



# COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception, 1111 Cubao, Quezon City, Philippines

http://www.cda.gov.ph helpdesk@cda.gov.ph CDA @CDAPhils PH Cooperatives



## MINUTES OF MEETING

CDA Bids and Awards Committee (BAC) - Head Office

December 6, 2021 at 2:07PM to 4:21PM

Via Google Meet

<b>TYPE OF MEETING</b>	<b>VIRTUAL OPENING OF BIDS</b>																																																	
<b>PROJECT</b>	<b>SUBSCRIPTION OF CLOUD-BASED MOBILE AND WEB BROWSER LEARNING AND DEVELOPMENT (L&amp;D) SOLUTION FOR COOPERATIVE DEVELOPMENT AUTHORITY WITH CONTRACT NO. CDA-2021-05</b>																																																	
<b>APPROVED BUDGET FOR THE CONTRACT (ABC)</b>	<b>THREE MILLION FIVE HUNDRED THOUSAND PESOS (P3,500,000.00)</b>																																																	
<b>ATTENDEES</b>	<table border="1"> <tr> <td colspan="2"><b>BIDS AND AWARDS COMMITTEE</b></td> </tr> <tr> <td>1. Atty. Elizabeth O. Batonan</td> <td>Vice Chairperson, BAC</td> </tr> <tr> <td>2. Atty. Mona Liza P. Arriba-Juarez</td> <td>Member, BAC</td> </tr> <tr> <td>3. Atty. Joanne N. Limpin</td> <td>Member, BAC</td> </tr> <tr> <td>4. Chief Monatao Honeya R. Alawi</td> <td>Member, BAC</td> </tr> <tr> <td>5. Chief Melissa C. Santos</td> <td>Member, BAC</td> </tr> <tr> <td colspan="2"><b>BAC SECRETARIAT</b></td> </tr> <tr> <td>1. Mr. Jonal A. De Los Reyes</td> <td>Member, BAC Secretariat</td> </tr> <tr> <td>2. Mr. Elmer A. Bajado</td> <td>Member, BAC Secretariat</td> </tr> <tr> <td>3. Mr. Ronaldo G. Rivera</td> <td>Member, BAC Secretariat</td> </tr> <tr> <td>4. Ms. Marygrace C. Jaquilmac</td> <td>Member, BAC Secretariat</td> </tr> <tr> <td>5. Ms. Ma. Antonette A. Pimentel</td> <td>Member, BAC Secretariat</td> </tr> <tr> <td>6. Mr. Romaine Niño P. Talucod</td> <td>Member, BAC Secretariat</td> </tr> <tr> <td colspan="2"><b>TECHNICAL WORKING GROUP</b></td> </tr> <tr> <td>1. Mr. Romeo A. Concepcion</td> <td>Member, BAC TWG</td> </tr> <tr> <td>2. Mr. Carlito V. Buan</td> <td>Member, BAC TWG</td> </tr> <tr> <td>3. Mr. Julio E. Casilan, Jr.</td> <td>Member, BAC TWG</td> </tr> <tr> <td>4. Mr. Bonifacio D. Garcia</td> <td>Member, BAC TWG</td> </tr> <tr> <td>5. Atty. James Fernandez</td> <td>Member, BAC TWG</td> </tr> <tr> <td>6. Chief Doris D. Teodoro</td> <td>Member, BAC TWG</td> </tr> <tr> <td colspan="2"><b>END-USER</b></td> </tr> <tr> <td>1. Mr. John Zernan V. Luna</td> <td>Administrative Officer V, HRD Division</td> </tr> <tr> <td colspan="2"><b>COMMISSION ON AUDIT</b></td> </tr> <tr> <td>1. Mr. Amado Ablao</td> <td>Resident Auditor</td> </tr> </table>		<b>BIDS AND AWARDS COMMITTEE</b>		1. Atty. Elizabeth O. Batonan	Vice Chairperson, BAC	2. Atty. Mona Liza P. Arriba-Juarez	Member, BAC	3. Atty. Joanne N. Limpin	Member, BAC	4. Chief Monatao Honeya R. Alawi	Member, BAC	5. Chief Melissa C. Santos	Member, BAC	<b>BAC SECRETARIAT</b>		1. Mr. Jonal A. De Los Reyes	Member, BAC Secretariat	2. Mr. Elmer A. Bajado	Member, BAC Secretariat	3. Mr. Ronaldo G. Rivera	Member, BAC Secretariat	4. Ms. Marygrace C. Jaquilmac	Member, BAC Secretariat	5. Ms. Ma. Antonette A. Pimentel	Member, BAC Secretariat	6. Mr. Romaine Niño P. Talucod	Member, BAC Secretariat	<b>TECHNICAL WORKING GROUP</b>		1. Mr. Romeo A. Concepcion	Member, BAC TWG	2. Mr. Carlito V. Buan	Member, BAC TWG	3. Mr. Julio E. Casilan, Jr.	Member, BAC TWG	4. Mr. Bonifacio D. Garcia	Member, BAC TWG	5. Atty. James Fernandez	Member, BAC TWG	6. Chief Doris D. Teodoro	Member, BAC TWG	<b>END-USER</b>		1. Mr. John Zernan V. Luna	Administrative Officer V, HRD Division	<b>COMMISSION ON AUDIT</b>		1. Mr. Amado Ablao	Resident Auditor
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Office of the Chairman : (02) 8721-5325

