

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEP5) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEP5 and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEP5 account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEP5 account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: COOPERATIVE DEVELOPMENT AL
Region: VIII
Address: NEW BUS TERMINAL COMPOUND
BRYDG 91, ABUCAY, TAGLOBAN C

Agency Code/UACS: D2358
Organization Type: NGA

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.

Contact Person: IVY C. AVESTRUZ
Position: PROPERTY OFFICER DESIGNATE
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AJ-E04	ALCOHOL, Ethyl, 500 mL	bottle	90	0	0	90	4,538.70	0	0	0	0	0.00	0	90	0	90	4,538.70	0	0	0	0	0.00	180	50.43	9,077.40
2	12191601-AJ-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	10	0	0	10	3,970.90	0	0	0	0	0.00	0	5	0	5	1,785.45	0	0	0	0	0.00	15	357.09	5,396.35
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	35	0	0	35	1,230.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	35	35.16	1,230.60
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	35	0	0	35	1,272.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	35	36.36	1,272.60
5	60121334-ER-P01	ERASER, plastic/rubber	piece	50	0	0	50	413.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	8.26	413.00
6	60121524-SF-G01	SIGN PEN, Extra Fine Tip, Black	piece	210	0	0	210	4,662.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	210	22.20	4,662.00
7	60121524-SF-G04	SIGN PEN, Fine Tip, Black	piece	84	0	0	84	3,756.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	84	44.72	3,756.48
8	60121524-SF-G07	SIGN PEN, Medium Tip, Black	piece	100	0	0	100	5,720.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	57.20	5,720.00
9	60121524-SF-G02	SIGN PEN, Extra Fine Tip, Blue	piece	210	0	0	210	4,662.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	210	22.20	4,662.00
10	60121524-SF-G05	SIGN PEN, Fine Tip, Blue	piece	84	0	0	84	3,756.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	84	44.72	3,756.48
11	60121524-SF-G08	SIGN PEN, Medium Tip, Blue	piece	50	0	0	50	2,860.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	57.20	2,860.00
12	60121524-SF-G03	SIGN PEN, Extra Fine Tip, Red	piece	42	0	0	42	932.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	42	22.20	932.40
13	60121524-SF-G06	SIGN PEN, Fine Tip, Red	piece	42	0	0	42	1,921.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	42	45.76	1,921.92
14	60121524-SF-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	1	1	23,623.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	23,623.60	23,623.60
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	1	1	16,588.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	16,588.00	16,588.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-RT-A02	BATTERY, cry cell, size AA	PACK	50	0	0	50	1,024.50	0	0	0	0	0.00	0	50	0	50	1,024.50	0	0	0	0	0.00	100	20.49	2,049.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
19 2611702-BF-A01 BATTERY, dry cell, size AAA	pack	50	0	0	50	917.00	0	0	0	0	0.00	0	50	0	50	917.00	0	0	0	0	0.00	100	18.34	1,834.00		
CLEANING EQUIPMENT AND SUPPLIES																										
20 47131812-AF-A01 AIR FRESHENER	can	36	0	0	36	3,143.16	0	0	0	0	0.00	0	24	0	24	2,075.44	0	0	0	0	0.00	60	87.31	5,218.60		
21 47131604-BE-S01 BROOM (Walls Tambo)	piece	10	0	0	10	1,348.00	0	0	0	0	0.00	0	5	0	5	624.00	0	0	0	0	0.00	15	124.80	1,872.00		
22 47131604-BE-T01 BROOM (Walls Ting-ting)	piece	5	0	0	5	130.00	0	0	0	0	0.00	0	5	0	5	130.00	0	0	0	0	0.00	10	26.00	260.00		
23 47131820-TP-C01 CLEANER, Toilet Bowl and Urinal	bottle	15	0	0	15	624.00	0	0	0	0	0.00	0	15	0	15	624.00	0	0	0	0	0.00	30	41.60	1,248.00		
24 47131805-CL-P01 CLEANSER, Scouring Powder	plastic container	12	0	0	12	287.04	0	0	0	0	0.00	0	12	0	12	287.04	0	0	0	0	0.00	24	23.92	574.08		
25 47131811-DE-B02 DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.34	0.00		
26 47131811-DE-P02 DETERGENT POWDER, all purpose	pouch	3	0	0	3	162.24	0	0	0	0	0.00	0	3	0	3	162.24	0	0	0	0	0.00	6	54.08	324.48		
27 47131803-DS-A01 DISINFECTANT SPRAY	can	36	0	0	36	5,036.04	0	0	0	0	0.00	0	24	0	24	3,357.36	0	0	0	0	0.00	60	139.89	8,393.40		
28 47131601-DU-P01 DUST PAN	piece	5	0	0	5	234.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	46.80	234.00		
29 47131802-FW-P03 FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00		
30 47131830-PC-A01 FURNITURE CLEANER	can	12	0	0	12	1,696.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	141.39	1,696.68		
31 73101612+HS-L01 HAND SOAP, liquid, 500mL	bottle	20	0	0	20	859.00	0	0	0	0	0.00	0	20	0	20	859.00	0	0	0	0	0.00	40	42.95	1,718.00		
32 47121804-MP-B01 MOP BUCKET	unit	3	0	0	3	6,894.00	0	0	0	0	0.00	0	3	0	3	6,894.00	0	0	0	0	0.00	6	2,288.00	13,728.00		
33 47131501-RG-C01 RAGS	kilo	3	0	0	3	208.41	0	0	0	0	0.00	0	3	0	3	208.41	0	0	0	0	0.00	6	69.47	416.82		
