



# COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception, 1111 Cubao, Quezon City, Philippines  
http://www.cda.gov.ph helpdesk@cda.gov.ph CDA @CDAPhils PH Cooperatives



## NOTICE TO PROCEED

March 09, 2021

**MS. HAPPY M. UY DE BARON**

**Director**

Kollab Guru Group, Inc.  
G/F BSA Twin Towers, Bank Drive  
Ortigas Center, Mandaluyong City

**ATTENTION: MR. JEFFREY V. BUCANEG**

Dear Ms. Uy De Baron:

The attached Contract Agreement having been approved, notice is hereby given to **KOLLAB GURU GROUP, INC.** that delivery of services may proceed on the Project: **PROCUREMENT OF A CLOUD-BASED SERVICE FOR ENTERPRISE EMAIL, STORAGE, COLLABORATION AND OFFICE PRODUCTIVITY SUITE WITH CONTRACT NO. CDA-GOODS-2021-01** with a Contract Price of **TWO MILLION ONE HUNDRED TWENTY THOUSAND EIGHT HUNDRED THIRTY TWO PESOS (Php2,120,832.00)** inclusive of applicable government taxes. This will take effect within seven (7) days after the receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation of the Schedule of Requirements and Technical Specifications specified in the Bidding Documents.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

**GIOVANNI T. PLATERO**  
Deputy Executive Director  
Chairman Bids and Awards Committee

I acknowledge receipt of this NOTICE on 3/16/21  
Name of Authorized Representative: **HAPPY M. UY DE BARON**

Signature of Authorized Representative: \_\_\_\_\_

Office of the Chairman (02) 721-5325  
(02) 721-5324  
Office of the Executive Director (02) 725-6450  
Officer of the Day (02) 725-3764



Management System  
ISO 9001:2015



www.tuv.com  
ID 9105070733