



COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception Cubao, 1111 Quezon City, Philippines
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MINUTES OF MEETING

CDA – Head Office Bids and Awards Committee (BAC)

April 29, 2024 at 10:00AM

via Google Meet

TYPE OF MEETING	IN-PERSON (FACE-TO-FACE) OPENING OF BIDS																					
PROJECT	ONE (1) LOT SUPPLY AND DELIVERY OF BRAND NEW DIGITAL 2-IN-1 CORN MILL COMBINED RICE MILL WITH 10 KVA GENERATOR SET FOR MICRO AGRICULTURE COOPERATIVES NATIONWIDE WITH CONTRACT NO. CDA-GOODS-2024-03																					
APPROVED BUDGET FOR THE CONTRACT (ABC)	TWO HUNDRED FOUR MILLION PESOS (P204,000,000.00)																					
ATTENDEES	<table border="1"> <tr> <td colspan="2" data-bbox="483 976 991 1010">BIDS AND AWARDS COMMITTEE</td> </tr> <tr> <td data-bbox="483 1037 991 1137"> <ol style="list-style-type: none"> Mr. Ray R. Elevazo Mr. Augusto Salvador P. Balles Mr. Inocencio M Malapit </td> <td data-bbox="999 1037 1409 1137"> Chairperson, BAC Member, BAC Member, BAC </td> </tr> <tr> <td colspan="2" data-bbox="483 1182 991 1216">BAC SECRETARIAT</td> </tr> <tr> <td data-bbox="483 1243 991 1373"> <ol style="list-style-type: none"> Mr. Elmer A. Bajado Mr. Benjie R. Magdayo Ms. Ma. Antonette A. Pimentel Mr. Ronaldo G. Rivera </td> <td data-bbox="999 1243 1409 1373"> Member, BAC Secretariat Member, BAC Secretariat Member, BAC Secretariat Online Administrator </td> </tr> <tr> <td colspan="2" data-bbox="483 1417 991 1451">TECHNICAL WORKING GROUP</td> </tr> <tr> <td data-bbox="483 1478 991 1608"> <ol style="list-style-type: none"> Mr. Angelo S. Bugarin Mr. Julio Casilan Jr. Ms. Marygrace C. Jaquilmac </td> <td data-bbox="999 1478 1409 1608"> Member, BAC TWG Member, BAC TWG Member, BAC TWG Member, BAC TWG </td> </tr> <tr> <td colspan="2" data-bbox="483 1619 991 1653">END-USER</td> </tr> <tr> <td data-bbox="483 1680 991 1765"> <ol style="list-style-type: none"> ASec Pendatun B. Disimban Ms. Eivira Pasaguir </td> <td data-bbox="999 1680 1409 1765"></td> </tr> <tr> <td colspan="2" data-bbox="483 1798 991 1832">OBSERVER:</td> </tr> <tr> <td data-bbox="539 1859 991 1989"> <ol style="list-style-type: none"> ASec Santiago S. Lim Mr. Jonal A. De Los Reyes Ms. Noemi Carpio Ms. Desiree Joy Salvatera </td> <td data-bbox="999 1859 1409 1989"> Administrator II Acting Chief, Admin. Division DA – BAFE DA – BAFE </td> </tr> </table>		BIDS AND AWARDS COMMITTEE		<ol style="list-style-type: none"> Mr. Ray R. Elevazo Mr. Augusto Salvador P. Balles Mr. Inocencio M Malapit 	Chairperson, BAC Member, BAC Member, BAC	BAC SECRETARIAT		<ol style="list-style-type: none"> Mr. Elmer A. Bajado Mr. Benjie R. Magdayo Ms. Ma. Antonette A. Pimentel Mr. Ronaldo G. Rivera 	Member, BAC Secretariat Member, BAC Secretariat Member, BAC Secretariat Online Administrator	TECHNICAL WORKING GROUP		<ol style="list-style-type: none"> Mr. Angelo S. Bugarin Mr. Julio Casilan Jr. Ms. Marygrace C. Jaquilmac 	Member, BAC TWG Member, BAC TWG Member, BAC TWG Member, BAC TWG	END-USER		<ol style="list-style-type: none"> ASec Pendatun B. Disimban Ms. Eivira Pasaguir 		OBSERVER:		<ol style="list-style-type: none"> ASec Santiago S. Lim Mr. Jonal A. De Los Reyes Ms. Noemi Carpio Ms. Desiree Joy Salvatera 	Administrator II Acting Chief, Admin. Division DA – BAFE DA – BAFE
