

ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE FINAL UPDATED [Version No. _____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Provision of office air-conditioning repair, maintenance, and cleaning services for 9 Units of Split Type and 8 Units of Window Type	GSS	Goods	Small Value Procurement	NO	LCRB	February 2, 2026	February 18, 2026	GAA 2026 - Current Appropriation	60,000.00	Canvassing of at least three (3) Qualified Supplier	
Provision of preventive maintenance service (PMS) and change oil for government vehicles	GSS	Goods	Small Value Procurement	NO	LCRB	February 9, 2026	February 20, 2026	GAA 2026 - Current Appropriation	30,000.00	Canvassing of at least three (3) Qualified Supplier	
Supply and delivery of fire extinguisher refills	GSS	Goods	Small Value Procurement	NO	LCRB	February 16, 2026	February 27, 2026	GAA 2026 - Current Appropriation	5,000.00	Canvassing of at least three (3) Qualified Supplier	
Purchase of brand 4 new Yokohama 205/65 R16 95H tires and Motolite Battery 9 Plates for Agency Official Vehicle (Toyota Innova)	GSS	Goods	Small Value Procurement	NO	LCRB	February 16, 2026	February 27, 2026	GAA 2026 - Current Appropriation	40,000.00	Canvassing of at least three (3) Qualified Supplier	
Provision of auto detailing and car cleaning services for Toyota Innova	GSS	Goods	Small Value Procurement	NO	LCRB	February 16, 2026	February 25, 2026	GAA 2026 - Current Appropriation	5,000.00	Canvassing of at least three (3) Qualified Supplier	
Fabrication of Provincial Office Signage and Printing of CDA Magnetic Vehicle Sickers	GSS	Goods	Small Value Procurement	NO	LCRB	February 16, 2026	February 27, 2026	GAA 2026 - Current Appropriation	20,000.00	Canvassing of at least three (3) Qualified Supplier	
Supply and delivery of fluorescent tubes and bulbs	GSS	Goods	Small Value Procurement	NO	LCRB	February 23, 2026	March 6, 2026	GAA 2026 - Current Appropriation	30,000.00	Canvassing of at least three (3) Qualified Supplier	
Purchase, supply, and delivery of brand new 0.5 HP window-type air-conditioner inverter with free installation	GSS	Goods	Small Value Procurement	NO	LCRB	March 2, 2026	March 13, 2026	GAA 2026 - Current Appropriation	25,000.00	Canvassing of at least three (3) Qualified Supplier	
Meal Provision (2 snacks, 1 Lunch) for the conduct of FCPAMS Orientation (MC: 2025-08) for 50 pax	CSF	Goods	Small Value Procurement	NO	LCRB	March 17, 2026	March 31, 2026	GAA 2026 - Current Appropriation	60,000.00	Canvassing of at least three (3) Qualified Supplier Posting on Philgeps	
Meal Provision (2 snacks, 1 Lunch) for the conduct of Empowering Program to MSCs Thru Strategic Partnership with MLCs and CBs for Increased Partnership in the CSF Program (MC: 2025-07) for 50 pax	CSF	Goods	Small Value Procurement	NO	LCRB	March 20, 2026	April 1, 2026	GAA 2026 - Current Appropriation	60,000.00	Canvassing of at least three (3) Qualified Supplier Posting on Philgeps	

