## Cooperative Development Authority Region III Extension Office Annual Procurement Plan for FY 2024

Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Sched	ule for Eacl	Procurement A	Activity	Source of Funds	Estimated Budget (PhP)			Remarks
				Advertisement/ Posting of IB/REI	Submission pening of B		Contract Signing		Total	MOOE	со	(brief description of Project)
Procurement of Security Service (for CDA RO3									************			to secure the building an the perimeter area of the
Building)	Admin	YES	Competitive Bidding	Dec-23	Dec-	23 Dec-23	3 Dec-23	GoP	959704.08	959,704.08		office to secure the building an
Procurement of Security Service (for Palayan City Building)	Admin	YES	Competitive Bidding	Jan-24	Jan-	24 Jan-24	4 Jan-24	GoP	988542	988,542.00		the perimeter area of the office
Procurement of Utility Water	Admin	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-24	4 Jan-24	GoP	84000	84,000.00		For official use in the CD RO3 office
Procurement of Purified Water	Admin	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Jan-24	4 Jan-24	GoP	43200	43,200.00		For consumptiop of CDA personnel and clients
Procurement of Electricity	Admin	NO	Direct Contracting	N/A	N/A	Jan-24	4 Jan-24	GoP	432000	432,000.00		For official use in the CD RO3 office
Procurement of Internet provider/upgrading	ICTS	NO	Direct Contracting	N/A	N/A	Jan-24	4 Jan-24	GoP	360000	360,000.00		For official use in the CD RO3 office
Procurement of Telecom												For official use in the CD RO3 office (RD's provision
provider	ICTS	NO	Direct Contracting	N/A	N/A	Jan-24	1 Jan-24	GoP	60000	60,000.00		of Telecom plan)
Procurement of Pest Control	GSS/Admin	YES	NP-53.9 - Small Value Procurement	Mar-24	N/A	Mar-24	4 Mar-24	GoP	45000	45,000.00		to secure the building assets and CDA RO3 documents from pest infestation
BAC TRAINING (venue, food and training requirements)	Admin	NO	Shopping	Mar to Jun 2024	N/A	Mar to Jun 2024	Mar to Jun 2024	GoP	8000	8,000.00		for BAC members training on the updates on procurement
Procurement of check books	Finance/Ad min	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-24	Jan-24	GoP	12000	12,000.00		For official use in the CD RO3 office
Taxes, duties and licenses	Finance/Ad min	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-24		GoP	7500	7,500.00		For official use in the CI RO3 office
Fidelity Bond Premium	Finance/Ad min	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan to Mar 2024	Jan to Mar 2024	GoP	39000	39,000.00		For official use in the CD RO3 office
Building Insurance	GSS/Admin	NO	NP-53.5 Agency-to-Agency	N/A	N/A	May-24		GoP	91382.38	91,382.38		for the maintenance of CDA RO3 building
Repair and maintenance of Building	GSS/Admin	NO	NP-53.9 - Small Value Procurement	Oct to Dec 2024	N/A	Oct to Dec 2024	Oct to Dec 2024	GoP	23000	23,000.00		for the maintenance of CDA RO3 building
Cleaning of airconditioning units	GSS/Admin	NO	NP-53.9 - Small Value Procurement	Aug-24	N/A	Aug-24		GoP	12000	12,000.00		for the maintenance of CDA RO3 building
Servicing and repair of Airconditioning Units	GSS/Admin	NO	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	GoP	20000	20,000.00		for the maintenance of CDA RO3 building
Procurement of air conditioning units	GSS/Admin	NO	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	GoP	100000	100,000.00		for the maintenance of CDA RO3 building
Servicing, refill and purchase of Fire Extinguisher	GSS/Admin	NO	NP-53.9 - Small Value Procurement	Aug-24	N/A	Aug-24		GoP	15000	15,000.00		for the maintenance of CDA RO3 building
Procurement of furniture and fixtures	GSS/Admin	NO	Shopping	as need arises	N/A	as need arises	as need arises	GoP	40000	40,000.00		For official use in the CD. RO3 office

