



# COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception Cubao, 1111 Quezon City, Philippines  
http://www.cda.gov.ph helpdesk@cda.gov.ph CDA Philippines



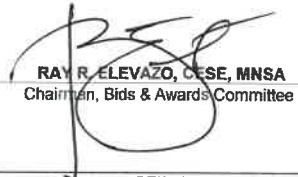
## REQUEST FOR QUOTATION

Date: March 26, 2024  
RFQ No.: 2024-084

Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_

Business Permit No.: \_\_\_\_\_  
TIN: \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than \_\_\_\_\_.

  
RAY R. ELEVAZO, CESE, MNSA  
Chairman, Bids & Awards Committee

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

| ITEM DESCRIPTION   | Quantity (QTY) | Approved Budget for the Contract | PRICE |            |             | OFFER   |    | REMARKS |
|--|----------------|----------------------------------|-------|------------|-------------|---|----|---------|
|  |                |                                  | QTY   | Unit Price | Total Price | Compliance with Technical Specifications (please check) |    |         |
|  |                | ₱70,000.00                       |       |            |             | Yes   | No |         |
| <b>PURPOSE: FOR THE OFFICIAL USE OF CDA HEAD OFFICE - ICTD DIVISION - SUPPLIES/MATERIALS FOR THE CONDUCT OF EMERGING TECHNOLOGY WORKSHOP/TRAINING ON MAY 20-24, 2024</b><br><b>1 LOT SUBLIMATION PRINTED MATERIALS TO BE USED IN THE EMERGING TECHNOLOGY WORKSHOP/TRAINING ON MAY 20-24, 2024</b><br><b>REQUIREMENTS:</b><br><b>Material #1: Polo Shirt (ANNEX A: ACTUAL DESIGN)</b><br>Number of Shirt: 50<br>Type of Printing: Sublimation<br>Color of Shirt: Mixed True Colors (Navy Blue/White/Cyan)<br>Type of Cloth: Dry fit (with gray collar)<br>Design: (Please refer on the attached photo)<br>- With event logo in front of the shirt "ET" (ET-poloshirt-word.png)<br>-With text below the "ET" event logo: "Emerging Tech" (Font: Space Crusaders)<br>- With CDA Logo white at the back "upper-centered"<br>- With Text at the bottom of the upper-centered logo: "TECH MASTER. EMPOWERING TOMORROW" (Font: - With Shirt background: 1-0 binary AI design (ET-Design-Background.jpg)<br>With garterized sleeve<br>Sizes: (regular fit, various sizes)<br>- Large (L)   Female Size: 2 / Male Size : 7 = 9<br>- Medium (M)   Female Size: 5 / Male Size : 10 = 15<br>- Small (S)   Female Size: 6 / Male Size : 1 = 7<br>- Extra Large (XL)   Female Size: 2 / Male Size : 5 = 7<br>- Extra Small (XS)   Female Size: 1<br>- 2 Extra Large (XXL)   Female Size: 1 / Male Size : 5 = 6<br>- 3 Extra Large (XXXL)   Male Size: 1<br>- Free Size: 4<br><b>Material #2: Lanyard (ANNEX B: ACTUAL DESIGN)</b><br>Number of Lanyard: 50<br>Type of Printing: Sublimation<br>Color of Shirt: Mixed True Colors (Navy Blue/White/Cyan)<br>Lanyard Size: 34inches x 1inch<br>Google Drive Resources: <a href="https://bit.ly/498sONw">https://bit.ly/498sONw</a><br>Delivery period: within 30 days after issuance of NTP<br>*****nothing follows***** | 1 LOT          |                                  |       |            |             |   |    |         |

\*Sealed quotation must be submitted together with the following requirements:  
Company Profile, DTI/SEC Registration, Business/Mayor's Permit, BIR Registration, and PhilGEPS Certificate of Membership

Signature over Printed Name

## TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotations/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotations, to be denominated in Philippine peso shall include all taxes.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The items shall be delivered within \_\_\_\_\_ working days from receipt of Purchase/Job Order.
8. The CDA-CO shall have the right to inspect and/or to test the goods
9. Submit your sealed quotation by mail or through your messenger addressed to the Cooperative Development Authority, 827 Aurora Blvd., Brgy. Immaculate Concepcion, Quezon City.
10. The Cooperative Development Authority reserves the right to accept or reject any or all quotations, waive any informality or technicality therein and award to any firm whose proposal is deemed most advantageous to the government.