



# COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception Cubao, 1111 Quezon City, Philippines

http://www.cda.gov.ph helpdesk@cda.gov.ph CDA Philippines



## NOTICE TO PROCEED

DEC 20 2024

Date

**MR. ROEL D. MILLENA**  
SONKKENS OFFICE EQUIPMENT TRADING  
BLK. 1 LOT 28, CITY PARK SUBD.,  
SABANG, LIPA CITY, BATANGAS  
CONTACT NUMBER: 0949-1491992

Dear **MR. MILLENA**:

The attached Contract Agreement having been approved, notice is hereby given to **SONKKENS OFFICE EQUIPMENT TRADING** that delivery of services may proceed on the Project: **SUPPLY AND DELIVERY OF 291 UNITS OF LAPTOP COMPUTERS FOR THE COOPERATIVE DEVELOPMENT AUTHORITY** with a Contract Price of **EIGHTEEN MILLION NINE HUNDRED FORTY-FOUR THOUSAND ONE HUNDRED PESOS ONLY (P18,944,100.00)** inclusive of applicable government taxes and fees.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation of the Schedule of Requirements and Technical Specifications specified in the Bidding Documents.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below.

Very truly yours,

**Usec. JOSEPH B. ENCABO**  
Chairman  
Head of Procuring Entity (HoPE)

I acknowledge receipt of this NOTICE on DEC 20 2024

Name of Authorized Representative: Roel Milena

Signature of Authorized Representative: \_\_\_\_\_

Office of the Chairman : (02) 8721-5325  
(02) 8721-5324  
Office of the Administrator : (02) 8721-0633  
Officer of the Day : (02) 8725-3764



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