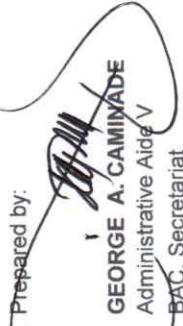


Cooperative Development Authority Region IX Extension Office - Annual Procurement Plan for FY 2025

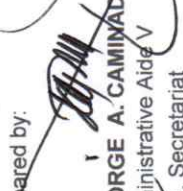
Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	
CRITS-MOOE-SVP-01	Catering services for the International Cooperative Day	CRITS	NO	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	50,000.00	50,000.00	
CRITS-MOOE-SVP-02	Procurement of Snacks for the Gawad Parangal Evaluation	CRITS	NO	NP-53.9 - Small Value Procurement	August & September 2025	August & September 2025	August & September 2025	August & September 2025	GoP	2,000.00	2,000.00	
CRITS-MOOE-SVP-03	Procurement of snacks for the Gawad Parangal Screening	CRITS	NO	NP-53.9 - Small Value Procurement	September, 2025	September, 2025	September, 2025	September, 2025	GoP	1,000.00	1,000.00	
CRITS-MOOE-SVP-04	Catering services for the Gawad Parangal Awarding	CRITS	NO	NP-53.9 - Small Value Procurement	October, 2025	October, 2025	October, 2025	October, 2025	GoP	50,000.00	50,000.00	
CRITS-MOOE-SVP-05	Charity Day/Coop Month Celebration	CRITS	NO	NP-53.9 - Small Value Procurement	October, 2025	October, 2025	October, 2025	October, 2025	GoP	5,000.00	5,000.00	
CSF-MOOE-SVP-06	Catering services for the CSF Roadshow	CSF	NO	NP-53.9 - Small Value Procurement	May and Sept. 2025	May and Sept. 2025	May and Sept. 2025	May and Sept. 2025	GoP	60,000.00	60,000.00	
CSF-MOOE-SVP-07	Catering services for the CSF Start-up Orientation	CSF	NO	NP-53.9 - Small Value Procurement	June and Oct. 2025	June and Oct. 2025	June and Oct. 2025	June and Oct. 2025	GoP	30,000.00	30,000.00	
CPDAS-MOOE-SVP-08	Catering services for the Koop Kapalit Orientation/MOA Signing	CPDAS	NO	NP-53.9 - Small Value Procurement	Mar, Jun, Sept & Nov. 2025	Mar, Jun, Sept & Nov. 2025	Mar, Jun, Sept & Nov. 2025	Mar, Jun, Sept & Nov. 2025	GoP	20,000.00	20,000.00	
REG-MOOE-SVP-09	Catering services for the Merger and Consolidation Orientation	Registration Section	NO	NP-53.9 - Small Value Procurement	Feb, May, Aug & Nov. 2025	Feb, May, Aug & Nov. 2025	Feb, May, Aug & Nov. 2025	Feb, May, Aug & Nov. 2025	GoP	200,000.00	200,000.00	