Provision of change oil maintenance services for government vehicle	GSS	Goods	Small Value Procurement	NO	LCRB	April 6, 2026	April 17, 2026	GAA 2026 - Current Appropriation	12,000.00	Canvassing of at least three (3) Qualified Supplier	
Provision of Snacks for the Orientation on the Functions and Responsibilities of the Mediation-Conciliation Committee in April 17, 2026	LEGAL	Goods	Small Value Procurement	NO	LCRB	April 6, 2026	April 13, 2026	GAA 2026 - Current Appropriation	10,000.00	Canvassing of at least three (3) Qualified Supplier	
Provision of change oil maintenance services for government vehicle	GSS	Goods	Small Value Procurement	NO	LCRB	June 8, 2026	June 19, 2026	GAA 2026 - Current Appropriation	12,000.00	Canvassing of at least three (3) Qualified Supplier	
Meal Provision (2 snacks, 1 Lunch) for the conduct of Membership Expansion Program to join a CSF Cooperative for 50 pax	CSF	Goods	Small Value Procurement	NO	LCRB	May 25, 2026	June 1, 2026	GAA 2026 - Current Appropriation	60,000.00	Canvassing of at least three (3) Qualified Supplier	
Provision of preventive maintenance service (PMS) and change oil for government vehicles	GSS	Goods	Small Value Procurement	NO	LCRB	August 3, 2026	August 14, 2026	GAA 2026 - Current Appropriation	30,000.00	Canvassing of at least three (3) Qualified Supplier	
Provision of auto detailing and car cleaning services for Agency Official Vehicle (Toyota Innova)	GSS	Goods	Small Value Procurement	NO	LCRB	August 10, 2026	August 19, 2026	GAA 2026 - Current Appropriation	5,000.00	Canvassing of at least three (3) Qualified Supplier	
Provision of change oil maintenance services for government vehicle	GSS	Goods	Small Value Procurement	NO	LCRB	October 9, 2026	October 14, 2026	GAA 2026 - Current Appropriation	12,000.00	Canvassing of at least three (3) Qualified Supplier	
Provision of change oil maintenance services for government vehicle	GSS	Goods	Small Value Procurement	NO	LCRB	December 1, 2026	December 11, 2026	GAA 2026 - Current Appropriation	12,000.00	Canvassing of at least three (3) Qualified Supplier	
Fabrication of Plaques for Cooperative Month 2026 (95 units for Provincial/Municipal/City Awardees and 55 units for Regional Awardees)	CRITS	Goods	Small Value Procurement	NO	LCRB	September 16, 2026	September 25, 2026	GAA 2026 - Current Appropriation	200,000.00	Canvassing of at least three (3) Qualified Supplier	
Fabrication of 200 pcs of Tokens and 50 pcs of IEC Materials for Cooperative Month 2026 (Culmination Night)	CRITS	Goods	Small Value Procurement	NO	LCRB	September 17, 2026	September 24, 2026	GAA 2026 - Current Appropriation	35,000.00	Canvassing of at least three (3) Qualified Supplier	
Meal Provision for Coop Month Culmination Program in Misamis Occidental for 25 pax	CRITS	Goods	Small Value Procurement	NO	LCRB	September 21, 2026	October 1, 2026	GAA 2026 - Current Appropriation	10,000.00	Canvassing of at least three (3) Qualified Supplier	

