107-SFT-004 Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5 43232202-SFT-005 Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6 43232304-SFT-006 Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7 43232402-SFT-007 Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8 43232505-SFT-008 Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9 43232603-SFT-009 Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10 43232701-SFT-010 Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11 43232802-SFT-011 Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12 43232902-SFT-012 Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13 43232905-SFT-012 Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14 43233004-SFT-013 Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15 43233205-SFT-014 Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16 43233405-SFT-015 Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

**PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please Indicate price of items)**

File organizer, tray	piece	3	2	0	5	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	400.00	2,000.00
Specialty paper	pack	0	0	0	0	0.00	10	0	0	10	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	10	200.00	2,000.00
Ink, EPSON 003, black	bottle	156	5	5	166	58,100.00	13	5	5	23	8,050.00	18	5	5	28	9,800.00	14	5	5	24	8,400.00	241	350.00	84,350.00
Ink, EPSON 003, cyan	bottle	118	5	4	127	44,450.00	9	5	4	18	6,300.00	16	5	4	25	8,750.00	9	5	4	18	6,300.00	188	350.00	65,800.00
Ink, EPSON 003, magenta	bottle	118	5	4	127	44,450.00	9	5	4	18	6,300.00	16	5	4	25	8,750.00	9	5	4	18	6,300.00	188	350.00	65,800.00
Ink, EPSON 003, yellow	bottle	118	5	4	127	44,450.00	9	5	4	18	6,300.00	16	5	4	25	8,750.00	9	5	4	18	6,300.00	188	350.00	65,800.00
Special paper	ream	2	0	0	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5,000.00	10,000.00
Sticker Paper, A4, 80gsm, 10sheet, glossy	pack	20	0	0	20	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	60.00	1,200.00
Wireless mouse	piece	7	0	0	7	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	800.00	3,500.00
Metal Ruler, 18"	piece	5	0	0	5	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	150.00	750.00
Spiral Notebook, 12x178MMH, 80s	book	8	0	0	8	400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	50.00	400.00
Portfolio Clipboard, Long	piece	3	0	0	3	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	150.00	450.00
Ink, HP GT53, black	bottle	5	0	0	5	7,500.00	0	0	0	0	0.00	5	0	0	5	7,500.00	0	0	0	0	0.00	10	1,500.00	15,000.00
Notebook, blank pages, not spiral	book	0	0	0	0	0.00	75	0	0	75	3,750.00	0	0	0	0	0.00	0	0	0	0	0.00	75	50.00	3,750.00
Certificate holder, chip board, plastik	piece	0	0	30	30	3,600.00	0	0	0	0	0.00	0	0	30	30	3,600.00	0	0	0	0	0.00	60	120.00	7,200.00
Gel pen	piece	0	0	30	30	900.00	0	0	0	0	0.00	0	0	30	30	900.00	0	0	0	0	0.00	60	30.00	1,800.00
Printer, multifunctional, 3-in-1/all-in-1	unit	5	0	0	5	75,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	15,000.00	75,000.00
Portable scanner	unit	2	0	0	2	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	20,000.00	40,000.00
Portable speakers	piece	2	0	0	2	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,000.00	2,000.00
Projector screen	piece	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,000.00	10,000.00
Clipboard, writing pad	piece	1	0	0	1	350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	350.00	350.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (or of 28 July 2022)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
House pad	piece	3	0	0	3	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	100.00	300.00	
Fire extinguisher HFC 236fa, 20lbs	unit	1	2	0	3	36,000.00	1	1	0	2	24,000.00	2	0	0	2	24,000.00	0	0	0	0	0.00	7	12,000.00	84,000.00	
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 08 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

MA. ANTONETTE A. PIMENTEL  
Property/Supply Officer

Date Prepared: September 27, 2022

Certified Funds Available / Certified Appropriate Funds Available:

JOSELITO D. HALLAZGO  
Accountant / Budget Officer

Approved by:

ASEC. ABAD L. SANTOS  
Head of Office/Agency