SES-MOOE-SVP-10	Catering services for the Serbisyo Caravan	SES	NO	NP-53.9 - Small Value Procurement	Feb, Mar & Apr. 2025	Feb, Mar & Apr. 2025	Feb, Mar & Apr. 2025	Feb, Mar & Apr. 2025	GoP	100,000.00	100,000.00	
LEGAL-MOOE-SVP-11	Catering services for the Training for Conciliators-Mediators for cooperatives	Legal section	NO	NP-53.9 - Small Value Procurement	June, 2025	June, 2025	June, 2025	June, 2025	GoP	40,000.00	40,000.00	
LEGAL-MOOE-SVP-12	Catering services for the Legal Forum	Legal section	NO	NP-53.9 - Small Value Procurement	August, 2025	August, 2025	August, 2025	August, 2025	GoP	20,000.00	20,000.00	
LEGAL-MOOE-SVP-13	Catering services for the CDA Law Awareness Program	Legal section	NO	NP-53.9 - Small Value Procurement	May and Nov. 2025	May and Nov. 2025	May and Nov. 2025	May and Nov. 2025	GoP	10,000.00	10,000.00	
LEGAL-MOOE-SVP-14	Catering services for the Training on Investigation	Legal section	NO	NP-53.9 - Small Value Procurement	March, 2025	March, 2025	March, 2025	March, 2025	GoP	70,000.00	70,000.00	
FIN-MOOE-SVP-15	Catering services for the COA Entrance Conference	Finance	NO	NP-53.9 - Small Value Procurement	September, 2025	September, 2025	September, 2025	September, 2025	GoP	5,000.00	5,000.00	
FIN-MOOE-SVP-16	Catering services for the COA Exit Conference	Finance	NO	NP-53.9 - Small Value Procurement	March, 2025	March, 2025	March, 2025	March, 2025	GoP	5,000.00	5,000.00	
GSS-MOOE-SVP-17	Catering services for the Building inauguration for Regional Office Building	GSS	NO	NP-53.9 - Small Value Procurement	March, 23025	March, 23025	March, 23025	March, 23025	GoP	70,000.00	70,000.00	
GSS-MOOE-SVP-18	Building inauguration for Regional Training Center	GSS	NO	NP-53.9 - Small Value Procurement	May, 2025	May, 2025	May, 2025	May, 2025	GoP	70,000.00	70,000.00	
GSS-MOOE-SVP-19	Procurement of Snacks for the Conduct of 5s Activity	GSS	NO	NP-53.9 - Small Value Procurement	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GoP	24,000.00	24,000.00	

