



REPUBLIC OF THE PHILIPPINES
COOPERATIVE DEVELOPMENT AUTHORITY



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 Philippines

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 Philippine Cooperators Page
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MEMORANDUM CIRCULAR NO. 2014-01
Series of 2014

SUBJECT : REGULATORY RELIEF FOR COOPERATIVES AFFECTED BY 2013 FORTUITOUS EVENTS

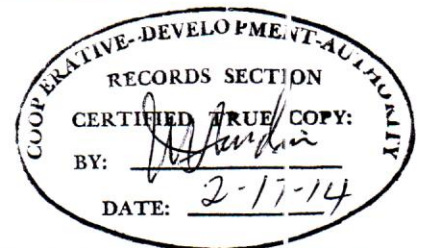
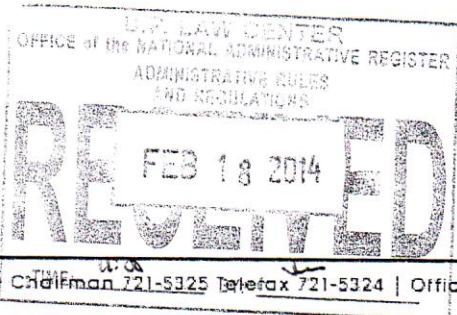
DATE : 22 January 2014

Pursuant to Rule 8, Section 6 of the IRR and Article 53 of RA 9520 and due to the widespread substantial damage and death in several areas brought about by Super Typhoon Yolanda, the recent 7.2 magnitude earthquake, and public disorder in Zamboanga, there is a need to provide regulatory relief to affected cooperatives.

Section 1. TITLE. This Memorandum Circular shall be known as the “Regulatory Relief for Cooperatives Affected by 2013 Fortuitous Events”.

Section 2. COVERAGE. This Circular shall cover all affected cooperatives registered with the Authority in the following areas:

CALAMITY	AREAS COVERED
Typhoon Yolanda	Region 4 – Mindoro, Palawan, Marinduque
	Region 5 – Masbate
	Region 6 – Iloilo, Aklan, Capiz, Antique
	Region 7 – Cebu, Bohol, Negros Oriental
7.2 Magnitude Earthquake	Region 8 – Samar Provinces, Leyte, Biliran, Southern Leyte
	Region 7 - Bohol, Cebu, Negros Oriental
Public Disorder	Region 9 – Zamboanga City



Section 3. REGULATORY RELIEF. All affected cooperatives shall be relieved from the following:

- a. Submission of Mandatory Reports
- b. Payment of Fines and Penalties for failure to submit the required reports on time except for those incurred prior to the occurrence of the fortuitous event.
- c. Submission of Requirements for the Issuance of Certificate of Good Standing for Regular Purpose except payment of Certification Fee.

Section 4. REQUIREMENTS. The following are the requirements to be submitted to the Authority for the availment of Regulatory Relief and issuance of the Certificate of Good Standing:

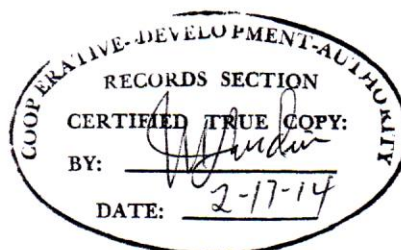
1. Letter of application for relief in the submission of regulatory requirements signed by the Chairperson and/or the General Manager of the cooperative;
2. Damage Assessment Report (Form 1); and
3. Board or General Assembly Resolution requesting availment of the regulatory relief.

Section 5. FILING OF APPLICATION. All application for regulatory relief shall be filed with the Authority where the affected cooperative is registered on or before April 30, 2014.

Section 6. ROLE OF EXTENSION OFFICE. The following shall be observed in the availment of regulatory relief and securing of Certificate of Good Standing:

1. Upon receipt of the documentary requirements for the availment of regulatory relief endorsed by the CDS in charge, the Supervision and Examination Unit (SEU), within three (3) days, shall validate the documents.
2. Recommend to the Regional Director the approval/disapproval of the application for regulatory relief.
3. Issuance of letter approving/denying the application for regulatory relief to the cooperative (Form 2a or 2b) and Certificate of Good Standing.

Section 7. APPLICABILITY PERIOD. The availment of the regulatory relief shall only cover the operation of the affected cooperatives for calendar year 2013.



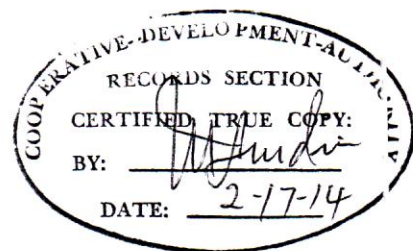
Section 8. INFORMATION DISSEMINATION. All concerned CDA Extension Offices shall endeavour to inform and disseminate to all cooperatives concerned within their jurisdiction.

Section 9. EFFECTIVITY. This Memorandum Circular shall take effect fifteen (15) days after its publication with the Office of National Administrative Register (ONAR).

