



COOPERATIVE DEVELOPMENT AUTHORITY

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389-VU



MEMORANDUM CIRCULAR NO. 2022- 16
Series of 2022

SUBJECT : REVISED GUIDELINES OF THE GAWAD PARANGAL (GP) OF THE COOPERATIVE DEVELOPMENT AUTHORITY (CDA)

Section 1. TITLE

This Memorandum Circular shall be known as the ***Revised Guidelines of the Gawad Parangal of the Cooperative Development Authority.***

Section 2. LEGAL BASIS

Republic Act 11364, Cooperative Development Authority Charter of 2019 Section 4 (I) Grant awards, recognition, and incentives to cooperatives, cooperative leaders, and partners.

Section 3. PROGRAM DESCRIPTION

The Gawad Parangal is the Cooperative Development Authority's (CDA) awards and recognition program for exemplary cooperatives that showcase their best practices, programs, and good governance.

Through this program, the CDA celebrates and honors cooperatives that have contributed to the growth and development of their members and communities.

The awardees are chosen through a national search program and evaluated through a multi-level screening process. Cooperative finalists are carefully selected and winners are recognized in a very prestigious awarding ceremony.

Beyond the awards, winners will become models of cooperative best practices, programs, and good governance that will serve as benchmarks and standards of cooperative performance.

Section 4. OBJECTIVES

The Gawad Parangal has the following objectives:

- a. To recognize cooperatives for their exemplary performance and for delivering services to their members and the community;

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- b. To search for models of cooperative best practices, programs, and good governance that will serve as benchmarks and standards of cooperative performance; and
- c. To drumbeat public awareness and build social consciousness on the vital role of cooperatives in the attainment of equity, sustainable economic development, and social justice.

Section 5. COVERAGE

This program is open to all primary cooperatives that are duly registered with the CDA and meet the criteria for the awards and recognition under the following categories:

| Category | Asset Size |
|-----------------|------------------------------|
| Micro | Php 3,000,000 and below |
| Small | Php 3,000,001 to 15,000,000 |
| Medium | Php15,000,001 to 100,000,000 |
| Large | Above Php100,000,000 |

SECTION 6. PERIOD COVERED AS BASIS FOR ASSESSMENT

For purposes of this awards and recognition program, the basis for assessment shall be the performance of the cooperatives in the previous year. Performance for the past years of operation may also be subject for validation as deemed appropriate or necessary.

SECTION 7. PRE-QUALIFICATION REQUIREMENTS

The CDA Regional Extension Offices shall identify the candidates based on the following pre-qualification criteria:

1. Must be a duly registered cooperative with the CDA;
2. Has been operating for at least three (3) years for Micro Cooperatives, and five (5) years for Small, Medium, and Large Cooperatives. Further, the cooperative should not have been in the same category for more than ten (10) years;
3. Has a valid Certificate of Compliance issued for three (3) years, including the current year, for Micro Cooperatives (e.g. 2020-2022) and for five (5) years, including the current year, for Small, Medium, and Large Cooperatives (e.g. 2018-2022);
4. All CY 2021 officers must have completed the mandatory trainings prescribed under MC. No. 2015-09;

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4. All CY 2021 officers must have completed the mandatory trainings prescribed under MC. No. 2015-09;

5. Has garnered a Satisfactory rating in the Performance Audit Report (PAR) based on the results of the inspection conducted using the assessment instrument;
6. Has no pending case or complaint filed against the cooperative or any of its officers for violation of the Articles of Cooperation and By-laws, RA 9520, RA 11364, RA 10744, and other related laws, rules and regulations, or other intra-cooperative disputes¹;
7. In case there is a pending case filed against the cooperative or any of its officers, the same must have been acted upon or resolved by the cooperative or any of its officers;
8. Has not incurred any Net Loss for three (3) years, including the current year, for Micro Cooperatives (e.g. 2019-2021), for five (5) years, including the current year, for Small, Medium and Large Cooperatives (e.g. 2017-2021), as evidenced by its Audited Financial Statement;
9. The rate of Interest on Share Capital should not be lower than the inflation rate as of December 31 of the previous year;
10. The allocation for the Community Development Fund (CDF) for the previous year has been fully utilized in accordance with MC 2019-11. The accumulated CDF as of 2018 has been fully or proportionately utilized in accordance with the same MC; and
11. Has no findings in the current year's inspection report as certified by the Supervision and Examination Section (SES).

