



COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception, 1111 Cubao, Quezon City, Philippines

http://www.cda.gov.ph helpdesk@cda.gov.ph CDA @CDAPHils PH Cooperatives



MINUTES OF MEETING

CDA-Head Office Bids and Awards Committee (BAC)

June 22, 2021 at 10:15AM to 11:06AM

Via Google Meet


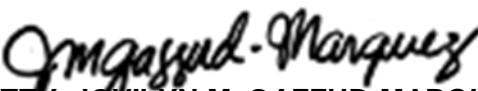



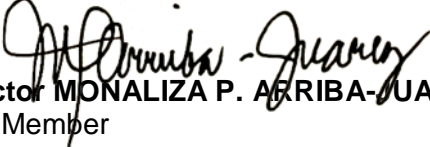


TYPE OF MEETING	VIRTUAL OPENING OF BIDS	
PROJECT	SUPPLY, DELIVERY, INSTALLATION, AND DEPLOYMENT OF THE ENHANCED COOPERATIVE BUSINESS MATCHING INFORMATION SYSTEM (CBMIS) WITH CONTRACT NO. CDA-GOODS-2021-02	
APPROVED BUDGET FOR THE CONTRACT (ABC)	ONE MILLION THREE HUNDRED SIXTY THOUSAND PESOS (Php1,360,000.00)	
ATTENDEES	BIDS AND AWARDS COMMITTEE	
	1. Director Giovanni T. Platero	Chairman, BAC
	2. Atty. Elizabeth O. Batonan	Vice Chairman, BAC
	3. Atty. Mona Liza P. Arriba-Juarez	Member, BAC
	4. Atty. Joanne N. Limpin	Member, BAC
5. Chief Monatao Honeya R. Alawi	Member, BAC	
6. Chief Melissa C. Santos	Member, BAC	
BAC SECRETARIAT		
1. Atty. Jovilyn M. Gaffud-Marquez	Head, BAC Secretariat	
2. Mr. Jonal A. De Los Reyes	Member, BAC Secretariat	
3. Mr. Ronaldo G. Rivera	Member, BAC Secretariat	
4. Ms. Marygrace C. Jaquilmac	Member, BAC Secretariat	
5. Mr. Romaine Niño P. Talucod	Member, BAC Secretariat	
6. Ms. Ma. Antonette A. Pimentel	Member, BAC Secretariat	
TECHNICAL WORKING GROUP		
1. Chief Doris D. Teodoro	Member, BAC TWG	
2. Mr. Romeo A. Concepcion	Member, BAC TWG	
3. Atty. James Fernandez	Member, BAC TWG	
4. Ms. Vennice A. Porio	Member, BAC TWG	
5. Mr. Bonifacio D. Garcia	Member, BAC TWG	
6. Mr. Carlito V. Buan	Member, BAC TWG	
7. Julio E. Casilan, Jr.	Member, BAC TWG	
OBSERVERS		
1. Amado N. Ablao	Commission on Audit	
2. Dhandith L. Kaw	Commission on Audit	
3. Peejay Sisi	Office of the Chairman	
4. Samuel M. Gimpayan	End-User	
NAME OF BIDDERS/ REPRESENTATIVES	Prospective Bidder	Representative
	1. MYBUSYBEE INC.	Marie Elaine Maulion Christine Ocampo
CALL TO ORDER	The Opening of Bids started at 10:15AM and was presided by the BAC Chairman, Director Giovanni T. Platero. Thereafter, the BAC Chairman	