34 47131602-SC-W01 SCOURING PAD	pack	10	0	0	10	856.30	0	0	0	0	0.00	0	10	0	10	856.30	0	0	0	0	0.00	20	85.63	1,712.60		
35 47121701-TP-P04 TRASHBAG, XXL size	roll/pack	15	0	0	15	1,950.00	0	0	0	0	0.00	0	15	0	15	1,950.00	0	0	0	0	0.00	30	130.00	3,900.00		
36 47121701-TP-P05 TRASHBAG, Large size	roll/pack	15	0	0	15	889.20	0	0	0	0	0.00	0	15	0	15	889.20	0	0	0	0	0.00	30	59.28	1,778.40		
37 47121701-TP-P06 TRASHBAG, XL size	roll/pack	15	0	0	15	1,388.40	0	0	0	0	0.00	0	15	0	15	1,388.40	0	0	0	0	0.00	30	92.56	2,776.80		
38 47121702-WB-P01 WASTEBASKET	piece	5	0	0	5	218.40	0	0	0	0	0.00	0	5	0	5	218.40	0	0	0	0	0.00	10	43.68	436.80		
COLOR COMPOUNDS AND DISPERSIONS																										
39 12171703-SI-P01 INK, for stamp pad	bottle	10	0	0	10	287.90	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	28.79	287.90		
CONSUMER ELECTRONICS																										
40 52161535-DV-R02 DIGITAL VOICE RECORDER	unit	5	0	0	5	36,695.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	7,339.16	36,695.80		
FILMS																										
41 13111203-AC-P01 ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,243.94	0.00		
42 13111201-CF-P02 CARBON FILM, Legal size	box	1	0	0	1	351.83	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	351.83	351.83		
FIRE FIGHTING EQUIPMENT																										
43 46191601-FE-M01 FIRE EXTINGUISHER, dry chemical	unit	0	0	4	4	4,576.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,144.00	4,576.00		
FLAG OR ACCESSORIES																										
44 58121905-PH-P01 PHILIPPINE NATIONAL FLAG	piece	4	0	0	4	1,139.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	284.84	1,139.36		
FURNITURE AND FURNISHINGS																										
45 56101504-CH-B01 MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00		
46 56101504-CH-W01 MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00		
HEATING AND VENTILATION AND AIR CIRCULATION																										
47 40101604-EF-C01 ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	2	2	2,444.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,222.00	2,444.00		
48 40101604-EF-G01 ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00		
49 40101604-EF-S01 ELECTRIC FAN, stand type	unit	0	0	4	4	6,240.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,560.00	6,240.00		
50 40101604-EF-W01 ELECTRIC FAN, wall mount	unit	0	0	2	2	1,803.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	901.68	1,803.36		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51 43211507-DS-K03 DESKTOP, for Basic Users	unit	0	1	0	1	24,793.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	24,793.60	24,793.60		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
52 4321507-DS004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00	
53 43201827-HD-X02	EXTERNAL HARD DRIVE	unit	0	2	0	2	6,029.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,014.96	6,029.92	
54 43202010-FD-U04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	152.74	0.00	
55 4321503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
56 4321503-LAP003	LAPTOP COMPUTER, Lightweight	unit	1	1	1	3	140,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	46,800.00	140,400.00	
57 4321708-MO-C02	COMPUTER MOUSE, Wireless	unit	10	10	10	30	4,857.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	161.92	4,857.60	
58 43212105-PW-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	1	0	0	1	2,636.89	0	0	0	0	0.00	0	0	0	0	0.00	1	2,636.89	2,636.89	
LIGHTING AND FIXTURES AND ACCESSORIES																										
59 39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	30	30	2,268.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	75.61	2,268.30	
60 39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	30	30	6,174.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	205.82	6,174.60	
MANUFACTURING COMPONENTS AND SUPPLIES																										
61 31201610-GL-X02	GLUE, all-purpose	bottle	43	0	0	43	2,672.62	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	43	62.14	2,672.62	
62 31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.40	0.00	
63 31151804-SW-S01	STAPLE WIRE, standard	box	43	0	0	43	1,021.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	43	23.76	1,021.68	
64 31201502-TA-E02	TAPE, electrical	roll	15	0	0	15	291.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	19.45	291.75	
65 31201503-TA-H01	TAPE, masking, 24mm	roll	20	0	0	20	1,113.60	0	0	0	0	0.00	0	10	0	10	556.80	0	0	0	0	0.00	30	55.68	1,670.40	
66 31201503-TA-H02	TAPE, masking, 48 mm	roll	20	0	0	20	2,423.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	121.16	2,423.20	
67 31201517-TA-P01	TAPE, packaging, 48 mm	roll	20	0	0	20	447.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	22.36	447.20	
68 31201512-TA-T01	TAPE, transparent, 24mm	roll	25	0	0	25	442.00	0	0	0	0	0.00	0	15	0	15	265.20	0	0	0	0	0.00	40	17.68	707.20	
