

CDA REGION IV-A EXTENSION OFFICE

Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Travelling Expenses - Local									-			
50201010 00	Travel Expenses-Local	CDA-Calamba Employees		January-December		N/A	N/A	GoP	3,576,000.00	3,576,000.00		For CDA-CEO Travelling Expenses
									-			
B. Training Expenses									-			
50202010 02	Training and Seminar Expenses	CDA-Calamba Employees	Shopping	January-December	N/A	N/A	N/A	GoP	550,000.00	550,000.00		For CDA-CEO Training
									-			
C. Supplies and Materials Expenses									-			
50203010 02	Office Supplies - Not in PS	CDA-Calamba Employees	Shopping	January-December	N/A	N/A	N/A	GoP	301,000.00	301,000.00		For the consumption of CDA-CEO
50203020 00	Accountable Forms Expense	CDA-Calamba Employees	Shopping	January-December	N/A	N/A	N/A	GoP	10,000.00	10,000.00		For checks and OR purchases
50203090 00	Fuel, Oil and Lubricants Expenses	CDA-Calamba Employees	Direct Contracting	January-December	N/A	N/A	N/A	GoP	120,000.00	120,000.00		For the consumption of CDA-CEO
									-			
D. Utility Expenses									-			
50204010 00	Water Expenses	CDA-Calamba Employees	Direct Contracting	January-December	N/A	N/A	N/A	GoP	36,000.00	36,000.00		For the consumption of CDA-CEO
50204020 00	Electricity Expenses	CDA-Calamba Employees	Direct Contracting	January-December	N/A	N/A	N/A	GoP	310,000.00	310,000.00		For the consumption of CDA-CEO
									-			
E. Communication Expenses									-			
50205010 00	Postage & Courier Services	CDA-Calamba Employees	Shopping	January-December	N/A	N/A	N/A	GoP	110,000.00	110,000.00		For mailing purposes
50205020 01	Telephone Expenses - Mobile	CDA-Calamba Employees	Direct Contracting	January-December	N/A	N/A	N/A	GoP	50,000.00	50,000.00		For CDA-CEO Communication
50205020 02	Telephone Expenses - Landline	CDA-Calamba Employees	Direct Contracting	January-December	N/A	N/A	N/A	GoP	150,000.00	150,000.00		For CDA-CEO Communication
50205030 00	Internet Subscription Expenses	CDA-Calamba Employees	Direct Contracting	January-December	N/A	N/A	N/A	GoP	150,000.00	150,000.00		For CDA-CEO Communication
									-			
F. Confidential, Intelligence and Extraordinary Expenses									-			
50210030 00	Extraordinary and Miscellaneous Expenses	RD		January-December				GoP	98,000.00	98,000.00		For RDs expenses.
									-			
G. Professional Services									-			
50211990 00	Other Professional Services	CDA-Calamba Employees	Shopping	January-December	N/A			GoP	17,000.00	17,000.00		For CDA-CEO Professional Expenses
50211010 00	Legal Services	CDA-Calamba Employees	Shopping	January-December	N/A			GoP	5,000.00	5,000.00		For CDA-CEO Professional Expenses
									-			
H. General Services									-			
50212020 00	Janitorial services	CDA-Calamba Employees	Direct Contracting	January-December				GoP	120,000.00	120,000.00		For CDA-CEO Services to its employees
									-			
I. Repairs and Maintenance									-			
50213040 01	Repair & Maintenance - Building	CDA-Calamba Employees	Shopping	January-December	N/A			GoP	50,000.00	50,000.00		For CDA-CEO Repairs and Maintenance
50213050 07	Repair & Maintenance- Communication	CDA-Calamba Employees	Shopping	January-December	N/A			GoP	10,000.00	10,000.00		For CDA-CEO Repairs and Maintenance
50213050 99	Repairs & Maintenance - Other Machinery and Equipment	CDA-Calamba Employees	Shopping	January-December	N/A			GoP	25,000.00	25,000.00		For CDA-CEO Repairs and Maintenance
50213060 01	Repairs & Maintenance - Motor Vehicle	CDA-Calamba Employees	Shopping	January-December	N/A			GoP	114,000.00	114,000.00		For CDA-CEO Repairs and Maintenance
50213070 00	Repairs & Maintenance - Furn. & Fixtures	CDA-Calamba Employees	Shopping	January-December	N/A			GoP	50,000.00	50,000.00		For CDA-CEO Repairs and Maintenance
									-			
J. Taxes, Insurance Premiums & Other Fees									-			
50215010 01	Taxes, Duties and Licenses	CDA-Calamba Employees	Direct Contracting	January-December	N/A			GoP	5,000.00	5,000.00		For the amount of taxes, duties, licenses and other fees due to regulatory agencies.
50215020 00	Fidelity Bond Premiums	CDA-Calamba Employees	Direct Contracting	January-December	N/A			GoP	26,000.00	26,000.00		For the fidelity bonds of accountable officers.
50215030 00	Insurance Expenses	CDA-Calamba Employees	Direct Contracting	January-December				GoP	15,000.00	15,000.00		For the insurable risks of government properties
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K. Other Maintenance and Operating Expenses									-			
50299020 00	Printing & Publication Expenses	CDA-Calamba Employees	Shopping	January-December	N/A			GoP	50,000.00	50,000.00		For CDA-CEO consumption

