



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8148578
Procuring Entity COOPERATIVE DEVELOPMENT AUTHORITY - REGION XI
Title 4th QUARTER OFFICE SUPPLIES
Area of Delivery Davao Del Sur

Solicitation Number:	2021-016	Status	In-Preparation
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	04/11/2021
Approved Budget for the Contract:	PHP 231,751.08	Last Updated / Time	03/11/2021 15:09 PM
Delivery Period:		Closing Date / Time	11/11/2021 15:00 PM
Client Agency:			
Contact Person:	RUBEN LABUGUEN CUNANAN Regional Director 2/F GB CAM Building, Monteverde Avenue Davao City Davao Del Sur Philippines 8000 63-082-2258064 63-082-2227710 r11@cda.gov.ph		

Description

REQUEST FOR QUOTATION

Date: October 28, 2021

RFQ No.: 2021-10-088

Name of Company: _____

Address: _____

Business Permit No.: _____

TIN: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your Original Quotation duly signed by you or your duly authorized representative not later than three(3) days upon receipt.

NOEMI A. MAGABILEN
Chairman, Bids & Awards
Committee

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

OFFER

ITEM DESCRIPTION Quantity (QTY) Approved Budget for the Contract PRICE Compliance with Technical Specifications (please check) REMARKS

PURPOSE: QTY Unit Price Total Price Yes No

PROCUREMENT OF 4TH QUARTER OFFICE SUPPLIES

Insecticide, aerosol type, net content: 600ml. three (3) 139.36

Surgical Mask, 3-Ply 2,500 pcs. 14.04
 Correction Tape, film base, UL 6m fifty (50) 14.02
 Bookpaper - A4 Size, Subs. 20 fifty (50) 200.00
 Bookpaper - Legal Size, subs. 20 thirty (30) 220.00
 Ballpen - BP1RT Black sixty (60) 10.00
 Ballpen - BP1RT Blue sixty (60) 10.00
 Signpen - Gel type, Black thirty (30) 30.00
 Signpen - Gel type, Blue thirty (30) 30.00
 Signpen Refill - .7 ten (10) 200.00
 Battery, dry cell, AA, 2 pieces per pack ten (10) 150.00
 Battery, dry cell, AAA, 2 pieces per pack ten (10) 100.00
 Stapler with Remover #35 five (5) 700.00
 Dishwashing Liquid 250 (Anti-bacterial) thirty (30) 150.00
 Alcohol - 70% Ethyl twenty (20) 600.00
 Hand Sanitizer 99.9% ten (10) 300.00
 Detergent Powder - I kilogram fifteen (15) 300.00
 Canon, Ink Cart 810 Black ten (10) 1,100.00
 Canon, Ink Cart 810 Blue five (5) 1,350.00
 Toner Cartridge, HP CF217A (HP17A) Black, Laser Jet four (4) 4,500.00
 Toner Cartridge, HP CF283A (HP83A) Black, Laser Jet two (2) 4,500.00
 Canon - Ink 35 Black twenty four (24) 750.00
 Canon - Ink 36 Colored twelve (12) 1,200.00
 Trash Bag - XL twenty (20) 134.60
 Disinfectant Spray (Aerosol Type) forty (40) 300.00
 Face Shield (Acrylic) seventy (70) 200.00
 Room Air Freshener (Aerosol Type) ten (10) 300.00
 Ascobic Acid (1000 mg.) 3,060 tabs 11.50
 - Nothing Follows -

Note: •Quoted price/s must be VAT inclusive.

•Supplier must submit a sealed quotation.

•Sealed quotation must be submitted with PhilGEPS Certificate of Membership together with Signature over Printed Name

one or two of the following: Company Profile, DTI/SEC Registration, Business/Mayor's Permit, BIR Registration.

Contact Numbers (Landline and/or
Canvasser Cellphone Nos.)/E-mail address

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotations/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotations, to be denominated in Philippine peso shall include all taxes.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The items shall be delivered within Ten (10) working days from receipt of Purchase/Job Order.
8. The CDA-Davao Extension Office shall have the right to inspect and/or to test the goods
9. Submit your sealed quotation by mail or through your messenger addressed to the Cooperative Development Authority,
2nd Floor, G.B. Cam Building, T. Monteverde Avenue, Davao City
10. The Cooperative Development Authority reserves the right to accept or reject any or all quotations, waive any informality or technically therein and award to any firm whose proposal is deemed most advantageous to the government.

Other Information

For inquiries, please contact Mr. Benson D. Viilladores or Ms. Wilda Ando at tel/mobile nos. (092) 225-8064 /

09985488861

Created by RUBEN LABUGUEN CUNANAN

Date Created 03/11/2021

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