



ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE FINAL UPDATED [Version No. _____]

Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	R (OT) desc procure si
						Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PHP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Representation Expense	Admin Unit	Goods	Small Value Procurement	No	LCRB	January 2025	December 2025	GAA 2026	1,050,000.00	Framework Agreement	
Water Expense	Admin Unit	Goods	Small Value Procurement	Yes	LCRB	January 2026	December 2026	GAA 2026	25,000.00	Framework Agreement	
General Services (Security and Janitorial)	Admin Unit	Goods	Small Value Procurement	Yes	LCRB	January 2026	December 2026	GAA 2026	1,420,000.00	Framework Agreement	
Other Supplies and Materials	Admin Unit	Goods	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026	100,000.00	Framework Agreement	
ICT Office Supplies	Admin Unit	Goods	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026	30,000.00	Framework Agreement	
Telephone - Mobile	All Head Units and Other Admin Personnel	Goods	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026	120,000.00	Framework Agreement	
Training and Seminar Expenses	All Units	Goods	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026	3,101,000.00	Framework Agreement	
Travelling Expense	All Units	Goods	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026	3,829,000.00	Framework Agreement	
Repair & Maintenance - Building	Admin Unit	Goods	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026	10,000.00	Framework Agreement	
Repair & Maintenance - Office Equipment	Admin Unit	Goods	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026	10,000.00	Framework Agreement	
Repair & Maintenance - ICT Equipment	Admin Unit	Goods	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026	60,000.00	Framework Agreement	
Repair & Maintenance - Motor Vehicle	Admin Unit	Goods	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026	20,000.00	Framework Agreement	
Repair & Maintenance - Furniture and Fixtures	Admin Unit	Goods	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026	60,000.00	Framework Agreement	
Internet Subscription	Admin Unit	Goods	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026	130,000.00	Framework Agreement	
Printing and Publication Services	All Units	Goods	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026	600,000.00	Framework Agreement	
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Electricity Expense	Admin Unit	Goods	Direct Contracting	No	LCRB	January 2026	December 2026	GAA 2026	130,000.00	Framework Agreement	
Fuel and Oil Lubricants	Admin Unit	Goods	Negotiated Procurement - Direct Retail Purchase	No	LCRB	January 2026	December 2026	GAA 2026	50,000.00	Framework Agreement	
Accountable Forms	Admin Unit	Goods	NP - Agency to Agency	No	LCRB	January 2026	December 2026	GAA 2026	320,000.00	Framework Agreement	
Insurance	Admin Unit	Goods	NP - Agency to Agency	No	LCRB	January 2026	December 2026	GAA 2026	24,000.00	Framework Agreement	
Postage & Courier	Admin Unit	Goods	Negotiated Procurement - Direct Contracting	No	LCRB	January 2026	December 2026	GAA 2026	65,000.00	Framework Agreement	
Rent & Lease Expenses	Admin Unit	Goods	NP - Agency to Agency	No	LCRB	January 2026	December 2026	GAA 2026	18,000.00	Framework Agreement	
Taxes, Duties and Licenses	Admin Unit	Goods	NP - Agency to Agency	No	LCRB	January 2026	December 2026	GAA 2026	65,000.00	Framework Agreement	
Fidelity and Premiums	Admin Unit	Goods	NP - Agency to Agency	No	LCRB	January 2026	December 2026	GAA 2026	94,000.00	Framework Agreement	
Extra and Miscellaneous Expense	Admin Unit	Goods	NP - Agency to Agency	No	LCRB	January 2026	December 2026	GAA 2026	362,000.00	Framework Agreement	
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Office Supplies	All Units	Goods	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026	1,420,000.00	Framework Agreement	

Total Amount of Estimated Budget for EPA Projects: **1,420,000.00**
 Total Amount of CSEs to be purchased from PS-DBM: **362,000.00**
 Total Amount of Estimated Budget: **11,704,000.00**

Prepared by:

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 Signature over Printed Name
 Position/Designation
 Bids and Awards Committee Secretariat

Recommended by:

DOREEN R. GARCIA
 Signature over Printed Name
 Position/Designation
 Bids and Awards Committee Chairperson

Approved by:

GLENN S. GARCIA, MGM
 Signature over Printed Name
 Position/Designation
 Head of the Procuring Entity

Date : _____

Date : _____

Date : _____