


Cooperative Development Authority MIMAROPA Annual Procurement Plan for FY 2023


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procure ment Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisemen t/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
6042070001	Procurement of Various Common Use Office Supplies	RO Office	NO	NP-53.5 Agency-to-Agency	Year Round	N/A			GoP	86,000.00	86,000.00		Supplies available at PS
										-			
										-			
6042070001	Procurement of Various Common Use Office Supplies	RO	NO	Shopping	Year Round	N/A			GoP	100,000.00	100,000.00		Supplies based on the approved CSE but not available at PS
						N/A				-			
										-			
	Travelling Expenses	All personnel	NO		Year Round	N/A			GoP	2,430,000.00	2,430,000.00		For official use of MIMAROPA personnel for attending seminars/travels/conferences
										-			
										-			
6042070001	Trainings/Capacity Building/ Year Round Assessment Activities	All personnel	NO		Year Round	N/A			GoP	778,000.00	778,000.00		Training Expenses for conduct of various virtual trainings/Year-end Assessment
										-			
										-			
										-			
6042070001	Janitorial Expenses	RO	NO	Direct Contracting	Year Round	N/A			GoP	93,000.00	93,000.00		Hiring of Utility Worker in Job Order basis
										-			
6042070001	Security Expenses	RO	NO	Direct Contracting	Jan-23	Dec-22			GoP	350,000.00	350,000.00		Provision of security guard
										-			
6042070001	Office space rentals	RO	NO	Direct Contracting	Year Round	N/A		Jan-23	GoP	600,000.00	600,000.00		Monthly rental of office space from Jan-Dec 2023
										-			
6042070001	Fuel, Oil and Lubricant Expenses	RO	NO	NP-53.14 Direct Retail Purcha	Year Round	N/A			GoP	60,000.00	60,000.00		Consumables for office vehicle
										-			
6042070001	Water Expenses	RO	NO	Direct Contracting	Year Round	N/A			GoP	80,000.00	80,000.00		Monthly water bill/Drinking water from Jan-Dec 2023
										-			
6042070001	Electricity Expenses	RO	NO	Direct Contracting	Year Round	N/A			GoP	150,000.00	150,000.00		Monthly electricity from Jan-Dec 2023
										-			
6042070001	Postage and Courier Expenses	RO	NO	Direct Contracting	Year Round	N/A			GoP	32,000.00	32,000.00		Mailing of documents of CDA MIMAROPA
										-			
										-			
6042070001	Internet Subscription Expense	RO	NO	Direct Contracting	Year Round	N/A			GoP	20,000.00	20,000.00		Monthly subscription of internet service
										-			
6042070001	Mobile Expenses	RD	NO	Direct Contracting	Year Round	N/A			GoP	60,000.00	60,000.00		Mobile allowance for Director
										-			
6042070001	Fidelity Bond Premium	Cashier	NO	NP-53.5 Agency-to-Agency	Mar-23	N/A			GoP	45,000.00	45,000.00		Fidelity Bond of Cashier to Bureau of Treasury
										-			
6042070001	Procurement of Semi-Expendable Office Equipment/Furnitures/Fixtures	RO	NO	Shopping	Year Round	N/A			GoP	10,000.00	10,000.00		Procurement of additional steel cabinets, racks, tables and various office equipment
						N/A				-			
										-			
6042070001	Extra and Miscellaneous Expenses	RD	NO		Year Round	N/A			GoP	98,000.00	98,000.00		For official use
										-			
	Representation Expenses	RO	NO		Year Round	N/A			GoP	351,000.00	351,000.00		Various expenses such as visitor/guest meals, etc.
										-			
6042070001	Insurance/Reinsurance of vehicle	GSS	NO	NP-53.5 Agency-to-Agency	June and Sept				GoP	15,000.00	15,000.00		GSIS Insurance of Vehicles

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6042070001	Procurement of Accountable	Cashier	NO	NP-53.5 Agency-to-Agency	Mar-23	N/A			GoP	10,000.00	10,000.00		
	Forms		YES										
			YES										
6042070001	Other General Services	RO	YES	Emergency Procurement unde	Year Round	N/A			GoP	20,000.00	20,000.00		Emergency procurement
			YES										
6042070001	Repair and Maintenance	RO	YES	Direct Contracting					GoP	40,000.00	40,000.00		
										5,428,000.00	5,428,000.00		


Prepared by:


NELCY D. DIMATULAC
GSS In-Charge
BAC Secretariat

Reviewed by:


LILIA S. BUELA
Acting Supervising CDS
BAC Chairperson

Approved by:


ALBERTO A. SABARIAS
Acting Regional Director
Head of Procuring Entity