



ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE FINAL UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Enterprise Development training (2 days) (2 Trainings)	COOPERATIVE PROJECT DEVELOPMENT AND ASSISTANCE (CPDAS)	Meals and snacks	Small value	No	Most Economically Advantageous Responsive Bid (MEARB)	Feb-26	Dec-26	Government of the Philippines (GOP)	₱170,000.00	Purchase request, Training design	
Enterprise Development training (2 days) (2 Trainings)	COOPERATIVE PROJECT DEVELOPMENT AND ASSISTANCE (CPDAS)	Supplies	Small value	No	MEARB	Feb-26	Dec-26	Government of the Philippines (GOP)	₱50,000.00	Purchase request, Training design	
Product development training (1 day) (2 trainings)	COOPERATIVE PROJECT DEVELOPMENT AND ASSISTANCE (CPDAS)	Meals and snacks	Small value	No	MEARB	Feb-26	Dec-26	Government of the Philippines (GOP)	₱170,000.00	Purchase request, Training design	
Product development training (1 day) (2 trainings)	COOPERATIVE PROJECT DEVELOPMENT AND ASSISTANCE (CPDAS)	Supplies	Small value	No	MEARB	Feb-26	Dec-26	Government of the Philippines (GOP)	₱50,000.00	Purchase request, Training design	
Koop Kapatid Awarding	COOPERATIVE PROJECT DEVELOPMENT AND ASSISTANCE (CPDAS)	Supplies	Small value	No	MEARB	Feb-26	Dec-26	Government of the Philippines (GOP)	₱50,000.00	Purchase request, Training design	
Kooperatiba Para sa Kabataan Programa, Oportunidad pangkabuhayan (KPOP)	COOPERATIVE PROJECT DEVELOPMENT AND ASSISTANCE (CPDAS)	Meals and snacks	Small value	No	MEARB	Feb-26	Dec-26	Government of the Philippines (GOP)	₱200,000.00	Purchase request, Training design	
Kooperatiba Para sa Kabataan Programa, Oportunidad pangkabuhayan (KPOP)	COOPERATIVE PROJECT DEVELOPMENT AND ASSISTANCE (CPDAS)	Supplies	Small value	No	MEARB	Feb-26	Dec-26	Government of the Philippines (GOP)	₱50,000.00	Purchase request, Training design	
Orientation of Republic Act 11765 to Medium and Large Cooperatives	Credit Surety Fund Section	Supplies and goods	Small value	No	MEARB	Feb-26	Dec-26	GAA 2026 - Current Appropriation	₱200,000.00	Purchase request, Training design	
Organizational Meeting for the proposed Apayo Credit Surety Fund Cooperative	Credit Surety Fund Section	Supplies and goods	Small value	No	MEARB	Feb-26	Dec-26	GAA 2026 - Current Appropriation	₱200,000.00	Purchase request, Training design	
Organizational Meeting for the proposed Mountain Province Credit Surety Fund Cooperative	Credit Surety Fund Section	Supplies and goods	Small value	No	MEARB	Feb-26	Dec-26	GAA 2026 - Current Appropriation	₱200,000.00	Purchase request, Training design	
Organizational Meeting for the proposed Abra Credit Surety Fund Cooperative	Credit Surety Fund Section	Supplies and goods	Small value	No	MEARB	Feb-26	Dec-26	GAA 2026 - Current Appropriation	₱200,000.00	Purchase request, Training design	
CSF Orientation to Local Chief Executives in Abra	Credit Surety Fund Section	Supplies and goods	Small value	No	MEARB	Feb-26	Dec-26	GAA 2026 - Current Appropriation	₱50,000.00	Purchase request, Training design	
CSF Orientation to Local Chief Executives in Mountain Province	Credit Surety Fund Section	Supplies and goods	Small value	No	MEARB	Feb-26	Dec-26	GAA 2026 - Current Appropriation	₱50,000.00	Purchase request, Training design	
Refresher course for Baguio City CSF Cooperative	Credit Surety Fund Section	Supplies and goods	Small value	No	MEARB	Feb-26	Dec-26	GAA 2026 - Current Appropriation	₱15,400.00	Purchase request, Training design	
Conflict Management Training for Cooperative Officers - (First Semester)	LEGAL AFFAIRS SERVICE SECTION	Travel, Meals and Lodging	Small value	No	MEARB	5/1/2026	6/1/2026	Government of the Philippines (GOP)	₱74,500.00	Travel/Special Order/CA's	Semestral Target as per WFP
Conflict Management Training for Cooperative Officers - (Second Semester)	LEGAL AFFAIRS SERVICE SECTION	Travel, Meals and Lodging	Small value	No	MEARB	11/1/2026	12/1/2026	Government of the Philippines (GOP)	₱74,500.00	Travel/Special Order/CA's	Semestral Target as per WFP
DLCD (Issuance of Show Cause Order, Order of Dissolution/Liquidation	LEGAL AFFAIRS SERVICE SECTION	Supplies	Small value	No	MEARB	7/1/2026	8/1/2026	Government of the Philippines (GOP)	₱15,000.00	Purchase Request	Issuance of Show Cause Order/ Order of Dissolution to Non-Compliant Cooperatives