69 31201512-TA-T02	TAPE, transparent, 48 mm	roll	25	0	0	25	564.25	0	0	0	0	0.00	0	15	0	15	338.55	0	0	0	0	0.00	40	22.57	902.80	
70 31151507-TW-P01	TWINE, plastic	roll	2	0	0	2	133.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	66.62	133.24	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
71 43111604-RU-P02	RULER, plastic, 450mm	piece	15	0	0	15	296.95	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	19.93	298.95	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
72 44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	19	0	0	19	311.03	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19	16.37	311.03	
73 44101802-PB-H01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00	
74 44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	259.89	0.00	
75 44101807-CA-C01	CALCULATOR, Compact	unit	20	0	0	20	4,715.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	235.77	4,715.40	
76 44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
77 44122105-BF-C01	CLIP, backfold, 19mm	box	40	0	0	40	374.40	0	0	0	0	0.00	0	40	0	40	374.40	0	0	0	0	0.00	80	9.36	748.80	
78 44122105-BF-C02	CLIP, backfold, 25mm	box	40	0	0	40	624.00	0	0	0	0	0.00	0	40	0	40	624.00	0	0	0	0	0.00	80	15.60	1,248.00	
79 44122105-BF-C03	CLIP, backfold, 32mm	box	40	0	0	40	1,331.20	0	0	0	0	0.00	0	40	0	40	1,331.20	0	0	0	0	0.00	80	33.28	2,662.40	
80 44122105-BF-C04	CLIP, backfold, 50mm	box	40	0	0	40	2,412.80	0	0	0	0	0.00	0	40	0	40	2,412.80	0	0	0	0	0.00	80	60.32	4,825.60	
81 44121801-CT-R02	CORRECTION TAPE	piece	120	0	0	120	1,620.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	120	13.50	1,620.00	
82 44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	23	0	0	23	729.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	23	31.72	729.56	
83 4411515-DF-B01	DATA FILE BOX	piece	40	0	0	40	5,835.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	145.89	5,835.60	
84 44122011-DF-P01	DATA FOLDER	piece	20	0	0	20	1,660.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	83.01	1,660.20	
85 44103202-DS-M01	DATER STAMP	piece	13	0	0	13	5,654.35	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	434.95	5,654.35	
86 44121506-EN-D01	ENVELOPE, Documentary, A4	box	1	0	0	1	829.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	829.92	829.92	
87 44121506-EN-D02	ENVELOPE, Documentary, legal,	box	1	0	0	1	1,057.58	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,057.58	1,057.58	
88 44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	1	0	0	1	939.95	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	939.95	939.95	
89 44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	65	0	0	65	1,981.85	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	65	30.49	1,981.85	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT		
90	44121506-EN-M02	ENVELOPE, Mailing	box	4	0	0	4	1,730.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	432.52	1,730.08	
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	2	0	0	2	1,025.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	512.72	1,025.44	
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.48	0.00	
93	44122118-FA-P01	FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	94.64	0.00	
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, egal	piece	30	0	0	30	2,706.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	90.20	2,706.00	
95	44122018-FT-C01	FILE TAB DIVIDER, A4	set	5	0	0	5	55.65	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	11.13	55.65	
96	44122018-FT-C02	FILE TAB DIVIDER, Legal	set	10	0	0	10	142.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	14.23	142.30	
97	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00	
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00	
99	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200.28	0.00	
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.08	0.00	
101	44122027-FO-P01	FOLDER, pressboard	box	4	0	0	4	3,810.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	952.64	3,810.56	
102	44122011-FO-T01	FOLDER with tab, A4	pack	2	0	0	2	759.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	379.60	759.20	
103	44122011-FO-T02	FOLDER with tab, Legal	pack	2	0	0	2	827.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	413.92	827.84	
104	44122008-IT-T01	INDEX TAB	box	15	0	0	15	1,014.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	67.60	1,014.00	
105	44121716-MA-F01	MARKER, Fluorescent	set	30	0	0	30	933.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	31.11	933.30	
106	44121708-MP-B01	MARKER, Permanent, Black	piece	36	0	0	36	297.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	8.27	297.72	
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	36	0	0	36	297.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	8.27	297.72	
