



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9206845  
**Procuring Entity** COOPERATIVE DEVELOPMENT AUTHORITY - REGION XI  
**Title** ONE (1) YEAR CONTRACT FOR SECURITY SERVICES  
**Area of Delivery** Davao Del Sur

<b>Solicitation Number:</b>	2022-025	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Security Services		
<b>Approved Budget for the Contract:</b>	PHP 480,000.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>			
<b>Client Agency:</b>		<b>Date Published</b>	09/11/2022
<b>Contact Person:</b>	RUBEN LABUGUEN CUNANAN Regional Director 2/F GB CAM Building, Monteverde Avenue Davao City Davao Del Sur Philippines 8000 63-082-2258064 63-082-2227710 r11@cda.gov.ph	<b>Last Updated / Time</b>	08/11/2022 17:36 PM
		<b>Closing Date / Time</b>	15/11/2022 10:00 AM

**Description**

REQUEST FOR QUOTATION

Date: November 7, 2022  
RFQ No.: 2022-11-108

Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_

Business Permit No.: \_\_\_\_\_  
TIN: \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your Original Quotation duly signed by you or your duly authorized representative not later than three(3) days upon receipt.

NOEMI A. MAGABILEN  
Chairman, Bids & Awards  
Committee  
After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

OFFER  
ITEM DESCRIPTION Quantity (QTY) Approved Budget for the Contract PRICE Compliance with Technical Specifications (please check) REMARKS



PURPOSE: QTY Unit Price Total Price Yes No  
 PROCUREMENT OF ONE (1) YEAR SECURITY SERVICES Two (2) 480,000.00  
 CONTRACT FROM JANUARY 1, 2023 UP TO DECEMBER 31,  
 2023  
 Approved Budget of Contract: Four Hundred Eighty-  
 Thousand Pesos only

FOLLOWING DUTIES:  
 - REPORT FROM SUNDAYS TO SATURDAYS  
 (INCLUDING HOLIDAYS)  
 - TWO SHIFTS - 6:00AM TO 2:00PM  
 - 2:00PM TO 10:00PM  
 x - - - - - Nothing Follows - - - - - x

Note: •Quoted price/s must be VAT inclusive.  
 •Supplier must submit a sealed quotation.  
 •Sealed quotation must be submitted with PhilGEPS Certificate of Membership together with Signature over Printed Name  
 BIR Registration.

Contact Numbers (Landline and/or  
 Canvasser Cellphone Nos.)/E-mail address  
 Date Received: \_\_\_\_\_

**TERMS AND CONDITIONS**

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotations/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotations, to be denominated in Philippine peso shall include all taxes.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The items shall be delivered within Ten (10) working days from receipt of Purchase/Job Order.
8. The CDA-Davao Extension Office shall have the right to inspect and/or to test the goods
9. Submit your sealed quotation by mail or through your messenger addressed to the Cooperative Development Authority,  
 2nd Floor, G.B. Cam Building, T. Monteverde Avenue, Davao City
10. The Cooperative Development Authority reserves the right to accept or reject any or all quotations, waive any informality or technicality therein and award to any firm whose proposal is deemed most advantageous to the government.

**ADDITIONAL REQUIREMENTS FOR SUBMISSION:**

1. PHILGEPS Registration
2. Organizational Charts
3. License to Operate
4. Business to Operate
5. List of Clients
6. Agency Firearms License/Certification from PNP
7. Company Profile
8. BIR Registration & Tax Clearance
9. DTI Cert.
10. PADPAO Membership
11. Bid Securing Bond
12. SSS, PHILHEALTH AND HDMF Clearance
13. DOLE Registration and Clearance
14. ITR and Comparative Audited Financial Statements for 2020 & 2021
15. Cost Breakdown

**Other Information**

FOR MORE INFORMATION YOU MAY CONTACT MS. WILDA S. ANDO AT MOBILE NO. 09338125956



**Created by** RUBEN LABUGUEN CUNANAN  
**Date Created** 08/11/2022

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