



COOPERATIVE DEVELOPMENT AUTHORITY Cagayan de Oro Extension Office

Macapagal Drive-Crossing Canitoan, Zone 2, Barangay Canitoan, 9000 Cagayan de Oro City
http://r10.cda.gov.ph r10@cda.gov.ph CDA Region 10 Cagayan de Oro Extension Office



BIDS AND AWARDS COMMITTEE (BAC)

Minutes of meeting: BAC Clarificatory Meeting to support Pre -Bid conference done on March 27, 2023 on the Procurement of Post Harvest Facilities/Farm Equipment (13 sets of Digital 2 in 1 Corn Mill combined Rice Mill with 12 KVA Diesel Generator Set)

Subject Matter : Clarification Conference

Project : Supply and Delivery of Post Harvest Facilities/ Farm Equipment
13 – sets – Digital 2 in 1 Corn Mill Combined Rice Mill with
12 KVA Diesel Generator Set.

Mode of Procurement : Competitive Bidding

Contract Number : CDAR10-GOOD-02-027-23

Attendees :

A. BAC members, BAC Technical Working Group and BAC Secretariat:

- | | | |
|------------------------------|---|-------------------------------|
| 1. Edwin B. Pelosas | - | BAC Chairperson, Presiding |
| 2. Gloria V. Barredo | - | BAC Vice Chairperson |
| 3. Ma. Isadel S. Atrigenio | - | BAC Member |
| 4. Edilberta M. Balaba | - | BAC Member |
| 5. Felix M. Templa | - | Technical Working Group (TWG) |
| 6. Jose Renante L. Deloso Jr | - | BAC Secretariat |
| 7. Teresita B. Wagas | - | BAC secretariat |
| 8. Ibra S. Macabanding | - | BAC Secretariat |
| 9. George B. Sayre | - | Procurement |



I. Call to Order

The BAC Clarification Meeting to support Pre -Bid conference done on March 27, 2023 on the Procurement of Post Harvest Facilities/Farm Equipment (13 sets of Digital 2 in 1 Corn Mill combined Rice Mill with 12 KVA Diesel Generator Set with an Approved Budget of Fifteen Million Six Hundred Thousand Pesos (P 15,600,000.00) was called to order at 2:04 in the afternoon.

II. Determination of Quorum

BAC Secretariat Jose Renante L. Deloso Jr confirmed the presence of quorum with the attendance of majority members of the BAC. The Presiding Officer Edwin B. Pelosas likewise thanked and acknowledged the members of the BAC, TWG, Secretariat and the Procurement Officer for attending the conference.

III. Reading, Consideration of the minutes of the previous meeting

Upon motion of the Vice Chairperson and severally seconded, the minutes of the previous meeting is approved.

IV. Business Proper

A. Approval of the Specification of Farm Equipment – Digital Corn Mill Combined Rice Mill with 12KVA Generator Set

The BAC chairperson, Mr. Edwin B. Pelosas has presented to the body the issues/questions that transpired during the Pre – Bid conference held last March 27, 2023 at CDA Regional Office 10. Among the issues that transpired was the suggestion of Ms. Jane A. Nalupa to change the dimension of the Farm Machineries/Equipment to be procured indicating the phrase “minimum of and maximum of” to inspire more bidders to join and the question on whether the generator set is AMTECH certified.

Upon motion of the Vice Chairperson Ms. Gloria V. Barrido and severally seconded, it was resolved and approved and no objection that the suggestion of Ms. Nalupa was not considered and the BAC decided to follow the specification as requested by the end users. On the issue on whether the generator set is AMTECH certified and upon motion of Ms. Gloria V. Barrido and severally seconded and no objection, the BAC concurred to the HOPE decision that the generator set cannot be subject AMTECH certification as it is not the primary machine to be procured but an accessory to the primary machine.

Resolution No. 04-01, s. of 2023 “Approving to follow the specification of the Post-Harvest Facilities Farm Equipment Digital 2 in 1 Corn Mill Combined Rice Mill with 12 KVA Diesel Generator Set as required by the End Users.”

