

## COOPERATIVE DEVELOPMENT AUTHORITY - MAIN Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	1 Lot Procurement of Security Services for the CDA Head Office for FY2024	CDA HO	YES	Competitive Bidding	OCT.16, 2023	NOV. 6, 2023	DEC. 2023	DEC. 2023	GoP	3,400,000.00	3,400,000.00		For the security of Property and Personnel.
	1 Lot Procurement of Janitorial Services for the CDA Head Office for FY2024	CDA HO	YES	Competitive Bidding	OCT.16, 2023	NOV. 6, 2023	DEC. 2023	DEC. 2023	GoP	2,300,000.00	2,300,000.00		For the maintenance of the cleanliness within the building and perimeter area.
	1 Lot Procurement of Termite Control, Pest Control and Disinfection Services for CDA Head Office for FY 2024	CDA HO	YES	NP-53.9 - Small Value Procurement	OCT.18, 2023	NOV. 8, 2023	DEC. 2023	DEC. 2023	GoP	270,000.00	270,000.00		For the official use of CDA Head Office
	1 Lot Rental of Photocopiers for CDA Head Office for FY 2024	CDA HO	YES	NP-53.9 - Small Value Procurement	OCT.18, 2023	NOV. 8, 2023	DEC. 2023	DEC. 2023	GoP	300,000.00	300,000.00		For the official use of CDA Head Office
	1 Lot Supply and Delivery of Purified Drinking Water	CDA HO	YES	NP-53.9 - Small Value Procurement	OCT.18, 2023	NOV. 8, 2023	DEC. 2023	DEC. 2023	GoP	86,400.00	86,400.00		For the official use of CDA Head Office
	1 Lot Preventive Maintenance of Motor Vehicles of CDA Head Office for FY2024	CDA HO	YES	NP-53.9 - Small Value Procurement	OCT.20, 2023	NOV.10, 2023	DEC. 2023	DEC. 2023	GoP	700,000.00	700,000.00		For the official use of CDA Head Office
	1 Lot General Cleaning and Maintenance of Aircon Units for CY 2023	CDA HO	YES	NP-53.9 - Small Value Procurement	OCT.20, 2023	NOV.10, 2023	DEC. 2023	DEC. 2023	GoP	280,000.00	280,000.00		For the official use of CDA Head Office
	1 Lot Provision of Courier Service CY 2024	CDA HO	YES	NP-53.9 - Small Value Procurement	OCT.20, 2023	NOV.10, 2023	DEC. 2023	DEC. 2023	GoP	200,000.00	200,000.00		For the official use of CDA Head Office
	Postage	CDA HO	YES	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		For the official use of CDA Head Office
	Fuel/Lubricants	CDA HO	YES	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	N/A	DEC. 2023	GoP	2,110,000.00	2,110,000.00		For the official use of CDA Head Office - government vehicles
	Maintenance of 1 unit Nippon Elevator	CDA HO	YES	Direct Contracting	N/A	N/A	N/A	DEC. 2023	GoP	48,000.00	48,000.00		For the official use of CDA Head Office
	Procurement of Utility Water	CDA HO	YES	Direct Contracting	N/A	N/A	N/A	N/A	GoP	450,000.00	450,000.00		For the official use of CDA Head Office
	Procurement of Electricity	CDA HO	YES	Direct Contracting	N/A	N/A	N/A	N/A	GoP	3,410,000.00	3,410,000.00		For the official use of CDA Head Office
	Office Supplies and equipment available in the PS	CDA HO	YES	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	1,286,003.65	1,286,003.65		For the official use of CDA Head Office
	Office Supplies and equipment not available in the PS	CDA HO	YES	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	533,094.96	533,094.96		For the official use of CDA Head Office

