REQUEST FOR QUOTATION

Date: January 20, 2025
RFQ No.: 2025 - 016

Name of Company: _____
Address: _____
_____

Business Permit No.: _____
TIN: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____.

_____
JOSELITO O. HALLAZGO
Chairman, Bids & Awards Committee

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	Quantity (QTY)	Approved Budget for the Contract	OFFER					REMARKS
			PRICE			Compliance with Technical Specifications (please check)		
			QTY	Unit Price	Total Price	Yes	No	
PURPOSE: FOR THE OFFICIAL USE OF CDA HEAD OFFICE - ICTD		**₱800,000.00**						
PROCUREMENT OF SERVICES FOR THE DEVELOPMENT OF MOBILE APPS FOR THE COOPBIZ PLATFORM	1 LOT							

PROCUREMENT OF SERVICES FOR THE DEVELOPMENT OF MOBILE APPS FOR THE COOPBIZ PLATFORM

1. PROJECT OVERVIEW

1.1. The Cooperative Development Authority (CDA) seeks to develop a mobile application for its e-commerce platform, CoopBiz.ph, to improve user experience and expand its reach. The mobile app will be developed using Hybrid App Development or Cross-Platform Frameworks such as React Native, Flutter, or Ionic. The objective is to provide users with a seamless, responsive, and engaging platform that can be downloaded from the Google Play Store and Apple App Store while maintaining a single, integrated backend database for both the web and mobile versions of the platform.

2. OBJECTIVES

2.1. Develop a mobile application that is accessible on both iOS and Android platforms via the respective app stores.
2.2. Ensure the app offers a user-friendly and engaging experience and with visuals that are appealing.
2.3. Integrate the app with the existing CoopBiz.ph systems to enable real-time data access and synchronization.
2.4. Implement offline functionality and push notifications.
2.5. Optimize the app for high performance and security across devices.

3. SCOPE OF WORK

3.1. The selected contractor will be responsible for the following:
3.1.1. Project Planning and Management (in coordination with CDA):

3.1.1.1. Define the project timeline, milestones, and deliverables.
3.1.1.2. Establish communication protocols for regular updates and reporting.
3.1.1.3. Align planning and management with the Cooperative Development Authority's deadlines and goals.
3.1.2. Design and Development:
3.1.2.1. UI/UX Design:
3.1.2.1.1. Create a responsive and intuitive user interface.
3.1.2.1.2. Ensure design consistency with CoopBiz.ph branding.
3.1.3. Development:
3.1.3.1. Utilize cross-platform frameworks like React Native, Flutter, or Ionic to develop the app for both Android and iOS.
3.1.3.2. Ensure that the app can be deployed on Google Play Store and Apple App Store.
3.1.3.3. Integrate native device features such as push notifications, GPS, and camera functionality using appropriate plugins.
3.1.4. Integration:
3.1.4.1. Integrate the app with the existing CoopBiz.ph backend systems (e.g., product database, user authentication, and payment gateways).

3.1.4.2. Ensure real-time data synchronization between the app and backend systems to maintain consistency across platforms.
3.1.5. Testing and Quality Assurance:
3.1.5.1. Conduct comprehensive testing to identify and resolve any bugs or performance issues.
3.1.5.2. Ensure that the app complies with all functional and non-functional requirements.
3.1.5.3. Perform User Acceptance Testing (UAT) with stakeholders from CoopBiz.ph.
3.1.6. Deployment:
3.1.6.1. Submit the app to both Google Play Store and Apple App Store, ensuring compliance with all store guidelines.
3.1.6.2. Provide assistance during the app store submission process.
3.1.7. Maintenance and Support:
3.1.7.1. Offer post-launch support to address any issues or bugs.

3.1.7.2. Provide continuous maintenance services to keep the app updated and aligned with CoopBiz.ph requirements and platform updates.

4. FUNCTIONAL REQUIREMENTS
4.1. Mobile Application Accessibility: The app must be accessible on both iOS and Android platforms via their respective app stores.
4.2. Responsive UI/UX Design: The app should have a user-friendly interface consistent with CoopBiz.ph branding.
4.3. Real-Time Data Access: Integration with CoopBiz.ph systems to enable real-time data access for users.
4.4. Offline Functionality: Implement offline capabilities through the use of native plugins.
4.5. Push Notifications: The app must support push notifications to notify users of updates and promotions.
4.6. Cross-Platform Compatibility: Ensure that the app functions seamlessly across both Android and iOS devices.
4.7. Native Features Integration: Integrate features like GPS, camera, and push notifications using appropriate plugins.
4.8. User Authentication: Provide secure login and registration functionalities.
4.9. In-App Purchases and Payments: Integrate payment gateways to support online transactions.
4.10. Real-Time Synchronization: Maintain real-time synchronization of data between the app and CoopBiz.ph's backend systems.
4.11. App Installation: The app should be downloadable from both Google Play Store and Apple App Store.
5. NON-FUNCTIONAL REQUIREMENTS
5.1. Performance Optimization: Ensure fast load times and smooth navigation.
5.2. Security: Implement robust security measures to protect user data and system integrity.
5.3. Scalability: The app should be scalable to accommodate future growth and additional features.
5.4. App Store Compliance: Ensure the app meets the requirements for both Google Play Store and Apple App Store submissions.
5.5. Maintainability: Provide well-documented code to facilitate future updates and maintenance.
5.6. Reliability: Ensure high availability and minimal downtime.
5.7. Accessibility: Ensure the app is accessible for users with disabilities, adhering to accessibility standards.
5.8. Post-Launch Support: Provide a structured support plan for handling updates and issues after launch.
6. DELIVERABLES
6.1. Project plan with detailed timelines and milestones.
6.2. Design mockups and wireframes.
6.3. Fully developed mobile app with source code.
6.4. Documentation of app architecture, code, and integration points.
6.5. Testing and QA reports.
6.6. App deployment and store submission (for both Google Play and Apple App Stores).
6.7. Maintenance and support plan.
7. TECHNICAL REQUIREMENTS
7.1. For Hybrid Apps:
7.1.1. Use frameworks like React Native, Flutter, or Ionic for development.

