



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9495653
Procuring Entity COOPERATIVE DEVELOPMENT AUTHORITY - REGION XI
Title HOTEL, LODGING AND MEETING FACILITIES ON February 28-March 2, 2023
Area of Delivery Davao Del Sur

Solicitation Number:	2023-003	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Hotel and Lodging and Meeting Facilities	Document Request List	0
Approved Budget for the Contract:	PHP 99,000.00	Date Published	18/02/2023
Delivery Period:		Last Updated / Time	17/02/2023 15:39 PM
Client Agency:		Closing Date / Time	21/02/2023 12:00 PM
Contact Person:	RUBEN LABUGUEN CUNANAN Regional Director 2/F GB CAM Building, Monteverde Avenue Davao City Davao Del Sur Philippines 8000 63-082-2258064 63-082-2227710 r11@cda.gov.ph		

Description

REQUEST FOR QUOTATION
 Date: February 16, 2023
 RFQ No.: 2023-02-014

Name of Company: _____
 Address: _____

Business Permit No.: _____
 TIN: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than Three (3) days upon receipt.

Atty. EARL DF LARRODER
 Chairman, Bids & Awards
 Committee

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

OFFER

ITEM DESCRIPTION Quantity (QTY) Approved Budget for the Contract PRICE Compliance with Technical Specifications (please check) REMARKS

PURPOSE: For Cashier (Regions operational expenses payment) QTY "Unit Price" Total Price Yes No

Procurement of the following:

Function hall for 30 pax on February 28, 2023 (2 snacks and 1 meal) 30 33,000.00
Function hall for 30 pax on March 1, 2023 (2 snacks and 1 meal) 30 33,000.00
Function hall for 30 pax on March 2, 2023 (2 snacks and 1 meal) 30 33,000.00

With complete equipment to be used for the event but not limited to:

1. sound system
2. 4-5 pcs separate microphones for each speakers (non-sharing)
3. Extension wires/cords for laptops and gadgets used by facilitators and attendees
4. Availability of power generators in case of power outage
5. 16 GB Speed Data wifi connections in the room and training hall
6. 1 pc indoor Backdrop (tarpaulin)
7. 600 sqm Floor area and 4.2 meters ceiling height training hall
8. Spacious carpark
9. Built-in Multi media projector
10. Rostrum

Plate in snacks:

February 28-March 2, 2023 (AM/PM snacks for 30 pax)

Buffet Meals

February 28-March 2, 2023 (lunch for 30 pax)

*With free flowing coffee, tea and water

*With single service condiments, dispensed by staff, to avoid contamination

Note: •Quoted price/s must be VAT inclusive.

•Supplier must submit a sealed quotation.

•Sealed quotation must be submitted with PhilGEPS Certificate of Membership together with Signature over Printed Name

one or two of the following: Company Profile, DTI/SEC Registration, Business/Mayor's Permit, BIR Registration.

Contact Numbers (Landline and/or
Canvasser Cellphone Nos.)/E-mail address

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotations/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotations, to be denominated in Philippine peso shall include all taxes.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The items shall be delivered within Ten (10) working days from receipt of Purchase/Job Order.
8. The CDA-Davao Regional XI Office shall have the right to inspect and/or to test the goods
9. Submit your sealed quotation by mail or through your messenger addressed to the Cooperative Development Authority,
2nd Floor, G.B. Cam Building, T. Monteverde Avenue, Davao City
10. The Cooperative Development Authority reserves the right to accept or reject any or all quotations, waive any informality or technically therein and award to any firm whose proposal is deemed most advantageous to the government.

Created by RUBEN LABUGUEN CUNANAN

Date Created 17/02/2023

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