Resolution No. 04-02, s. of 2023 “Concurring on the HOPE decision that the Generator Set can not be subject to AMTECH Certification”

Additionally, the BAC Chair, Mr. Edwin B. Pelosas, presented other issues that was transpired in the Pre-Bid conference held last March 27, 2023 concerning the question of Ms. Jane A. Nalupa of Fortunetract Agro-Sales, Inc., regarding the Delivery Drop off Point and the issue concerning the opening of BID documents. Upon motion of Ms. Gloria V. Barrido and severally seconded it was resolved, approved and no objection that the Deliver Drop off Point is change from CDA Regional office 10 to Marawi City and the opening of the BID Documents will be scheduled on April 13, 2023 at 1:30 PM at CDA Regional Office 10, likewise the closing of the submission of BID documents will be at 12:00 NN on the same date.

Resolution No. 04-03, s. of 2023 “Approving the changing of Delivery Drop off Point from CDA Regional Office to Marawi City”

Resolution No. 04-04, s. of 2023 “Approving the schedule of the opening of BID documents to April 13, 2023 at 1:30 PM at CDA Regional Office 10 and closing date of the submission of BID documents at 12:00 NN on the same date.”

More over the Chair presented to the body regarding the issue aroused on the Pre-BID conference with regards to the requirement of Service Center and the question on why the SLC is 1 year but 2 years on the checklist requirements as well as the observation with regards to Section VI, Schedule of Requirements as raised by Ms. Jane A. Nalupa of Fortunetract Agro-Sales Inc.

Upon motion of Ms. Edilberta M. Balaba and severally seconded with no objection it was ruled and approved to require the bidders to establish/accredit a after Sales Service Center within the nearby Municipalities/Cities of Lanao Del Norte.

Resolution No. 04-05, s. of 2023 “Requiring the bidders to establish/accredit After Sales Service Center within the nearby Municipalities/Cities of Lanao del Norte”

On the issues on the question on why the SLC is 1 year as compared to that of 2 years in checklist requirements and the observation with regard to Section VI the Chair concurred the ruling of the Presiding Officer of the Pre BID conference that was conducted on March 27, 2023.

B. Result of the Market Study

The Technical Working Group represented by Mr. Felix M. Templa reported by the result of Market Study. (Please see Attached Report)

C. Calendar of Activities for the Procurement of Digital Corn Mill combined Rice Mill with 12 KVA Generator Set

Upon suggestion of the chair and concurred by the body, the chair ruled the activities as follows:

- April 13, 2023 - Opening of BID Documents
- April 19 to 21 or April 26 to 27, 2023 – Post Qualification (Tentative)
- April 25, 2023 – Performance Evaluation

D. Other Matters


Ms. Edilberta M. Balaba suggested to conduct Performance Evaluation Test on previously procured farm machineries and upon motion of the same and severally seconded with no objection it was approved to conduct Performance Evaluation Test on previously procured Farm Machineries.

Resolution No. 04-06, s. of 2023 “Approving the conduct of Performance Evaluation Test on previously Procures Farm Machineries.”

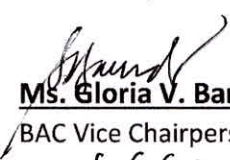
V. Adjournment

Having no more questions, discussion and clarification, the meeting was adjourned at exactly 4:00 PM in the afternoon.


Approved By:


Edwin B. Pelosas

BAC Chairperson/Presiding


Ms. Gloria V. Barrido

BAC Vice Chairperson

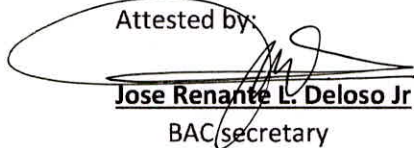

Ms. Isadel S. Atrogenio

BAC Member


Ms. Edilberta B. Bslaba

BAC Member

Attested by:


Jose Renante L. Deloso Jr

BAC Secretary