Miscellaneous and maintenance	Admin	NO	Shopping	as need arises	N/A	as need arises	as need arises	GoP		30,000,00	For official use in the CDA RO3 office
Servicing, repair and	Authin	NO	Shopping	as need	IN/A	as need	as need	GOP	30000	30,000.00	For official use in the CD
burchase of Printers	Admin	NO	NP-53.9 - Small Value Procurement	arises	N/A	arises	arises	GoP	30000	30,000.00	RO3 office
Servicing, repair and	Addition.	140	141 -00.6 - Ornan Valde i Tocarement	as need	ISIA	as need	as need	Gur	30000	30,000.00	For official use in the CD
purchase of Laptops	ICTS	NO	NP-53.9 - Small Value Procurement	arises	N/A	arises	arises	GoP	100000	100,000.00	RO3 office
Meals and Snacks for Staff	1010	110	TH SO.S SHAIL VALUE FISCATORION	Jul and Dec	13073		Jul and Dec	GOI	100000	100,000,00	For official use in the CD
meeting	HR/Admin	NO	Shopping	2024	N/A	2024	2024	GoP	300000	300.000.00	RO3 office
Job Order Services	Admin	NO	Direct Contracting	N/A	N/A	Jan-24			444612	444.612.00	Driver and MIS personne
0.000	7.5317111	110	Direct Contracting	1	13073	- Odii Ei	July 24	001	444012	444,012.00	for the maintenance of
Registration of Motor											CDA RO3 service vehicle
Vehicle	GSS/Admin	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Oct-24	Oct-24	GoP	3000	3,000.00	Avanza
	O G G I I I I I I I I I I I I I I I I I	110	The octorigation to rigorous	1		00021	00,21	001	3300	0,000.00	for the maintenance of
						Jul and Oct	Jul and Oct				CDA RO3 service vehicle
Vehicle Insurance	GSS/Admin	NO	NP-53.5 Agency-to-Agency	N/A	N/A	2024	2024	GoP	20000	20.000.00	Avanza and Innova
The state of the s	OGO, IGITIII I	110	The destrigation to right of	1	1.47.5	LULY	LULT	001	20000	20,000.00	for the use of CDA RO3
				as need		as need	as need			200	service vehicle Avanza ar
Procurement of Gasoline	GSS/Admin	NO	Shopping	arises	N/A	arises	arises	GoP	240000	240.000.00	Innova
				1	1.01.1	-			240000	2.10,000,00	for the use of CDA RO3
Procurement of Autosweep				as need		as need	as need			UT ET LA	service vehicle Avanza a
Load	GSS/Admin	NO	Shopping	arises	N/A	arises	arises	GoP	36000	36,000,00	Innova
	OOO, Admir	110	Chiopping	Turibuo		dilaca	ansco	301	36000	30,000,00	for the use of CDA RO3
Procurement of Easytrip				as need		as need	as need				service vehicle Avanza a
Load	GSS/Admin	NO	Shopping	arises	N/A	arises	arises	GoP	84000	84.000.00	Innova
	O O O I TUTTINI I	.,,,	- Children and Chi	0.1000	13073	0.1000	Unioco	001	04000	04,000.00	for the use of CDA RO3
Procurement of Tire for				as need		as need	as need				service vehicle Avanza ar
· Paradiannen rerent in meritan	GSS/Admin	NO	Shopping	arises	N/A	arises	arises	GoP	40000	40,000.00	Innova
TO HOLD	COOMAININ	110	Споррянд	GIIOCO	140	unious	anoco	GOI	40000	40,000.00	for the maintenance of
Servicing and repair of											CDA RO3 service vehicle
	GSS/Admin	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	150000	150.000.00	Avanza and Innova
Safety and emergency	OGG/ Idillill	110	THE SOLO CHICK VALUE FISCHICK	Goortony	14071	Goortony	Goditony	001	130000	130,000.00	For CDA RO3 employees
preparedness											training on emergency
seminar(food and training				Mar to Sep		Mar to Sep	Mar to Sen				prepareness and safety
	GSS/Admin	NO	Shopping	2024	N/A	2024	2024	GoP	35000	35,000.00	protocol update
Quality Management		- 117		Sep to Nov			Sep to Nov	001	00000	00,000.00	For official use in the CD/
System (QMS) Program	IQA	NO	Shopping	2024	N/A	2024	2024	GoP	40000	40.000.00	RO3 office
,				4th quarter			4th quarter	001	40000	10,000.00	For official use in the CDA
Conduct of Koopbalitaan	CRITS	NO	Shopping	2024	N/A	2024	2024	GoP	1000	1,000.00	RO3 office
Cooperative Month	071170	7.50			1507.5	1	2027	001	1000	1,000.00	For official use in the CDA
Celebration	CRITS	NO	Shopping	Oct-24	N/A	Oct-24	Oct-24	GoP	100000	100,000.00	RO3 office
Business Continuty							50.2.	001	155000	100,000.00	Troo cines
Management for CDA RO3				2nd sem		2nd sem	2nd sem				For official use in the CDA
-	CRITS	NO	Shopping	2024	N/A		2024	GoP	15000	15.000.00	RO3 office
CDA Regional Gawad				4th quarter			4th quarter	.001	10000	10,000.00	For official use in the CDA
	CRITS	NO	Shopping	2024	N/A			GoP	80000	80,000.00	RO3 office
3				4th quarter			4th quarter			25,300.00	For official use in the CDA
CL-RCDC meeting	CRITS	NO	Shopping	2024	N/A	2024		GoP	16000	16,000.00	RO3 office
or mooning			EXAMPLE PAGE	4th quarter			4th quarter	-	10000	1.01,000.00	For official use in the CD/
Conduct of MAIAIC anti-the	CRITS	NO	Shopping	2024	N/A	2024	2024	GoP	45000	45,000.00	RO3 office
Conduct of VAVVC activity 1			Total Control of the						75767	10,000,00	
Conduct of VAWC activity Conduct of TOT with											For official use in the CDA

Conduct of orientations/caravan in relation to RA 11535	CRITS	NO	Shopping	Quarterly	N/A	Quarterly	Quarterly	GoP	100850	100,850.00	For official use in the CDA RO3 office
Total of the trace				1st quarter		1st quarter	1st quarter				For official use in the CDA
Anti-Virus License	ICTS	NO	Shopping	2024	N/A	2024	2024	GoP	20000	20,000.00	RO3 office
Attendance to PAGBA	10.7.0	- 1,10									For official use in the CDA
Seminar	Finance	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	8000	8,000.00	RO3 office

Prepared by:

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CDS II

Approved by:

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