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NAME OF BIDDERS/ REPRESENTATIVES	<table border="1" data-bbox="512 266 1437 512"> <thead> <tr> <th data-bbox="512 266 1038 327">Prospective Bidder</th> <th data-bbox="1038 266 1437 327">Representative</th> </tr> </thead> <tbody> <tr> <td data-bbox="512 327 1038 512">1. GREAT AGRICULTURAL PRODUCTS AND BUILDERS DEVELOPMENT CORPORATION</td> <td data-bbox="1038 327 1437 512">JEFFERSON CHONG</td> </tr> </tbody> </table>	Prospective Bidder	Representative	1. GREAT AGRICULTURAL PRODUCTS AND BUILDERS DEVELOPMENT CORPORATION	JEFFERSON CHONG		
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CALL TO ORDER	<p>The Bids and Awards Committee convened at 10:20AM. ASec Disimban, Board Member III and one of the end-users, led the prayer for the Islam faith followed by the prayer of Christian faith led the BAC Chairman, Mr. Elevazo. Thereafter, he instructed the BAC Secretariat to ascertain the quorum of the BAC and acknowledge the presence of all other attendees.</p> <p>After the declaration of quorum by Mr. Elmer A. Bajado, Mr Elevazo instructed the Secretariat to proceed with the agenda for the meeting.</p>						
AGENDUM	<ol style="list-style-type: none"> 1. The Opening of Bids for the ONE (1) LOT SUPPLY AND DELIVERY OF BRAND NEW DIGITAL 2-IN-1 CORN MILL COMBINED RICE MILL WITH 10 KVA GENERATOR SET FOR MICRO AGRICULTURE COOPERATIVES NATIONWIDE WITH CONTRACT NO. CDA-GOODS-2024-03 2. Reminder on the schedule of future BAC meetings <p>Mr. Malapit moved the approval of the agenda as presented by the Secretariat which was duly seconded by Mr. Balles.</p>						
OPENING OF BIDS	<p>The BAC Secretariat thru Mr. Bajado, presented the submitted bid envelope of the lone bidder with the following details:</p> <table border="1" data-bbox="475 1301 1394 1659"> <thead> <tr> <th data-bbox="475 1301 858 1397">Name of Bidder</th> <th data-bbox="858 1301 1163 1397">Date</th> <th data-bbox="1163 1301 1394 1397">Time of Submission</th> </tr> </thead> <tbody> <tr> <td data-bbox="475 1397 858 1659">1. GREAT AGRICULTURAL PRODUCTS AND BUILDERS DEVELOPMENT CORPORATION</td> <td data-bbox="858 1397 1163 1659">April 29, 2024</td> <td data-bbox="1163 1397 1394 1659">8:32 AM</td> </tr> </tbody> </table>	Name of Bidder	Date	Time of Submission	1. GREAT AGRICULTURAL PRODUCTS AND BUILDERS DEVELOPMENT CORPORATION	April 29, 2024	8:32 AM
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A. REVIEW OF ELIGIBILITY AND TECHNICAL COMPONENT

