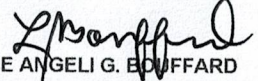


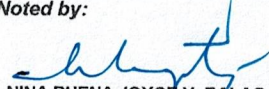
**COOPERATIVE DEVELOPMENT AUTHORITY**  
**DAVAO EXTENSION OFFICE**  
**ANNUAL PROCUREMENT PLAN**  
**FOR CY 2023**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program / Project)
					Ads / Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Communication Expenses	CDA-DEO	No	Direct Contracting					GOP	149,000.00	149,000.00		
	Representation Expenses	CDA-DEO	No	NP-SVP					GOP	325,000.00	325,000.00		
	Fuel for motor vehicles	CDA-DEO	No	SHOPPING					GOP	96,000.00	96,000.00		
	Office Supplies (Outside)	CDA-DEO	No	NP-SVP					GOP	329,000.00	329,000.00		
	ICT Office Supplies	CDA-DEO	No	NP Agency to agency					GOP	40,000.00	40,000.00		
	Electricity Expenses	CDA-DEO	No	Direct Contracting					GOP	300,000.00	300,000.00		
	Training & Seminar Expenses	CDA-DEO	No	NP-SVP					GOP	637,000.00	637,000.00		
	Accountable Forms	CDA-DEO	No	NP Agency to agency					GOP	20,000.00	20,000.00		
	Water office consumption	CDA-DEO	No	NP-SVP					GOP	20,000.00	20,000.00		
	General Services (security and janitorial )	CDA-DEO	Yes	NP-SVP					GOP	648,000.00	648,000.00		
	Repair & Maintenance of Office Equipment	CDA-DEO	No	NP-SVP		N / A			GOP	10,000.00	10,000.00		
	Travelling Expense - Local	CDA-DEO	No	NP-SVP					GOP	2,622,000.00	2,622,000.00		
	Insurance	CDA-DEO	No	NP Agency to agency					GOP	12,000.00	12,000.00		
	Repair & Maintenance of Motor Vehicle	CDA-DEO	No	SHOPPING					GOP	60,000.00	60,000.00		
	Repair & Maintenance of Furnitures and Fixtures	CDA-DEO	No	SHOPPING					GOP	20,000.00	20,000.00		
	Internet Subscription Expenses	CDA-DEO	No	Direct Contracting					GOP	120,000.00	120,000.00		
	Printing and Publication Services	CDA-DEO	No	SHOPPING					GOP	130,000.00	130,000.00		
	Rent and Lease Expense	CDA-DEO	No	Direct Contracting					GOP	400,000.00	400,000.00		
	Taxes, Duties and Licenses	CDA-DEO	No	NP Agency to agency					GOP	18,000.00	18,000.00		
	Fidelity and Premiums	CDA-DEO	No	NP Agency to agency					GOP	65,000.00	65,000.00		
	Extra Ordinary Expenses	CDA-DEO	No	NP Agency to agency					GOP	94,000.00	94,000.00		

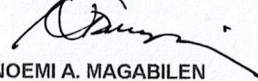
Prepared by:

  
**LOUISE ANGELI G. BOUFFARD**  
 Administrative Officer III (BAC Secretariat)


Noted by:

  
**NINA BUENA JOYCE V. BALAGAT**  
 Acting Budget Officer

Recommending Approval:

  
**NOEMI A. MAGABILEN**  
 Sr CDS/Chairperson, Bids  
 & Awards Committee

Approved by:

  
**RUBEN L. CUNANAN, DDM, MPA**  
 Regional Director  
 Head of Procurement Entity