



COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Concepcion, Cubao, 1111 Quezon City, Philippines

cda.gov.ph

helpdesk@cda.gov.ph

CDA Philippines



International Year
of Cooperatives

Cooperatives Build a Better World

REQUEST FOR QUOTATION

Date: April 30, 2025

RFQ NO. 2025 - 095

Name of Company: _____

Address: _____

Business Permit No.: _____

TIN: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____.


JOSELITO O. HALLAZGO
Chairman, Bids & Awards Committee

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	Quantity (QTY)	Approved Budget for the Contract	OFFER					REMARKS
			PRICE			Compliance with Technical Specifications (please check)		
			QTY	Unit Price	Total Price	Yes	No	
PURPOSE: FOR THE OFFICIAL USE OF CDA HEAD OFFICE - CRITD - FOR THE OFFICE OF ASEC. VIRGILIO R. LAZAGA - AGRICULTURE COOPERATIVE CLUSTER		P90,000.00						
PRINTING, SUPPLY AND DELIVERY OF HANDBOOK	150 COPIES							
TECHNICAL SPECIFICATIONS: PERFECT BINDING PAPER SIZE: A4 PAPER TYPE: OUTER COVER: CARDBOARD MATTE, C2S220 INNER PAGES: GLOSSY MATTE, C2S 100 gsm ORIENTATION: PORTRAIT ALL COLORED NO. OF PAGES: 50 with provision BACK TO BACK *PLEASE PROVIDE SAMPLE DELIVERY TERMS - 15 DAYS AFTER FINAL PROOFING PAYMENT TERMS: 30 DAYS AFTER COMPLETE DELIVERY								

Note: •Quoted price/s must be VAT inclusive.

•Supplier must have a Land Bank of the Phil. Account.

•Supplier must submit a sealed quotation.

•Sealed quotation must be submitted together with the following requirements:

Company Profile, DTI/SEC Registration, Business/Mayor's Permit, BIR Registration, and PhilGEPS Certificate of Membership

Signature over Printed Name

Contact Numbers (Landline and/or
Cellphone Nos.)/E-mail address

Canvasser