



# COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Concepcion, Cubao, 1111 Quezon City, Philippines

cda.gov.ph

helpdesk@cda.gov.ph

CDA Philippines



International Year  
of Cooperatives

Cooperatives Build a Better World

## REQUEST FOR QUOTATION

June 4, 2025  
RFQ No.: 2025-126

Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Business Permit No.: \_\_\_\_\_  
TIN: \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than \_\_\_\_\_.

*JOSELITO O. HALLAZGO*  
Chairman, Bids & Awards Committee  
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After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

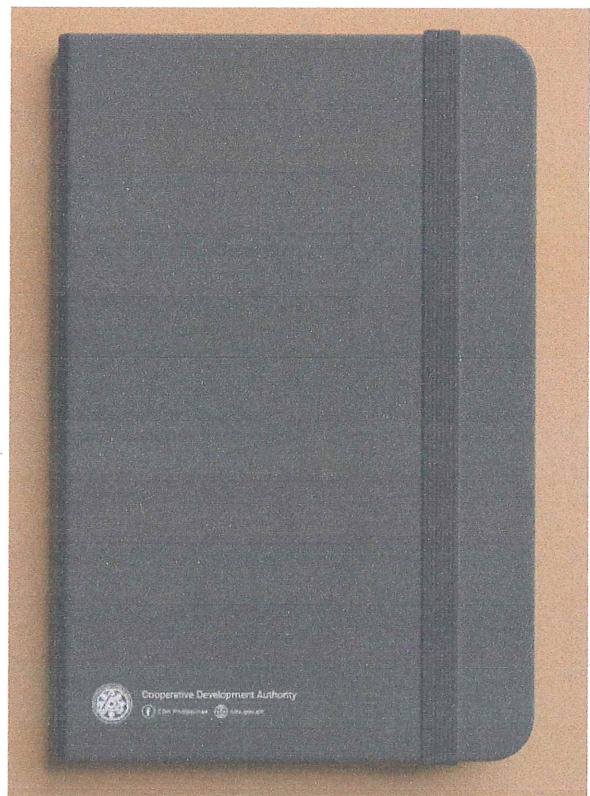
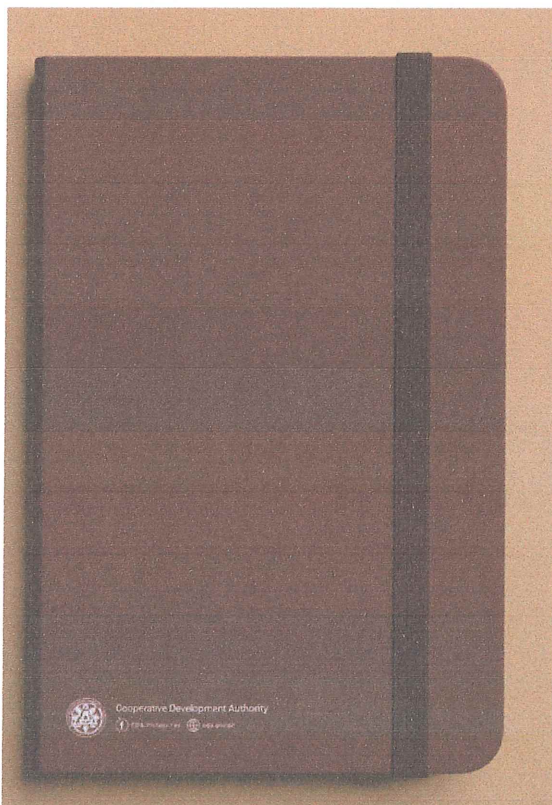
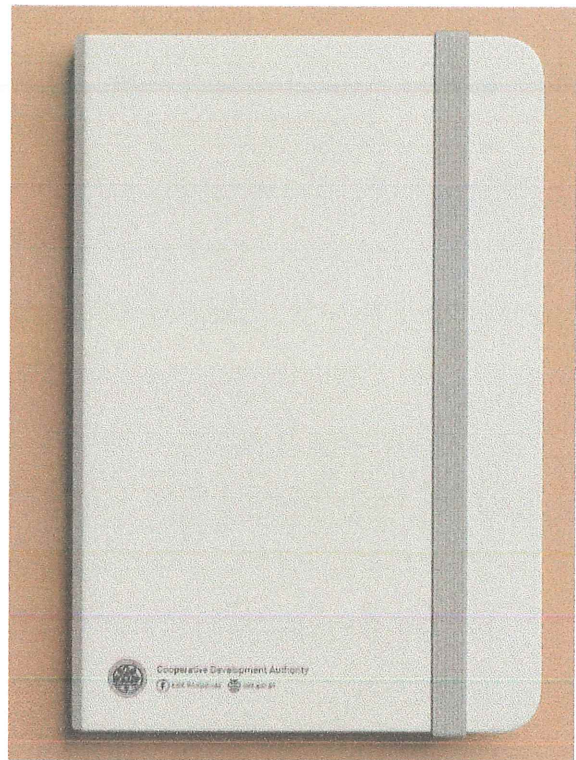
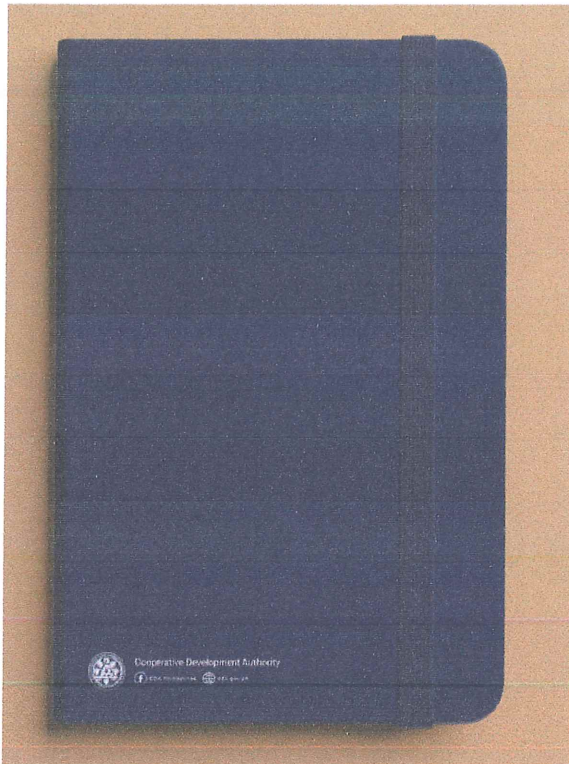
ITEM DESCRIPTION	Quantity (QTY)	Approved Budget for the Contract	PRICE			OFFER		REMARKS
			QTY	Unit Price	Total Price	Compliance with Technical Specifications (please check)		
PURPOSE: FOR THE OFFICIAL USE OF CDA HO - CRITD	LOT	P105,200.00						
SUPPLY AND DELIVERY OF CUSTOMIZED NOTEBOOK WITH PEN (EMBOSSSED LOGO), BOX, AND CUSTOM PRINTED RIBBON	1							
Customized Notebook with Pen (Embossed Logo), with Box								
Size: A5								
No. of leaves: 180-200								
Colors:								
Navy Blue (125 pcs)								
Charcoal Gray (125 pcs)								
Maroon (125 pcs)								
Beige (125 pcs)								
Ribbon with Print								
Quantity: 4 (50 yards each roll)								
Size: 1 inch thick								
Colors:								
Charcoal (4 rolls)								
Maroon (4 rolls)								
Please see attached designs								
Delivery Term: 20 days								
Payment Term: 30 days upon compete delivery								
***** nothing follows *****								