(02) 8721-5324

Office of the Administrator : (02) 8721-0633

Officer of the Day : (02) 8725-3764



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<b>NAME OF BIDDERS/ REPRESENTATIVES</b>	<b>Prospective Bidder</b>		<b>Representative</b>												
	1. MoodLearning Inc.		Shaznae Adrienne Ragasa Liezheel Mynha Alejandro Maria Elena Mendoza												
	2. MYBUSYBEE INC.		Christine Ocampo												
	3. Maroon Studios Inc.		Roann O. Escasinas Anthony Misajon Rossette Ann Castor												
<b>CALL TO ORDER</b>	<p>The Opening of Bids started at 2:07PM and was presided by the BAC Vice Chairperson, Atty. Elizabeth O. Batonan. Thereafter, she instructed the BAC Secretariat to acknowledge the presence of all the attendees.</p> <p>After the declaration of quorum by Mr. Jonal A. Delos Reyes, Atty. Batonan acknowledged and thanked all the bidders for participating in the Opening of Bids.</p> <p>She also discussed the Agency's compliance to invite observers from the Commission on Audit, Philippine Chamber of Commerce &amp; Industry, Natcco and CDA Board of Directors.</p> <p>Likewise, she discussed the contents of the Supplemental Bid Bulletin, as a result of discussion during the Pre-Bid Conference.</p>														
<b>SUBMISSION OF BID DOCUMENT BY THE BIDDERS</b>	<p>Atty. Batonan explained that the sequence for the Opening of Bids shall follow the "first-come first serve basis".</p> <p>Further, the BAC Secretariat informed the Members of the BAC on the sequence of submission by the following bidders, to wit:</p> <table border="1"> <thead> <tr> <th>Name of Bidder</th> <th>Date</th> <th>Time of Submission</th> </tr> </thead> <tbody> <tr> <td>1. MoodLearning Inc.</td> <td>December 6, 2021</td> <td>9:27AM</td> </tr> <tr> <td>2. MYBUSYBEE INC.</td> <td>December 6, 2021</td> <td>10:21AM</td> </tr> <tr> <td>3. Maroon Studios Inc.</td> <td>December 6, 2021</td> <td>11:29AM</td> </tr> </tbody> </table>			Name of Bidder	Date	Time of Submission	1. MoodLearning Inc.	December 6, 2021	9:27AM	2. MYBUSYBEE INC.	December 6, 2021	10:21AM	3. Maroon Studios Inc.	December 6, 2021	11:29AM
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### **A. REVIEW OF ELIGIBILITY AND TECHNICAL COMPONENT**

Mr. Talucod has successfully opened the zipped and PDF files of the Eligibility and Technical documents submitted by the following bidders:





1. MoodLearning, Inc. – Zip file (moodlearning00) / PDF file (moodlearning1)
2. MYBUSYBEE INC. – Zip file (BUSYBEE01120621) / PDF file (BUSYBEE02120621)
3. Maroon Studios Inc. - Zip file (Maroon01) / PDF file (Maroon02)