HR-MOOE-SVP-20	Procurement of Meals, snacks and Lodging for Staff Conference	HR	NO	NP-53.9 - Small Value Procurement	Mar, June, Sept & Dec. 2025	Mar, June, Sept & Dec. 2025	Mar, June, Sept & Dec. 2025	GoP	720,000.00	720,000.00
HR-MOOE-SVP-21	Procurement of Meal and snacks for Internal Meetings	HR	NO	NP-53.9 - Small Value Procurement	January to December 2025	January to December 2025	January to December 2025	GoP	12,000.00	12,000.00
HR-MOOE-SVP-22	Procurement of Meal and snacks for HRMP-SB Deliberation	HR	NO	NP-53.9 - Small Value Procurement	June & October, 2025	June & October, 2025	June & October, 2025	GoP	4,000.00	4,000.00
HR-MOOE-SVP-23	Procurement of Snacks for CDA Anniversary Celebration	HR	NO	NP-53.9 - Small Value Procurement	March, 2025	March, 2025	March, 2025	GoP	15,000.00	15,000.00
HR-MOOE-SVP-24	Procurement of Meals, snacks and lodging for the Gender and Development (GAD)	HR	NO	NP-53.9 - Small Value Procurement	May & July, 2025	May & July, 2025	May & July, 2025	GoP	5,000.00	5,000.00
ADMIN-MOOE-ATA-25	Office Supplies/Equipment Available at PS	ADMIN SECTION	NO	NP-53.5 Agency-to-Agency	January 2025	January 2025	January 2025	GoP	100,000.00	100,000.00
ADMIN-MOOE-S-26	Office Supplies/Equipment NOT Available at PS	ADMIN SECTION	NO	Shopping	February 2025	February 2025	February 2025	GoP	100,000.00	100,000.00
ADMIN-MOOE-S-27	Other Office Supplies/Equipment NOT Available at PS	ADMIN SECTION	NO	Shopping	March 2025	March 2025	March 2025	GoP	25,000.00	25,000.00
ADMIN-MOOE-SVP-28	Consultation Services	ADMIN SECTION	NO	NP-53.9 - Small Value	June 2025	June 2025	June 2025	GoP	8,000.00	8,000.00
ADMIN-MOOE-DC-29	Petroleum, Oil and Lubricants	ADMIN SECTION	YES	Direct Contracting	N/A	N/A	N/A	GoP	240,000.00	240,000.00
ADMIN-MOOE-DC-30	Water Supply	ADMIN SECTION	YES	Direct Contracting	N/A	N/A	N/A	GoP	24,000.00	24,000.00
ADMIN-MOOE-DC-31	Supply and Delivery of Drinking Water	ADMIN SECTION	YES	NP-53.9 - Small Value	December, 2024	December, 2024	December, 2024	GoP	19,200.00	19,200.00
ADMIN-MOOE-DC-32	Electric/Power Supply	ADMIN SECTION	YES	Direct Contracting	N/A	N/A	N/A	GoP	281,000.00	281,000.00
ADMIN-MOOE-DC-33	Postage & Courier	ADMIN SECTION	YES	Direct Contracting	N/A	N/A	N/A	GoP	68,000.00	68,000.00
ADMIN-MOOE-DC-34	Landline Services	ADMIN SECTION	YES	Direct Contracting	N/A	N/A	N/A	GoP	7,000.00	7,000.00
ADMIN-MOOE-DC-35	Mobile Services	ADMIN SECTION	YES	Direct Contracting	N/A	N/A	N/A	GoP	62,000.00	62,000.00
ADMIN-MOOE-DC-36	Internet Subscription	ADMIN SECTION	YES	Direct Contracting	N/A	N/A	N/A	GoP	110,000.00	110,000.00
ADMIN-MOOE-SVP-37	Lease of Office Space	ADMIN SECTION	YES	NP-53.9 - Small Value	November, 2024	November, 2024	November, 2024	GoP	720,000.00	720,000.00
ADMIN-MOOE-SVP-38	Procurements of meals, snacks, and tokens/give aways for Representation Expenses	ADMIN SECTION	NO	NP-53.9 - Small Value Procurement	Feb., April and June 2025	Feb., April and June 2025	Feb., April and June 2025	GoP	850,000.00	850,000.00
ADMIN-MOOE-SVP-39	Janitorial Services	ADMIN SECTION	YES	NP-53.9 - Small Value	N/A	N/A	N/A	GoP	156,000.00	156,000.00
ADMIN-MOOE-SVP-40	Security Services	ADMIN SECTION	YES	NP-53.9 - Small Value	November, 2024	November, 2024	November, 2024	GoP	626,000.00	626,000.00
ADMIN-MOOE-SVP-41	Other General Services	ADMIN SECTION	NO	NP-53.9 - Small Value	January, April & June 2025	January, April & June 2025	January, April & June 2025	GoP	374,000.00	374,000.00
ADMIN-MOOE-SVP-42	Repairs and Maintenance of Office Equipment	ADMIN SECTION	NO	NP-53.9 - Small Value	January to June, 2025	January to June, 2025	January to June, 2025	GoP	50,000.00	50,000.00
ADMIN-MOOE-S-43	Miscellaneous and Maintenance of Motor Vehicles	ADMIN SECTION	NO	Shopping	April - June 2024	April - June 2024	April - June 2024	GoP	50,000.00	50,000.00