	<p>instructed the BAC Secretariat to acknowledge the presence of all the attendees.</p> <p>After the declaration of quorum by the BAC Secretariat, the BAC Chairman acknowledged and thanked the MYBUSYBEE INC. for participating in the Opening of Bids.</p> <p>Further, Director Platero discussed the Agency's compliance to invite representatives from COA, Philippine Chamber of Commerce & Industry and Philippine Cooperative Center as Observers to the Opening of Bids. Likewise, an invitation was sent to the Board of Directors and the Deputy Administrator (Institutional Development Department) to be among the observers during the conduct of the said activity.</p>												
<p>SUBMISSION OF BID DOCUMENT BY THE BIDDERS</p>	<p>The BAC Chairman explained that the sequence for the opening of bids will be based on a first-come first served basis.</p> <p>Further, the BAC Secretariat informed the BAC Members that the MYBUSYBEE INC. submitted its bid on June 22, 2021.</p> <table border="1" data-bbox="528 999 1453 1196"> <thead> <tr> <th data-bbox="528 999 991 1066">Name of Bidder</th> <th data-bbox="991 999 1257 1066">Date</th> <th data-bbox="1257 999 1453 1066">Time of Submission</th> </tr> </thead> <tbody> <tr> <td data-bbox="528 1066 991 1196">1. MYBUSYBEE INC. G7 Burgundy Place, B. Gonzales, Loyola Heights Quezon City</td> <td data-bbox="991 1066 1257 1196">June 22, 2021</td> <td data-bbox="1257 1066 1453 1196">9:00AM</td> </tr> </tbody> </table>			Name of Bidder	Date	Time of Submission	1. MYBUSYBEE INC. G7 Burgundy Place, B. Gonzales, Loyola Heights Quezon City	June 22, 2021	9:00AM				
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<p>REVIEW OF ELIGIBILITY AND TECHNICAL COMPONENT</p>													
<p>To start with, the BAC Chairman instructed Mr. Ronaldo G, Rivera to facilitate the retrieval of the submitted bids by the MYBUSYBEE INC. Thereafter, Mr. Rivera requested the bidder to provide in the chat box the password of the zipped file for the Eligibility and Technical documents as well as the password for the PDF file, in order for him to access and open the emailed files.</p> <p>Mr. Rivera has successfully opened the submitted documents using the following passwords provided by the bidder:</p> <p>1st Password for the zipped file Technical and Legal Documents - BUSYBEE062221T1 2nd Password for the PDF file - BUSYBEE062221T</p> <p>When the Eligibility and Technical documents were finally accessed by Mr. Rivera, the BAC Chairman then instructed him to proceed with the presentation.</p>													
<p>a. Certificate of PhilGEPS Registration</p>	<table border="1" data-bbox="528 1787 1453 1935"> <thead> <tr> <th data-bbox="528 1787 932 1883" rowspan="2">Name of Bidder</th> <th colspan="2" data-bbox="932 1787 1235 1821">Status of Compliance</th> <th data-bbox="1235 1787 1453 1883" rowspan="2">Remarks</th> </tr> <tr> <th data-bbox="932 1821 1082 1883">Compliant</th> <th data-bbox="1082 1821 1235 1883">Non-Compliant</th> </tr> </thead> <tbody> <tr> <td data-bbox="528 1883 932 1935">1. MYBUSYBEE INC.</td> <td data-bbox="932 1883 1082 1935" style="text-align: center;">√</td> <td data-bbox="1082 1883 1235 1935"></td> <td data-bbox="1235 1883 1453 1935">PhilGEPS Platinum</td> </tr> </tbody> </table>			Name of Bidder	Status of Compliance		Remarks	Compliant	Non-Compliant	1. MYBUSYBEE INC.	√		PhilGEPS Platinum
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				Certificate Holder										
	<p>Since the bidder has submitted its Certificate of PhilGEPS Registration (Platinum Membership), the bidder is automatically exempted from the submission of the following documents during the Opening of Bids:</p> <ol style="list-style-type: none"> 1. Registration Documents from DTI, SEC and CDA; 2. Copy of Mayor's Permit for 2020; 3. Copy of Audited Financial Statement, stamped "received" by the BIR; and 4. Valid and current Tax Clearance. <p>Further, the winning bidder shall present to the TWG during the conduct of the post-qualification the indicated requirements under item 1,2,3 and 4 respectively.</p>													
