



COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception, 1111 Cubao, Quezon City, Philippines
http://www.cda.gov.ph helpdesk@cda.gov.ph CDA @CDAPhils PH Cooperatives



MINUTES OF MEETING

CDA Bids and Awards Committee (BAC) - Head Office

October 6, 2022, 10:00A.M.

Via Google Meet

TYPE OF MEETING	VIRTUAL PRE-BID CONFERENCE																					
PROJECT	SUBSCRIPTION OF ONE (1) YEAR CLOUD COMPUTING SERVICE (PRODUCTION, STAGING AND DEVELOPMENT ENVIRONMENT) FOR THE INFORMATION SYSTEMS OF THE COOPERATIVE DEVELOPMENT AUTHORITY (CDA) FOR THE YEAR 2022-2023 WITH CONTRACT NO. CDA-2022-04																					
APPROVED BUDGET FOR THE CONTRACT (ABC)	TWO MILLION NINE HUNDRED EIGHTEEN THOUSAND FIVE HUNDRED NINETY-SEVEN PESOS (P2,918,597.00)																					
ATTENDEES	<table border="1"> <tr> <td colspan="3" data-bbox="531 909 1437 943">BIDS AND AWARDS COMMITTEE</td> </tr> <tr> <td data-bbox="531 981 1066 1144"> <ul style="list-style-type: none"> 1. Mr. Ray R. Elevazo 2. Atty. Ma. Lourdes P. Pacao 3. Mr. Augusto Salvador P. Balles 4. Mr. Inocencio M. Malapit 5. Ms. Mildred Esguerra </td> <td data-bbox="1066 981 1437 1144"> <ul style="list-style-type: none"> Chairperson Vice Chairperson Member Member Member </td> </tr> <tr> <td colspan="3" data-bbox="531 1173 1437 1207">BAC SECRETARIAT</td> </tr> <tr> <td data-bbox="531 1243 1066 1469"> <ul style="list-style-type: none"> 1. Mr. Jonal A. De Los Reyes 2. Ms. Josie L. Villaver 3. Mr. Perfecto Jose T. Sisi 4. Mr. Ronaldo G. Rivera 5. Mr. Romaine Niño P. Talucod </td> <td data-bbox="1066 1243 1437 1469"> <ul style="list-style-type: none"> Member Member Member BAC Administrator/ End-User BAC Administrator/ End-User </td> </tr> <tr> <td colspan="3" data-bbox="531 1476 1437 1541">BAC, TECHNICAL WORKING GROUP</td> </tr> <tr> <td data-bbox="531 1545 1066 1742"> <ul style="list-style-type: none"> 1. Mr. Elmer A. Bajado 2. Ms. Ma. Antonette A. Pimentel 3. Mr. Julio E. Casilan, Jr. 4. Mr. Carlito V. Buan 5. Mr. Bonifacio D. Garcia 6. Mr. Cris John Lloyds Rendoque </td> <td data-bbox="1066 1545 1437 1742"> <ul style="list-style-type: none"> Member Member Member Member Member End-User </td> </tr> <tr> <td colspan="3" data-bbox="531 1778 1437 1812">OBSERVERS:</td> </tr> <tr> <td data-bbox="531 1845 1066 1973"> <ul style="list-style-type: none"> 1. Ms. Irene Chrysanthemum Lim <li style="padding-left: 20px;">Ms. Mhervy N. Registrado 2. No Representative 3. No Representative </td> <td data-bbox="1066 1845 1437 2007"> <ul style="list-style-type: none"> COA Representative NATCCO Philippine Chamber of Commerce