Mr. Bajado continued the opening of the mother envelope which contains the following:

1. Original Copy
2. Copy 1
3. Copy 2

Mr. Bajado opened the envelopes consecutively for everyone to witness its contents. The original copy was given to the Committee while the Copy 1 was submitted to the Technical Working Group. The Copy 2 remains with the BAC Secretariat which presented the following:

<p>a. Certificate of PhilGEPS Registration</p>	<p>Presented No comment</p>
<p>i. Registration Documents from DTI, SEC and CDA</p>	<p>Presented No comment</p>
<p>ii. Mayor's / Business Permit</p>	<p>Presented No comment</p>
<p>iii. Valid and Current Tax Clearance</p>	<p>Presented No comment</p>
<p>b. Statement of On-Going and Awarded But Not Yet Started Contracts</p>	<p>Presented No comment</p>
<p>c. Statement of Single Largest Completed Contracts Similar to the Contract to be Bid</p>	<p>Presented Comment: Tabbed as letter "f"</p>
<p>d. Bid Securing Declaration</p>	<p>Presented Comment: Tabbed as letter "g"</p>
<p>e. Conformity with the Schedule of Requirements</p>	<p>Presented Comment: Tabbed as letter "h"</p>

f. Conformity with Technical Specifications	Presented Comment: Tabbed as letter "i"
g. Omnibus Sworn Statement / Secretary's Certificate	Presented Comment: Tabbed as letter "j"
h. Audited Financial Statement	Presented Comment: Tabbed as letter "k"
i. Net Financing Contracting Capacity (NFCC)	Presented Php 334,273,335.00 Comment: Tabbed as letter "l"
j. Joint Venture Agreement	Not applicable
OBSERVATION AND COMMENT	During the presentation, ASec. Lim requested to be informed of the Single Largest Completed Contract (SLCC). The BAC Chairman requested Mr. Malapit to state the SLCC which is P 124,800,000.00; date of delivery and acceptance is August 9, 2023 and; the contracting party is a certain SULHEN AND TJJ CORPORATION. ASec Lim commented that the amount is more than 50% and thanked the Committee.
ACCEPTANCE OF THE SUBMITTED ELIGIBILITY AND TECHNICAL REQUIREMENTS	The BAC declared the GREAT AGRICULTURAL PRODUCTS AND BUILDERS DEVELOPMENT CORPORATION as eligible in its submitted Technical and Legal Requirements , thus, it is qualified to the opening of the financial documents.
k. REVIEW OF FINANCIAL COMPONENT	
a. Financial Bid	Presented Comment: tabbed as "(n)" P203,150,000.00
b. Duly Signed and Accomplished Price Schedule	Presented Commented: tabbed as "(o)"

	No other stated comment.
ACCEPTANCE OF THE SUBMITTED FINANCIAL DOCUMENT	The BAC declared the GREAT AGRICULTURAL PRODUCTS AND BUILDERS DEVELOPMENT CORPORATION compliant and passed the financial document requirements.
RESULT OF THE POST ASSESSMENT	The BAC declared the GREAT AGRICULTURAL PRODUCTS AND BUILDERS DEVELOPMENT CORPORATION compliant in the technical and financial requirement for the project.
DECLARATION OF THE LOWEST CALCULATED BIDDER	The BAC declared the GREAT AGRICULTURAL PRODUCTS AND BUILDERS DEVELOPMENT CORPORATION with business address at 14 Ordiana St. Parang, Marikina City to be the single calculated bidder with the address 14 Ordiana St. Parang, Marikina City.
OTHER ITEMS FOR DISCUSSION	Mr. Bajado reminded the BAC on the following schedule of meeting: May 02, 2024, 10:00 AM – Pre-procurement conference for the SUPPLY AND DELIVERY OF 291 UNITS OF LAPTOP FOR THE CDA FOR FY 2024 thru Video Conferencing.
INSTRUCTIONS FROM THE MEMBERS OF THE BAC	Mr. Malapit requested the BAC Secretariat to process whatever it is to be accomplished so that project be put into implementation. In the end, Mr. Elevazo acknowledged the BAC Secretariat, TWG, end-users, the observers.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:30 AM.
CERTIFICATION	We certify that the foregoing is the true account of the Opening of Bids conducted on April 29, 2024 .
PREPARED BY	 MA. ANTONETTE A. PIMENTEL Member, BAC Secretariat Date: <u>April 30, 2024</u>

APPROVED



INOCENCIO M. MALAPIT
BAC Member



AUGUSTO SALVADOR P. BALLE
BAC Member



RAY R. ELEVAZO, CESE, MNSA
BAC Chairperson