7.1.2. Ensure compatibility with the latest versions of iOS and Android.

7.1.3. Provide access to native device features (e.g., camera, GPS, push notifications) through appropriate plugins.
7.1.4. Integrate with existing CoopBiz.ph APIs for real-time data access and synchronization.
8. TIMELINE
8.1. The contractor must submit a detailed timeline, including the following phases (in coordination with CDA):
8.1.1. Project Kickoff: To be determined with CDA.
8.1.2. Design Phase: Timeline to be agreed by both parties.
8.1.3. Development Phase: To be planned with CDA input.
8.1.4. Testing and QA: Managed by the contractor.
8.1.5. Deployment: App submission according to the agreed-upon schedule.

9. BUDGET AND FUNDING
9.1. Approved Budget for the Contract (ABC): Eight Hundred Thousand Pesos (PHP 800,000.00), inclusive of VAT, funded through the CDA ICTD MOOE Fund for 2025.
10. EVALUATION CRITERIA
10.1. Experience in developing hybrid apps or cross-platform frameworks.
10.2. Understanding of CoopBiz.ph requirements and objectives.
10.3. Quality of portfolio and client references.
10.4. Proposed timeline and budget.
10.5. Technical proficiency in modern development practices.
11. ELIGIBILITY OF THE CONTRACTOR

11.1. Must be a Philgeps registered									

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11.2. In the IT business for at least 3 years.
11.3. Minimum 3 years of experience with government projects.
11.4. Project Experience in Mobile App Development.
12. PRE-TERMINATION OF CONTRACT
12.1. The CONTRACTOR shall be liable for additional liquidated damages equivalent to 1% of the contract price in case of pre-termination.

12.2. The DBM reserves the right to blacklist the CONTRACTOR in case of pre-termination.
13. WARRANTIES OF THE CONTRACTOR
13.1. The CONTRACTOR warrants strict conformity to the terms and conditions of this TOR.
13.2. The CONTRACTOR shall secure and maintain all necessary registrations, licenses, and permits.
13.3. No assignment, transfer, pledge, or sub-contracting of any part or interest is allowed.
14. TERMS OF PAYMENT

14.1. The payment for the development of the mobile application will be structured in tranches based on the completion of specific project milestones. This approach ensures that payments are made progressively as the project advances, aligning financial disbursements with deliverables:

14.1.1. Tranche Payment Schedule:
14.1.1.1. Tranche 1: Project Kickoff and Planning
14.1.1.1.1. Amount: 20% of the total contract value
14.1.1.1.2. Conditions: Payment will be made upon the signing of the contract and the submission of the finalized project plan,
including timelines and milestones.
14.1.1.2. Tranche 2: Completion of Design Phase
14.1.1.2.1. Amount: 30% of the total contract value
14.1.1.2.2. Conditions: Payment will be made upon the approval of design mockups and wireframes by CDA.
14.1.1.3. Tranche 3: Completion of Development Phase
14.1.1.3.1. Amount: 30% of the total contract value
14.1.1.3.2. Conditions: Payment will be made upon the successful completion of the development phase, including the delivery of the fully developed mobile app and source code.
14.1.1.4. Tranche 4: Testing and Quality Assurance
14.1.1.4.1. Amount: 10% of the total contract value

14.1.1.4.2. Conditions: Payment will be made upon the completion of comprehensive testing and the submission of testing and QA reports.

14.1.1.5. Tranche 5: Deployment and Final Acceptance
14.1.1.5.1. Amount: 10% of the total contract value
14.1.1.5.2. Conditions: Payment will be made upon successful deployment of the app to both Google Play Store and Apple App Store, and after receiving the Certificate of Acceptance from CDA.

14.2. Payment will be made upon provision of licenses, subject to required Final Withholding VAT (5%) and Expanded Withholding Tax (2%).

14.3. Payment shall be processed within a reasonable time upon submission of documentary requirements, including Sales Invoice/Billings and Certificate of Acceptance issued by CDA ICTD.

14.4. No advance payment will be made as per Section 88 of PD 1445.

15. DELIVERY PERIOD

15.1. The service provider must deliver all the required services and infrastructure within 90 days upon receipt of the Notice to Proceed (NTP)

Note: •Quoted price/s must be VAT inclusive.
 •Supplier must have a Land Bank of the Phil. Account.
 •Supplier must submit a sealed quotation.
 •Sealed quotation must be submitted together with the following requirements:
  Company Profile, DTI/SEC Registration, Business/Mayor's Permit, BIR Registration,
  and PhilGEPS Certificate of Membership

_____
Signature over Printed Name

_____
Canvasser

_____
Contact Numbers (Landline and/or
Cellphone Nos.)/E-mail address