Trainings, seminars and meetings	CDA HO - ADMIN	YES	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	458,000.00	458,000.00		For the official use of CDA Head Office
Semi-expandable office equipment	CDA HO - ADMIN	YES	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	50,000.00	50,000.00		For the official use of CDA Head Office
Procurement of accountable forms	CDA HO - ADMIN	YES	NP-53.5 Agency-to-Agency	N/A	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	28,000.00	28,000.00		For the official use of CDA Head Office
Procurement of communication services - landline	CDA HO - ADMIN	YES	Direct Contracting	N/A	N/A	N/A	N/A	GoP	516,000.00	516,000.00		For the official use of CDA Head Office
Procurement of communication services - mobile	CDA HO - ADMIN	YES	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,831,000.00	1,831,000.00		For the official use of CDA Head Office - Officials/Eas/Drivers
Repairs and maintenance - Building	CDA HO - ADMIN	YES	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	400,000.00	400,000.00		For the official use of CDA Head Office
Repairs and maintenance - Office Equipment	CDA HO - ADMIN	YES	Direct Contracting	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	100,000.00	100,000.00		For the official use of CDA Head Office
Repairs and maintenance - Furniture and fixtures	CDA HO - ADMIN	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	50,000.00	50,000.00		For the official use of CDA Head Office
Repairs and maintenance - Motor Vehicle	CDA HO - ADMIN	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	850,000.00	850,000.00		For the official use of CDA Head Office
Taxes, duties and licences	CDA HO - ADMIN	NO	NP-53.5 Agency-to-Agency	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	591,600.00	591,600.00		For the official use of CDA Head Office
Insurance / reinsurance	CDA HO - ADMIN	YES	NP-53.5 Agency-to-Agency	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	1,000,000.00	1,000,000.00		For the official use of CDA Head Office
Advertising, printing and publication services	CDA HO - ADMIN	NO	Direct Contracting	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	50,000.00	50,000.00		For the official use of CDA Head Office
First aid supplies	CDA HO - ADMIN	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	30,000.00	30,000.00		For the official use of CDA Head Office
Disaster preparedness	CDA HO - ADMIN	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	35,000.00	35,000.00		For the official use of CDA Head Office
Fidelity Bond of Accountable Officers and Personnel	CDA HO - ADMIN	NO	NP-53.5 Agency-to-Agency	N/A	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	210,000.00	210,000.00		For the official use of CDA Head Office
Shredder	CDA HO - ADMIN	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	100,000.00	100,000.00		For the official use of CDA Head Office
Water tank	CDA HO - ADMIN	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	50,000.00	50,000.00		For the official use of CDA Head Office
Water Motor pump	CDA HO - ADMIN	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	100,000.00	100,000.00		For the official use of CDA Head Office
Year-end assessment	CDA HO - ADMIN	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	100,000.00	100,000.00		For the official use of CDA Head Office
Travelling expenses, inspection of CDA facilities	CDA HO - ADMIN	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	540,000.00	540,000.00		For the official use of CDA Head Office
Cashier supplies and equipment	CDA HO - ADMIN	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	110,000.00	110,000.00		For the official use of CDA Head Office



	Travel Expenses	CDA HO	NO	NP-53.14 Direct Retail Purchase ofPetroleum Fuel	N/A	N/A	N/A	JAN-DEC. 2024	GoP	18,876,039.62	18,876,039.62		For the official use of CDA Head Office with relation to inspection, examination of Cooperatives, conferences/training/seminars
	Trainings/Seminars/Workshops/Meetings/conferences (Meals)	CDA HO	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	GoP	1,695,396.00	1,695,396.00		For the official of CDA Head Office during trainings/seminars/workshops
	Trainings/Seminars/Workshops/Meetings/Conferences (Venue and Accomodation)	CDA HO	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	35,713,802.40	35,713,802.40		For the official use of CDA Head Office - Training, Seminar, Conference, assessments
	Trainings/Seminars/Workshops/Meetings/Conferences (Fees)	CDA HO	NO	Direct Contracting	N/A	N/A	N/A	JAN-DEC. 2024	GoP	634,500.00	634,500.00		For the official use of CDA Head Office - Training, Seminar, Conference, assessments
	Trainings/Seminars/Workshops/Meetings/Conferences (Honorarium)	CDA HO	NO	Direct Contracting	N/A	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	208,800.00	208,800.00		For the official use of CDA Head Office - Training, Seminar, Conference, assessments
	Trainings/Seminars/Workshops/Meetings/Conferences (Supplies, Materials and Equipment)	CDA HO	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	GoP	1,571,564.61	1,571,564.61		For the official use of CDA Head Office - Training, Seminar, Conference, assessments
	Trainings/Seminars/Workshops/Meetings/Conferences (Resouce Person)	CDA HO	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	GoP	220,000.00	220,000.00		For the official use of CDA Head Office - Training, Seminar, Conference, assessments
	Hiring of Certifying Body for the re-certification of CDA to ISO 9001:2015	CDA HO	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	GoP	300,000.00	300,000.00		For the official use of CDA Head Office - ISO 9001:2015 re-certification
	Publication and Advertisement	CDA HO	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	JAN-DEC. 2024	JAN-DEC. 2024	GoP	310,000.00	310,000.00		For the official use of CDA Head Office for Publication of MC's, delisted cooperatives and other advertisements
	Office Equipment	CDA HO	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	GoP	750,000.00	750,000.00		For official use of the CDA Head Office
	Office Furniture	CDA HO	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	GoP	1,246,796.00	830,666.00	416,130.00	For official use of the CDA Head Office
	Printing and reproduction	CDA HO	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	GoP	146,000.00	146,000.00		For official use of the CDA Head Office
	Online Subscription	CDA HO	NO	NP-53.14 Direct Retail Purchase ofPetroleum Fuel	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	GoP	102,500.00	102,500.00		For official use of the CDA Head Office
	Subscription Procurement of DDOS Mitigation Tool and CDN for One (1) Year	CDA HO - ICTD	YES	NP-53.9 - Small Value Procurement	DEC 2023	DEC 2023	JAN 2024	JAN 2024	GoP	265,446.72	265,446.72		For the official use of CDA HO - This solution provides security for CDA online resources against DDoS attacks, preventing malicious floods of online traffic, while optimizing content delivery for enhanced speed and security.

