

## Cooperative Development Authority Region VI Extension Office Annual Procurement Plan for FY 2026

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/P oosting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	APP Common-Use Supplies and Equipment	RO and FOs	NO	Shopping	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	746,000.00	746,000.00	-	-
-	Accountable Forms	RO and FOs	NO	NP-53.9 - Small Value Procurement	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	10,000.00	10,000.00	-	-
-	Advertising	RO and FOs	NO	NP-53.9 - Small Value Procurement	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	5,000.00	5,000.00	-	-
-	Printing and Publication	RO and FOs	NO	NP-53.9 - Small Value Procurement	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	30,000.00	30,000.00	-	-
-	ICT Software Subscription and Other Subscriptions	RO and FOs	NO	NP-53.9 - Small Value Procurement	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	13,000.00	13,000.00	-	-
-	Procurement of security services	RO and FOs	YES	NP-53.9 - Small Value Procurement	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	900,000.00	900,000.00	-	-
-	Rental of Field Office in the Province of Aklan	RO and FOs	YES	NP-53.10 Lease of Real Property and Venue	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	156,000.00	156,000.00	-	-
-	Rental of Field Office in the Province of Capiz	RO and FOs	YES	NP-53.10 Lease of Real Property and Venue	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	84,000.00	84,000.00	-	-
-	Rental of Field Office in the Province of Negros Occidental	RO and FOs	YES	NP-53.9 - Small Value Procurement	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	204,000.00	204,000.00	-	-
-	Janitorial Services (1 external service provider@P15,000/month)	RO and FOs	YES	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec. 2026	GoP	180,000.00	180,000.00	-	-
-	Supply and delivery of purified water	RO and FOs	YES	Direct Contracting	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00	-	-
-	Tap water	RO and FOs	YES	Direct Contracting	N/A	N/A	N/A	N/A	GoP	24,000.00	24,000.00	-	-
-	Electricity	RO and FOs	YES	Direct Contracting	N/A	N/A	N/A	N/A	GoP	350,000.00	350,000.00	-	-
-	Postage and courier services	RO and FOs	YES	Direct Contracting	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00	-	-
-	Telephone - landline	RO and FOs	YES	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	24,000.00	24,000.00	-	-
-	Dedicated Internet Access (DIA)/tr	RO	YES	NP-53.9 - Small Value Procurement	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	312,000.00	312,000.00	-	-
-	Repairs and Maintenance - Building	RO and FOs	YES	NP-53.9 - Small Value Procurement	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	100,000.00	100,000.00	-	-
-	Fuel, Oil and Lubricants	RO and FOs	NO	NP-53.9 - Small Value Procurement	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	120,000.00	120,000.00	-	-
-	Repairs and maintenance - Motor vehicle	RO	NO	NP-53.9 - Small Value Procurement	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	80,000.00	80,000.00	-	-
-	Repair and Maintenance - Machinery and Equipment	RO and FOs	NO	NP-53.9 - Small Value Procurement	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	15,000.00	15,000.00	-	-

-	Insurance - Building	RO	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00	-	-
-	Insurance - Motor vehicle	RO	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00	-	-
-	External Services (1 external provider for Accounting Section @P15,000/month	RO	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec. 2025	GoP	180,000.00	180,000.00	-	-
-	Training and Seminars - CFIDP	RO	NO	NP-53.9 - Small Value Procurement	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	15,000,000.00	15,000,000.00	-	-
-	Other MOOE - RoRo fare of official vehicle during official travels to the Provinces of Negros	RO	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00	-	-
-	Trainings, Seminars and Conferences- Human Resource/GAS, CDP, Registration, Regulation, Legal & Others	RO	NO	NP-53.10 Lease of Real Property and Venue	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	1,390,000.00	1,390,000.00	-	-
-	Office Equipment for Legal Office to Cover the Regional Extension Office Hearing Room	RO	NO	NP-53.11 - Small Value Procurement	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	171,500.00	171,500.00	-	-
-	ICT Training Expenses, Internet Subscription Expenses and ICT Equipment for NIR Extension Office	RO	NO	NP-53.9 - Small Value Procurement	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	Jan-Dec. 2026	GoP	655,605.33	655,605.33	-	-

Prepared by:

**JEZZA A. NEPOMOCENO**  
CDS II/GSS-in-Charge

Reviewed by:

**JADON B. CABAÑAS**  
Accountant I

Approved by:

**ANTONIO C. ESCOBAR**  
Regional Director