



COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception, 1111 Cubao, Quezon City, Philippines

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CDA BIDS AND AWARDS COMMITTEE

SUPPLEMENTAL/BID BULLETIN NO. 1

TITLE: PROCUREMENT OF JANITORIAL MANPOWER SERVICES AT CDA HEAD OFFICE FOR CY 2022 WITH CONTRACT NO. CDA-2021-07

Bid ID Reference No. 8130178

This Supplemental/Bid Bulletin No. 1 is being issued to advise prospective Bidders on the following clarifications, modifications/amendments in the Bidding Documents:

PARTICULARS	AMENDMENTS/CLARIFICATIONS
1. What will be the basis for the computation of SSS contributions?	<p>The contribution rates for 2021 and 2022 are the same at 13% wherein 8.5% thereof shall be shouldered by the employer and the 4.5% by the employee [as provided under Section 4 (a) (9) of Social Security Act of 2018 and its IRR]. Said rate already took effect last January 2021 before RA 11548 dated May 26, 2021 was signed into law giving the President the power to defer increases in SSS contributions in times of national emergency and for the duration of a state of calamity.</p> <p>Considering the appropriate rules and regulations or circular specifying the SSS contribution rates applicable for each year, the 2022 rate shall be followed in the bid for the project unless its application be deferred or suspended, in which case, the rate will be subject to appropriate adjustment during contract implementation.</p>
2. What will be the basis for the computation of PhilHealth contributions?	<p>Under PhilHealth Circular No. 2020-0005 and as prescribed under Section 10 of Republic Act No. 11223, the premium rate for year 2022 is four percent (4%), to be equally shared by the employer and the employee.</p>

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<p>3. COST PROPOSAL DISTRIBUTION RATE *Requirement on number of working days FROM: Average work-day per month – 6 Days weekly (Monday to Saturday)/26 DAYS</p> <p>4. COST PROPOSAL DISTRIBUTION RATE *Agency Fee/Administrative cost (If 10% will be followed per DOLE 174 series 2017 - Rules Implementing Articles 106 to 109 of the Labor code as amended)</p>	<p>Considering the appropriate rules and regulations or circular specifying the PhilHealth contribution rates applicable for each year, the 2022 rate shall be followed in the bid for the project unless its application be deferred, in which case, the rate will be subject to appropriate adjustment during contract implementation.</p> <p>TO: Average work-day per month per year- 6 Days weekly (Monday to Saturday) equivalent to 313 days per year, based on the Handbook of Workers’ Statutory Monetary Benefits 2020 released by the DOLE-Bureau of Working Conditions.</p> <p>The administrative fee should be compliant with Section 11 (b) ii of Department of Labor and Employment Department Order No. 174 which provides that “ii. <i>The place or work and terms and conditions governing the contracting arrangement, to include the agreed amount of the contracted job or work as well as the standard administrative fee of not less than ten percent (10%) of the total contract cost</i>”.</p>
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This **Supplemental/Bid Bulletin No. 1** shall form part of the Bidding Documents. Any provision in the Bid Documents inconsistent herewith is hereby amended and/or superseded accordingly.

Issued this 12th day of November 2021 in Quezon City, Philippines.

For the Bids and Awards Committee (BAC)

BY:

ATTY. ELIZABETH O. BATONAN

Vice Chairman, Bids and Awards Committee

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