

- vi. The service provider may remove and re-install ceiling sections to gain access to AC Systems during the cleaning process.
 - vii. The service provider may utilize service openings, as required for proper cleaning at various points of the AC system.
 - viii. The service provider shall clean all air distribution devices using safe cleaning solutions and water.
 - ix. The service provider shall ensure all visible surface contamination deposits shall be removed.
 - x. The service provider shall clean all indoor fan coil unit (FCU) and components, and air-conditioning (AC) outdoor units. Fans, coils and condensate pans shall be chemically cleaned and pressured washed.
8. The service provider shall conduct a post cleaning inspection and verification process jointly with Admin-GSS personnel/representative within one (1) working day after every scheduled cleaning activity.
9. The service provider shall be held liable and shall be charged for:
- a. Any work-related damage caused by mishandling of the air-conditioning unit/s or any CDA property; or
 - b. Any work-related accident or illness inflicted by and to any CDA employee or their own personnel during contract implementation.

'Breakdown: Preventive Maintenance (General Cleaning) Php 300,000.00 and Minor Repair Php 195,000.00

List of Aircon Units

- 7 units Window Type Aircon, 1.0HP, 1.5HP & 2.0HP
- 5 units Floor Mounted Split Type Aircon, 3.0T
- 3 units Ceiling Cassette Split Type Aircon, 4.0T
- 7 units Ceiling Suspended Split Type Aircon, 3.0T
- 23 units Wall Mounted Split Type Aircon, 1.5HP, 2.0HP & 2.5HP

*****nothing follows*****

Note: Defective Major Parts found during the conduct of Preventive Maintenance Service/Cleaning are not included only included is the loading of freon gas, capacitor for non-inverter type aircon & thermostat for non-inverter type aircon.

- Note: •Quoted price/s must be VAT inclusive.
 •Supplier must have a Land Bank of the Phil. Account.
 •Supplier must submit a sealed quotation.
 •Sealed quotation must be submitted together with the following requirements:
 Company Profile, DTI/SEC Registration, Business/Mayor's Permit, BIR Registration, and PhilGEPS Certificate of Membership

 Signature over Printed Name

 Contact Numbers (Landline and/or Cellphone Nos.)/E-mail address

 Canvasser

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotations/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotations, to be denominated in Philippine peso shall include all taxes.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The items shall be delivered within _____ working days from receipt of Purchase/Job Order.
8. The CDA-CO shall have the right to inspect and/or to test the goods
9. Submit your sealed quotation by mail or through your messenger addressed to the Cooperative Development Authority, 827 Aurora Blvd., Brgy. Immaculate Concepcion, Quezon City.
10. The Cooperative Development Authority reserves the right to accept or reject any or all quotations, waive any informality or technicality therein and award to any firm whose proposal is deemed most advantageous to the government.