108	44121708-MP-B03	MARKER, Permanent, Red	piece	36	0	0	36	297.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	8.27	297.72	
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	36	0	0	36	347.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	9.65	347.40	
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	36	0	0	36	347.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	9.65	347.40	
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	36	0	0	36	347.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	9.65	347.40	
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	45	0	0	45	396.90	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	45	8.82	396.90	
113	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	45	0	0	45	875.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	45	19.46	875.70	
114	4401603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,718.96	0.00	
115	4401601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	80	0	0	80	3,576.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	80	44.71	3,576.80	
117	44121619-PS-M01	PENCIL SHARPENER	piece	10	0	0	10	2,360.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	236.08	2,360.80	
118	4401602-PU-P01	PUNCHER, paper, heavy duty	piece	10	0	0	10	1,539.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	153.92	1,539.20	
119	44122101-RU-B01	RUBBER BAND No. 18	box	10	0	0	10	1,352.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	135.20	1,352.00	
120	44121995-SF-P01	STAMP PAD, felt	piece	20	0	0	20	798.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	39.92	798.40	
121	44121618-SF-S01	SCISSORS, symmetrical/asymmetrical	pair	30	0	0	30	1,965.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	65.52	1,965.60	
122	44121615-ST-S01	STAPLER, standard type	piece	15	0	0	15	2,964.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	197.60	2,964.00	
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	3	0	0	3	2,079.45	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	693.15	2,079.45	
124	44121613-SR-P02	STAPLE REMOVER, pier-type	piece	19	0	0	19	883.69	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19	46.51	883.69	
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	10	0	0	10	775.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	77.58	775.80	
PAPER MATERIALS AND PRODUCTS																											
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00	
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	0.00	
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	40	0	0	40	1,482.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	37.06	1,482.40	
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	40	0	0	40	2,371.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	59.28	2,371.20	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
131 14111514-NP-503	NOTEPAD, stock-on, 76mm x 76mm	pad	40	0	0	40	2,080.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	52.00	2,080.00	
132 14111514-NB-502	STENO NOTEBOOK	pbk	40	0	0	40	561.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	14.04	561.60	
133 14111507-PP-M01	PAPER, MULTICOPY A4	ream	120	0	0	120	25,656.00	0	0	0	0	0.00	0	100	0	100	21,380.00	0	0	0	0	0.00	220	213.80	47,036.00	
134 14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	60	0	0	60	13,977.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60	232.96	13,977.60	
135 14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00	
136 14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91	0.00	
137 14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	34.82	0.00	
138 14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.21	0.00	
139 14111531-RE-B01	RECORD BOOK, 300 PAGES	book	25	0	0	25	2,292.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	91.70	2,292.50	
140 14111531-RE-B02	RECORD BOOK, 500 PAGES	book	10	0	0	10	1,245.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	124.56	1,245.60	
141 14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.80	0.00	
142 14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	20	0	0	20	1,996.80	0	0	0	0	0.00	0	5	0	5	499.20	0	0	0	0	0.00	25	99.84	2,496.00	
PERFUMES OR COLOGNES OR FRAGRANCES																										
143 53131626-HS-S01	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.08	0.00	
PESTICIDES OR PEST REPELLENTS																										
144 10191509-IV-A01	INSECTICIDE	can	24	0	0	24	3,344.64	0	0	0	0	0.00	0	24	0	24	3,344.64	0	0	0	0	0.00	48	139.36	6,689.28	
PRINTED PUBLICATIONS																										
145 33101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1 44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2 44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
3 44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
4 44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