Procurement of One (1) Year Subscription for Google Cloud Platform (GCP) Computing Service (Production, Staging, and Development Environments) for the Information Systems of Development Environments) for the Information Systems of the Cooperative Development Authority (CDA) for the Year 2024-2025.	CDA HO - ICTD	YES	Competitive Bidding	DEC 2023	DEC 2023	JAN 2024	JAN 2024	GoP	3,300,000.00	3,300,000.00	For the official use of CDA Head Office - This Software as a Service (SaaS) providing cloud subscription services for the Mission-Critical Systems of CDA.
Procurement Document Scanners for EDTMIS Implementation	CDA HO - ICTD	NO	NP-53.9 - Small Value Procurement	1ST QTR	1ST QTR	1ST QTR	1ST QTR	GoP	810,000.00	810,000.00	For the official use of CDA Head Office - This procurement will aid the CDA in the implementation of the Electronic Document Tracking and Management Information System (EDTMIS), the platform for the digitalization project.
Procurement of An Adaptive Security Information and Event Management Solution for the Security Operations Center (SOC) of CDA	CDA HO - ICTD	NO	NP-53.9 - Small Value Procurement	DEC 2023	DEC 2023	JAN 2024	JAN 2024	GoP	843,000.00	843,000.00	For the official use of CDA Head Office - Acquiring an adaptive SIEM solution for CDA's SOC to bolster monitoring, detection, and response capabilities against security threats.
1-Year Organization Validation Wildcard SSL Certificate Subscription Covering the Subscription Period From February 18, 2024 To February 18, 2025	CDA HO - ICTD	NO	NP-53.9 - Small Value Procurement	JAN 2024	JAN 2024	FEB 2024	FEB 2024	GoP	50,000.00	50,000.00	For the official use of CDA Head Office - This Software as a Service (SaaS) providing Security Socket Layer subscription CDA's online systems.
Procurement of Cloud Hosting Services for CDA website <www.cda.gov.ph>	CDA HO - ICTD	NO	NP-53.9 - Small Value Procurement	1ST QTR	1ST QTR	1ST QTR	APRIL 2024	GoP	640,000.00	640,000.00	For the official use of CDA Head Office - This Software as a Service (SaaS) providing cloud subscription services for the CDA's official website <a href="https://cda.gov.ph">https://cda.gov.ph</a> <b>Expiry: April 16, 2024</b>
Procurement of ICT Training	CDA HO - ICTD	NO	NP-53.9 - Small Value Procurement	1ST SEM	1ST SEM	1ST SEM	1ST SEM	GoP	1,960,000.00	1,960,000.00	For the official use of CDA Head Office - The purpose of this procurement is to train our ICT personnel with the latest technology trends and updates.
Procurement of One (1) Year Subscription of Cloud-Based Electronic Mail Services for the Cooperative Development Authority (CDA) for One (1) Year	CDA HO - ICTD	YES	Competitive Bidding	FEB 2024	FEB 2024	FEB 2024	MAR 2024	GoP	9,994,553.28	9,994,553.28	This Software as a Service (SaaS) providing email subscription services for CDA personnel <b>Expiry: March 30, 2024</b>
Procurement of 291 Units Computer Laptops for CDA Personnel (P66,000.00/unit)	CDA HO - ICTD	NO	Competitive Bidding	2ND QTR	2ND QTR	2ND QTR	2ND QTR	GoP	19,250,000.00	19,250,000.00	For the official use of CDA Head Office - This will aid our personnel to render their service and optimizing workflow efficiency.
1 Lot Procurement of 1 Year of Subscription of Firewall With Monitoring and 1 Year Subscription Of End-Point Solution	CDA HO - ICTD	NO	NP-53.9 - Small Value Procurement	2ND QTR	2ND QTR	2ND QTR	2ND QTR	GoP	715,000.00	715,000.00	For the official use of CDA Head Office - This Software as a Service (SaaS) providing Firewall with End-Point Security Solution to the CDA Head Office.
Procurement of Service in the Enhancement of the Cooperative System (CS)	CDA HO - Registration Division and SED	NO	Competitive Bidding	2ND QTR	2ND QTR	2ND QTR	2ND QTR	GoP	12,000,000.00	12,000,000.00	For the official use of CDA Head Office - This procurement will address the system bugs that is currently encountering using our mission-critical systems (Ecoopris and CAIS)



