



COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception, 1111 Cubao, Quezon City, Philippines
http://www.cda.gov.ph helpdesk@cda.gov.ph CDA @CDAPh PH Cooperatives



NOTICE TO PROCEED

MAR 31 2023

Date

MS. CARLA JEAN L. CRUZ

Business Development Manager
MAROONSTUDIOS INC.
12th Floor Corporate 145 Building
145 Mother Ignacia Avenue, Diliman
Quezon City
Mobile Number: 0917-6310884

Dear Ms. Cruz:

The attached Contract Agreement having been approved, notice is hereby given to **MAROONSTUDIOS INC.** that delivery of services may proceed on the Project: **PROCUREMENT OF A ONE (1) YEAR SUBSCRIPTION OF CLOUD BASED ELECTRONIC MAIL SERVICES FOR THE COOPERATIVE DEVELOPMENT AUTHORITY (CDA) FOR THE YEAR 2023-2024 UNDER CONTRACT NO. CDA-2023-01** with a Contract Price of **FIVE MILLION SEVEN HUNDRED SIXTY SEVEN THOUSAND FIVE HUNDRED FIFTY THREE PESOS (P5,767,553.00)** inclusive of applicable government taxes and fees.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation of the Schedule of Requirements and Technical Specifications specified in the Bidding Documents.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below.

Very truly yours,

Usec. JOSEPH B. ENCABO
Chairman
Head of Procuring Entity (HoPE)

I acknowledge receipt of this NOTICE on March 31, 2023
Name of Authorized Representative: **CARLA JEAN L. CRUZ**

Signature of Authorized Representative: _____

Office of the Chairman: (02) 8721-9125
(02) 8721-9124
Office of the Administrator: (02) 8721-9133
Office of the City: (02) 8726-3264



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