and Industry </td> </tr> </table>		BIDS AND AWARDS COMMITTEE			<ul style="list-style-type: none"> 1. Mr. Ray R. Elevazo 2. Atty. Ma. Lourdes P. Pacao 3. Mr. Augusto Salvador P. Balles 4. Mr. Inocencio M. Malapit 5. Ms. Mildred Esguerra 	<ul style="list-style-type: none"> Chairperson Vice Chairperson Member Member Member 	BAC SECRETARIAT			<ul style="list-style-type: none"> 1. Mr. Jonal A. De Los Reyes 2. Ms. Josie L. Villaver 3. Mr. Perfecto Jose T. Sisi 4. Mr. Ronaldo G. Rivera 5. Mr. Romaine Niño P. Talucod 	<ul style="list-style-type: none"> Member Member Member BAC Administrator/ End-User BAC Administrator/ End-User 	BAC, TECHNICAL WORKING GROUP			<ul style="list-style-type: none"> 1. Mr. Elmer A. Bajado 2. Ms. Ma. Antonette A. Pimentel 3. Mr. Julio E. Casilan, Jr. 4. Mr. Carlito V. Buan 5. Mr. Bonifacio D. Garcia 6. Mr. Cris John Lloyds Rendoque 	<ul style="list-style-type: none"> Member Member Member Member Member End-User 	OBSERVERS:			<ul style="list-style-type: none"> 1. Ms. Irene Chrysanthemum Lim <li style="padding-left: 20px;">Ms. Mhervy N. Registrado 2. No Representative 3. No Representative 	<ul style="list-style-type: none"> COA Representative NATCCO Philippine Chamber of Commerce and Industry
BIDS AND AWARDS COMMITTEE																						
<ul style="list-style-type: none"> 1. Mr. Ray R. Elevazo 2. Atty. Ma. Lourdes P. Pacao 3. Mr. Augusto Salvador P. Balles 4. Mr. Inocencio M. Malapit 5. Ms. Mildred Esguerra 	<ul style="list-style-type: none"> Chairperson Vice Chairperson Member Member Member 																					
BAC SECRETARIAT																						
<ul style="list-style-type: none"> 1. Mr. Jonal A. De Los Reyes 2. Ms. Josie L. Villaver 3. Mr. Perfecto Jose T. Sisi 4. Mr. Ronaldo G. Rivera 5. Mr. Romaine Niño P. Talucod 	<ul style="list-style-type: none"> Member Member Member BAC Administrator/ End-User BAC Administrator/ End-User 																					
BAC, TECHNICAL WORKING GROUP																						
<ul style="list-style-type: none"> 1. Mr. Elmer A. Bajado 2. Ms. Ma. Antonette A. Pimentel 3. Mr. Julio E. Casilan, Jr. 4. Mr. Carlito V. Buan 5. Mr. Bonifacio D. Garcia 6. Mr. Cris John Lloyds Rendoque 	<ul style="list-style-type: none"> Member Member Member Member Member End-User 																					
OBSERVERS:																						
<ul style="list-style-type: none"> 1. Ms. Irene Chrysanthemum Lim <li style="padding-left: 20px;">Ms. Mhervy N. Registrado 2. No Representative 3. No Representative 	<ul style="list-style-type: none"> COA Representative NATCCO Philippine Chamber of Commerce and Industry 																					