Training for Legat Officer and Staff/ Other Legal Affairs Engagement	LEGAL AFFAIRS SERVICE SECTION	Training Fee	Small value	No	MEARB	6/1/2026	8/1/2026	Government of the Philippines (GOP)	₱32,000.00	Special/Travel Order/CA's	For MCL and other Personnel Development Trainings
GAD Training for CDA-CAR Personnel	HR Section	Tokens for Resource Person Meals and Lodging	Small value	No	MEARB	10/1/2026	11/1/2023	Training Funds	₱150,000.00	Purchase request, Training design	In partnership with the CDA-CAR GFPS (CRITS, CPDAS, SES, Registration, Planning)
DRRM Training	HR Section	Tokens for Resource Person Meals and Lodging	Small value	No	MEARB	10/1/2026	11/1/2023	Training Funds		Purchase request, Training design	in partnership with Planning
One Stop Shop	Field Office Baguio (CRITS)	Mandatory Training for Micro and Small Coops	Small value	No	MEARB		Feb-26 Dec-26	GOP	₱56,000.00	Purchase Request and Training Design	
Mid year Assessment	Planning	- Tokens for Resource Person - Meals and Lodging - Transportation	Small value	No	MEARB		Apr-26 Jun-26	Training Funds	₱300,000.00	Purchase request, Training design	
Year End Assessment	Planning	- Tokens for Resource Person - Meals and Lodging - Transportation	Small value	No	MEARB		Sep-26 Nov-26	Training Funds	₱300,000.00	Purchase request, Training design	
IQA	Planning	- Tokens for Auditors - Meals	Small value	No	MEARB					Purchase request, Training design	
Information Caravan / Campaign on RA 11535	Cooperative Research, Information and Training Section (CRITS)	Supplies, meals and snacks	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱30,000.00	Purchase request, Training design	
Coop Development Officers (CDOs) Certification Program	CRITS	Supplies, meals and snacks	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱20,000.00	Purchase request, Training design	
Coop Development Officers (CDOs) Certification Program	CRITS	Services (Meals, snacks, venue and Lodging)	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱60,000.00	Purchase request, Training design	
Regional Coop Month Celebration (RCMC)	CRITS	Supplies and materials	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱61,000.00	Purchase request, Training design	
Regional Coop Month Celebration (RCMC)	CRITS	Services (meals, snacks, venue and lodging)	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱60,000.00	Purchase request, Training design	
Cordillera Administrative Region Cooperative Development Council (CARCDC)	CRITS	Services (meals, snacks, venue and lodging)	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱156,000.00	Purchase request, Training design	
International Day of Coops (Gender and Development for Coops)	CRITS	Supplies and materials	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱15,000.00	Purchase request, Training design	
International Day of Coops (Gender and Development for Coops)	CRITS	Services (meals, snacks, venue and lodging)	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱30,000.00	Purchase request, Training design	
Charter Day (Cooperative Forum)	CRITS	Supplies and materials	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱10,000.00	Purchase request, Training design	
Charter Day (Cooperative Forum)	CRITS	Services (meals, snacks, venue and lodging)	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱30,000.00	Purchase request, Training design	
Mandatory and other coop trainings	CRITS	Supplies and materials	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱25,000.00	Purchase request, Training design	
Mandatory and other coop trainings	CRITS	Services (meals, snacks, venue and lodging)	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱125,000.00	Purchase request, Training design	
Provincial Coop Forum for Barangay Officials	CRITS	Services (meals, snacks, venue and lodging)	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱120,000.00	Purchase request, Training design	
Global Money Week	CRITS	Supplies	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱40,000.00	Purchase request, Training design	
Capacity Building for Developmental Officer	CRITS	Supplies and materials	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱50,000.00	Purchase request, Training design	
Capacity Building for Developmental Team	CRITS	Services (meals, snacks, venue and lodging)	Small value	No	MEARB		Feb-26 Dec-26	Government of the Philippines (GOP)	₱50,000.00	Purchase request, Training design	
Conduct of Electronic Cooperative Clinique Program (ECoopCLIP)	Registration	Supplies	Small value	No	MEARB		Feb-26 Dec-26	GAA 2026 - Current Appropriation	₱40,000.00	Purchase request, Training design	
Attendance/Participation of Registration Section Personnel to Trainings/Seminars/ Workshops/ Educational Field Exposures, and the like.	Registration	training	Small value	No	MEARB		Feb-26 Dec-26	GAA 2026 - Current Appropriation	₱200,000.00	Purchase request, Training design	
Technical Skills Enhancement for Registration Division/Sections Personnel Relative to Registration Systems, Procedures, Processes, and Guidelines (Pilot testing of New ECoopHub)	Registration	training	Small value	No	MEARB		Feb-26 Dec-26	GAA 2026 - Current Appropriation	₱200,000.00	Purchase request, Training design	
Registration of Special Program on Merger and Consolidation	Registration	Supplies	Small value	No	MEARB		Feb-26 Dec-26	GAA 2026 - Current Appropriation	₱50,000.00	Purchase request, Training design	
Digitization of Registration Records and Documents	Registration	Supplies	Small value	No	MEARB		Feb-26 Dec-26	GAA 2026 - Current Appropriation	₱50,000.00	Purchase request, Training design	
Direct Internet Access for the Regional Office	Information and Communication Technology Section	Internet Subscription	Small value	No	MEARB	Mar-23	Apr-26	GAA 2026 - Current Appropriation (ICTD Funds)	₱264,000.00	Purchase Order, Signed Contract and Terms of Reference	
Satellite-based internet access	Information and Communication Technology Section	Internet Subscription	Small value	No	MEARB	Feb-23	Mar-26	GAA 2026 - Current Appropriation (ICTD Funds)	₱75,600.00	Purchase Order, Signed Contract and Terms of Reference	Starlink
General Administration & Support General Management & Supervision Operational Expenses	General Administration Support Services (GASS)	Accountable forms, Fuel and Oil Lubricants, Office Equipment, Mobile, Motor Vehicles, Advertising, Printing and Publication, Transportation and Delivery, Other Subscription, Representation	Small value	No	MEARB	Jan-23	Dec-26	Government of the Philippines (GOP)	₱1,144,000.00	Purchase Request, Request for Quotation, Market Scoping, Bids and Awards Resolution, Notice of Award, Notice to Proceed, Inspection and Acceptance Report, Contract	

