

1 **MINUTES OF THE BIDS AND AWARDS COMMITTEE (BAC) OPENING OF BIDS HELD ON MAY 22, 2023**
2 **AT THE CDA- REGION 10 CONFERENCE ROOM, CANITOAN, CAGAYAN DE ORO CITY**

3 **Agenda: Opening of Bids for the Supply and Delivery of Post-Harvest Facilities/Farm Equipment.**
4 **Item 1. 13-Sets of Digital 2 in 1 Corn Mill Combined Rice Mill with 12 KVA Diesel Generator Set**

5 **Present;**

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| 6 | 1. Mr. Edwin B. Pelosas | - Chairperson, Presiding Officer |
| 7 | 2. Ms. Gloria V. Barrido | - Vice Chairperson |
| 8 | 3. Ms. Ma. Isadel S. Atrigenio | - Member |
| 9 | 4. Ms. Edilberta M. Balaba | - Member |
| 10 | 5. Ms. Mary Grace D. Vapor | - Member |
| 11 | 6. Engr. Felix M. Templa | - TWG |
| 12 | 7. Mr. Mark Neil T. Ga | - TWG |
| 13 | 8. Mr. Alvin P. Castro | - TWG |
| 14 | 9. Ms. Teresita B. Wagas | - Secretariat, Member |
| 15 | 10. Mr. Jose Renante L. Deloso, Jr. | - Secretariat, Head |
| 16 | 11. Mr. Ibra S. Macabanding | - Secretariat, Member |

17 **Also present:**

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| 18 | 12. Ms. Dahlia A. Dequito | - COA Auditor, Team Leader |
| 19 | 13. Mr. Jefferson Chong | - President/Manager of Great Agricultural Products Builders |
| 20 | and | |
| 21 | | Development Corporation |

22 **Business Proper:**

- 23 1. Call to order. The meeting was called to order at 2:07 in the afternoon after the Chair
24 requested the Secretariat Head Jose Renante Deloso, Jr. to declare a quorum.
- 25 2. The Chair, also acknowledged the presence of the lone bidder. And for the record
26 announced that the bidder accessed the bid docs online and has paid the amount as
27 prescribed during the Pre-Bid.
- 28 3. The Chair then proceeded to the Opening of Bid documents, requesting the Secretariat Head
29 to first scrutinize the submitted envelope, consisting of the Original and the 6 others, sealed
30 and signed.
- 31 4. The Head Secretariat then opened the envelope for Eligibility Requirements and distributed
32 the copies to the BAC Members.
- 33 5. The BAC Chair then gave ample time for the BAC to go through the documents and its
34 completeness, and in few minutes, requested for a motion either to pass or fail.
- 35 6. BAC Vice Chair, Ms. Gloria V. Barrido moved to pass the Eligibility documents consisting of
36 the Class A Documents as follows: Philgeps Registration with Platinum Membership;
37 AMTECH Test Certification; BIR Registration; Certificate of Registration, Mayor's Permit;
38 Business Permit and SEC Registration; Statement of the prospective bidder of all its ongoing
39 government and private contracts, including contracts awarded but not yet started, if any,
40 whether similar or not similar in nature and complexity for the contract to be bid; the
41 statement of the bidders SLCC; and the prospective bidder's computation of NFCC,
42 duly seconded by Member Mary Grace Vapor. There was no objection, the motion was
43 approved. The Chair announced the Eligibility Documents passed.
- 44 8. The Chair then requested the BAC Members to check the Technical Documents.

- 45 9. The Chair then solicited for any motion whether to pass or fail, from the BAC Members. Ms.
 46 Gloria V. Barrido moved to pass the Technical documents, the Bid Security in a Duly
 47 Notarized Bid-Securing Declaration; the technical specifications including delivery schedule,
 48 manpower requirements; after sales service; and the duly notarized Omnibus Sworn
 49 Statement. The motion was severally seconded. There was no objection. The Chair declared
 50 the Technical Documents passed.
- 51 10. The Chair then proceeded to allow the Head Secretariat to check on the 2nd envelop, if
 52 properly signed and sealed. The head Secretariat confirmed that it is sealed and signed, and
 53 proceeded to open the financial documents. The Chair then solicited for any motion from
 54 the BAC Members. On motion of Ms. Mary Grace Vapor to pass the Financial documents,
 55 severally seconded, the Chair declared the Financial documents passed.
- 56 11. The Chair then proceeded with the scheduling of the Post Qualification which shall be
 57 scheduled within 7 days from the opening of the bid. It was scheduled on June 7, 8 & 9, or
 58 until further notice shall be served by the BAC.
- 59 12. With no other matters to discuss, upon motion of Ms. Barrido to adjourn, severally
 60 seconded, the Opening of Bids adjourned at 4:10 PM.

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62 Prepared by:

Conforme:

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 65 **IBRA S. MACANDING, JR.**
 66 **JR.**
 67 BAC Secretariat Member


 65 **TERESITA B. WAGAS**
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 67 BAC Secretariat Member


 65 **JOSE RENANTE L. DEOSO,**
 66
 67 BAC Secretariat, Head

69 Noted by:

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 73 **MA. ISADEL S. ATRIGENIO**
 74 BAC Member


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 73 **EDILBERTA M. BALABA**
 74 BAC Member


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 73 **MARY GRACE D. VAPOR**
 74 BAC Member

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 79 **GLORIA V. BARRIDO**
 80 BAC Vice-Chairperson


 79 **EDWIN B. PELOSAS**
 80 BAC Chairperson