Office of the Chairman : (02) 8721-5325
 (02) 8721-5324
 Office of the Administrator : (02) 8721-0633
 Officer of the Day : (02) 8725-3764



Management System
ISO 9001:2015



www.tuv.com
ID: 9105070733

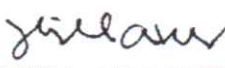
NAME OF BIDDERS/ REPRESENTATIVES	Prospective Bidder	Representative
		MoodLearning Inc.
		Maria Elena Mendoza
	EC Solutions and Enterprise	Bert Chua
	MYBUSYBEE INC.	Rico M. Hernandez
	MaroonStudios Inc.	Kristine Serrada
		Roann Escasinas
		Carla Jean Cruz
		Jerick Bernard Callado
	NTT Data Philippines, Inc.	Carlos Ryan Onia
		Jose Leonardo Medina
		Jessica Celis
	Infinity Hub Digital Marketing Co.	Gilmar E. Padua
	Cloud4C Services Inc.	Edler Panlilio
CALL TO ORDER	The Pre-Bid Conference started at 10:20 AM with a prayer led by the Chairperson, Mr. Ray E. Elevazo. Thereafter, Mr. de Los Reyes, member BAC Secretariat acknowledged the attendees and declared that there was a Quorum of the BIDS and Awards Committee.	
AGENDA	<p>The Agenda is as follows:</p> <ol style="list-style-type: none"> 1. Presentation of Bid Documents and the details particularly the specifications of the project for the “ONE (1) YEAR CLOUD COMPUTING SERVICE (PRODUCTION, STAGING AND DEVELOPMENT ENVIRONMENT) FOR THE INFORMATION SYSTEMS OF THE COOPERATIVE DEVELOPMENT AUTHORITY (CDA) FOR THE YEAR 2022-2023 WITH CONTRACT NO. CDA-2022-04” 2. Open Forum <p>Atty. Pacao Moved for the approval of the agenda and was duly seconded by Ms. Esguerra.</p>	
PRESENTATION OF BID DOCUMENTS	Mr. De Los Reyes proceeded to the presentation of Bid Documents	
SECTION I. INVITATION TO BID	Presented the contents of the Invitation To Bid. No Discussion	
SECTION II. INSTRUCTIONS TO BIDDERS	Presented the contents of the Bid Data Sheet. No discussion.	
SECTION III. BID DATA SHEET	Presented the contents of the Bid Data Sheet. No discussion.	
SECTION IV. GENERAL CONDITIONS OF CONTRACT	Presented the contents of the General Conditions of Contract. No discussion.	

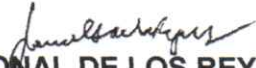
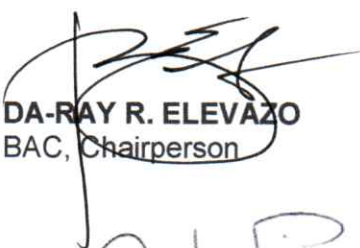




SECTION V. SPECIAL CONDITIONS OF CONTRACT	Presented the contents of the Special Conditions of Contract. No discussion.		
SECTION VI. SCHEDULE OF REQUIREMENTS	Presented the contents of the Schedule of Requirements. No discussion.		
SECTION VII. TECHNICAL SPECIFICATIONS	Presented the contents of the Technical Specifications. No Discussion.		
SECTION VIII. CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS	Presented the contents of the Checklist of Technical and Financial Documents. No discussion.		
SECTION IX. BIDDING FORMS	Presented the contents of the Bidding Forms. No discussion.		
OPEN FORUM	Below were the issues/clarifications raised by the following Bidders:		
	BIDDER/SUPPLIER	QUESTIONS/ISSUES	CLARIFICATION
	MaroonStudios Inc. *Carla Jean Cruz	<p>1. Are other IDs acceptable like TIN and Philhealth</p> <p>2. On the oath of affirmation, aside from the attorney and authorized representative, is a witness required as well</p> <p>3. The maximum number of days to release a COPCA after full commissioning and training</p> <p>4. When is the escalation procedure required</p>	<p>1. Mr. Jonal answered in the affirmative.</p> <p>2. Mr. De Los Reyes answered in the affirmative.</p> <p>3. Mr. Rivera replied that for the certificate of acceptance, once the deliverable is completed, it could take a week or less</p> <p>4. Mr. Ronald Rivera replied that before the issuance of acceptance, an escalation procedure is required.</p>

	<p>5. Can the 3 years of experience be relaxed to 2 years in deploying the cloud computing service</p> <p>7. A Question on the qualifications of Bidder was raised</p> <p>8. Regarding the 6 calendar weeks on the provision of service, what is the earliest/latest release of NDP</p>	<p>5. It shall first be discussed with the BAC since the 3-year experience is the standard requirement.</p> <p>6. Mr. Rivera stated one of the qualifications which is a certificate as partners/reseller</p> <p>7. Mr. De los Reyes replied that as to the timelines of procurement, the earliest possible is 28 calendar period and not less than 30 days before publication.</p>
MaroonStudios Inc. *Jeric Callado	Kindly elaborate on what kind of protection is needed	Mr. Cris Rendoque, Systems Development Specialist of ICTD said that Standard Security Protocol is required
MaroonStudios Inc. *Roann Escasinas	<p>1. On the delivery period, do we have to follow the 6 calendar weeks</p> <p>2. When do we expect the Bid Bulletin on this</p>	<p>1. Mr. Rivera replied in the affirmative.</p> <p>2. Mr. De los Reyes replied to expect the Bid Bulletin 7 days before the opening of Bids</p>
NTT Data Philippines *Carlos Ryan Onia	Are you open to other cloud providers, evidently in the TOR, it is already slanted and the terms used were those of a particular provider	3. Mr. Rivera replied in the affirmative as long as the technical specifications are met.