Note: \*Quoted price/s must be VAT inclusive.  
\*Supplier must have a Land Bank of the Phil. Account.  
\*Supplier must submit a sealed quotation.  
\*Sealed quotation must be submitted together with the following requirements:  
Company Profile, DTI/SEC Registration, Business/Mayor's Permit, BIR Registration, ITR and PhilGEPS Certificate of Membership

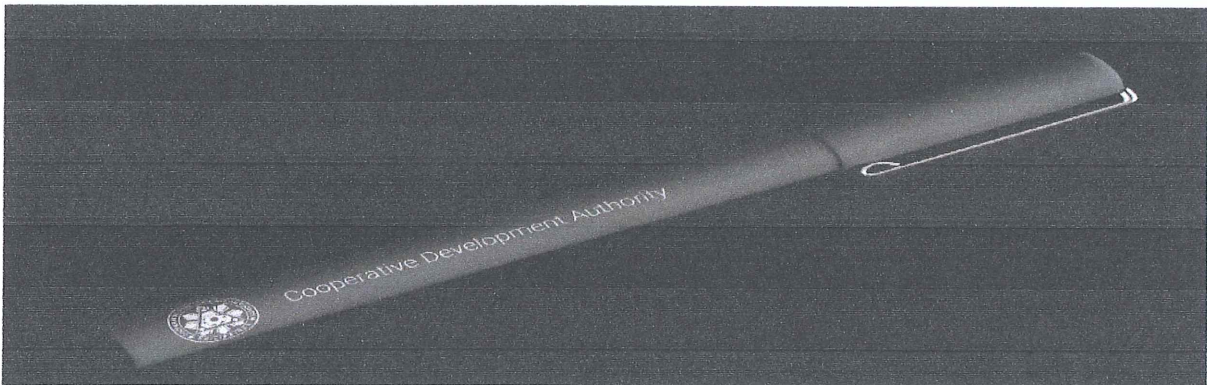
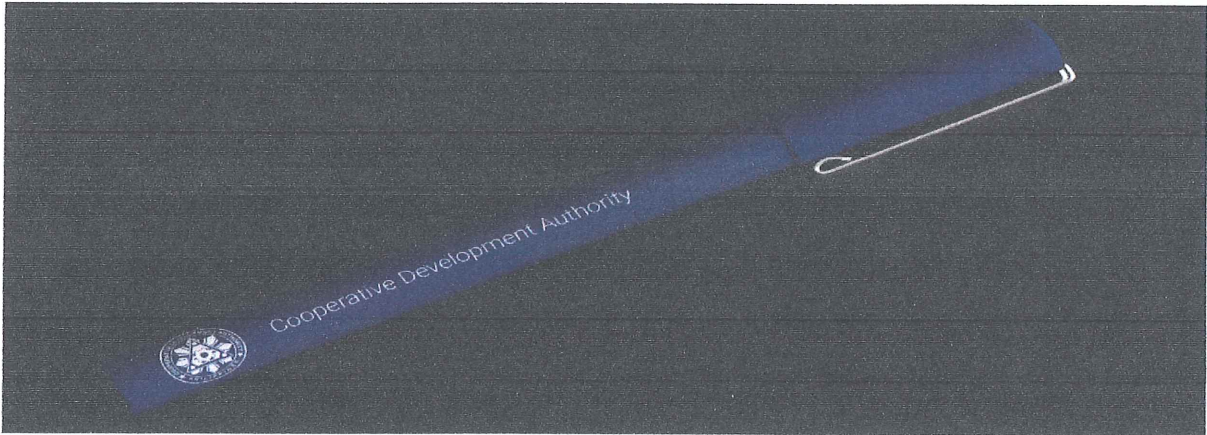
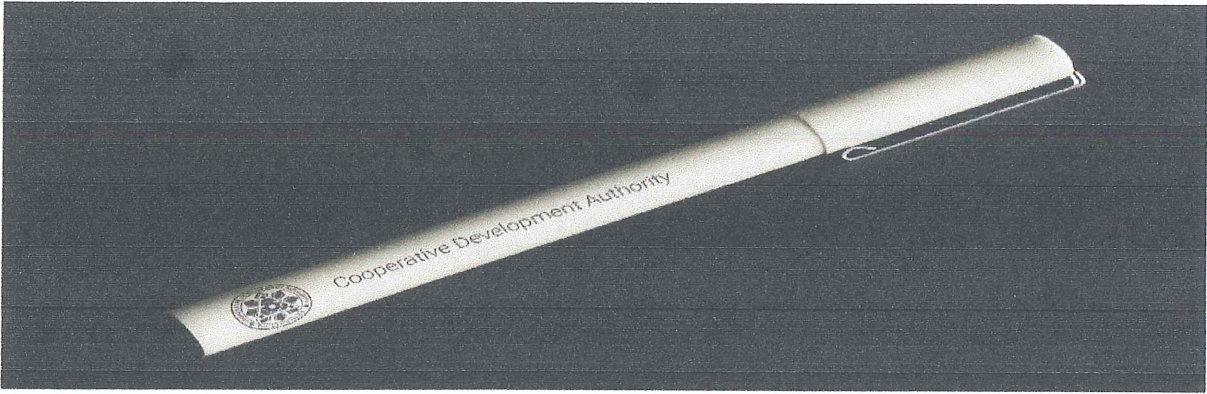
Signature over Printed Name

Contact Numbers (Landline and/or  
Cellphone Nos.)/E-mail address

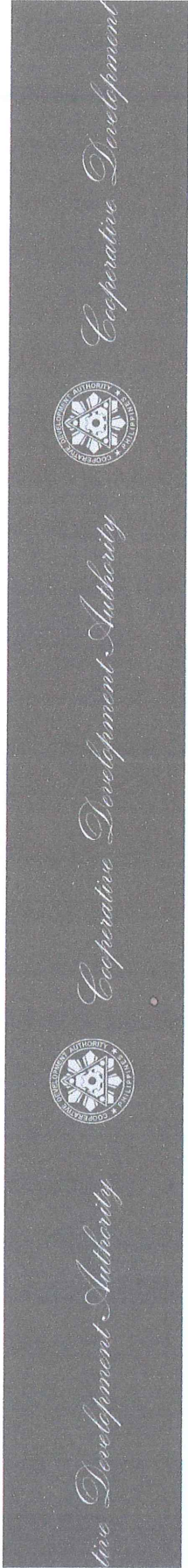
Canvasser



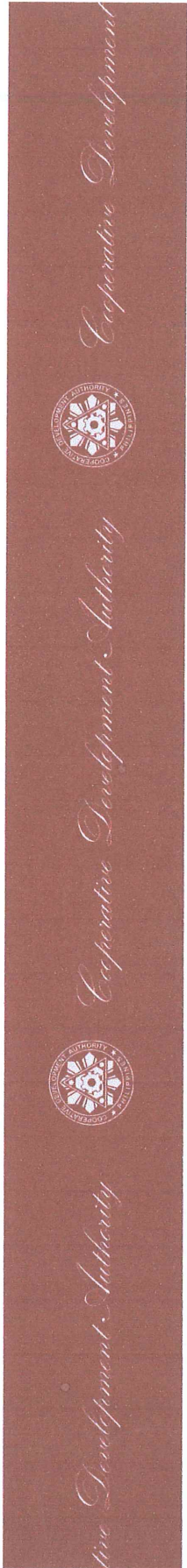








Charcoal Gray - #565656



Maroon - #610000

Print size: CDA Logo - 0.5 x 0.5 inch  
Text: 0.25 in. (H) x 1.75 (L)