Procurement of One (1) Year Subscription of Zoom Video Conferencing Platform for CDA	CDA HO - ICTD	NO	NP-53.9 - Small Value Procurement	2ND QTR	2ND QTR	2ND QTR	2ND QTR	GoP	500,000.00	500,000.00	For the official use of CDA Head Office - This Software as a Service (SaaS) providing video conferencing subscription services for the CDA Head Office
Renewal of Internet Subscription Service for CDA Head Office	CDA HO - ICTD	NO	Direct Contracting	1ST SEM	1ST SEM	1ST SEM	1ST SEM	GoP	508,330.40	508,330.40	For the official use of CDA Head Office - This Software as a Service (SaaS) providing internet subscription services for the CDA Head Office
Procurement of Subscription Service for Learning and Development Application	CDA HO - ICTD for CRITD and HRDD	NO	Competitive Bidding	2ND SEM	2ND SEM	2ND SEM	2ND SEM	GoP	2,200,000.00	2,200,000.00	For the official use of CDA Head Office - to Secure an innovative Learning and Development Application with our subscription service procurement, enhancing organizational growth through tailored, accessible educational resources.
Procurement of Cloud Hosting, Maintenance and Support Services for EDTMIS < <a href="https://edtmis.cda.gov.ph">https://edtmis.cda.gov.ph</a> >	CDA HO - ICTD for CPDAD	NO	Competitive Bidding	2ND SEM	2ND SEM	2ND SEM	2ND SEM	GoP	2,000,000.00	2,000,000.00	For the official use of CDA Head Office - This Software as a Service (SaaS) providing cloud subscription services for the EDTMIS - a digitization platform of the Cooperative Development Authority (CDA)
1 Lot Procurement of 1 Year of Subscription of Firewall With Monitoring and 1 Year Subscription of End-Point Security Solution for CDA Extension Offices	CDA HO - ICTD	YES	Competitive Bidding	2ND SEM	2ND SEM	2ND SEM	2ND SEM	GoP	8,187,200.00	8,187,200.00	For the official use of CDA Head Office - This Software as a Service (SaaS) providing Firewall with End-Point Security Solution to the CDA Extension Offices
Procurement of Cloud Hosting, Maintenance and Support Services for Coopbiz < <a href="https://coopbiz.ph">https://coopbiz.ph</a> >	CDA HO - ICTD	NO	Competitive Bidding	2ND SEM	2ND SEM	2ND SEM	2ND SEM	GoP	1,100,000.00	1,100,000.00	For the official use of CDA Head Office - This Software as a Service (SaaS) providing cloud, maintenance and support services for the CDA's Coopbiz <a href="https://coopbiz.ph">https://coopbiz.ph</a> , the E-commerce Platform of the Cooperative Development Authority. This is the Information System of a CDA CBMIS Project. An online global marketplace platform for Cooperatives and being managed by the CPDAD.
Transportation	CDA HO	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	GoP	240,000.00	240,000.00	For the official use of CDA Head Office - Training, Seminar, Conference, assessments, meetings
Representation Expense	CDA HO	NO	Direct Contracting	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	GoP	342,000.00	342,000.00	For the official use of CDA Head Office - BOD/Officials/EAs
Office Space Rental - Satellite Office - Marawi	CDA HO - Office of Asec. Disimban	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	JAN-DEC. 2024	GoP	360,000.00	360,000.00	For the official use of CDA Head Office - BOD
Hiring of Consultant	CDA HO - CRITD	NO	NP-53.9 - Small Value Procurement	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	JAN-DEC. 2024	GoP	80,000.00	80,000.00	For the official use of CDA Head Office - CRITD

Submitted by:

  
JONAL A. DE LOS REYES  
Acting Chief, Administrative Division


Noted by:

  
RAY R. ELEVAZO, CESE, MNSA  
BAG Chairperson


Certified Funds/Allotment available

  
JOSELITO O. HALLAZGO  
Acting Chief, Finance Division

Recommending for approval by:

  
ATTY. MONA LIZA A. JUAREZ  
Deputy Administrator, GASS

Approved by:

  
ASEC. MYRIA B. PARADILLO  
Board Member III and Acting Administrator  
Authorized Representative