5 44103105-CA-B02	INK CARTRIDGE, CANON PG-610, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
6 44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	17	0	0	17	3,942.30	0	0	0	0	0.00	0	17	0	17	3,942.30	0	0	0	0	0.00	34	231.90	7,884.60	
7 44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	11	0	0	11	2,664.20	0	0	0	0	0.00	0	11	0	11	2,664.20	0	0	0	0	0.00	22	242.20	5,328.40	
8 44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	11	0	0	11	2,664.20	0	0	0	0	0.00	0	11	0	11	2,664.20	0	0	0	0	0.00	22	242.20	5,328.40	
9 44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	11	0	0	11	2,664.20	0	0	0	0	0.00	0	11	0	11	2,664.20	0	0	0	0	0.00	22	242.20	5,328.40	
10 44103105-HP-B40	INK CARTRIDGE, HP C7904AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.90	0.00	
11 44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
12 44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
13 44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
14 44103105-HP-B17	INK CARTRIDGE, HP C6640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00	
15 44103105-HP-T17	INK CARTRIDGE, HP C6643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
16 44103105-HP-C40	INK CARTRIDGE, HP C0972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
17 44103105-HP-M40	INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
18 44103105-HP-Y40	INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
19 44103105-HP-B40	INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	
20 44103105-HP-B20	INK CARTRIDGE, HP C0551WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00	
21 44103105-HP-T20	INK CARTRIDGE, HP C0552WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00	
22 44103105-HP-B43	INK CARTRIDGE, HP C0454AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00	
23 44103105-HP-C43	INK CARTRIDGE, HP C0455AA (HP950XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
24	44103105-HP-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
25	44103105-HP-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
27	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
28	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP676), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
29	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP676), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
30	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
32	44103105-HP-C50	INK CARTRIDGE, HP L0SS1AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
33	44103105-HP-M50	INK CARTRIDGE, HP L0SS4AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP L0SS7AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
36	44103105-HP-C46	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	44103105-HP-M46	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	44103105-HP-Y46	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
39	44103105-HP-B46	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
40	44103105-HP-C31	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	44103105-HP-M31	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	44103105-HP-Y31	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
43	44103105-HP-B31	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015532, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
47	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-455 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
54	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
56	44103103-HP-B16	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	0.00
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,598.40	0.00
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
66	44103103-HP-856	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00
67	44103103-HP-857	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00
68	44103103-HP-858	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.54	0.00
69	44103103-HP-860	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00
70	44103103-HP-C00	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP60A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP60A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,783.28	0.00
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP60A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,783.28	0.00
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP60A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,783.28	0.00
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00

SOFTWARE

1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	1	5	1	7	45,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	6,500.00	45,500.00
15	43233205-SFT-014	Security and protection software	license	1	7	1	9	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	2,000.00	18,000.00