Security	General Administration Support Services (GASS)	Regional Office Guard	Small value	No	MEARB	Jan-26	Dec-26	Government of the Philippines (GOP)	₱150,000.00	Purchase Request, Request for Quotation, Market Scoping, Bids and Awards Resolution, Notice of Award, Notice to Proceed, Inspection and Acceptance Report	
Janitorial	General Administration	Regional Office Janitress	Small value	No	MEARB	Jan-26	Dec-26	Government of the Philippines (GOP)	₱150,000.00	Contract	
Trainings	General Administration Support Services (GASS)	BAC Training and Other Invitations	Small value	No	MEARB	Jan-26	Dec-26	Government of the Philippines (GOP)	₱187,000.00	Purchase Request, Request for Quotation, Market Scoping, Bids and Awards Resolution, Notice of Award, Notice to Proceed, Inspection and Acceptance Report	
Continuation of Office Building Constructor Phase II									₱23,566,000.00		Fund from Head Office
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Other General Administration & Support General Management & Supervision Operational Expenses	General Administration Support Services (GASS)	Water, Electricity, Postage & Courier, Landline, Internet Subscription, Motor Vehicles Taxes, Duties & Licenses, Insurance, Membership Dues & Contributions to Organizations	Direct Acquisition, Direct Contracting, Agency to Agency	No	MEARB	Jan-26	Dec-26	Government of the Philippines (GOP)	₱595,000.00	Purchase Request, Inspection and Acceptance Report	
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Supplies & Materials for Regular RO Operation	AS (HR, LAS, Finance, GSS, Planning, Cashier, SES, ICTS)	Goods	Small value	No	MEARB	Feb-26	Dec-26		₱100,000.00	Purchase Request, Request for Quotation, Market Scoping, Bids and Awards Resolution, Notice of Award, Notice to Proceed, Inspection and Acceptance Report	Assorted supplies & materials to be used in the implementation of office projects/activities/operations
Supplies & Materials for Regular FO Operation	FO's (Baguio)	Goods	Small value	No	MEARB	Feb-26	Dec-26		₱112,000.00	Purchase Request, Request for Quotation, Market Scoping, Bids and Awards Resolution, Notice of Award, Notice to Proceed, Inspection and Acceptance Report	Assorted supplies & materials to be used in the implementation of office projects/activities/operations
									₱30,423,000.00		

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects:
Total Amount of CSEs to be purchased from PS-DBM: ₱100,000.00
Total Amount of Estimated Budget: ₱30,423,000.00

Prepared by:


JAMSHYDA GALUTAN
 BAC Secretariat


MARGIE L. AGENIO
 BAC Secretariat

Signature over Printed Name
 Position/Designation

Bids and Awards Committee Secretariat

Date: 1/29/2026

Recommended by:
 By the Authority of the Bids and Awards Com


ATTY. MA. LOURDES L. COMTIAG-ACIMAT
 BAC Chairman

Signature over Printed Name
 Position/Designation

Bids and Awards Committee Chairperson

Date: 1/29/2026

Approved by:


FELICIDAD R. CENON, Ph.D.
 Regional Director

Signature over Printed Name
 Position/Designation

Head of the Procuring Entity

Date: 1/30/2026