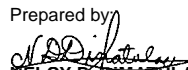


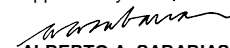
Cooperative Development Authority MIMAROPA Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
260420700017	Procurement of Various Office Supplies	RO	NO	NP-53.5 Agency-to-Agency	Year Round	N/A			GoP	26,000.00	26,000.00		Supplies available at PS
260420700017	Procurement of Various :	RO	NO	Shopping		N/A			GoP	200,000.00	200,000.00		Supplies based on the approved CSE but not available at PS
	- Common Use Office Supplies				January and July 2024								
	- Semi-expendable office equipment												
	- Semi-expendable furniture and fixtures												
	- Semi-expendable and other machinery equipment												
	Travelling Expenses	All personnel	NO	NP-53.9 - Small Value Procurement	Year Round	N/A			GoP	1,632,000.00	1,632,000.00		For official use of MIMAROPA personnel for attending seminars/travels/conferences
260420700017	Trainings/Capacity Building/Year Round Assessment	All personnel	NO	NP-53.9 - Small Value Procurement	Year Round	N/A			GoP	683,000.00	683,000.00		Training Expenses for conduct of various trainings/Year-end Assessment
260420700017	Security Expenses	RO	NO	Direct Contracting	Jan-24			Jan-24	GoP	180,000.00	180,000.00		Provision of security guard
260420700017	Office space rentals	RO	NO	NP-53.10 Lease of Real Property and Venue	Jan-24	N/A		Jan-24	GoP	720,000.00	720,000.00		Monthly rental of office space from Jan-Dec 2024
260420700017	Fuel, Oil and Lubricant Expenses	RO	NO	NP-53.9 - Small Value Procurement	Year Round	N/A			GoP	60,000.00	60,000.00		Consumables for office vehicle
260420700017	Water Expenses	RO	NO	Direct Contracting	Year Round	N/A			GoP	18,000.00	18,000.00		Monthly water bill/Drinking water from Jan-Dec 2024
260420700017	Electricity Expenses	RO	NO	Direct Contracting	Year Round	N/A			GoP	150,000.00	150,000.00		Monthly electricity from Jan-Dec 2024
260420700017	Postage and Courier Expenses	RO	NO	Direct Contracting	Year Round	N/A			GoP	100,000.00	100,000.00		Mailing of documents of CDA MIMAROPA
260420700017	Internet Subscription Expense	RO	NO	Direct Contracting	Year Round	N/A			GoP	20,000.00	20,000.00		Monthly subscription of internet service
260420700017	Mobile Expenses	RD	NO	Direct Contracting	Year Round	N/A			GoP	60,000.00	60,000.00		Mobile allowance for Director
260420700017	Fidelity Bond Premium	Cashier	NO	NP-53.5 Agency-to-Agency	2nd Sem of 2024	N/A			GoP	25,000.00	25,000.00		Fidelity Bond of Cashier, GSS, Accountant and RD to Bureau of Treasury
	Procurement of Accountable Forms	Cashier	NO	NP-53.5 Agency-to-Agency	Mar-24					10,000.00	10,000.00		AF 51
260420700017	Extra and Miscellaneous Expenses	RD	NO	NP-53.9 - Small Value Procurement	Year Round	N/A			GoP	98,000.00	98,000.00		For official use
260420700017	Representation Expenses	RO	NO	Direct Contracting	Year Round	N/A			GoP	205,000.00	205,000.00		Various expenses such as visitor/guest meals, etc.
260420700017	Insurance/Reinsurance of vehicle	GSS	NO	NP-53.5 Agency-to-Agency	Oct-24				GoP	55,000.00	55,000.00		GSIS Insurance of Vehicles, PPEs
260420700017	Taxes, Duties and Licenses	RO	NO	NP-53.5 Agency-to-Agency	Year Round	N/A			GoP	15,000.00	15,000.00		
260420700017	Transportation and Delivery	RO	NO	NP-53.9 - Small Value Procurement	Year Round	N/A			GoP	10,000.00	10,000.00		
260420700017	Repair and Maintenance	RO	NO	NP-53.9 - Small Value Procurement	Year Round	N/A			GoP	80,000.00	80,000.00		Maintenance of Office Equipment and Motor Vehicle
260420700017	Other General Services	RO	NO	NP-53.9 - Small Value Procurement	Year Round	N/A			GoP	245,000.00	245,000.00		JO wages and other office expenses
260420700017	Buildings and Other Structures	RO	NO	Competitive Bidding	Year Round	N/A			GoP	25,000,000.00		25,000,000.00	Construction of CDA MIMAROPA Building at Regional Government Center, Sta Isabel, Calapan City
GRAND TOTAL										29,592,000.00	4,592,000.00	25,000,000.00	

Prepared by:

NELCY B. DIMATULAC
 GSS In-Charge/Supply Officer
 BAC Secretariat

Reviewed by:

ATTY. RICHARD E. ILAGAN
 Acting Supervising CDS
 BAC Chairperson

Approved by:

ALBERTO A. SABARIAS
 Acting Regional Director
 Head of Procuring Entity