SECTION 8 SELECTION PROCEDURE AND EVALUATION CRITERIA

The selection and evaluation criteria for candidates shall be issued for the guidance of the responsible units of the CDA Regional Offices Head Office, and the Gawad Parangal National Board of Judges.

SECTION 9. TECHNICAL WORKING GROUPS AND COMMITTEES COMPOSITION

a. Gawad Parangal Regional Technical Working Group (GP RTWG)

- Head, Cooperative Research, Information and Training Section
- Representative, Supervision and Examination Section (SES)
- Representative, Registration Section
- Field Cooperative Development Specialists

¹ This refers to cases filed with the Cooperative Development Authority including cases filed with the courts which were officially brought to the attention of the Authority.

Secretariat

- Representatives from the Cooperative Project Development and Assistance Section (CPDAS), and Credit Surety Fund Section (CSFS)

b. Regional Screening Committee

- Regional Director (Chairperson)
- Supervising CDS
- Head, Legal Section
- Head, CPDAS
- Head, CSF
- Head, SES
- Head, Accounting Unit
- Head, Human Resource Section
- MIS in-charge

Secretariat

- Head of the CRITS
- Representative from CSFS
- Human Resource Management Assistant

c. National Screening Committee

Oversight Board Member - Chairperson

- All Deputy Administrators
- All Service Directors
- Division Chief, Supervision and Examination Division (SED)
- Division Chief, Cooperative Project Development Assistance Division (CPDAD)
- Division Chief, Cooperative Research, Information and Training Division (CRITD)
- Division Chief, Legal Division
- Division Chief, Registration Division
- One (1) Technical Personnel from SED
- One (1) Technical Personnel, Registration Division
- One (1) Technical Personnel from CPDAD

d. National Board of Judges

- CDA Board of Directors

Secretariat for the NSC and the NBJ

- Selected Technical and Non-Technical Personnel from the CDA Head Office

SECTION 10. AWARD CATEGORIES

The awards and recognition will be given to the top 3 cooperatives from each of the micro, small, medium and large categories of cooperatives.

SECTION 11. PRIZES

The winners will receive plaques and cash prizes as follows:

| CATEGORY | LEVEL | CASH PRIZES (in Philippine Peso) |
|-----------------------------|-----------------------|-------------------------------------|
| Micro Cooperative Category | 1 st Place | 150,000.00 |
| | 2 nd Place | 100,000.00 |
| | 3 rd Place | 80,000.00 |
| Small Cooperative Category | 1 st Place | 150,000.00 |
| | 2 nd Place | 100,000.00 |
| | 3 rd Place | 80,000.00 |
| Medium Cooperative Category | 1 st Place | 100,000.00 |
| | 2 nd Place | 75,000.00 |
| | 3 rd Place | 50,000.00 |
| Large Cooperative Category | 1 st Place | 80,000.00 |
| | 2 nd Place | 50,000.00 |
| | 3 rd Place | 35,000.00 |
| TOTAL | | 1,050,000.00 |

SECTION 12. MISCELLANEOUS PROVISION

- a. The proceedings at all levels shall be treated with utmost confidentiality.
- b. Decisions at all levels are final and non-appealable.
- c. Other categories may be added in the future.

SECTION 13. REPEALING CLAUSE

This Memorandum Circular repeals all prior issuances on the Gawad Parangal Program of the Cooperative Development Authority.

SECTION 14. EFFECTIVITY

This Memorandum Circular shall take effect after 15 days following the completion of its publication in the Official Gazette and receipt of the Office of the National Administrative Register (ONAR).

Approved by the CDA Board of Directors (BOD) on May 18, 2022 per BOD Resolution No. 322, Series of 2022.

Issued this 11th day of July, 2022.

FOR THE CDA BOARD OF DIRECTORS


USEC. JOSEPH B. ENCABO
Chairperson