<p><b>a. Certificate of PhilGEPS Registration</b></p>	<table border="1" data-bbox="512 376 1425 880"> <thead> <tr> <th rowspan="2">Name of Bidder</th> <th colspan="2">Status of Compliance</th> <th rowspan="2">Remarks</th> </tr> <tr> <th>Compliant</th> <th>Non-Compliant</th> </tr> </thead> <tbody> <tr> <td>1. MoodLearning Inc.</td> <td>√</td> <td></td> <td>PhilGEPS Platinum Certificate Holder</td> </tr> <tr> <td>2. MYBUSYBEE INC.</td> <td>√</td> <td></td> <td>PhilGEPS Platinum Certificate Holder</td> </tr> <tr> <td>3. MaroonStudios Inc.</td> <td>√</td> <td></td> <td>PhilGEPS Platinum Certificate Holder</td> </tr> </tbody> </table> <p>Since the bidders have submitted their <b>Certificate of PhilGEPS Registration (Platinum Membership)</b>, the BAC will not be requiring the bidders to present the following documents during the Opening of Bids, to wit:</p> <ol style="list-style-type: none"> <li>1. Registration Documents from DTI, SEC and CDA;</li> <li>2. Copy of Mayor’s Permit for 2021 and</li> <li>3. Valid and Current Tax Clearance.</li> </ol> <p>Further, it was explained that the following documents shall be submitted by the bidder with the Lowest Calculated Bid during the post-qualification.</p>	Name of Bidder	Status of Compliance		Remarks	Compliant	Non-Compliant	1. MoodLearning Inc.	√		PhilGEPS Platinum Certificate Holder	2. MYBUSYBEE INC.	√		PhilGEPS Platinum Certificate Holder	3. MaroonStudios Inc.	√		PhilGEPS Platinum Certificate Holder
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<p><b>b. Statement of On-Going and Awarded but Not Yet Started Contracts</b></p>	<table border="1" data-bbox="512 1305 1425 1541"> <thead> <tr> <th rowspan="2">Name of Bidder</th> <th colspan="2">Status of Compliance</th> <th rowspan="2">Remarks</th> </tr> <tr> <th>Compliant</th> <th>Non-Compliant</th> </tr> </thead> <tbody> <tr> <td>1. MoodLearning Inc.</td> <td>√</td> <td></td> <td>COMPLIED</td> </tr> <tr> <td>2. MYBUSYBEE INC.</td> <td>√</td> <td></td> <td>COMPLIED</td> </tr> <tr> <td>3. MaroonStudios Inc.</td> <td>√</td> <td></td> <td>COMPLIED</td> </tr> </tbody> </table>	Name of Bidder	Status of Compliance		Remarks	Compliant	Non-Compliant	1. MoodLearning Inc.	√		COMPLIED	2. MYBUSYBEE INC.	√		COMPLIED	3. MaroonStudios Inc.	√		COMPLIED
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<p><b>c. Statement of Single Largest Completed Contracts Similar to the Contract to be Bid</b></p>	<table border="1" data-bbox="512 1619 1425 1854"> <thead> <tr> <th rowspan="2">Name of Bidder</th> <th colspan="2">Status of Compliance</th> <th rowspan="2">Remarks</th> </tr> <tr> <th>Compliant</th> <th>Non-Compliant</th> </tr> </thead> <tbody> <tr> <td>1. MoodLearning Inc.</td> <td>√</td> <td></td> <td>COMPLIED</td> </tr> <tr> <td>2. MYBUSYBEE INC.</td> <td>√</td> <td></td> <td>COMPLIED</td> </tr> <tr> <td>3. MaroonStudios Inc.</td> <td>√</td> <td></td> <td>COMPLIED</td> </tr> </tbody> </table>	Name of Bidder	Status of Compliance		Remarks	Compliant	Non-Compliant	1. MoodLearning Inc.	√		COMPLIED	2. MYBUSYBEE INC.	√		COMPLIED	3. MaroonStudios Inc.	√		COMPLIED
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<b>d. Bid Securing Declaration</b>	<b>Name of Bidder</b>		<b>Status of Compliance</b>		<b>Remarks</b>
			Compliant	Non-Compliant	
	1. MoodLearning Inc.		√		Notarized Bid Securing Declaration
	2. MYBUSYBEE INC.		√		Notarized Bid Securing Declaration
3. MaroonStudios Inc.		√		Notarized Bid Securing Declaration	
<b>e. Conformity with the Schedule of Requirements</b>	<b>Name of Bidder</b>		<b>Status of Compliance</b>		<b>Remarks</b>
			Compliant	Non-Compliant	
	1. MoodLearning Inc.		√		Conformed with the prescribed format
	2. MUBUSYBEE INC.		√		Conformed with the prescribed format
3. MaroonStudios Inc.		√		Conformed with the prescribed format	
<b>f. Conformity with Technical Specifications</b>	<b>Name of Bidder</b>		<b>Status of Compliance</b>		<b>Remarks</b>
			Compliant	Non-Compliant	
	1. MoodLearning Inc.		√		COMPLIED
	2. MUBUSYBEE INC.		√		COMPLIED
3. MaroonStudios Inc.		√		COMPLIED	