16	43233405-SFT-015	Utility and device driver software	license	0	3	0	3	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	2,000.00	6,000.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1	80141505-TS-001	BALLPEN	piece	135	0	0	135	1,080.00	0	0	0	0	0.00	0	135	0	135	1,080.00	0	0	0	0	0.00	270	8.00	2,160.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	1	1	1	3	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	15,000.00	45,000.00
3	80141505-TS-003	LAMINATING FILM	pack	1	0	0	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,000.00	1,000.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
4	80141505-TS-004	STICER PAPER	pack	20	0	0	20	1,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	80.00	1,600.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	20	0	0	20	1,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	70.00	1,400.00
6	80141505-TS-006	PHOTO PAPER	pack	20	0	0	20	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	100.00	2,000.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	5	0	0	5	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	150.00	750.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	15	0	0	15	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	100.00	1,500.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	30	0	0	30	1,800.00	0	0	0	0	0.00	0	30	0	30	1,800.00	0	0	0	0	0.00	60	60.00	3,600.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	3	0	3	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	2,000.00	6,000.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	1	1	30,000.00	0	1	0	1	30,000.00	0	1	0	1	30,000.00	0	0	0	0	0.00	3	30,000.00	90,000.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015	NEEDL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	5	0	0	5	250.00	0	0	0	0	0.00	0	5	0	5	250.00	0	0	0	0	0.00	10	50.00	500.00
17	80141505-TS-017	PLASTIC FASTENER	box	45	0	0	45	2,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	45	50.00	2,250.00
18	80141505-TS-018	STEEL FILING CABINET	piece	3	0	0	3	39,000.00	3	0	0	3	39,000.00	0	0	0	0	0.00	0	0	0	0	0.00	6	13,000.00	78,000.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	20	0	0	20	1,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	70.00	1,400.00
20	80141505-TS-020	EXTENSION CORD	piece	10	0	0	10	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	150.00	1,500.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141505-TS-023	BOVO PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack	4	0	0	4	120.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	30.00	120.00
25	80141505-TS-025	DOOR MAT	piece	15	0	0	15	450.00	0	0	0	0	0.00	0	15	0	15	450.00	0	0	0	0	0.00	30	30.00	900.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	10	0	0	10	30.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	3.00	30.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	3	0	0	3	360.00	0	0	0	0	0.00	0	3	0	3	360.00	0	0	0	0	0.00	6	120.00	720.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	5	5	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	3,000.00	15,000.00
31	80141505-TS-031	MAILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	1	0	0	1	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	8,000.00	8,000.00
33	80141505-TS-033	PALDOX	piece	6	0	0	6	360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	60.00	360.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	10	0	0	10	4,000.00	0	0	0	0	0.00	0	5	0	5	2,000.00	0	0	0	0	0.00	15	400.00	6,000.00
38	80141505-TS-038	PLUSTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	2	2	16,000.00	0	2	0	2	16,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4	8,000.00	32,000.00
41	80141505-TS-041	PARACETANOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	1	2	2	5	35,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	7,000.00	35,000.00
44	80141505-TS-044	SPARKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
		46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0				0	0
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	3	3	30,000.00	0	0	3	3	30,000.00	0	0	2	2	20,000.00	0	0	0	0	0.00	8	10,000.00	80,000.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	2	0	0	2	3,000.00	2	0	0	2	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,500.00	6,000.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEP/MPV-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL	P	1,092,012.38
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	P	105,301.24
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	P	-
D. GRAND TOTAL (A + B + C)	P	1,197,313.62
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: Ivy C. Avestruz
Ivy C. AVESTRUZ
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available: James Brian S. Del Pilar / Ara Mae L. Nierva
JAMES BRIAN S. DEL PILAR / ARA MAE L. NIERVA
Accountant / Budget Officer

Approved by: Venus M. Jorales
VENUS M. JORALES
Head of Office/Agency

Date Prepared: 7/29/2024