



COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception Cubao, 1111 Quezon City, Philippines
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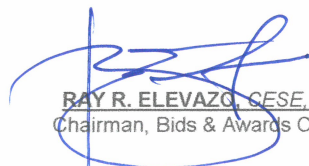


REQUEST FOR QUOTATION

Date: January 10, 2024
RFQ No.: 2024-013

Name of Company: _____
Address: _____
Business Permit No.: _____
TIN: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____


RAY R. ELEVAZQ, CESE, MNSA
Chairman, Bids & Awards Committee

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	Quantity (QTY)	Approved Budget for the Contract	PRICE			OFFER		REMARKS
			QTY	Unit Price	Total Price	Compliance with Technical Specifications (please check)		
PURPOSE: For CDA-CPDAD administrative functions as one of its ICT equipment		₱55,000.00				Yes	No	
Procurement of one (1) unit of Network Color Document Sheet-feed Scanner TECHNICAL SPECIFICATIONS: Scanner Type: Sheetfed Scanner Optical Resolution (ADF): At least 600 DPI x 600 DPI (Horizontal x Vertical) Optical Resolution: At least 600 DPI x 600 DPI (Horizontal x Vertical) ADF Minimum Document Size Minimum of 50,8 mm x 50,8 mm (Horizontal x Vertical) ADF Maximum Document Size Maximum of 215,9 mm x 6.096 mm (Horizontal x Vertical) Paper Formats: A4 (21.0x29.7 cm), A5 (14.8x21.0 cm), A6 (10.5x14.8 cm), B4, B5, B6, Letter, Legal, Postcard, Business cards, Plastic cards, DL (Envelope) Scanning color depth: Input: 30 Bits Color / 10 Bits Monochrome , Output: 24 Bits Color / 8 Bits Monochrome Ultrasonic Sensor: Yes Category: Network & Wifi, General Office Scanning Speed: Monochrome: 40 pages/min - Color: 40 pages/min measured with Size: A4 , Resolution: 200 / 300 dpi, Monochrome: 80 image/min - Color: 80 image/min measured with Size: A4 , Resolution: 200 / 300 dpi Features: RGB colour dropout, Advanced Colour Dropout / Enhance, Skip blank page, A3 stitching, Punch holes removal, Advanced editing, Pre-defined scanning settings, Automatic de-skew, Automatic multi-document recognition, Dual Image Output (Windows only), Auto-rotation, Text enhancement, Edge fill, Barcode Recognition, Manual / Automatic Job Separation, Scan to Cloud Storage Output formats: BMP, JPEG, TIFF, multi-TIFF, PDF, searchable PDF, PDF/A, PNG, docx, xlsx, pptx File compression features TIFF Compression (JPEG(7) , CITT G4, LZW), PDF Compression, JPEG compression Advanced document integration: Scan to Email, Scan to FTP, Scan to Web folders, Scan to Network folders Drivers: TWAIN, ISIS (Web download), Epson Scan2 (TWAIN), SANE (Linux), WIA (Windows), ICA (Mac)	1 Lot							

<p>Included Software Epson Device Admin, Epson Document Capture (Mac only), Epson Document Capture Pro (Windows only), Epson Document Capture Pro Server (on free download), Epson Event Manager, Epson Scan 2, Web browser interface Compatible Operating Systems Mac OS 10.6+, Windows 10, Windows 7, Windows 8, Windows 8.1, Windows Server 2003, Windows Server 2008 (32/64bit), Windows Server 2012 R2, Windows Vista, Windows XP SP3</p> <p>Payment: Thirty (30) days after delivery of the supply</p> <p>Warranty: 12 months On-site service</p> <p>Delivery: Forty (40) days</p>								
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Note: •Quoted price/s must be VAT inclusive.
•Supplier must have a Land Bank of the Phil. Account.
•Supplier must submit a sealed quotation.
•Sealed quotation must be submitted together with the following requirements:
Company Profile, DTI/SEC Registration, Business/Mayor's Permit, BIR Registration, and PhilGEPS Certificate of Membership

Signature over Printed Name

Contact Numbers (Landline and/or
Cellphone Nos.)/E-mail address

Canvasser

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotations/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotations, to be denominated in Philippine peso shall include all taxes.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The items shall be delivered within _____ working days from receipt of Purchase/Job Order.
8. The CDA-CO shall have the right to inspect and/or to test the goods
9. Submit your sealed quotation by mail or through your messenger addressed to the Cooperative Development Authority, 827 Aurora Blvd., Brgy. Immaculate Concepcion, Quezon City.
10. The Cooperative Development Authority reserves the right to accept or reject any or all quotations, waive any informality or technically therein and award to any firm whose proposal is deemed most advantageous to the government.