Cloth Streamer for 2026 Cooperative Month: Lot 1 - 4pcs 16ftx6ft of Cloth Streamers for Hanging at Opening Salvo(Registration), Opening Salvo(Parade), Regional Office, Culmination Night and and 4 pcs of Tarpaulin for Hanging at Provincial Satellite Offices	CRITS	Goods	Small Value Procurement	NO	LCRB	September 10, 2026	September 17, 2026	GAA 2026 - Current Appropriation	5,000.00	Canvassing of at least three (3) Qualified Supplier
2026 Information Caravan-Compliance Drive: Lot 1 - 2 units of Large Streamers for Information Caravan, 4 units of Medium Size Tarpaulin/Streamer for Information Caravan and 2 unit of InfoCaravan Standee - 2 units*	CRITS	Goods	Small Value Procurement	NO	LCRB	February 2, 2026	February 13, 2026	GAA 2026 - Current Appropriation	5,000.00	Canvassing of at least three (3) Qualified Supplier
Meal Provision for Global Money Week (March 16-21) - Poster Making and Financial Management Training for the Youth	CSF	Goods	Small Value Procurement	NO	LCRB	February 17, 2026	February 24, 2026	GAA 2026 - Current Appropriation	25,000.00	Canvassing of at least three (3) Qualified Supplier
Room Accommodation for CDA Official and Accompanying CDA Head Office Personnel for the 2026 Cooperative Month Celebration for two nights during Cooperative Month 2026 - Opening Salvo Parade	CRITS	Goods	Small Value Procurement	NO	LCRB	September 10, 2026	September 24, 2026	GAA 2026 - Current Appropriation	25,000.00	Canvassing of at least three (3) Qualified Supplier
Provisions of Accommodation for CDA Official and Accompanying CDA Head Office Personnel for 2 MOA Signing with Coop Community College and Lourdes College	CRITS	Goods	Small Value Procurement	NO	LCRB	February 23, 2026	February 27, 2026	GAA 2026 - Current Appropriation	25,000.00	Canvassing of at least three (3) Qualified Supplier
Meal Provision of Lunch, and AM and PM Snack for 3-day Annual Planning Conference (for 45pax, Feb 4-6, 2026)	HR	Goods	Small Value Procurement	NO	LCRB	January 28, 2026	January 30, 2026	GAA 2026 - Current Appropriation	85,000.00	Canvassing of at least three (3) Qualified Supplier
Meal Provision of Lunch, and AM and PM Snack for 1st Quarter Assessment, Gender and Cultural Sensitivity and Fire Prevention Training (3 days) for 55 pax, March 25-27, 2026	HR	Goods	Small Value Procurement	NO	LCRB	March 16, 2026	March 20, 2026	GAA 2026 - Current Appropriation	160,000.00	Canvassing of at least three (3) Qualified Supplier
Meal Provision of Lunch, and AM and PM Snack for 2nd Quarter Assessment with Orientation on the PAG-ABOT PROGRAM of DSWD (3 days) for 55 pax, May 20-22, 2026	HR	Goods	Small Value Procurement	NO	LCRB	May 11, 2026	May 15, 2026	GAA 2026 - Current Appropriation	160,000.00	Canvassing of at least three (3) Qualified Supplier

Provisions of Meal (Breakfast, AM and PM Lunch, Dinners) and Accommodation for the 3rd Quarter Assessment and Reecho/Retooling for CDSs with Communication Training (3 days) for 55pax, September 8-11, 2026	HR	Goods	Small Value Procurement	NO	LCRB	August 24, 2026	August 31, 2026	GAA 2026 - Current Appropriation	300,000.00	Canvassing of at least three (3) Qualified Supplier	
Meal (Breakfast, AM and PM Lunch, Dinners) and Accommodation Provision for Year-End Assessment (2 days), for 55 pax, Dec 14-15, 2026	HR	Goods	Small Value Procurement	NO	LCRB	November 23, 2026	December 7, 2026	GAA 2026 - Current Appropriation	100,000.00	Canvassing of at least three (3) Qualified Supplier	
Provision of Sports Uniform Attire for 36 Plantilla Staff	HR	Goods	Small Value Procurement	NO	LCRB	August 24, 2026	August 31, 2026	GAA 2026 - Current Appropriation	67,500.00	Canvassing of at least three (3) Qualified Supplier	
Meal Provision (Breakfast) for the Staff Attending the Independence Day Celebration for 25 pax	HR	Goods	Small Value Procurement	NO	LCRB	June 1, 2026	June 5, 2026	GAA 2026 - Current Appropriation	15,000.00	Canvassing of at least three (3) Qualified Supplier	
Meal Provision (Breakfast and Lunch) for 2026 Cooperative Month Opening Ceremony for 55 pax	HR	Goods	Small Value Procurement	NO	LCRB	September 21, 2026	September 28, 2026	GAA 2026 - Current Appropriation	60,000.00	Canvassing of at least three (3) Qualified Supplier	
Meal Provision (Lunch and Dinner) for Cooperative Month Culmination Ceremony for 55 pax	HR	Goods	Small Value Procurement	NO	LCRB	October 19, 2026	October 23, 2026	GAA 2026 - Current Appropriation	60,000.00	Canvassing of at least three (3) Qualified Supplier	
Meal Provision for Other Coop Month Activities	HR	Goods	Small Value Procurement	NO	LCRB	October 10, 2026	October 20, 2026	GAA 2026 - Current Appropriation	60,000.00	Canvassing of at least three (3) Qualified Supplier	
Procurement and Delivery of ICT Supplies used for Interactive Display Systems and Video Conferencing Tools	ICTS	Goods	Small Value Procurement	NO	LCRB	January 30, 2026	February 13, 2026	GAA 2025 - Continuing Appropriation	274,477.51	Canvassing of at least three (3) Qualified Supplier	Bidding from Previous Year (2025) ilure to Meet the Requirements
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Provision for Meals and Accommodation of ICT Personnel from CDA Head Office for 2-days	MIS	Goods	Direct Acquisition	No	N/A	N/A	N/A	GAA 2026	5,000.00	Memorandum, Special Orders, Official Receipts	
Provisions of Meals, and Tarpaulin, and other Materials necessary for the conduct of CDA Laws Awareness Program (CLAP) Consultative Meetings with Orientation with identified Law Schools	LEGAL	Goods	Direct Acquisition	No	N/A	N/A	N/A	GAA 2026 - Current Appropriation	10,000.00	Activity Design, Special Orders, Official Receipts	