			Mr. Elevazo assured Mr. Ryan that the BAC is not favoring any bidder and furthermore, the observation was taken into consideration.
ADJOURNMENT	There being no more clarifications, the meeting was adjourned at 11:38A.M.. Mr. Elevazo requested the BAC to remain while the bidders and observers were allowed to exit the virtual meeting.		
Part II			
Discussion on the Issues raised by Bidders	ISSUE	RESOLUTION	
	The Relaxation of 3-year experience to 2 years in deploying the cloud computing service	The BAC has reached a consensus to stick with the prescribed 3-year period	
	The Remedy regarding the specifications, particularly on the use of the term "Google"	Mr. Rivera suggested using Kubernetes engine for "GKE"	
	Instead of certified trainers, would it be possible that certified trainers or cloud professionals of the selected cloud provider are the ones to deliver training services	Mr. Ronald replied in affirmative	
ISSUANCE OF SUPPLEMENTAL BID BULLETIN	After the deliberation of issues and concerns in the Bidding Documents, the following details were presented and shall form part of the Supplemental Bid Bulletin to be issued:		
	SECTION/ITEM NUMBER IN THE BID DOCUMENTS	CLARIFICATIONS / AMENDMENTS	
		FROM	TO
	4. CLOUD FUNCTIONAL REQUIREMENTS Page 35-36	4.1.6. Automatic upgrades/auto-repair - GKE allows to an option enforce maintenance period window for the cluster where no upgrades can be done - Node auto-provisioning	4.1.6. Automatic upgrades/auto-repair – KUBERNETES ENGINE allows to an option enforce maintenance period window for the cluster where no upgrades can be

	<p>4.2. MONITORING AND LOGGING PAGE 36</p> <p>4.4. NETWORKING Page 37</p> <p>14. QUALIFICATION OF BIDDER; Page 43</p>	<p>4.1.7. Release channel (GKE) - regular, stable, rapid (EKS/AKS do not have this option to choose between latest k8s or stable version)</p> <p>4.2.3. The CONTRACTOR must provide a management user interface for managing workloads and services on the fully managed clusters - GKE/workloads</p> <p>4.4.1. The CONTRACTOR should provide a fully turn-key installation of Istio service mesh during cluster creation - Auto-Pilot/ASM</p> <p>14.1.4. Must have certified trainers to deliver professional training services to end-users and IT administrators.</p>	<p>done - Node auto-provisioning</p> <p>4.1.7. Release channel KUBERNETES ENGINE - regular, stable, rapid (EKS/AKS do not have this option to choose between latest k8s or stable version)</p> <p>4.2.3. The CONTRACTOR must provide a management user interface for managing workloads and services on the fully managed clusters – KUBERNETES ENGINE/ workloads</p> <p>4.4.1. The CONTRACTOR should provide a fully turn-key installation of cloud service mesh during cluster creation - Auto-Pilot/ASM</p> <p>14.1.4. Must have certified trainers/Cloud Professional to deliver professional training services to end-users and IT administrators.</p>
--	---	--	---

	Ms. Esguerra moved for Approval of the amendments in the Bid Documents and duly seconded by Mr. Balles.
CERTIFICATION	We certify that the foregoing is the true account of the Pre-Bid Conference conducted on Oct. 06, 2022 .
PREPARED BY	 JOSIE L. VILLAVER BAC Secretariat Date: Oct. 6, 2022

CERTIFIED CORRECT	 JONAL DE LOS REYES Member, BAC Secretariat
APPROVED	 DA-RAY R. ELEVAZO BAC, Chairperson  DA-Atty. MA. LOURDES P. PACAO BAC, Vice Chairperson  AUGUSTO SALVADOR P. BALLE BAC, Member  INOCENCIO M. MALAPIT BAC, Member  MILDRED S. ESGUERRA BAC, Member