Approved per BOA Resolution No. 339, s-2014 dated January 22, 2014.

For the Board of Administrators


EMMANUEL M. SANTIAGUEL, Ph.D.
Chairman



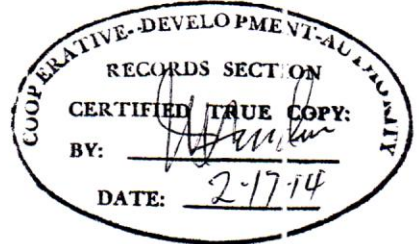
COOPERATIVE DEVELOPMENT AUTHORITY

_____ Extension Office

COOPERATIVE CALAMITY ASSESSMENT FORM

MUNICIPALITY/CITY:	PROVINCE OF	COOPERATIVE										REMARKS ON PROGRESS						
		Name of Coop	Location/Address	Affiliated with (pls. specify)	Category of Coop	BUILDING			EQUIPMENT/VEHICLE/FF				RECORDS		Financial Aspects	NEEDED INTERVENTION (ranked in the order of Priority)		
						Indicate if owned or rented	Specify Damage (ex. roof, etc.)	% of Damage	estimated amount of damage	(Specify)	% of Damage		estimated amount of damage	Specify type of records			% of Damage	Specify the Problem (Loans receivables/collection, etc.)

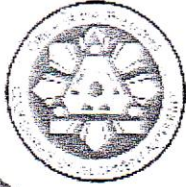
- Micro 3M below
- Small 3,000,001-15,000,000
- Medium 15,000,001-100,000,000
- Large 100,000,000 above



"B"

MEMBERS							MEMBERS NEEDS (specify)		REMARKS ON PROGRESS
Total No. of Members	Composition			Status of Damage		immediate	Long-Term		
	farmers	fisherfolks	Others	No. of Members Affected/ Nature of Damage	No. of Casualties (Member)				

COOPERATIVE DEVELOPMENT AUTHORITY
 RECORDS SECTION
 CERTIFIED TRUE COPY:
 BY: *[Signature]*
 DATE: 2-17-14



REPUBLIC OF THE PHILIPPINES
COOPERATIVE DEVELOPMENT AUTHORITY

EXecutive, CoopeRative, InnoVation and TEChnology



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(MC No. _____, s2014)

Form 2a

Date: _____

THE BOARD OF DIRECTORS

Name of the cooperative
Address of the cooperative

Dear Ladies and Gentlemen:

Greetings!

This refers to your application for regulatory relief dated _____ and received by this Authority on _____.

Please be informed that after due validation of the documents submitted, it was found out that the documents are complete in form and substance, hence your application for regulatory relief is hereby approved.

Accordingly, you are now relieved from the following:

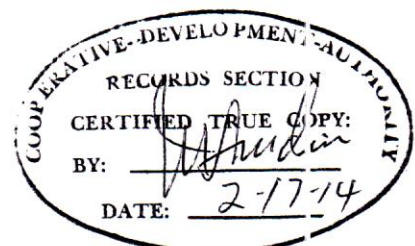
1. Submission of mandatory reports
2. Payment of fines and penalties
3. Submission of the requirements for the issuance of Certificate of Good Standing except for the application letter and payment of certification fee.

This relief however should be valid only for the year 2013 operations and shall not cover penalties incurred in prior year.

Please be guided accordingly.

Very truly yours,

REGIONAL DIRECTOR





REPUBLIC OF THE PHILIPPINES
COOPERATIVE DEVELOPMENT AUTHORITY

Executive, Commercial, Industrial and Financial



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MC No. _____ s 20:4
Form 2b

Date: _____

The Board of Directors
Name of Cooperative
Address of Cooperative

Dear Sir/Madam:

In relation to your application for the availment of the regulatory relief granted to cooperatives affected by 2013 fortuitous events, this office regrets to inform you that your application is DENIED due to the following reasons, to wit:

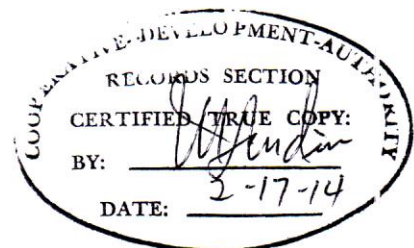
The documents that you have submitted failed to enumerate the list of inventory of records/documents that were damaged as prescribed under Article 52 of RA 9520.

In view of the above findings, your cooperative is required to submit the mandatory reports on or before April 30, 2013, to avoid the imposition of penalties as provided under Rule 8 of the Implementing Rules and Regulations of RA 9520.

For your information and compliance.

Very truly yours,

REGIONAL DIRECTOR



ENDORSEMENT

Respectfully forwarded herewith are the following documents submitted by (Name of Cooperative) with principal postal address at _____ which the undersigned validated and found to be in order.

Documents	Remarks
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

SEU Member

APPROVED

DISAPPROVED

Remarks:

REGIONAL DIRECTOR