Provisions of Meals, and Tarpaulin, and other Materials necessary for the conduct of CDA Laws Awareness Program (CLAP) Consultative Meetings with Orientation for Volunteer Lawyers of IBP Chapter	LEGAL	Goods	Direct Acquisition	No	N/A	N/A	N/A	GAA 2026 - Current Appropriation	10,000.00	Activity Design, Special Orders, Official Receipts
Tarpaulin and Other Materials for the Orientation on the Functions and Responsibilities of the Mediation-Conciliation Committee	LEGAL	Goods	Direct Acquisition	No	N/A	N/A	N/A	GAA 2026 - Current Appropriation	5,000.00	Activity Design, Special Orders, Official Receipts
Supplies, Materials and other Necessary Expenses incurred for the 2026 Cooperative Month Celebration	CRITS	Goods	Direct Acquisition	No	N/A	N/A	N/A	GAA 2026 - Current Appropriation	20,000.00	Activity Design, Special Orders, Official Receipts
Procurement of Wreaths for Commemoration to Several National Holiday and the like	HR	Goods	Direct Acquisition	No	N/A	N/A	N/A	GAA 2026 - Current Appropriation	20,000.00	Activity Design, Special Orders, Official Receipts
Meals Provision for Regular (Monthly) and Emergency REXECOM Meeting	HR	Goods	Direct Acquisition	No	N/A	N/A	N/A	GAA 2026 - Current Appropriation	40,000.00	Activity Design, Special Orders, Official Receipts
Awards, Prizes, Token for Staff Service And Activities	HR	Goods	Direct Acquisition	No	N/A	N/A	N/A	GAA 2026 - Current Appropriation	40,000.00	Activity Design, Special Orders, Official Receipts
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)										
Supply and delivery of common-use office supplies	GSS	Goods	Small Value Procurement	NO	LCRB	March 23, 2026	April 8, 2026	GAA 2026 - Current Appropriation	250,000.00	Posting on Philgeps

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for E 2,269,977.51
Total Amount of CSEs to be purchased fr 250,000.00
Total Amount of Estimated Bud: 2,519,977.51

Prepared by:


MOHAMMAD JAMSHEED ABDUL


CDS III/HR

Bids and Awards Committee Secretariat

Date: **JAN 20 2026**

Recommended by:

By the Authority of the Bids and Awards Committee:


ATTY. ANSARAH JULYANNE M. YAMBA

Attorney III

Bids and Awards Committee Chairperson

Date: **JAN 20 2026**

Approved by:


AMINODEN A. ELIAS

Regional Director

Head of the Procuring Entity

Date: **JAN 26 2026**