



## COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception, 1111 Cubao, Quezon City, Philippines

http://www.cda.gov.ph helpdesk@cda.gov.ph CDA @CDAPhis PH Cooperatives



### NOTICE OF AWARD

MAR 28 2023

Date

#### **MS. CARLA JEAN L. CRUZ**

Business Development Manager

MAROONSTUDIOS INC.

12<sup>th</sup> Floor Corporate 145 Building

145 Mother Ignacia Avenue, Diliman

Quezon City

Mobile Number: 0917-6310884

**Dear Ms. Cruz:**

We are pleased to notify you that the **Contract/Project: PROCUREMENT OF A ONE (1) YEAR SUBSCRIPTION OF CLOUD BASED ELECTRONIC MAIL SERVICES FOR THE COOPERATIVE DEVELOPMENT AUTHORITY (CDA) FOR THE YEAR 2023-2024 WITH CONTRACT NO. CDA-2023-01** is hereby awarded to **MAROONSTUDIOS INC.** as the Bidder with **Single Lowest Calculated and Responsive Bid (SLCRB)** pursuant to **CDA-BAC Resolution No. 2023-037** with a Contract Price equivalent to **FIVE MILLION SEVEN HUNDRED SIXTY SEVEN THOUSAND FIVE HUNDRED FIFTY THREE PESOS (P5,767,553.00)** inclusive of applicable government taxes and fees.

You are therefore required, within ten (10) days from the receipt of this Notice of Award (NOA), to formally enter into contract with the CDA, and provide this Agency with the **Performance Security** in accordance with any of the following schedules which shall be co-terminus with the duration of the contract (120 days) to take effect from the date of receipt of the Notice to Proceed; to wit:

- a) Five percent (5%) of the Contract Price in Cash, Manager's Check, Irrevocable Letter of Credit, Bank Draft or Bank Guarantee issued by a reputable bank;
- b) Thirty percent (30%) of the Contract Price in Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security; and/or

Office of the Chairman (02) 8721-5325

(02) 8721-5374

Office of the Administrator (02) 8721-7635

Office of the Director (02) 8721-3784



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Letter to MaroonStudios Inc.

- c) Any combination of the foregoing proportionate to share of form with respect to total amount of security.

Refusal to accept the award without justifiable reason and failure to provide the performance security within the prescribed period of ten (10) days shall constitute sufficient ground for cancellation of the award, forfeiture of the bid security and disqualification in any future bidding of this Authority.

Please acknowledge agreement of this NOA by formally signing on the space provided below and return the same within the specified period stated above.

Very truly yours,

*[Signature]*  
**Usec. JOSEPH B. ENCABO**  
 Chairman  
 Head of Procuring Entity (HoPE)

**CONFORME:**

**MAROONSTUDIOS INC.**  
 (Winning Bidder)

By : *[Signature]*  
**CARLA JEAN L. CRUZ**  
Authorized Representative

Date : March 28, 2023

Office of the Director 02-8721-5125  
 Office of the Administrative Officer of the Day 02-8721-5324  
 02-8721-8688  
 02-8721-3764



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