



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9917674
Procuring Entity COOPERATIVE DEVELOPMENT AUTHORITY - REGION XI
Title 3rd QUARTER OFFICE SUPPLIES
Area of Delivery Davao Del Sur

Solicitation Number:	2023-07-005	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	07/07/2023
Approved Budget for the Contract:	PHP 76,354.86	Last Updated / Time	06/07/2023 12:11 PM
Delivery Period:		Closing Date / Time	12/07/2023 13:00 PM
Client Agency:			
Contact Person:	RUBEN LABUGUEN CUNANAN Regional Director 2/F GB CAM Building, Monteverde Avenue Davao City Davao Del Sur Philippines 8000 63-082-2258064 63-082-2227710 r11@cda.gov.ph		

Description

REQUEST FOR QUOTATION

Date: July 5, 2023
RFQ No.: 2023-07-051

Name of Company: _____
Address: _____

Business Permit No.: _____
TIN: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your Original Quotation duly signed by you or your duly authorized representative 3 days upon receipt.

ATTY EARL D.F. LARRODER
Chairman, Bids & Awards
Committee

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

OFFER

ITEM DESCRIPTION Quantity (QTY) Approved Budget for the Contract PRICE Compliance with Technical Specifications (please check) REMARKS
For 3rd Quarter Office Supplies QTY Unit Price Total Price Yes No

Procurement of 3rd Quarter Office Supplies:

Alcohol, Ethyl, 1 Gallon 6 3,300.00
 Air Freshener, Aerosol Type 150G 5 1,500.00
 Ballpen BP1RT Black 50 750.00
 Ballpen BP1RT Blue 50 750.00
 Correction tape, 8 meters 45 1,125.00
 Folder Pressboard, 100 per box (Legal Size) 2 2,600.00
 Paper Clip, Vinyl Plastic Coated, Jumbo 20 400.00
 Paper, Multicopy A4, 80 gsm 130 30,680.00
 Paper, Multicopy Legal, 80 gsm 50 12,500.00
 Sign Pen, Black, liquid or gel 50 1,650.00
 Sign Pen, Blue, liquid or gel 50 1,650.00
 Sign Pen Refill 0.7 Black 2 700.00
 Ink Cartridge Canon 811, Colored 5 6,500.00
 Ink Printer EpsonT664 Black 10 3,500.00
 Insecticide Spray, Aerosol type 600 ml 6 2,100.00
 DishwashingLiquid (bottle) 6 1,800.00
 Multipurpose bleach (gallon) 6 1,200.00
 Broom Stick 1 50.00
 Cleanser, Scouring Powder, 350g 3 450.00
 Detergent Powder, all purpose, 1 kg 6 750.00
 Liquid hand soap, 500ml 6 900.00
 Rags 2 300.00
 Twine 3 199.86

Trash Bag XXL (Black Color) 10 1,000.00

Note: •Quoted price/s must be VAT inclusive.

•Supplier must submit a sealed quotation.

•Sealed quotation must be submitted with PhilGEPS Certificate of Membership together with Signature over Printed Name

BIR Registration.

Contact Numbers (Landline and/or
 Canvasser Cellphone Nos.)/E-mail address

Date Received: _____

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotations/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotations, to be denominated in Philippine peso shall include all taxes.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The items shall be delivered within Five (5) working day from receipt of Purchase/Job Order.
8. The CDA-Davao Extension Office shall have the right to inspect and/or to test the goods
9. Submit your sealed quotation by mail or through your messenger addressed to the Cooperative Development Authority,
 2nd Floor, G.B. Cam Building, T. Monteverde Avenue, Davao City
10. The Cooperative Development Authority reserves the right to accept or reject any or all quotations, waive any informality or technically therein and award to any firm whose proposal is deemed most advantageous to the government.

Other Information

FOR MORE INFORMATION, PLEASE CONTACT MS. LOUISE ANGELI BOUFFARD AT TEL NO. 082-317-1520.

Created by RUBEN LABUGUEN CUNANAN

Date Created 06/07/2023

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