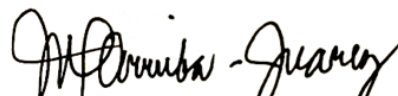
<b>g. Omnibus Sworn Statement</b>	<b>Name of Bidder</b>		<b>Status of Compliance</b>		<b>Remarks</b>
			Compliant	Non-Compliant	
	1. MoodLearning Inc.		√		Maria Elena T. Mendoza is the authorized representative who will sign all the documents related to the Project
	2. MYBUSYBEE INC.			√	<b>FIRST PAGE OF THE OMNIBUS SWORN STATEMENT WAS NOT PRESENTED</b>  <b>DISQUALIFIED FOR FAILURE TO SUBMIT THE REQUIREMENT</b>
3. MaroonStudios Inc.		√		<b>Anthony Misajon</b> is the authorized representative who will sign all the documents related to the Project	
<b>h. Audited Financial Statement</b>	<b>Name of Bidder</b>		<b>Status of Compliance</b>		<b>Remarks</b>
			Compliant	Non-Compliant	
	1. MoodLearning Inc.		√		COMPLIED
	2. MYBUSYBEE INC.		<b>DISQUALIFIED</b>		
	3. MaroonStudios Inc.		√		COMPLIED

<b>i. Net Financing Contracting Capacity (NFCC)</b>	<table border="1"> <thead> <tr> <th rowspan="2">Name of Bidder</th> <th colspan="2">Status of Compliance</th> <th rowspan="2">Remarks</th> </tr> <tr> <th>Compliant</th> <th>Non-Compliant</th> </tr> </thead> <tbody> <tr> <td>1. MoodLearning Inc.</td> <td>√ <b>Php 5,101,042.10</b></td> <td></td> <td>NFCC is over and above the ABC</td> </tr> <tr> <td>2. MYBUSYBEE INC.</td> <td colspan="2" style="text-align: center;"><b>DISQUALIFIED</b></td> <td></td> </tr> <tr> <td>3. MaroonStudios Inc.</td> <td>√ <b>Php 13,070,179.70</b></td> <td></td> <td>NFCC is over and above the ABC</td> </tr> </tbody> </table>			Name of Bidder	Status of Compliance		Remarks	Compliant	Non-Compliant	1. MoodLearning Inc.	√ <b>Php 5,101,042.10</b>		NFCC is over and above the ABC	2. MYBUSYBEE INC.	<b>DISQUALIFIED</b>			3. MaroonStudios Inc.	√ <b>Php 13,070,179.70</b>		NFCC is over and above the ABC
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<b>APPROVAL OF THE SUBMITTED ELIGIBILITY AND TECHNICAL REQUIREMENTS</b>	The BAC unanimously declared the Bidders - <b>MOODLEARNING INC.</b> and <b>MAROONSTUDIOS INC.</b> as eligible in their submitted Technical and Legal Requirements, thus, they are all qualified to participate in the opening of their financial documents.																				
<b>B. REVIEW OF FINANCIAL COMPONENT</b>																					
<p>Mr. Talucod has successfully opened the zipped and PDF files of the Financial documents submitted by the following bidders:</p> <ol style="list-style-type: none"> <li>MoodLearning, Inc. – zipped file (moodlearning01) / PDF file (moodlearning2)</li> <li>MaroonStudios Inc. – zipped file (Studios03) / PDF file (Studios04)</li> </ol>																					
<b>a. Financial Bid</b>	<table border="1"> <thead> <tr> <th>Name of Bidder</th> <th>Bid Offer</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>1. MoodLearning, Inc.</td> <td>Php2,200,000.00</td> <td>Rank 1</td> </tr> <tr> <td>2. MaroonStudios Inc.</td> <td>Php2,850,000.00</td> <td>Rank 2</td> </tr> </tbody> </table>			Name of Bidder	Bid Offer	Remarks	1. MoodLearning, Inc.	Php2,200,000.00	Rank 1	2. MaroonStudios Inc.	Php2,850,000.00	Rank 2									
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<b>ADJOURNMENT OF THE OPENING OF BIDS</b>	<p>Having no other matters for discussion and upon motion by Atty. Mona Liza P. Arriba-Juarez, duly seconded by Atty. Joanne N. Limpin, the Opening of Bids was adjourned at 3:40PM.</p> <p>Further, the bidders are requested to leave the meeting room to give way for the post assessment activity of the BAC.</p>																				
<b>RESULT OF THE POST ASSESSMENT</b>	The post assessment activity started at 3:49PM.																				