<p>b. Statement of On-Going and Awarded But Not Yet Started Contracts</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="width: 50%;">Name of Bidder</th> <th colspan="2" style="width: 20%;">Status of Compliance</th> <th rowspan="2" style="width: 30%;">Remarks</th> </tr> <tr> <th style="width: 10%;">Compliant</th> <th style="width: 10%;">Non-Compliant</th> </tr> </thead> <tbody> <tr> <td>1. MYBUSYBEE INC.</td> <td style="text-align: center;">√</td> <td></td> <td>COMPLIED</td> </tr> </tbody> </table>				Name of Bidder	Status of Compliance		Remarks	Compliant	Non-Compliant	1. MYBUSYBEE INC.	√		COMPLIED
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<p>c. Statement of Single Largest Completed Contracts Similar to the Contract to be Bid</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="width: 50%;">Name of Bidder</th> <th colspan="2" style="width: 20%;">Status of Compliance</th> <th rowspan="2" style="width: 30%;">Remarks</th> </tr> <tr> <th style="width: 10%;">Compliant</th> <th style="width: 10%;">Non-Compliant</th> </tr> </thead> <tbody> <tr> <td>1. MYBUSYBEE INC.</td> <td style="text-align: center;">√</td> <td></td> <td>COMPLIED</td> </tr> </tbody> </table>				Name of Bidder	Status of Compliance		Remarks	Compliant	Non-Compliant	1. MYBUSYBEE INC.	√		COMPLIED
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h. Net Financing Contracting Capacity (NFCC)	<table border="1"> <thead> <tr> <th rowspan="2">Name of Bidder</th> <th colspan="2">Status of Compliance</th> <th rowspan="2">Remarks</th> </tr> <tr> <th>Compliant</th> <th>Non-Compliant</th> </tr> </thead> <tbody> <tr> <td>1. MYBUSYBEE INC.</td> <td style="text-align: center;">√ Php 122,812,710 .00</td> <td></td> <td>NFCC is over and above the ABC</td> </tr> </tbody> </table>			Name of Bidder	Status of Compliance		Remarks	Compliant	Non-Compliant	1. MYBUSYBEE INC.	√ Php 122,812,710 .00		NFCC is over and above the ABC
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APPROVAL OF THE SUBMITTED ELIGIBILITY AND TECHNICAL REQUIREMENTS	<p>Upon motion by Atty. Elizabeth O. Batonan, jointly seconded by Atty. Joanne N. Limpin, RESOLVED as it is hereby RESOLVED to pass the Eligibility and Technical Requirements of the MYBUSYBEE INC.</p>												
REVIEW OF FINANCIAL COMPONENT													
<p>The Chairman then again requested the MYBUSYBEE INC. to provide in the chat box the password of the zipped file for the Financial Requirements and the password for the PDF file. As such, the given passwords were as follows:</p>													
<p>1st Password for the zipped file Financial Documents - BUSYBEE062221F1</p>													
<p>2nd Password for the PDF file - BUSYBEE062221F</p>													
a. Financial Bid	<table border="1"> <thead> <tr> <th>Name of Bidder</th> <th>Bid Offer</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>1. MYBUSYBEE INC.</td> <td style="text-align: center;">Php1,194,000.00</td> <td style="text-align: center;">Declared as Single calculated bidder</td> </tr> </tbody> </table>			Name of Bidder	Bid Offer	Remarks	1. MYBUSYBEE INC.	Php1,194,000.00	Declared as Single calculated bidder				
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DECLARATION OF THE LOWEST CALCULATED BIDDER	<p>The lone bidder MYBUSYBEE INC. has offered a bid price amounting to ONE MILLION ONE HUNDRED NINETY-FOUR THOUSAND PESOS (Php1,194,000.00), which is lower than the ABC.</p> <p>Upon motion by Atty. Joanne N. Limpin, duly seconded by Chief Monatao Honeya R. Alawi, RESOLVED as it is hereby RESOLVED to declare MYBUSYBEE INC. as the single calculated bidder.</p>												

	Further, the BAC Members instructed the Technical Working Group to schedule the post-qualification activity.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:06A.M.
CERTIFICATION	We certify that the foregoing is the true account of the Opening of Bids conducted on June 22, 2021 .
PREPARED BY	 MARYGRACE C. JAQUILMAC BAC Secretariat Date: June 22, 2021
CERTIFIED CORRECT	 ATTY. JOVILYN M. GAFFUD-MARQUEZ Head, BAC Secretariat <i>jr</i>
APPROVED	 Chief MONATAO HONEYA R. ALAWI BAC Member  Chief JOANNE N. LIMPIN BAC Member  Chief MELISSA C. SANTOS BAC Member  Director MONALIZA P. ARRIBA-JUAREZ BAC Member  Director ELIZABETH O. BATONAN BAC Vice-Chairman  Director GIOVANNI T. PLATERO BAC Chairman

