

(COOPERATIVE DEVELOPMENT AUTHORITY - Region II Extension Office) Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Travelling Expense	Regional Office	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	4,122,000.00	4,122,000.00		
	Training Expense	Regional Office	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	762,000.00	762,000.00		
	Office Supplies	Regional Office	NO	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	145,000.00	145,000.00		
	Semi-Expendable Office Equipment	Regional Office	NO	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	Accountable Forms	Regional Office	NO	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		
	Fuel, Oil & Lubricants	Regional Office	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	150,000.00	150,000.00		
	Water	Regional Office	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	25,000.00	25,000.00		
	Electricity	Regional Office	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	400,000.00	400,000.00		
	Communication Expenses-Postage & Courier	Regional Office	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	70,000.00	70,000.00		
	Communication Expenses-Landline	Regional Office	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	Communication Expenses-Mobile	Regional Office	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Communication Expenses-Internet Subscription	Regional Office	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	48,000.00	48,000.00		
	General Services - Janitorial Services	Regional Office	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	General Services - Security Services	Regional Office	NO	NP-53.1 Two Failed Biddings	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	744,000.00	744,000.00		
	Repair and Maintenance - Office Equipment	Regional Office	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	Repair and Maintenance - Buildings	Regional Office	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		
	Repair and Maintenance - Motor Vehicle	Regional Office	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	130,000.00	130,000.00		
	Extra and Miscellaneous Expenses	Regional Office	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	94,000.00	94,000.00		
	Taxes, Insurance Premiums and Other Fees	Regional Office	NO	NP-53.5 Agency-to-Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	165,000.00	165,000.00		
	Advertising Expenses Printing and Publication	Regional Office	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	Representation Expenses	Regional Office	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	630,000.00	630,000.00		
	Subscription Expenses: Other Subscription	Regional Office	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		

Prepared by:

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Approved by:

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