	<p>1. After validation of the submitted documents, the <b>MOODLEARNING INC.</b> and <b>MAROONSTUDIOS INC.</b> were declared to have <b>PASSED</b> with the Technical and Legal Documents respectively.</p> <p>2. On the financial documents, the <b>MOODLEARNING INC.</b> with bid offer amounting to Php2,200,000.00 is ranked no. 1.</p>
<b>DECLARATION OF THE LOWEST CALCULATED BIDDER</b>	<p>Upon motion by Atty. Mona Liza A. Juarez, jointly seconded by Atty. Joanne N. Limpin, RESOLVED as it is hereby RESOLVED, to declare the <b>MOODLEARNING INC.</b> with bid offer amounting to <b>TWO MILLION TWO HUNDRED THOUSAND PESOS (Php2,200,000.00)</b>, as the <b>LOWEST CALCULATED BID</b> for the Project.</p>
<b>INSTRUCTIONS FROM THE MEMBERS OF THE BAC</b>	<p>Atty. Batonan instructed the Technical Working Group to assist the BAC Members in the conduct of the post-qualification activity.</p> <p>She likewise directed the mandatory attendance of Chief Doris D. Teodoro, Mr. Carlito V. Buan and Mr. Julio E. Casilan, Jr. during the conduct of the post-qualification activity. Further, the tentative date for the conduct of the post-qualification shall be on December 13, 2021.</p>
<b>ADJOURNMENT</b>	<p>Having no other matters for discussion, the meeting was adjourned at 4:21PM.</p>
<b>CERTIFICATION</b>	<p>We certify that the foregoing is the true account of the Opening of Bids conducted on <b>December 6, 2021</b>.</p>
<b>PREPARED BY</b>	<p style="text-align: center;"></p> <p style="text-align: center;"><b>MARYGRACE C. JAQUILMAC</b> BAC Secretariat Date: <b>December 6, 2021</b></p>
<b>CERTIFIED CORRECT</b>	<p style="text-align: center;"></p> <p style="text-align: center;"><b>JONAL A. DE LOS REYES</b> BAC Secretariat</p>
<b>APPROVED</b>	<p style="text-align: center;"></p> <p style="text-align: center;"><b>Chief MONATAO HONEYA R. ALAWI</b> BAC Member</p> <p style="text-align: center;"></p> <p style="text-align: center;"><b>Atty. JOANNE N. LIMPIN</b> BAC Member</p>



**Chief MELISSA C. SANTOS**  
BAC Member



**Atty. MONALIZA P. ARRIBA-JUAREZ**  
BAC Member



**Atty. ELIZABETH O. BATONAN**  
BAC Vice-Chairperson

**Not Present**  
**Dir. GIOVANNI T. PLATERO**  
BAC Chairperson