Item No.	Description	ADMIN SECTION	NO	NP-53.9 - Small Value	March- June, 2025	March- June, 2025	March- June, 2025	GoP	25,000.00	25,000.00
ADMIN-MOOE-SVP-44	Repairs of Motor Vehicles	ADMIN SECTION	NO	NP-53.9 - Small Value	March- June, 2025	March- June, 2025	March- June, 2025	GoP	25,000.00	25,000.00
ADMIN-MOOE-DC-45	Registration of Motor Vehicle Plate No. P5L-167	ADMIN SECTION	NO	Direct Contracting	January 2025	January 2025	January 2025	GoP	3,200.00	3,200.00
ADMIN-MOOE-SVP-46	Registration of Motor Vehicle Plate No. SJT 274	ADMIN SECTION	NO	Direct Contracting	April 2025	April 2025	April 2025	GoP	3,200.00	3,200.00
ADMIN-MOOE-DC-47	Registration of Motor Vehicle Plate No. JA 41298	ADMIN SECTION	NO	Direct Contracting	August 2025	August 2025	August 2025	GoP	500.00	500.00
ADMIN-MOOE-DC-48	Registration of Motor Vehicle Plate No. JA 41299	ADMIN SECTION	NO	Direct Contracting	September 2025	September 2025	September 2025	GoP	500.00	500.00
ADMIN-MOOE-DC-49	Emission Tests of Motor Vehicle Plate No. P5L-167	ADMIN SECTION	NO	Direct Contracting	January 2025	January 2025	January 2025	GoP	400.00	400.00
ADMIN-MOOE-DC-50	Emission Tests of Motor Vehicle Plate No. SJT 274	ADMIN SECTION	NO	Direct Contracting	April 2025	April 2025	April 2025	GoP	400.00	400.00
ADMIN-MOOE-DC-52	Emission Tests of Motor Vehicle Plate No. JA 41298	ADMIN SECTION	NO	Direct Contracting	August 2025	August 2025	August 2025	GoP	350.00	350.00
ADMIN-MOOE-DC-53	Emission Tests of Motor Vehicle Plate No. JA 41299	ADMIN SECTION	NO	Direct Contracting	September 2025	September 2025	September 2025	GoP	350.00	350.00
ADMIN-MOOE-DC-54	Insurance of Motor Vehicle Plate No. P5L-167	ADMIN SECTION	NO	Direct Contracting	January 2025	January 2025	January 2025	GoP	11,000.00	11,000.00
ADMIN-MOOE-DC-55	Insurance of Motor Vehicle Plate No. SJT 274	ADMIN SECTION	NO	Direct Contracting	April 2025	April 2025	April 2025	GoP	7,000.00	7,000.00
ADMIN-MOOE-DC-56	Insurance of Motor Vehicle Plate No. JA 41298	ADMIN SECTION	NO	Direct Contracting	August 2025	August 2025	August 2025	GoP	400.00	400.00
ADMIN-MOOE-DC-57	Insurance of Motor Vehicle Plate No. JA 41299	ADMIN SECTION	NO	Direct Contracting	September 2025	September 2025	September 2025	GoP	400.00	400.00
ADMIN-MOOE-DC-58	Insurance of Equipment (Fire)	ADMIN SECTION	NO	Direct Contracting	March 2025	March 2025	March 2025	GoP	6,500.00	6,500.00
ADMIN-MOOE-DC-59	Insurance of Equipment (FLOATER)	ADMIN SECTION	NO	Direct Contracting	April, 2025	April, 2025	April, 2025	GoP	32,000.00	32,000.00
ADMIN-MOOE-DC-60	Fidelity Bond of Regional Director	ADMIN SECTION	NO	Direct Contracting	July 2025	July 2025	July 2025	GoP	11,250.00	11,250.00
ADMIN-MOOE-DC-61	Fidelity Bond of Supervising CDS	ADMIN SECTION	NO	Direct Contracting	October 2025	October 2025	October 2025	GoP	11,250.00	11,250.00
ADMIN-MOOE-DC-62	Fidelity Bond of Disbursing Officer	ADMIN SECTION	NO	Direct Contracting	October 2025	October 2025	October 2025	GoP	11,250.00	11,250.00
ADMIN-MOOE-DC-63	Fidelity Bond of Special Disbursing Officer	ADMIN SECTION	NO	Direct Contracting	N/A	N/A	N/A	GoP	3,000.00	3,000.00
ADMIN-MOOE-DC-64	Fidelity Bond of Property Officer	ADMIN SECTION	NO	Direct Contracting	August 2025	August 2025	August 2025	GoP	3,000.00	3,000.00
ADMIN-MOOE-DC-65	Fidelity Bond of Accountant	ADMIN SECTION	NO	Direct Contracting	N/A	N/A	N/A	GoP	500.00	500.00
ADMIN-CO-CB-66	Construction of Guard House, Parking Area with Motor Pool and Perimeter Fence	ADMIN SECTION	NO	Competitive Bidding	October to December 2025	October to December 2025	October to December 2025	GoP		10,300,000.00

Prepared by: 
GEORGE A. CAMINADE
 Administrative Aide V
 BAC, Secretariat

Recommending Approval: 
ATTY. MYRNA MARIE M. BARRIENTOS-GODOY
 Attorney III
 BAC Chairperson

Approved by: 
RUBEN L. CUNANAN, JR
 Regional Director